



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
AUGUST 15, 2019**

Present:	Reeve	Gerald Manzulenko
	Deputy Reeve	Terry Carbone
	Councillor	Albert Poetker
	Councillor	Deanne Wendland
	Councillor	Paul Reum
	Councillor	Mel Duvall
	Councillor	Denise Joudrey
	CAO	Hermann Minderlein
	Legislative Officer	Shawna Schwerdt

CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

RC19-255 Moved by Councillor Poetker that Council adopt the agenda of the August 15, 2019 Regular Council Meeting as presented.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
July 11, 2019

RC19-256 Moved by Councillor Wendland that Council approve the minutes of the July 11, 2019 Regular Council Meeting as presented.

CARRIED

COUNCILLOR REPORTS

Reeve Manzulenko

Reeve Manzulenko provided a verbal update to the Water North Coalition (WNC) that Birch Hills County hosted at the Kakut Lake Community Hall on July 25, and the Council on the Rural Municipalities of Alberta (RMA) District 4 Zone Meeting he attended in High Prairie on August 9, 2019 hosted by Big Lakes County at the Triangle Hall.

Deputy Reeve Carbone

Deputy Reeve Carbone provided a verbal update to the Water North Coalition (WNC) that Birch Hills County hosted at the Kakut Lake Community Hall on July 25, 2019.

Councillor Poetker

Councillor Poetker provided a verbal update to Council on the Water North Coalition (WNC) that Birch Hills County hosted at the Kakut Lake Community Hall on July 25, Rural Municipalities of Alberta (RMA) District 4 Zone Meeting he attended in High Prairie on August 9, 2019 hosted by Big Lakes County at the Triangle Hall.

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Councillor Wendland

Councillor Wendland provided a verbal update to her written report that she provided to Council on the NTAB meeting she attended in Grande Prairie on July 12, 2019 and the Rural Municipalities of Alberta (RMA) District 4 Zone Meeting she attended in High Prairie on August 9, 2019 hosted by Big Lakes County at the Triangle Hall.

Councillor Reum

Councillor Reum provided a verbal update to Council on the Central Peace Regional Emergency Management (CPREM) meeting at Birch Hills County on July 18, 2019.

Councillor Duvall

No Report.

Councillor Joudrey

Councillor Joudrey provided a verbal update to Council on the Rural Municipalities of Alberta (RMA) District 4 Zone Meeting she attended in High Prairie on August 9, 2019 hosted by Big Lakes County at the Triangle Hall.

RC19-257 Moved by Councillor Reum that Council accept the Councillor Reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Minderlein provided Council with a verbal update to the written report that had been distributed.

Meeting was recessed at 9:40 a.m.

Meeting was resumed at 9:45 a.m.

PUBLIC HEARING

**Bylaw 2019-08 IDP
Smoky River Bylaw**

Birch Hills County was required to hold a Public Hearing regarding Bylaw 2019-08, the Municipal District of Smoky River No. 130 Intermunicipal Development Plan (MD of Smoky River IDP) Bylaw. Bylaw 2019-08 will be presented for second and third reading later on as part of this Regular Council Meeting agenda.

INITIALS: Reeve: _____

CAO: _____



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DELEGATIONS

Attended by phone Brian Austrom of Vicinia Planning and Engagement Inc.

RC19-258 Moved by Deputy Reeve Carbone that Council open the Public Hearing related to Bylaw No. 2019-08, the Municipal District of Smoky River No. 130 Intermunicipal Development Plan (MD of Smoky River IDP) Bylaw.

CARRIED

Reeve Manzulenko outlined the purpose of the Public Hearing, and CAO Minderlein provided a verbal summary with clarification to Council on questions related to the Bylaw No. 2019-08.

RC19-259 Moved by Councillor Reum that Council adjourn the Public Hearing related to Bylaw No. 2019-08, the Municipal District of Smoky River No. 130 Intermunicipal Development Plan (MD of Smoky River IDP) Bylaw.

CARRIED

RC19-260 Moved by Councillor Joudrey that Council reconvene the August 15, 2019, Regular Council Meeting.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS CONTINUED

CAO Minderlein continued to provide Council with a verbal update to the written reports that had been distributed.

Michael Coy Manager of Infrastructure Projects entered meeting at 9:53 a.m. and exited meeting at 10:40 a.m.

Meeting was recessed at 10:40 a.m.

Meeting was resumed at 10:50 a.m.

CAO Action Log

Council reviewed the CAO Action Log updated to August 12, 2019 provided in the Agenda Package.

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RC19-261 Moved by Councillor Duvall that Council receive the CAO's written report and verbal updates for information.

CARRIED

RC19-262 Moved by Councillor Wendland that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

2019-08, the MD of Smoky River IDP Bylaw

Council was presented with Bylaw No. 2019-08, the "IDP Bylaw" for second and third reading.

RC19-263 Moved by Deputy Reeve Carbone that Council provide second (2nd) reading to Bylaw No. 2019-08, the "the Municipal District of Smoky River No. 130 Intermunicipal Development Plan (IDP) Bylaw".

CARRIED

RC19-264 Moved by Councillor Joudrey that Council amend Bylaw No. 2019-08, the Intermunicipal Development Plan (IDP) by changing the title of the Bylaw from "INTERMUNICIPAL DEVELOPMENT PLAN BYLAW" To "MUNICIPAL DISTRICT OF SMOKY RIVER NO. 130 INTERMUNICIPAL DEVELOPMENT PLAN BYLAW".

CARRIED

RC19-265 Moved by Councillor Wendland that Council amend Bylaw No. 2019-08, the Intermunicipal Development Plan (IDP) by changing Section 1 from "This Bylaw may be cited as the "IDP Bylaw"" to "This Bylaw may be cited as the "MD of Smoky River IDP Bylaw"".

CARRIED

RC19-266 Moved by Councillor Reum that Council amend Bylaw No. 2019-08, the MD of Smoky River IDP Bylaw by changing Schedule A Section N 4) c) from "The Committee shall consist of two members, being one Councillor from each Municipality" to "The Committee shall consist of four members, being two Councillors from each Municipality".

CARRIED

RC19-267 Moved by Councillor Poetker that Council table the third reading to Bylaw No. 2019-08, the MD of Smoky River IDP Bylaw, and direct Administration to make additional changes as per discussions, to communicate those changes with MD of Smoky River,

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and to bring back revised Bylaw No. 2019-08, the MD of Smoky River IDP Bylaw to a future Regular Council Meeting.

CARRIED

UNFINISHED BUSINESS

None.

NEW BUSINESS

ISDAB re Appointment of Member

Council was presented with a request to appoint a member for the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board.

RC19-268 Moved by Councillor Poetker that Council appoint Ms. Karen Egge as a Member to the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board.

CARRIED

GSF re Invitation Fundraiser

Council was presented with a request for support received from the Friends of the Grande Spirit Foundation (GSF) regarding their Harvest Dinner Fundraiser to be held on October 5, 2019.

RC19-269 Moved by Councillor Duvall that Council spend up to \$200 to be coded to account 2-11-10-00-735 Grants to Individuals or Organizations for silent auction items for the Grande Spirit Foundation Harvest Dinner on October 5, 2019.

CARRIED

Royal Canadian Legion Advertisement

Council was presented with a request received by CAO Minderlein from the Alberta-Northwest Territories Command of The Royal Canadian Legion for Birch Hills County to purchase advertisement in their annual Military Service Recognition Book.

RC19-270 Moved by Councillor Wendland that Council authorize the expenditure in 2020 from Council Expense Account 2-11-10-00-221, Advertising of \$323.81 excluding GST for the purchase of a 1/10th page (business card size) full color advertisement in the Royal Canadian Legion's annual Military Service Recognition Book.

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RFP re Investment Management

Council was provided with information related to a cost that will be incurred by the County to have an outside firm complete an evaluation of the Request for Proposals (RFP) issued for Investment Management Services.

RC19-271 Moved by Councillor Reum that Council authorize an expenditure of no more than \$8,000 (excluding GST) payable to Morneau Shepell Ltd. from General Administration expense account number 2-12-10-00-249 – Other Professional Services to cover the costs of delivering an Investment Manager Recommendation Report for Birch Hills County related to Request for Proposal (RFP) number 2019-12-01 and direct Administration to track the 2019 Budget performance and bring a request for an additional draw from the rate stabilization reserve at year end if required.

CARRIED

RC19-272 Moved by Councillor Duvall that Council authorize the delay of the services commencement date related to Request for Proposal (RFP) - 2019-12-01 from September 10, 2019 to October 1, 2019.

CARRIED

Reserve Bids for Tax Sale

Council for Birch Hills County was requested to establish reserve selling prices for properties that may be up for sale by auction on the October 7, 2019 Public Auction as required by Section 419 (a) of the Municipal Government Act.

RC19-273 Moved by Deputy Reeve Carbone that Council establish the reserve bids for properties that may be up for sale by auction on October 7, 2019 as follows;

1. Roll number 061854 is to be set at \$1210.00;
2. Roll number 061855 is to be set at \$900.00;
3. Roll number 061856 is to be set at \$900.00;
4. Roll number 315230 is to be set at \$21,260.00;
5. Roll number 315344 is to be set at \$3590.00;
6. Roll number 315378 is to be set at \$49,780.00;
7. Roll number 315604 is to be set at \$12,610.00;
- and
8. Roll number 316468 is to be set at \$4070.00.

CARRIED

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INFORMATION

Council was provided with copies of the following documents:

1. Bank Reconciliation – July 31, 2019; and
2. Budget Variance Report.

RC19-274 Moved by Councillor Poetker that Council accept the items presented for information.

CARRIED

CORRESPONDENCE

Council was provided with copies of the following documents:

- a. Letter to MD of Spirit River re BHC Contribution to the Central Peace Seniors' Supportive Living Facility dated July 15, 2019;
- b. Letter from Minister Aheer re Alberta Volunteers Awards dated July 11, 2019;
- c. Letter to Lac Ste. Anne County re Meeting Request dated July 23, 2019;
- d. Letter from WNC re Appreciation for BHC hospitality of July 25 meeting dated July 26, 2019; and
- e. Letter from ATCO re Invitation for a Project Showcase.

RC19-275 Moved by Councillor Duvall that Council accept the correspondence provided for information.

CARRIED

CLOSED SESSION

RC19-276 Moved by Deputy Reeve Carbone that Council move into closed session at 11:40 a.m. to discuss Funding for Mutual Aid and the payment of honourarium to MPC members for additional reading required during the LUB re-write process as per Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure, FOIP section 25(1).

CARRIED

RC19-277 Moved by Councillor Joudrey that Council move out of closed session at 12:20 p.m.

CARRIED

Councillor Poetker declared a pecuniary interest and left the Council Chambers at 12:21 p.m.

RC19-278 Moved by Councillor Joudrey that Council authorize the payment of an amount equivalent to two

INITIALS: Reeve: _____

CAO: _____

