



BIRCH HILLS COUNTY

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BY-LAW 2012-07
REGIONAL EMERGENCY MANAGEMENT BYLAW

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**A BY-LAW OF BIRCH HILLS COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A REGIONAL MUNICIPAL EMERGENCY MANAGEMENT
COMMITTEE and AGENCY**

WHEREAS the Council of Birch Hills County is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000, to appoint an Emergency Management Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

WHEREAS the municipalities of the Central Peace Region wish to establish a Regional Emergency Management Committee and a Regional Emergency Management Agency;

NOW THEREFORE, THE COUNCIL OF BIRCH HILLS COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This By-Law may be cited as the Regional Emergency Management By-Law.
2. In this By-Law,
 - a. "Act" means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
 - b. "Council" means the Council of Birch Hills County;
 - c. "disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - d. "Director of Emergency Management (OEM)" means the person appointed by resolution of council as "Chief Administrative Officer" (CAO) who shall be responsible for the municipalities Emergency Management Program as contained in Section 9;
 - e. "Deputy Director of Emergency Management" means the person responsible for the duties of the Director of Emergency Management in their absence;
 - f. "Emergency Management Committee" established under this By-law means the Central Peace Region Emergency Management Committee as established by by-laws of the respective municipal

councils; and consisting of elected members appointed by and from each of those councils.

- g. "emergency" means a present or imminent event that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.
- h. "Local Authority" means where a municipality has a council within the meaning of the Municipal Government Act.
- i. "Minister" means the Minister charged with administration of the Act;
- j. "Regional Emergency Management Agency" means the Central Peace Region Emergency Management Agency as established by by-laws of the respective municipal councils ;
- k. "Regional Emergency Plan" means the Central Peace Region Emergency Management Plan prepared by the Directors of Emergency Management to co-ordinate response to an emergency or disaster; and
- l. "Regional Emergency Manager " means the person appointed by council who is delegated the responsibility for program administration, planning, preparedness and mitigation on behalf of the Committee and Director(s) of Emergency Management and who shall facilitate coordination of planning for and response to regional or inter-municipal disasters or emergencies.

- 3. There is hereby established a Regional Emergency Management Committee to advise Council on the development of emergency plans and programs.
- 4. There is hereby established a Regional Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 12 of this By-law.
- 5. Council shall:
 - a. by resolution, appoint one of its members to serve on the Regional Emergency Management Committee and at least one member as an alternate;
 - b. provide for the payment of expenses of the members of the Regional Emergency Management Committee;
 - c. by resolution, on the recommendation of the Regional Emergency Management Committee, appoint a Deputy Director of Emergency Management;
 - d. ensure that emergency plans and programs are prepared to address potential emergencies or disasters in Birch Hills County;
 - e. approve the Regional Emergency Plans and Programs as they relate to Birch Hills County ; and

- f. review the status of the Regional Emergency Plan and related plans and programs at least once a year.
6. Council may:
 - a. by By-law borrow, levy, appropriate and expend, without the consent of the electors, moneys required for operation of the Regional Emergency Management Agency; and
 - b. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
7. The Regional Emergency Management Committee shall:
 - a. review the Regional Emergency Plan and related plans and programs on a regular basis; and
 - b. advise Council, duly assembled, on the status of the Regional Emergency Plan and related plans and programs at least once each year.
8. The Regional Emergency Management Agency may be comprised of the following persons as required:
 - a. the Directors of Emergency Management of each member municipality;
 - b. the Deputy Directors of Emergency Management
 - c. the Chief Administrative Officer, Directors, or other administrative staff member(s) of the municipalities;
 - d. Regional Emergency Manager
 - e. Regional Fire/Disaster Services Manager;
 - f. the N.C.O. in Charge, R.C.M. Police or designate;
 - g. the District Fire Chiefs or designates;
 - h. the Public Information Officers or designates;
 - i. the Public Works Directors/Foremen or designates;
 - j. the Ambulance District Supervisor or designate;
 - k. the Health Unit Manager or designate;
 - l. the Hospital Director or designate;
 - m. the School Board Chairman or designate;
 - n. the Emergency Social Services Manager or designate;
 - o. representative(s) from adjacent municipalities which have entered into the Regional Emergency Management Agency;
 - p. representative(s) from local business;
 - q. representative(s) from local industry or industrial associations;
 - r. representative(s) from Alberta Agriculture, Food and Rural Development;
 - s. representative(s) from Alberta Environment and Sustainable resource Development;
 - t. representative(s) from Alberta Health Services;
 - u. representative(s) from Alberta Municipal Affairs;
 - v. representative(s) from Energy Resources Conservation Board

- w. representative(s) from Local Utility Companies
 - x. anybody else who might serve a useful purpose in the preparation or implementation of the Regional Emergency Plan.
9. The Director of Emergency Management shall
 - a. prepare and co-ordinate the Regional Municipal Plan and related plans and programs for Saddle Hills County;
 - b. act as director of emergency operations, or ensure that someone is designated under the Regional Municipal Emergency Plan to so act, on behalf of the Regional Emergency Management Agency; and
 - c. co-ordinate all emergency services and other resources used in an emergency; or
 - d. ensure that someone is designated to discharge the responsibilities specified in paragraphs a, b, and c.
 10. a. For an Emergency entirely within the boundaries of or only affecting Birch Hills County the power to declare or renew a state of local emergency under the Act, the power specified in Section 12 of this By-law, and the requirement specified in Section 15 of this By-law, are hereby delegated to a committee comprised of the Director or Deputy Director of Emergency Management and the Reeve or Deputy Reeve or any two councillors. This committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.
 - b. For an Emergency within or affecting more than one municipality, the power to declare or renew a state of local emergency under the Act; the power specified in Section 12 of this By-law; and the requirement specified in Section 15 of this By-law are hereby delegated to any 2 or more members of the Central Peace Region Emergency Management Committee. This committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency for the entire area effected, whenever possible this resolution should be made by at least one member or alternate from each municipality affected.
 11. When a state of local emergency is declared, the person or persons making the declaration shall
 - a. ensure that the declaration identifies the nature of the emergency and the area in which it exists;
 - b. cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
 - c. forward a copy of the declaration to the Minister forthwith.
 12. Subject to section 15, when a state of local emergency is declared, the person or persons making the declaration may

- a. cause the Regional Emergency Plan or any related plans or programs to be put into operation;
 - b. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c. authorize or require any qualified person to render aid of a type the person is qualified to provide;
 - d. control or prohibit travel to or from any area of Birch Hills County;
 - e. provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of Birch Hills County;
 - f. cause the evacuation of persons and the removal of livestock and personal property from any area of Birch Hills County that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - g. authorize the entry into any building or on any land, without warrant, by any person in the course of implementing and emergency plan or program;
 - h. cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - i. procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources, or equipment within Birch Hills County for the duration of the state of local emergency;
 - j. authorize the conscription of persons needed to meet an emergency; and
 - k. authorize any persons at any time to exercise, in the operation of the Regional Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through U) in relation to any part of the municipality affected by a declaration of a state of local emergency including as part of a Regional Emergency affecting more than one municipality for which a declaration of State of Local Emergency was made under section 10 b.
13. As per Section 28 of the Act "No action lies against a local authority or a person acting under the local authority's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under this Act or the regulations during a state of local emergency."

14. As per the Municipal Government Act- Section 535 (2) "Councillors, council committee members, municipal officers and volunteer workers are not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended performance of their functions, duties or powers under this Act or any other enactment."
15. When, in the opinion of the person or persons who made a declaration of an of local emergency, an emergency no longer exists in relation to which the declaration was made, the person or persons who made the declaration shall, by resolution, terminate the declaration.
16. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when
 - a. a resolution is passed under Section 15;
 - b. a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - c. the Lieutenant Governor in Council makes an order for a state of local emergency under the Act, relating to the same area; or
 - d. the Minister cancels the state of local emergency.
17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

Read for first time this 3rd day of July, 2012.

Read for a second time this 31st day of July, 2012.

Read for a third time this 31st day of July, 2012.

Original Signed By

REEVE WARREN SMITH

Original Signed By

C.A.O. HAROLD NORTHCOTT