



**MINUTES OF A GOVERNANCE COMMITTEE
MEETING FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
APRIL 28, 2016**

Present:	Reeve	Marvin Doran
	Councillor	Jack Macauley
	Councillor	Paul Reum
	Councillor	Cheryl Bogdanek
	Councillor	Kathrin Langlois
	Councillor	Terry Carbone
	Chief Administrative Officer	Hermann Minderlein
	Legislative Administrator	Rochelle Kolosky
	Manager of Infrastructure Projects	Michael Coy

Absent: **Deputy Reeve** Gerald Manzulenko

CALL TO ORDER: **Reeve Doran** called the meeting to order at 1:05 p.m.

AGENDA **GC16-22 Moved by Councillor Carbone** that Council adopt the agenda as presented. **CARRIED**

MINUTES
Governance Committee Meeting
March 24, 2016

GC16-23 Moved by Councillor Langlois that Council approve the minutes of the March 24, 2016 Governance Committee Meeting as presented. **CARRIED**

DELEGATIONS There were no delegations.

UNFINISHED BUSINESS
Beautification Committees Administration reminded Council how the Beautification program is running now, and provided handout information on how we would like to see the program run. Council requested that administration draft a policy and program for the beautification committees. The policy should include where to carry forward any extra funds. Council also requested a draft of the project/event grant and possibly a maintenance grant for the future years.

Michael Coy left the meeting at 1:30 p.m.

BYLAWS
2016-01 CAO Bylaws Administration presented the two (2) different drafts of the CAO bylaw 2016-01 prepared to date to Council. Council requested

INITIALS: Reeve: _____

CAO: _____



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that administration bring back another draft blending the appropriate sections of the two (2) options presented.

**Procedural Bylaw
2014-06**

Administration presented the Procedural Bylaw 2014-06 to Council, verbally requesting permission to revise the document; to which Council approved.

COUNCILLOR REPORTS

There was no councillor reports.

CORRESPONDENCE

There was no correspondence.

**NEW BUSINESS
List of Policies**

Administration provided Council with a list of the current policies and requested a complete over-haul and renumbering of all policies, progressing one (1) at a time; to which Council approved.

FOR INFORMATION

Council was provided with the following documents:

1. Website Visitor Statistics March 1st to March 31st 2016;
2. Bank Reconciliation, Manual Payment, Vendor Cheque Register Report; and
3. CAO Action Log.

GC24- Moved by Councillor Bogdanek that Council accepts the Bank Reconciliation, Manual Payment, and Vendor Cheque Register Report for information.

CARRIED

IN-CAMERA

There were no in-camera items.

ADJOURNMENT

Being that there were no other items for discussion, Reeve Doran adjourned the meeting at 2:07 p.m.

**REEVE
MARVIN DORAN**

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____