



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
APRIL 9, 2020

Present: Reeve Gerald Manzulenko
Councillor Albert Poetker

Attended online via
'Go to Meeting'
Deputy Reeve Terry Carbone
Councillor Paul Reum
Councillor Mel Duvall
Councillor Deanne Wendland
Councillor Denise Joudrey

Present CAO & Hermann Minderlein
Recording Secretary

CALL TO ORDER Reeve Manzulenko called the meeting to order at 9:04 a.m.

ADOPTION OF AGENDA RC20-140 Moved by Councillor Poetker that Council adopt the agenda of the April 9, 2020 Regular Council meeting with the addition of item 9.b.i, 2020 O&M Budget.

CARRIED

ADOPTION OF MINUTES
Regular Council Meeting
March 26, 2020
RC20-141 Moved by Deputy Reeve Carbone that Council approve the minutes of the March 26, 2020 Regular Council meeting as presented.

CARRIED

DELEGATIONS None.

COUNCILLOR REPORTS

Reeve Manzulenko No report.

Deputy Reeve Carbone Deputy Reeve Carbone reported that he had listened in on the Premier's call in town hall on April 8, 2020.

Councillor Poetker No report.

Councillor Wendland No report.

Councillor Reum No report.

Councillor Duvall No report.

INITIALS: Reeve: _____

CAO: _____



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Councillor Joudrey

Councillor Joudrey reported that she attended a Zoom meeting for Grande Spirit Foundation on March 27, 2020, and provided highlights from that meeting.

RC20-142 Moved by Councillor Wendland that Council accept the Councillors' Reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Minderlein provided Council with a verbal report on activities and meetings he had attended since the March 26, 2020 Regular Council Meeting.

RC20-143 Moved by Councillor Reum that Council receive the CAO's written report and verbal updates for information.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to April 8, 2020.

RC20-144 Moved by Councillor Duval that Council receive the CAO Action Log for information.

CARRIED

UNFINISHED BUSINESS

Economic Assessment Report

Council was provided with information regarding the Economic Assessment Report prepared by Peace Region Economic Development Alliance (PREDA) for Birch Hills County in June of 2013.

RC20-145 Moved by Councillor Wendland that Council table the matter of the Economic Assessment Report prepared by Peace Region Economic Development Alliance (PREDA) for Birch Hills County in June of 2013. to a future meeting.

CARRIED

BYLAWS

Bylaw 2020-02 - Fees, Rates and Charges Bylaw

Council was provided with information regarding the draft Fees, Rates and Charges Bylaw 2020-02 that includes the updated and new rates attached as "Schedule A". Council reviewed and discussed the rates, and provided Administration with amendments to be made prior to first reading.

INITIALS: Reeve: _____

CAO: _____



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Councillor Joudrey lost connection to the meeting at 9:54 a.m.

Meeting was recessed at 9:55 a.m.

Meeting was resumed at 10:05 a.m.

Council continued to discuss the Fees, Rates, and Charges Bylaw Number 2020-02.

Councillor Joudrey rejoined the meeting at 10:07 a.m.

RC20-146 Moved by Councillor Wendland that Council provide first reading to Birch Hills County Bylaw 2020-02, the Fees, Rates and Charges Bylaw as amended.

CARRIED

RC20-147 Moved by Deputy Reeve Carbone that Council provide second reading to Birch Hills County Bylaw 2020-02, the Fees, Rates and Charges Bylaw as amended.

CARRIED

RC20-148 Moved by Councillor Reum that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2020-02, the Fees, Rates and Charges Bylaw as amended at this meeting.

CARRIED UNANIMOUSLY

RC20-149 Moved by Councillor Joudrey that Council provide third reading to Birch Hills County Bylaw 2020-02, the Fees, Rates and Charges Bylaw as amended.

CARRIED

RC20-150 Moved by Councillor Joudrey that Council direct Administration to advertise Bylaw 2020-02 as per the Procedural Bylaw 2019-15.

CARRIED

Bylaw 2020-03 – Regional Fire Services Bylaw

Council was provided with the draft Regional Fire Service Bylaw 2020-03. Council reviewed the document and made several amendments to the Bylaw prior to first reading.

RC20-151 Moved by Deputy Reeve Carbone that Council provide first reading to Birch Hills County Bylaw

INITIALS: Reeve: _____

CAO: _____



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2020-03, the Regional Fire Services Bylaw as amended.

CARRIED

RC20-152 Moved by Councillor Poetker that Council provide second reading to Birch Hills County Bylaw 2020-03, the Regional Fire Services Bylaw as amended.

CARRIED

RC20-153 Moved by Councillor Duval that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2020-03, the Regional Fire Services Bylaw as amended at this meeting.

CARRIED UNANIMOUSLY

RC20-154 Moved by Deputy Reeve Carbone that Council provide third reading to Birch Hills County Bylaw 2020-03, the Regional Fire Services Bylaw as amended.

CARRIED

RC20-155 Moved by Councillor Poetker that Council direct Administration to advertise Bylaw 2020-03 as per the Procedural Bylaw 2019-15.

CARRIED

NEW BUSINESS

2020 O&M Budget

Council was provided with information related to the 2020 O&M Budget, and was requested to provide specific direction as how best to proceed.

RC20-156 Moved by Councillor Wendland that Council cancel the requirement for the Recreation Board to review applications for Recreation Board grants in 2020 and directs Administration to:

1. advise the affected groups and individuals of Council's decision; and
2. reduce the amounts budgeted under accounts 2-71-10-00-151 through 2-71-10-00-515 to zero for 2020.

CARRIED

RC20-157 Moved by Councillor Wendland that Council authorizes the allocation of Recreation Board Grants for 2020 based on 100% of 2019 allocations, or 100% of 2018 allocations for any organizations that did not submit an application in 2019, and directs Administration to:

1. advise affected groups and individuals of Council's decision; and
2. adjust the amount budgeted under account 2-71-10-00-735 for 2020 to reflect this decision.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RC20-158 Moved by Councillor Poetker that Council authorizes the increase for minimum municipal taxes in 2020 from \$50.00 per assessed parcel to \$100.00 per assessed parcel and directs Administration to reflect this decision in the 2020 Operating and Maintenance Budget and 2020 Mil Rate Bylaw.

CARRIED

RC20-159 Moved by Councillor Poetker that Council table the remainder of discussions related to item 9.b.i the 2020 Operating and Maintenance Budget until after agenda item 12.a.

CARRIED

Watino Gravel Crush Tender

Council was provided with information regarding the results of the Watino gravel crushing tender.

RC20-160 Moved by Councillor Wendland that Council accept the lowest bid from Wapiti Gravel Suppliers, a Division of N.P.A. Ltd., for the 2020 Watino gravel crushing for the bid amount of \$745,200.00, with funding to maximize Municipal Sustainability Initiative Capital Grant and Basic Municipal Transportation Grant funding available from 2020 and prior allocations, and the balance to be taken from appropriate capital reserve funds.

CARRIED

Windy Creek Crush Tender

Council was provided with information regarding the results of the Windy Creek gravel crushing tender.

RC20-161 Moved by Councillor Wendland that Council accept the lowest bid from Wapiti Gravel Suppliers, a Division of N.P.A. Ltd., for the 2020 Windy Creek gravel crushing for the bid amount of \$844,950.00, with funding to maximize Municipal Sustainability Initiative Capital Grant and Basic Municipal Transportation Grant funding available from 2020 and prior allocations, and the balance to be taken from appropriate capital reserve funds..

CARRIED

Resource Management Funding Stream

Council was provided with information related to Terms of Reference that will be signed by CAO Minderlein related to Birch Hills County's participation in a partnership related to the Peace Country Beef and Forage Association.

INITIALS: Reeve: _____

CAO: _____



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RC20-162 Moved by Councillor Duval that Council authorize CAO Minderlein to sign the Terms of Reference related to Birch Hills County’s participation in a partnership related to the Peace Country Beef and Forage Association with a commitment to provide a minimum of \$3,000 for the Resource Management Funding Stream for 2020-2024 for Peace Country Beef and Forage.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following documents that had been received by Administration:
1. Website statistics from January to March 2020; and
2. Bank Reconciliation dated March 31, 2020.

RC20-163 Moved by Councillor Joudrey that Council accept the items presented for information.

CARRIED

CORRESPONDENCE

Council was provided with copies of the following documents:
a. Email from Gas Tax Fund re Project Applications Notification dated April 3, 2020.

RC20-164 Moved by Councillor Wendland that Council accept the correspondence provided for information.

CARRIED

CLOSED SESSION

RC20-165 Moved by Councillor Reum that Council move to closed session to discuss the CAO Recruitment as per section 16(b) Freedom of Information and Protection of Privacy Act (FOIP) at 11:45 a.m.

CARRIED

RC20-166 Moved by Councillor Poetker that Council move out of closed session at 11:58 p.m.

CARRIED

Meeting was recessed for lunch at 12:00 p.m.

Meeting was resumed at 12:32 p.m. with no public present.

RC20-167 Moved by Councillor Duval that Council bring back item 9.b.i from the table.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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From April 23, 2020 Regular Council meeting.

RC20-182 Moved by Councillor Duvall that Council rescind Resolution RC20-168.

~~**RC20-168 Moved by Councillor Wendland** that Council authorizes the transfer of \$550,000 from the Rate Stabilization Reserve, account number 6-00-00-00-711, in the 2020 Operating and Maintenance Budget for expenses related to allowance for bad debt, CAO recruitment, and the Diamond Accounting System upgrades.~~

CARRIED

RC20-169 Moved by Deputy Reeve Carbone that Council direct Administration to complete the 2020 Operating and Maintenance Budget based on discussions to date and with no mill rate increase for small business, a 3.5% increase to the residential mill rate, and 7.6% to the remaining mill rates.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 1:30 p.m.

Original to be signed
GERALD MANZULENKO
REEVE

Original to be signed
HERMANN MINDERLEIN
CAO

INITIALS: Reeve: _____

CAO: _____