

BIRCH HILLS COUNTY
REGULAR COUNCIL MEETING
BIRCH HILLS SENIOR CENTRE

April 13, 2011

The Regular Meeting for Birch Hills County Council was called to order by Reeve, Warren Smith, at 9:00 a.m., on Wednesday, April 13, 2011, in the Birch Hills Service Centre.

PRESENT	WARREN SMITH DENNIS SATHER GERALD MANZULENKO MARVIN DORAN DALE JANZEN AL FARKASH TODD JONES	REEVE DEPUTY-REEVE COUNCILLOR COUNCILLOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF	DION HYNES DENISE JOUDREY	MANAGER OF PUBLIC WORKS RECORDING SECRETARY
ABSENT	IRENE COOPER MICHAEL COY	C.A.O. DIR.OF FIELD OPERATIONS
MEDIA	DANNY ZAHARA	THE SIGNAL
DELEGATIONS	MEL VOLLMAN GARRY DORAN RICK HODDINOTT MOIRA BOOMGAARDEN	CENTRAL PEACE AQUATIC COMMITTEE SYLVAIN & DORAN SUSTAINABLE RESOURCES SUSTAINABLE RESOURCES

AGENDA

RESOLUTION NO. 01-13(04-11)

Moved by Councillor Doran to appoint Dion Hynes as acting Administrator in Irene Cooper's absence.

CARRIED.

RESOLUTION NO. 02-13(04-11)

Moved by Councillor Farkash that the Agenda be adopted with the following additions;

(C) Treasury

(3) Adoption of Financial Statement

6. NEW BUSINESS

(G) 2011 Audit Costs

(H) Letter from Lina Boiley

(I) Council Orientation - April 18th, 2011

9. COMMITTEE REPORTS

(A) Seed Cleaning Committee

(B) Library

(C) Grande Spirit

(D) Emergency Management Committee

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MINUTES

RESOLUTION NO. 03-13 (04-11)

Moved by Councillor Doran that the March 9, 2011, Regular Council Meeting Minutes be adopted as presented.

CARRIED.

**UNFINISHED
BUSINESS**

WATER MEETING

As there was a need to cancel the previously scheduled water meeting, it was rescheduled for April 18th at 7:00 PM in Council Chambers.

Mel Vollman, Central Peace Aquatic Committee Member entered the meeting at 9:14 a.m.

**CENTRAL
PEACE AQUATIC
COMMITTEE**

Mr. Vollman circulated a new design for the proposed pool and explained a 10 year budget and advised Council that the Town of Spirit River is prepared to handle the administrative operations.

Mel Vollman exited the meeting at 9:46 a.m.

Council discussed the proposed pool and what the monetary expectations might be.

Gary Doran, Sylvain & Doran Auditor entered the meeting at 10:10 a.m.

Shelley Braun, Birch Hills County Finance Administrator entered the meeting at 10:15 a.m.

RESOLUTION NO. 04-13 (04-11)

Moved by Councillor Janzen to go in camera at 10:15 a.m.

CARRIED.

RESOLUTION NO. 05-13 (04-11)

Moved by Councillor Manzulenko to go out of camera 11:28 a.m.

CARRIED.

Shelley Braun exited the meeting at 11:28 a.m.

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BRUSHING POLICY Council discussed the recommended revisions from Agriculture and Transportation. Council still feels that staff should make every effort to have the brushed area from 2010 sprayed this summer of 2011. Council does not want to revise the Brushing Policy at this time.

RESOLUTION NO. 06-13 (04-11)

Moved by Councillor Jones that the wording in the Draft Policy remain as one year.

CARRIED.

**NEW
BUSINESS**

**PUBLIC HEARING
PROCESS POLICY**

Tabled to the next meeting, Council requests clarification.

**SALARY GRID
REVISIONS**

Entered under the agenda for approval was a revision to 5 positions. After a lengthy discussion Council decided that they needed to review the information further and tabled the request.

**FCSS FUNDING
REQUEST**

Entered under the agenda for approval was a request from Irene Cooper that Birch Hills County pay for half the cost of a speaker out of our FCSS Budget for the ARMAA Conference that will be held in Grande Prairie.

RESOLUTION NO. 07-13 (04-11)

Moved by Councillor Manzulenko to allocate \$2500.00 from FCSS Budget to cover half the cost of a speaker at the ARMAA Conference.

CARRIED.

**SENIORS
ADVISORY
COUNCIL
OF ALBERTA**

RESOLUTION NO. 08-13 (04-11)

Moved by Councillor Manzulenko that Birch Hills County declare June 6 - June 12, 2011 as Seniors Week.

CARRIED.

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**CENTRAL PEACE
HEALTH COUNCIL**

Entered under the agenda was a letter dated March 7, 2011 requesting that Birch Hills County appoint a member of our Council to sit on the Central Peace Community Health Council.

RESOLUTION NO. 09-13 (04-11)

Moved by Councillor Janzen that Reeve Smith sit on the Central Peace Community Health Council and Deputy Reeve Sather be the alternate.

CARRIED.

LANDFILL POLICY

Entered under the agenda for approval was a new Landfill Policy. After a lengthy discussion Council decided to table the Policy until more information can be provided.

**2011 AUDIT
COSTS
ESTIMATE**

RESOLUTION NO. 10-13 (04-11)

Moved by Councillor Jones to appoint Sylvan Doran for the 2011 Audit for an estimated cost of \$22,200.00.

CARRIED.

**LETTER FROM
LINA BOILEY**

Entered under the agenda for consideration was a letter from Lina Boiley requesting financial assistance to aid in the purchase of a \$1500.00 medical chair for her adult son.

Council directed the office staff to forward any correspondence regarding programs that might fund such assistance.

**COUNCIL
ORIENTATION**

M.D. 133 is attempting to arrange a Council Orientation session for April 18th, 2011.

Birch Hills County Council will not be able to attend due to the water meeting scheduled for that day.

**12:13 P.M. -
12:43 P.M.**

Adjournment

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Media

Danny Zahara, Signal Reporter entered the meeting at 12:55 P.M.

**SUSTAINABLE
RESOURCE
DEVELOPMENT**

Rick Hoddinott and Moira Boomgaarden entered the meeting at 12:56 PM

Rick Hoddinott, Sustainable Resources Development introduced their new employee Moira Boomgaarden, Fire Guardian for our area. SRD Representatives discussed their duties, the green zone jurisdiction and fire permit requirements.

Rick Hoddinott and Moira Boomgaarden exited the meeting at 1:45 PM

**STAFF
DELEGATIONS**

**TRANSPORTATION
PUBLIC WORKS**

FIRE GARDIAN

RESOLUTION NO. 11-13 (04-11)

Moved by Councillor Manzulenko to appoint Dion Hynes as a Fire Guardian for Birch Hills County.

CARRIED.

**TANGENT WATER
UPGRADE**

RESOLUTION NO. 12-13 (04-11)

Moved by Councillor Farkash that Birch Hills County install a metered, key lock filling station at the proposed Tangent Water Station contingent upon system/design capabilities.

CARRIED.

TREASURY

**BANK
RECONCILIATION**

RESOLUTION NO.13-13(04-11)

Moved by Councillor Manzulenko that the April 5, 2011 Bank Reconciliation be approved as circulated.

CARRIED

RESOLUTION NO.14-13(04-11)

Moved by Councillor Jones that a copy of both the Cheque List and Budget Variance be included in the monthly council packages.

CARRIED.

RESOLUTION NO.15-13(04-11)

Moved by Deputy Reeve Sather to adopt the Financial Statement as presented.

CARRIED.

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AGRICULTURE

FIELDMEN JOB

Dion reported that todate the position has not been filled despite the first round of interviews.

Irene Cooper submitted a written note that she is currently in discussions with an Ag. Fieldman in this area who has shown interest.

Councillor Jones expressed that he feels we should advertise locally. Warren Smith suggested that we should advertise in the Western Producer.

**SNOW REMOVAL
POLICY**

Councillor Farkash expressed his concerns regarding the Snow Removal Policy. He feels that the Policy needs review and the sooner it can be reviewed the better. He feels it needs review because it is not being followed or inforced. He went on to say that the priority routs aren't getting done in a timely manner. Councillor Farkash said he has pictures of a grader travelling down the road just tickeling the top of the snow. He is not certain if it was a County Grader or Oilfield but feels that the County Grader should have had it done first anyway.

Councillor Sather expressed that he had no complaining about snow removal in his area.

Councillor Jones feels that the snow removal policy could also use some review.

Reeve Smith requested that Transportation bring the Snow Removal Policy to the next meeting for review.

**TANGENT
CULVERT
CONCERNS**

Councillor Farkash inquired about who is in charge of the Back How Crew that is cleaning the culverts in Tangent. He expressed that if found it odd that both Dion Hynes and Michael Coy were in the office one morning while the spring thaw was happening. He is concerned about the large number of damaged culverts in his area and inquired if the Grader Operator was responsible to report the damaged culverts and road signs down. He feels this damage is very costly to the rate payer. Councillor Farkash also feels that Dion Hynes is poor at returning his calls and he request that he be more prompt at returning his calls in the future.

Reeve Smith ended the personal attach on employee Dion Hynes and announced that Council would discuss it in camera after the meeting.

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**COMMITTEE
REPORTS**

**EAGLESHAM
SEED CLEANING
PLANT COMMITTEE**

Councillor Farkash reported on a recent Eaglesham Seed Cleaning Plant meeting.

LIBRARY BOARD

Councillor Janzen reported on a Library meeting he attended on March 13, 2011.

Councillor Janzen was happy to report the new Tangent Librarian, Jenn Chenard has been hired.

GRANDE SPIRIT

Councillor Jones reported on a Grande Spirit meeting he attended on March 18th, 2011. Councillor Jones feels they are doing a great job over all.

**EMERGENCY
MANAGEMENT**

Councillor Doran reported that on March 17, 2011 he attended an Emergency Management Meeting at Saddle Hills. At the meeting they reviewed the Emergency Plan and discussed the one that is being created for Birch Hills County.

Councillor Doran informed Council on some upcoming training.

FIRE SMART

Councillor Doran reported on the Fire Smart Conference he attended in Edmonton in March.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:56 PM.

REEVE SMITH

**ACTING COUNTY MANAGER
DION HYNES**