



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
APRIL 28, 2016

Present: Reeve Marvin Doran
Councillor Jack Macauley
Councillor Paul Reum
Councillor Cheryl Bogdanek
Councillor Kathrin Langlois
Councillor Terry Carbone
Chief Administrative Officer Hermann Minderlein
Legislative Administrator Rochelle Kolosky

Absent: Deputy Reeve Gerald Manzulenko

CALL TO ORDER: Reeve Doran called the meeting to order at 9:00 a.m.

AGENDA RC16-175 Moved by Councillor Bogdanek that Council adopt the agenda as amended with the following additions:
4. a) Corporal Ryan Frost
5. d) Water North Coalition
9. g) Birch Meadows Colony Request
12.a)
b)
c)

CARRIED

MINUTES
Regular Council Meeting
April 12th, 2016

RC16-176 Moved by Councillor Reum that Council approve the minutes of the April 14, 2016 Regular Council Meeting as presented.

CARRIED

Corporal (Cpl) Ryan Frost entered the meeting at 9:01 a.m.

DELEGATIONS

Cpl. Ryan Frost Cpl. Frost introduced himself to Council and shared his historical experience with Council.

Cpl. Frost left the meeting at 9:25 a.m.

COUNCILLOR REPORTS

Library Board Councillor Carbone reported on the Library Board meeting. The libraries are updating their Bylaws and Policies.

INITIALS: Reeve: _____

CAO: _____



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Grande Spirit Foundation Councillor Bogdanek reported on the Grande Spirit Foundation meeting. There is a charity golf tournament scheduled at the Morning View Golf Course for Saturday June 4th 2016.

Lobby Government Effectively Councillor Bogdanek reported on the Lobby Government Effectively course she attended in Edmonton on April 20th 2016. It may be beneficial to see if Maurice Fritze could present to the G5.

Water North Coalition Reeve Doran reported on the Water North Coalition meeting held in Athabasca April 27th 2016.

RC16-177 Moved by Councillor Bogdanek that Council accept Councillor Reports for Information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORT

CAO Minderlein provided a written report for Council and verbal updates as and where required.

RC16-178 Moved by Councillor Langlois that Council receive the CAO's written report with verbal updates for information.

CARRIED

Recess called at 10:19 a.m.
Meeting reconvened at 10:28 a.m.

BYLAWS

2016-04 – Residential Solid Waste Collection Bylaw

CAO Minderlein briefed Council on several corrections being brought forward for Council's consideration before third reading.

RC16-179 Moved by Councillor Carbone that Bylaw 2016-04 be amended by making the following changes:

1. In Section 1, change the wording "for Hamlets within Birch" to read "for the Hamlets of Wanham and Eaglesham within Birch" and "all residences within Birch Hills County utilize and pay" to read "all residences within Wanham and Eaglesham hamlet boundaries utilize and pay";
2. In Section 4.1, change the wording "master rates bylaw" to read "Establishing Fees and Charges Bylaw";

INITIALS: Reeve: _____

CAO: _____



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- 3. In Section 4.2, change the wording “master rates bylaw” to read “Establishing Fees and Charges Bylaw”;
- 4. In Section 9.2, change “including a illegal” to read “including an illegal” ; and
- 5. Adding Section 9.5 “This Bylaw comes into effect July 1, 2016

CARRIED

RC16-180 Moved by Councillor Bogdanek that Council provide Bylaw 2016-04, the Residential Solid Waste Collection Bylaw, third (3rd) and final reading.

CARRIED

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

**RSVP M.D. of Peace
River 100TH
Anniversary**

Administration requested clarification by Council of direction that had been provided by Resolution 16/122 regarding the July 16th 2016 100th anniversary celebration in Peace River.

RC16-181 Moved by Councillor Carbone that Councillor Macauley represent Birch Hills County by attending the 100th Anniversary Celebration being put on by the MD of Peace River on Saturday, July 16, 2016, and authorize the payment of Honorarium and mileage.

CARRIED

RC16-182 Moved by Councillor Bogdanek that Council direct administration to purchase a framed local photograph with plaques for no more than \$150.00 for presentation to the MD of Peace River on Saturday, July 16, 2016, and that these purchases be charged to Council expense account 2-11-10-00-219, Hospitality.

CARRIED

Signing Authority

Administration requested that the list of Signing Authorities be expanded to include CAO Hermann Minderlein who began working for Birch Hills County on April 11th 2016.

RC16-183 Moved by Councillor Carbone that Council:

INITIALS: Reeve: _____

CAO: _____



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1. authorize electronic access for all ATB Financial, ATB Securities Inc. CIBC and RBC Dominion Securities Inc. accounts to the following members of staff:
 CAO, Hermann Minderlein; and
 Director of Corporate Services, Shelley Braun;
2. authorize CIBC Visa Cards in the limit of \$15,000.00 in the names of:
 CAO, Hermann Minderlein;
 Director of Corporate Services, Shelley Braun;
 Director of Public Works, Dion Hynes; and
 Agriculture Fieldman, Amanda Ouellet;
 With Dion Hynes being the Visa card coordinator;
3. appoint the signing authority, any two (2) to sign, consisting of one elected official one county employee for all ATB Financial, ATB Securities Inc., ATB Investment Management Inc., CIBC and RBC Dominion Securities to the following members of Council and staff:
 Deputy Reeve Gerald Manzulenko;
 Councillor Cheryl Bogdanek;
 Councillor Paul Reum;
 CAO, Hermann Minderlein; and
 Director of Corporate Services Shelley Braun; and
4. instruct staff to update the Committees and Board Appointments Appendix "A" to reflect these changes.

CARRIED

**MD of Spirit River and
Town of Spirit River
100TH Anniversary**

Administration presented Council with an invitation received from the Municipal District of Spirit River #133 for their 100 year celebration dinner.

RC16-184 Moved by Councillor Bogdanek that Reeve Doran and CAO Minderlein represent Birch Hills County by attending the 100th Anniversary Celebration being put on by the MD of Spirit River 133, and that Councillor Bogdanek represent Birch Hills County by attending the 100th Anniversary Celebration being put on by the Town of Spirit River; both on Saturday, August 6, 2016; and that the two (2) free tickets be given to Reeve Doran and CAO Minderlein; and that Council authorize the payment of Honorarium and mileage to all three (3) representatives.

CARRIED

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CAO: _____



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RC16-185 Moved by Councillor Carbone that Council direct administration to purchase two (2) framed local photographs with plaques for no more than \$150.00, one (1) for presentation to the MD of Spirit River 133 and one (1) for the Town of Spirit River on Saturday, August 6, 2016, and that these purchases be charged to Council expense account 2-11-10-00-219, Hospitality.

CARRIED

**Central Peace Attraction
And Retention
Committee (CPARC)**

Council was provided with a request submitted by Kelly Hudson (CAO for the MD of Spirit River) on behalf of the Central Peace Attraction and Retention Committee (CPARC) requesting initial seed funding in the amount of \$2,000 and for the authority “to budget annually for approval of the five Councils and that the members selected to represent on this committee be given authority to spend within budget”.

RC16-186 Moved by Councillor Carbone that Council authorize the provision of a grant in the amount of \$2,000.00 from expense account 2-11-10-00-735 – *Grants to Individuals & Organizations* to the Central Peace Attraction and Retention Committee (CPARC) to be used as seed funding, and that such approval be contingent on the provision of adopted Terms of Reference for the CPARC and the approval by each of the other municipal members of a grant to the CPARC in the amount of \$2,000.

CARRIED

RC16-187 Moved by Councillor Bogdanek that Council grant the Central Peace Attraction and Retention Committee (CPARC) the authority to budget annually for approval of the five Councils and that the members selected to represent on this committee be given authority to spend within budget pertaining to the \$2,000.00 seed funding grant.

CARRIED

**Truck and Pup Public
Tender Sale**

Council was advised that only one tender bid had been received for the purchase of Unit #127 and T29, and that the value of the bid was well below the estimated value of the units.

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CAO: _____



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RC16-188 Moved by Councillor Langlois that Council instruct administration to decline Terry Foote's bid for units #127 and T29 and to send those units for sale at the next Ritchie Bros Auction on June 1st, 2016.

CARRIED

2015 Final Financial Statement

Council was provided with the final 2015 Financial Statements which had been present and accepted in their "Draft" form on April 14, 2016.

RC16-189 Moved by Councillor Bogdanek that Council accepts the Birch Hills County Financial Statements for the year ended December 31, 2015 as prepared and provided.

CARRIED

Request from Birch Meadows Colony

Residents from the Birch Meadows Colony had requested that the County provide signage services through their ward Councillor.

RC16-190 Moved by Councillor Carbone that Council accepts the request from Birch Meadows Colony for information.

CARRIED

FOR INFORMATION

Council was provided with the following documents:

- 1. Peace Library System, Meeting Highlights March 19, 2016; and
- 2. Grande Spirit Foundation, 2015 Annual Report

RC16-191 Moved by Councillor Langlois that Council accepts the documents provided for information.

CARRIED

CORRESPONDENCE

Council was provided with copies of the following correspondence that had been received by the County:

- 1. Northern Sunrise County, Industrial Assessment Centralization;
- 2. RCMP, January to March Statistics;
- 3. AB Municipal Affairs, ACP Grant Approval - Medical Clinic;
- 4. AB Municipal Affairs, ACP Grant Approval - Senior Housing Assessment;

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CAO: _____



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5. AB Municipal Affairs, ACP Grant Approval - Regional Water Study;
6. Proclamation of Public Works Week, May 15-21, 2016;
7. Alberta Safety Codes Authority;
8. Compassion House; and
9. Municipal Affairs Awards Submissions.

RC16-192 Moved by Councillor Carbone that

WHEREAS: public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of Birch Hills County; and

WHEREAS: such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and

WHEREAS: the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and

WHEREAS: it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;

WHEREAS: Public Works Week also recognizes the contributions of public works professionals.

NOW THEREFORE: We, as Reeve and Council for Birch Hills County, hereby proclaim the week of May 15-21, 2016, as Public Works Week in Birch Hills County.

CARRIED

RC16-193 Moved by Councillor Bogdanek that Council participate as a bronze sponsor for \$300.00 for the Sorrentino's Compassion House Golf Event scheduled for August 20th 2016 at the Chinook Valley Golf Course in Woking, Alberta; and that

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CAO: _____



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the funds come from 2-11-10-00-735; and that a golfer be named at a later date.

CARRIED

RC16-194 Moved by Councillor Reum that Council accept correspondence for information.

CARRIED

IN-CAMERA

There were confidential items that were required to be discussed "In-camera" related to:

- a) Land; and
- b) Labour

RC16-195 Moved by Councillor Bogdanek that Council move in-camera at 11:43 a.m.

CARRIED

RC16-196 Moved by Councillor Bogdanek that Council reconvene the regular meeting at 12:30 p.m.

CARRIED

ADJOURNMENT

Being that there were no other items for discussion, Reeve Doran adjourned the meeting at 12:31 p.m.

Original Signed

**REEVE
MARVIN DORAN**

Original Signed

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____