



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018

Present: Reeve Gerald Manzulenko
Deputy Reeve Terry Carbone
Councillor Ginette Paradis
Councillor Deanne Wendland
Councillor Paul Reum
Councillor Cheryl Bogdanek
Councillor Denise Joudrey
CAO Hermann Minderlein
Legislative Officer Shawna Schwerdt

Absent: None

CALL TO ORDER: Reeve Manzulenko called the meeting to order at 9:00 a.m.

Denise van Rootselaar from the Signal and John Sinkwich entered the meeting at 9:00 a.m.

ADOPTION OF AGENDA RC18-139 Moved by Councillor Wendland that Council adopt the agenda of the April 26, 2018 Regular Council Meeting as with the following addition:
8. NEW BUSINESS
e. Appointment to Recreation Board
12. IN-CAMERA
c. Matter related to Land

CARRIED

ADOPTION OF MINUTES Regular Council Meeting April 12, 2018 RC18-140 Moved by Councillor Paradis that Council approve the minutes of the April 12, 2018 Regular Council Meeting as presented.

CARRIED

DELEGATIONS Diane Chiasson – Director Rural Development and Entrepreneurship re NAHPI

Ms. Chiasson presented on the Northern Alberta Hemp Processing Initiative (NAHPI).

Reeve Manzulenko thanked Ms. Chiasson for her presentation.

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018**

Diane Chiasson exited the meeting at 10:05 a.m.

Meeting was recessed at 10:05 a.m.

Meeting was resumed at 10:10 a.m.

RC18-141 Moved by Councillor Bogdanek that Council accept Diane Chiasson – Director Rural Development and Entrepreneurship presentation on the Northern Alberta Hemp Processing Initiative for information.

CARRIED

COUNCILLOR REPORTS
Reeve Manzulenko

Reeve Manzulenko provided a verbal update to Council regarding the ICF/IDP meeting he attended on April 16th, and the open house in Rycroft hosted by MLA Minister of Energy Margret McCuaig-Boyd and also in attendance was Minister of Finance Joe Ceci on April 25, 2018.

Deputy Reeve Carbone

No Report.

Councillor Paradis

Councillor Paradis provided a verbal update to Council related to the Birch Hills County Library meeting she had attended including an update on the Eaglesham Library that will be closed Mondays and Fridays except for the first Monday of each month.

Councillor Wendland

Councillor Wendland provided a verbal update to Council regarding the Regional Emergency Exercise she attended on April 20th, 2018 that Birch Hills County hosted.

Councillor Reum

No Report.

Councillor Bogdanek

No Report.

Councillor Joudrey

Councillor Joudrey provided a verbal update to Council regarding the Regional Emergency Exercise she attended on April 20th, 2018 that Birch Hills County hosted and a Central Peace Early Childhood

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018**

presentation she attended in Woking evening of April 20th on Global Human Rights & Equality.

RC18-142 Moved by Councillor Paradis that Council accept the Councillor Reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Minderlein provided Council with a verbal update to the written report that had been distributed to Council.

RC18-143 Moved by Deputy Reeve Carbone that Council receive the CAO's written report and updates as information.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to April 12, 2018 provided in the Agenda Package.

RC18-144 Moved by Councillor Reum that Council receive the CAO Action Log for information.

CARRIED

Director of Public Works Dion Hynes entered the meeting at 10:26 a.m.

Director of Public Works Dion Hynes provided a verbal update to Council that included damages sustained to the County's roads due to overland flooding, that an Alberta Emergency Alert had been issued for Birch Hills County on Tuesday April 24th and that Ted Goldin with Peace Wapiti School Division was being updated on road closures.

Director of Public Works Dion Hynes exited the meeting at 10:54 a.m.

RC18-145 Moved by Councillor Wendland that Council accept Director of Public Works Dion Hynes verbal update for information.

CARRIED

UNFINISHED BUSINESS

None.

NEW BUSINESS

2018 Operating and Maintenance Budget

Council was presented with the 2018 Operating and Maintenance Budget.

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018

RC18-146 Moved by Councillor Bogdanek that Council adopt the 2018 Operating Budget with:
Total Revenues of **\$7,570,233.80** comprised of:
Operating Revenues (sales, grants, etc.) of \$1,693,400.95;
Revenue Drawn from Operating Reserves of \$204,837.99; and
Municipal Property Tax Revenue of \$5,671,994.86; and
Total Expenses of \$10,246,563.80 comprised of:
Operating Expenses of **\$7,570,233.80**; plus
Amortization Expense of \$2,676,330.00
Which results in a balanced budget before the amortization expense of \$2,676,330.00.

CARRIED

Director of Public Works
Dion Hynes entered the meeting at 11:04 a.m.

Capital Gravel Crushing
2018

Council was provided with information regarding the tender results for the capital gravel crushing 2018.

RC18-147 Moved by Councillor Joudrey that Council accept the lowest bid from Surmont Sand & Gravel for the 2018 Crushing and Stockpiling for the bid amount of \$942,900.00 to be charged to the capital budget account code 5-32-00-01-599.

CARRIED

John Sinkwich and
Director of Public Works
Dion Hynes exited the meeting at 11:11 a.m.

Central Peace
Professional Attraction &
Retention Committee
Appointment

Council was provided with a request received from Councillor Paradis related to the appointments to the Central Peace Professional Attraction & Retention Committee (CPPARC).

RC18-148 Moved by Deputy Reeve Carbone that

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018

Council appoint Councillors Joudrey, and (alternate) Paradis to sit on the Central Peace Professional Attraction and Retention Committee and direct Administration to mail a letter to the Central Peace Attraction and Retention Committee advising them of this change of appointments.

CARRIED

Request for Letter of Support from CPS

Council was provided with a request received from Mike Burton on behalf of Crop Production Services (CPS) for a letter of support for the addition of Anhydrous storage at their Belloy and Peoria sites.

RC18-149 Moved by Councillor Wendland that Council direct Administration to prepare a letter of support for Reeve Manzulenko's signature to Crop Production (CPS) that reinforces the requirements for CPS to submit requests for Development Permits to the County as well as any permits required from the Province of Alberta or other regulatory bodies, and to follow the guidelines and standards set forth by these bodies.

CARRIED

Recreation Board Appointment

Council was presented with a request from Amelia Gies to sit on the Birch Hills County Recreation Board as the representative for Ward 7.

RC18-150 Moved by Councillor Paradis that Council appoint Amelia Geis as the member representing Ward 7 of the Recreation Board for a three (3) year term on the Birch Hills County Recreation Board.

CARRIED

RC18-151 Moved by Councillor Joudrey that Council add the following item to the agenda of the April 26, 2018 Regular Council Meeting:

8. NEW BUSINESS

f. Funding request from Diane Chiasson re NAHPI

CARRIED

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018

Funding request from
Diane Chiasson re NAHPI

From Diane Chiasson's earlier presentation she had informed Council that to be a member of the NAHPI steering Committee it is an annual contribution of \$5000.00 with a commitment being that of \$5000.00 for 2018 and \$5000.00 for 2019.

RC18-152 Moved by Councillor Joudrey that Council table item **8.f** Funding request from Diane Chiasson re NAHPI, to a future meeting.

CARRIED

BYLAWS

2018 Mill Rate
Bylaw No. 2018-03

Council was presented with Bylaw No. 2018-03, the 2018 Property Tax Rate Bylaw.

RC18-153 Moved by Councillor Wendland that Council provide first reading to Birch Hills County Bylaw 2018-03 Tax Rate Bylaw.

CARRIED

RC18-154 Moved by Deputy Reeve Carbone that Council provide second reading Birch Hills County Bylaw 2018-03 Tax Rate Bylaw.

CARRIED

RC18-155 Moved by Councillor Joudrey that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2018-03 Tax Rate Bylaw at this meeting.

CARRIED UNANIMOUSLY

RC18-156 Moved by Councillor Bogdanek that Council provide third reading to Birch Hills County Bylaw 2018-03 Tax Rate Bylaw.

CARRIED

FOR INFORMATION

None.

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received or sent by the County:

1. Letter and Poster re Friends of Grande Spirit Foundation
2. Nominations 2018 Heritage Awards

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018

- 3. Nominations 2018 Minister’s Seniors Service Awards
- 4. Big Lakes County Charity Golf
- 5. Letter from Agriculture Minister re GM Alfalfa
- 6. Peace Valley Conservation and Recreation Society

RC18-157 Moved by Councillor Wendland that Council accept the correspondence provided for information.

CARRIED

Denise van Rootselaar from the Signal exited the meeting at 11:40 a.m.

Meeting was recessed at 11:40 a.m.

Meeting was resumed at 11:45 a.m.

Director of Public Works Dion Hynes entered the meeting at 11:45 a.m.

IN-CAMERA

RC18-158 Moved by Councillor Paradis that Council close the April 26, 2018 Regular Council Meeting to the public for Agenda for the following items:

- 12.a Legal – 2018 Gravel Supply; and
 - 12.b Matter Related to Personnel
 - 12.c Matter Related to Land
- as per Section 27, FOIP at 11:45 a.m.

CARRIED

Shawna Schwerdt exited the meeting at 11:50 a.m.

RC18-159 Moved by Councillor Paradis that Council open the April 26th, 2018 Regular Council Meeting to the public at 1:00 p.m.

CARRIED

RC18-160 Moved by Councillor Wendland that Council not accept the unsolicited proposal from Wanham Trucking as to do so would be in

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 26, 2018**

contravention of the Birch Hills County Policy Number 12/01/16, the Procurement policy.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 1:05 p.m.

Original to be signed

**GERALD MANZULENKO
REEVE**

Original to be signed

**HERMANN MINDERLEIN
CAO**

INITIALS: Reeve: _____

CAO: _____