

A Bylaw of Birch Hills County, in the Province of Alberta for the purpose of adopting a revised Schedule of Fees, Rates and Charges.

WHEREAS: The Municipal Government Act, R.S.A. 2000, c. M-26 (hereinafter referred to as "the Act") and amendments thereto, provides that Council may pass bylaws to establish fees on behalf of the municipality; and;

WHEREAS: The Act provides for the establishment of fees for licenses, permits and approvals by bylaw; and

WHEREAS: The Act provides for the provision of municipal utility services subject to the terms, costs or charges established by Council; and

WHEREAS: The Act provides that certain information may be released upon payment of a reasonable fee established by Bylaw, and Council deems it appropriate to charge a reasonable fee for the release of certain information;

NOW THEREFORE, the Council of Birch Hills County, in the Province of Alberta, duly assembled hereby enacts as follows:

1. TITLE

- a. That this Bylaw shall be known as the Birch Hills County "Fees Bylaw"

2. DEFINITIONS

- b. That definitions, for the purpose of this bylaw, include:

- a) "Act" means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments.
- b) "Arable" shall mean capable of producing crops; suitable for farming; suited to the plow and for tillage.
- c) "Chief Administrative Officer" or "CAO" means the person appointed to the position of Chief Administrative Officer by Council.
- d) "Council" means the Council of Birch Hills County.
- e) "The County" means "Birch Hills County".
- f) "Drilling Rig" shall mean the machine used to drill a wellbore. In onshore operations, the rig includes virtually everything except living quarters. Major components of the rig include mud tanks, mud pumps, derrick or mast, drawworks, rotary table or topdrive, drillstring, power generation equipment and auxiliary equipment.
- g) "Goods and Services Tax" or "GST" is the tax that is paid on most goods and services sold or provided in Canada and that Municipalities, as a GST/HST registrant, are required to and are responsible for charging and collecting.



- h) "Service Rig" shall mean a piece of apparatus that can be driven long spans within the well sites for servicing and maintenance purposes. Usage of service rigs becomes extremely important in productive wells when it comes to ensuing periodic maintenance. Apart from cleaning a well or replacing its components, a service rig is also required when a well shuts down.
 - i) "Taxable Supplies" are goods and services that are made in the course of a commercial activity and are subject to the GST/HST (including zero-rated supplies).
1. That the fees, rates, and charges for Municipal licenses, permits, goods, and services are hereby established as identified in Schedule "A" which is attached to, and forming of, this Bylaw, and any applicable taxes shall be added to those rates at the point of sale.
 2. That all previous fees, rates, and charges for goods and services as delivered to the Community and NOT noted in this Bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those goods and services as delivered to the Community.
 3. That the method of payment for fees, rates, or charges to be at the discretion of Birch Hills County.
 4. That if any provision of this Bylaw is deemed invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.
 5. That this Bylaw shall have force and take effect on May 1, 2019, and Bylaw 2018-02 shall remain in effect and use until May 1, 2019, at which time it shall be rescinded.

READ a first time this 4th day of April, 2019.

READ a second time this 4th day of April, 2019.

READ a third and final time this 4th day of April, 2019.

SIGNED this 4th day of April, 2019.

Original to be signed by
 Reeve
 Gerald Manzulenko

Original to be signed by
 Chief Administrative Officer
 Hermann Minderlein

ATTACHMENTS:

Schedule "A" – Fees, Rates, and Charges

**Schedule A
Bylaw 2019-02
Fees, Rates, and Charges**

DESCRIPTION	RATE	GST	UNITS
A. <u>Assessment and Property Taxes</u>			
1. Tax Certificate	\$ 25.00	E	Per Certificate
2. Tax Notification Change	\$ 50.00	E	Per Parcel
3. Land Title Certificate	\$ 15.00	E	Per Title
B. <u>Subdivision & Development</u>			
1. Development Permit Application			
i) For the first \$50,000.00 in construction value	\$ 100.00	E	Per Application
ii) For each additional \$50,000.00 in construction value to a maximum of \$2,000.00	\$ 20.00	E	Per Application
2. Development Permit Appeal (refunded if successful)	\$ 100.00	E	Per Appeal
3. Land Use Bylaw Amendment Application	\$ 150.00	E	Per Application
4. Subdivision Application	\$ 150.00	E	Per Application
5. Subdivision Parcels – processing fee for each title created including the balance of the quarter	\$ 100.00	E	Per Title
6. Subdivision Endorsement Fee, per title created	\$ 55.00	E	Per Title
7. Certificate of Compliance	\$ 40.00	E	Per Certificate
C. <u>Photocopying and Faxes, Single Sided</u>			
1. Photocopying – 5 copies or less	No Charge		
2. Photocopying over 5 copies, all copies charged			
i) First 10 pages (Black and White)	\$ 0.25	T	Per Page
ii) First 10 pages (Colour)	\$ 0.45	T	Per Page
3. Each additional copy (Black and White)	\$ 0.15	T	Per Page
4. Each additional copy (Colour)	\$ 0.20	T	Per Page
D. <u>Access to Information under the Freedom of Information and Protection of Privacy Act</u>			
1. Fees will be charged as specified in Alberta Regulation 186/2008, Freedom of Information and Protection of Privacy Regulation			
E. <u>Maps</u>			
1. County Map, paper	\$ 25.00	T	Per Map
2. Shipping Tubes	\$ 2.00	T	Per Tube

Schedule A
Bylaw 2019-02
Fees, Rates, and Charges

DESCRIPTION	RATE	GST	UNITS
3. County Map, electronic in PDF format	\$ 20.00	T	Per CD
4. Shipping and Handling	Cost Recovery	T	Per Shipment
F. <u>Miscellaneous</u>			
1. Non-Sufficient Funds (NSF) or Dishonoured Cheques	\$ 40.00	E	Per Cheque
G. <u>Accounts Receivable</u>			
1. Penalty on Overdue Accounts, per month (With the exception of Law Firms and Oil & Gas Companies)	2%	E	Per Account
H. <u>Road Closure or Lease</u>			
1. Application Fee	\$ 100.00		Per Application
2. Approval	Cost Recovery		Per Approval
3. Lease, annual fee per acre (1/2 mile of 66 foot wide road allowance = 4 acres)	As per Section I.		
I. <u>Cash Lease Agreements</u>			
1. Pasture land	\$ 25.00	T	Per Acre
2. Arable land Final rating 30 or above NPR*	\$ 40.00	T	Per Acre
3. Arable land Final rating 29 or below NPR*	\$ 30.00	T	Per Acre
*Net Productivity Rating			
J. <u>Cemetery Plots</u>			
1. County Owned Cemeteries	\$ 100.00	T	Per Plot
K. <u>Industrial Approvals</u>			
1. Drilling Rig Moves			
i.) Pre-Inspection of Roads (rig in)	\$ 465.00	T	Per Inspection
ii.) Post-Inspection of Roads (rig out)	\$ 465.00	T	Per Inspection
2. Service Rig Moves & Well Completions			
i.) Pre-Inspection of Roads (rig in)	\$ 465.00	T	Per Inspection
ii.) Post-Inspection of Roads (rig out)	\$ 465.00	T	Per Inspection
iii.) Well Site Lease Approvals	\$ 155.00	T	Per Approval
iv.) Pipeline Crossing/Tie in Approvals	\$ 155.00	T	Per Approval
v.) Pipeline Crossing Road Inspection	\$ 465.00	T	Per Inspection

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DESCRIPTION	RATE	GST	UNITS
vi.) Seismic Survey Notification Approval	\$ 155.00	T	Per Approval
3. Seismic Surveys			
i.) Pre-Inspection of Roads	\$ 465.00	T	Per Inspection
ii.) Post-Inspection of Roads	\$ 465.00	T	Per Inspection
4. Agreement Application	\$ 155.00	T	Per Agreement
5. All non-permitted moves will be charged double the regular cost.			
6. Permits with less than 24 hours notice may be charged double the regular cost.			
L. <u>Water, Wastewater and Solid Waste (Monthly)</u>			
1. Residential and Bulk Water			
i.) Bulk Water			
1.1 Residential and Agricultural	\$ 6.00	E	Per Cubic Meter
1.2 Commercial/Industrial	\$ 12.00	E	Per Cubic Meter
ii.) Hamlet Residential and Commercial	\$ 6.00	E	Per Cubic Meter
iii.) Seniors Apartments	\$ 140.00	E	Flat Rate
iv.) Municipal Water Line Fee	\$ 8.75	E	Per Water Line
v.) Connection/Reconnection Fee for All Accounts	\$ 50.00	E	Per Connection
vi.) Renters Deposit Fee	\$ 500.00	E	One Time Charge
2. Wastewater			
i.) Residential	\$ 23.25	E	Flat Rate
ii.) Seniors Apartments	\$ 165.00	E	Flat Rate
iii.) Schools/Motels/Hotels	\$ 80.00	E	Flat Rate
iv.) Sewer Line Inspection	\$ 500.00	T	Flat Rate
v.) Thawing of Frozen Lines	Cost Recovery	T	Per Line
vi.) Sewage Lagoon Dumping (Wanham only)	\$ 3.50	E	Per Cubic Meter
3. Solid Waste			
i.) Hamlet Collection	\$ 12.60	E	Flat Rate

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DESCRIPTION	RATE	GST	UNITS
ii.) Garbage Cans			
1.1 Purchase	\$ 65.00	T	Per Can
1.2 Rental	\$ 3.00	E	Flat Rate
4. Shut Off/Door Notices			
i.) First Notice	\$ 25.00	E	Per Notice
ii.) Second Notice	\$ 25.00	E	Per Notice
iii.) Over Two Notices	\$ 25.00	E	Per Notice
M. <u>Eaglesham Hall</u>			
1. Full Hall Rental	\$ 125.00	T	Per Day
2. Rotunda & Kitchen Rental	\$ 60.00	T	Per Day
3. Rotunda Only Rental	\$ 40.00	T	Per Day
4. Damage Deposit	\$ 125.00	T	Per Deposit
5. Key Deposit	\$ 50.00	T	Per Deposit
6. Cleaning	\$ 30.00	T	Per Hour
Both the damage deposit and key deposit are required, however if there are no damages and the keys are returned within the time specified by the office administration, both deposits will be paid back in full, within 30 days of host function.			
N. <u>Wanham Camping Fees</u> (Open May 1st - October 31st)			
1. Per Stall - Daily	\$ 20.00	T	Per Day
2. Per Stall - Monthly	\$ 300.00	T	Per Month
O. <u>Informational Signs</u>			
Signage	Cost Recovery	T	Per Account
Installation	\$ 150.00	T	Per Installation
P. <u>GST Applicable</u>			
Those fees or charges listed above that are beside the GST column marked by a (E) are Exempt from Tax and those that are beside a (T) are subject to GST.			