



**Birch Hills County**

**Meeting Minutes**

**April 12, 2022 - Regular Council Meeting - 09:00 AM**

<b>PRESENT:</b>	<b>Reeve:</b> Gerald Manzulenko	Ward 4
	<b>Deputy Reeve:</b> Albert Poetker	Ward 1
	<b>Councillor:</b> Paul Reum	Ward 3
	<b>Councillor:</b> Karen Portelance	Ward 7
	<b>Councillor:</b> Mel Duvall	Ward 5
<b>VIRTUAL:</b>	<b>Councillor:</b> Deanne Wendland	Ward 2
<b>ABSENT:</b>	<b>Councillor:</b> Denise Joudrey	Ward 6
<b>STAFF:</b>	<b>CAO</b>	Larry Davidson
	<b>Executive Assistant / Legislative Coordinator</b>	Bailey Smith

## **1. Call the Meeting to Order**

Called the meeting to order at 9:02 a.m

## **2. Adoption of the Agenda**

**Resolution No:** RC22-139

**Moved By:** Paul Reum

That Council adopts the agenda of the April 12, 2022 Regular Council meeting as amended to include items;

9.1.5 Councillor Absence - Joudrey,

12.3 Closed Session item - Legal 16,23,24,

12.4 Closed Session item - Complaint

**CARRIED**

## **3. Adoption of the Minutes**

**Resolution No:** RC22-140

**Moved By:** Albert Poetker

That Council approves the minutes of the Regular Council Meeting of March 22, 2022.

**CARRIED**

## **4. Delegations**

## **5. Councillor Reports**

### **5.1 Reeve Manzulenکو's Report**

- No Report

## **5.2 Deputy Reeve Poetker's Report**

- March 30th Police Transition Study
- Met with Director of Public Works and CAO regarding drainage.

## **5.3 Councillor Wendland's Report**

- No Report

## **5.4 Councillor Reum's Report**

- No Report

## **5.5 Councillor Duvall's Report**

- Attended ASB Service Board Meeting on April 4th

## **5.6 Councillor Joudrey's Report**

- Absent

## **5.7 Councillor Portelance's Report**

- Attended the Police Transition Study on March 30th
- Smoky River FCSS meeting on March 30th.

## **5.8 Councillor Report Motion**

**Resolution No:** RC22-141 Karen Portelance

That Council accepts the verbal presentations as information.

**CARRIED**

## **6. Chief Administrative Officer Report**

Recess at 9:39am Meeting called back at 9:41am

### **6.1 CAO Report**

**Resolution No:** RC22-142 Mel Duvall

That Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

**CARRIED**

### **6.2 CAO Action Log**

**Resolution No:** RC22-143 Albert Poetker

That Council receives the CAO Action Log for information.

**CARRIED**

## **7. Business Arising out of the Minutes (Unfinished Business)**

## **8. Bylaws**

Recess called at 9:54am Meeting Called back at 10:00am

### **8.1 Bylaw 2022-02 - Road Closure Bylaw**

**Resolution No:** RC22-144 Albert Poetker

That Council Accept Bylaw 2022-02, a Road Closure Bylaw as information and not proceed with first reading.

**CARRIED**

## **8.2 Procedural Bylaw**

**Resolution No:** RC22-145 Albert Poetker

That Council moves first reading to Birch Hills County Bylaw 2022-07 Procedural Bylaw.

**CARRIED**

## **9. New Business**

### **9.1 a. Council**

#### **9.1.1 RFD - Spirit River Runway Lighting**

**Resolution No:** RC22-146

**Moved By:** Mel Duvall

That the matter be tabled and direct administration to draft a letter to Spirit River related to the airport runway lighting indicating support in principle, but requesting further information prior to a decision.

**TABLED**

#### **9.1.2 RFD – MPC activities outside of MPC**

**Moved By:** Mel Duvall

That the matter be tabled until Closed Session.

**TABLED**

### **9.1.3 RFD - Smoky River FCSS donation request**

**Resolution No:** RC22-147

**Moved By:** Paul Reum

That Council provides \$200 to Smoky River FCSS to support the 2022 volunteer appreciation event and use GL 2-11-10-00-735 to cover the expense.

**CARRIED**

### **9.1.4 RFD - AHS Virtual Event**

**Resolution No:** RC22-148

**Moved By:** Albert Poetker

Direct administration to forward registration information to Council but will provide no remuneration.

**CARRIED**

### **9.1.5 Councillor Absence - Joudrey**

**Resolution No:** RC22-149

**Moved By:** Deanne Wendland

Approve the absence of Councillor Joudrey from the April 12th Regular Council meeting due to her attendance at the ASCHA Conference.

**CARRIED**

## **9.2 RFD - County Residence Upgrades**

**Resolution No:** RC22-150 Albert Poetker

That Council approve the cost estimate of \$1,289 for materials to upgrade the Eaglesham residence with the tenant required to provide the labour and include the cost of materials in the 2022 Public Works Operating budget.

**CARRIED**

## **9.3b. Administration**

### **9.3.1 RFD - Transfer From Reserves**

**Resolution No:** RC22-151

**Moved By:** Albert Poetker

That Council approve the transfer of \$69,060 from 6-00-00-00-711 to 1-32-10-00-910.

**CARRIED**

### **9.3.2 RFD - CN request to waive penalties**

**Resolution No:** RC22-152

**Moved By:** Mel Duvall

That Council not approve the waiving of \$1,015.20 penalties for CN property tax roll #315375, which have been accumulating since November 2010.

**CARRIED**

### **9.3.2.1 RFD - Unit 150 Engine Replacement**

**Resolution No:** RC22-154

**Moved By:** Albert Poetker

That Council approve adding this item to our 2022 Capital Budget at a cost of \$10,000 and direct administration to apply for MSI funding as part of our major equipment purchase.

**CARRIED**

### **9.3.3 RFD- Smoky River Road - FGTX grant removal**

**Resolution No:** RC22-153

**Moved By:** Paul Reum

That Council table the matter pending a scheduled June 27, 2022 tour of the project to determine the timing and scope of the project and whether to remove the current application.

**TABLED**

### **9.4 c. Emergency Services**

### **9.5 d. Public Works**

### **9.6 e. Agriculture**

## **10. For Information**

### **10.1 RMA**

### **10.2 Committee Minutes**



### **10.3 Public Works**

### **10.4 Falher Medical Clinic**

### **10.5 Police Call To Action**

### **10.6 Motion to Accept Information**

**Resolution No:** RC22-155 Karen Portelance

That Council accepts the documentation provided as information.

**CARRIED**

## **11. Correspondence**

### **11.1 Alberta Transportation Letter**

### **11.2 Motion to Accept Correspondence**

**Resolution No:** RC22-156 Karen Portelance

That Council accepts the correspondence provided as information.

**CARRIED**

## **12. Closed Session**

**Resolution No:** RC22-157

**Moved By:** Paul Reum

That Council goes into Closed Session at 11:27 a.m. to discuss the following;

- Legal HR- FOIP 17,18, 23, 24
- Policy Advice - FOIP 23,24
- Legal - FOIP 16,23,24

**CARRIED**

Bailey Smith exits meeting at 11:28 a.m.

### **12.1 Legal HR- FOIP 17,18, 23, 24**

### **12.2 Policy Advice - FOIP 23,24**

### **12.3 Legal - FOIP 16,23,24**

Bailey Smith enters meeting at 1:06 p.m.

## **13. Open Session**

**Resolution No:** RC22-158

**Moved By:** Karen Portelance

That Council reconvene to open session @ 1:07pm.

### **13.1 12.2 - Policy Advice**

**Resolution No:** RC22-159 Karen Portelance

That Council table the livestock discussion and any Land Use Bylaw amendments until the fall.

**CARRIED**

### **13.2 12.3 Legal**

**Resolution No:** RC22-160 Mel Duvall

That Council allow the subdivision of the Eaglesham airport subdivision application # SA 01-19-22 to proceed subject to the airport remaining a public airport with a caveat being placed on the airport property and further that Nav Canada be consulted and has no objection.

**CARRIED**

### **13.39.1.2 - MPC Meetings Outside of MPC Committee**

**Resolution No:** RC22-161 Paul Reum

That Council Offer a payment of \$203.40 to each member as a one-time expense with the provision there will be no further meetings outside of a regular MPC meeting.

**CARRIED**

## **14. Adjournment**

That the meeting be adjourned at 1:08 p.m. Being that there is no further business.

All meeting minutes appear in draft format till certified by the municipality.