



Community Enhancement Grant  
 Small Projects Grant Application  
**Application Form**

*Internal Use Only*

Date Received:	
Project Number:	

Please use extra paper if needed.

*Applicant Information*

Applicant Name/Group:			
Contact Person:		Phone:	
Address:			
Postal Code:		Email Address:	
<b>Applicant Description</b> Who is involved in this project?			

*Project Information*

<b>Project Name</b> create a project name	
<b>Project Location</b> Include an address if available.	
<b>Project Description</b> Briefly describe the project.	

*Community Impact*

<b>Community Involvement</b> How will you involve neighbours?	
<b>Community Benefit</b> How will this project benefit your community and neighbours?	
<b>Project Sustainability</b> Who will maintain and manage the project in the long term?	

**General Work Plan**

A general work plan will help clarify the details of your proposed project. Outline the general work that will be undertaken to complete the project. Estimated the time required to complete the project.

**General Budget**

A project budget will help clarify the anticipated cost of your proposed project. This will help the County assess your application. Estimate the costs and out-of-pocket expenses of your project.

ITEM	DESCRIPTION / DETAILS	PRICE/COST	SUBTOTAL
<b>TOTAL PROJECT COST</b>			\$ _____

**Community Contribution**

It is important to document the contributions of those involved (community contribution). This will help the County assess how much grant funding the project may be eligible to receive. The more contributions made by the community towards the project, the more grant funding the project will be eligible to receive. Contributions can be in the form of volunteer time or labour, donated supplies & materials, donated professional services and/or cash.

*How many hours of volunteer time and labour is being contributed by the community towards this project?*

*What materials or supplies are being donated by the community towards this project?*

*How much cash is being donated by the community towards this project?*

*Are there any other contributions being made by the community towards this project?*

**What grant amount you are requesting?**  
(maximum \$500 per project)

\$ \_\_\_\_\_

The signatory declares that s/he is the applicant, or elected chair, president or designated lead of a group applicant. The signatory confirms that there is general support from residents and/or neighbours that are involved or affected by the project, and that any funds received as a result of this application will be used only for the purposes set forth herein.

Signature:	Date:	
Name (print):	Phone:	