



***BIRCH HILLS COUNTY
POLICY & PROCEDURES MANUAL
COUNCIL/ADMINISTRATION***

POLICY TITLE: SENIOR MANAGEMENT RECRUITMENT

Date Adopted by Council / Motion Number:

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Sept. 11/11 43-09(11-11)

POLICY STATEMENT:

Birch Hills County Council realizes the necessity to replace senior management positions as quickly and effectively as possible.

PROCEDURES:

Upon receiving notification that a senior management position will be vacated Administration shall:

1. Advertise the position within the organization to determine internal interest.
2. Advertise the position in the local newspapers as soon as possible.
3. Advertise the position with organizations affiliated with the position as soon as possible.
4. The advertising will continue until a suitable candidate is hired.

REEVE

C.A.O.