



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
August 24, 2021**

Councillor Wendland

Attended the RMA meeting virtually.

Sergeant Tarzwell Enters Meeting at 9:52 a.m.

Sergeant Tarzwell, of the Spirit River detachment, entered the chambers and Council adjusted the agenda to accommodate his discussion about Rural Crime.

Sergeant Tarzwell provided a verbal presentation on rural crime.

Sergeant Tarzwell Exits Meeting at 10:33 a.m.

RC21-337 Moved by Deputy Reeve Carbone that Council accepts the verbal presentation as information.

CARRIED

Recess called at 10:34 a.m.
Council reconvenes at 10:40 a.m.

Council reconvenes and discussion returns to Councillor Reports.

Councillor Reum

No Report

Councillor Joudrey

Attended the RMA meeting. Commented on the Eaglesham community dust control as she has been receiving complaints.

Councillor Poetker

Attended the RMA and the Road Network Meeting on August 1.

Councillor Duvall

Receiving calls about the agricultural state of disaster.

RC21-338 Moved by Councillor Poetker that Council accepts the Councillors' reports for information.

CARRIED

CAO Report

CAO Bastow provided Council with a verbal update to the written report that has been distributed.

RC21-339 Moved by Councillor Reum that Council accepts the CAO's verbal update to accompany the written report provided to Council.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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CAO Action Log

Council reviewed the CAO Action Log updated to August 13, 2021 which is provided in the Agenda Package.

RC21-340 Moved by Deputy Reeve Carbone that Council receives the CAO Action Log for information.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES

Amanda Ouellet, Agriculture Fieldman and Kathrin Langlois, Assistant Agricultural Fieldman, enter meeting at 11:05 a.m.

Council is being presented with the information to support declaring an agricultural state of emergency in Birch Hills County.

Agricultural State of Emergency

RC21-341 Moved by Councillor Poetker that Council declares an Agricultural Disaster in Birch Hills County for 2021, and direct the Agriculture Fieldman to draft a letter, to be signed by the Reeve, to both the Federal and Provincial Ministers of Agriculture explaining the situation and requesting extra supports for producers.

CARRIED

Amanda Ouellet, Agriculture Fieldman and Kathrin Langlois, Assistant Agricultural Fieldman, exit meeting at 11:07 a.m.

BYLAWS

Bylaw 2021-09

Council is being presented with Bylaw 2021-09, Bylaw Enforcement Officer.

RC21-342 Moved by Councillor Joudrey that Council rescinds Bylaw 2021-06.

CARRIED

RC21-343 Moved by Deputy Reeve Carbone that Council provided first reading to Bylaw 2021-09.

CARRIED

RC21-344 Moved by Councillor Duvall that Council provided second reading Bylaw 2021-09.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RC21-345 Moved by Councillor Wendland that Council provides unanimous consent to consider third reading of Bylaw 2021-09.

UNANIMOUS

RC21-346 Moved by Councillor Poetker that Council provides third reading to Bylaw 2021-09, and directs Administration to advertise Bylaw 2021-09 on the County website.

CARRIED

NEW BUSINESS

Supportive Living Facility

Council reviewed an update regarding the proposed transfer of land from the Grande Spirit Foundation (GSF) to the Alberta Social Housing Corporation.

RC21-347 Moved by Deputy Reeve Carbone that Council directs Administration to amend the agreement with the Grande Spirit Foundation for the lands within the Town of Spirit River for the Supportive Living Facility, to allow for the transfer of lands described as NW22-78-6-6 and Plan 0929318 Block 1 Lot 3 from the Grande Spirit Foundation to the Alberta Social Housing Corporation and the caveats be removed from the said properties.

CARRIED

RFD - Lakeside Golf & Country Club Expense Authorization

Council is presented with an authorization for a campground booking for the new CAO as an interim housing measure.

RC21-348 Moved by Councillor Duvall that Council authorizes administration's payment of eighty-one (\$81) dollars to the Lakeside Golf and Country Club to secure a spot for August 23,24 and 25th, for the purpose of covering the expense for the soon to be appointed Chief Administration Officer's official stay.

CARRIED

Neil Verg, Finance and Development Coordinator,
Enters Meeting at 11:10 a.m.

INITIALS: Reeve: _____

CAO: _____



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Administration
RFD -Terms & Conditions Tax
Sale

Administration is requesting Council as required by Section 419 (b) of the Municipal Government Act, to set the terms and conditions that will apply to the sale of parcels of land shown on the County's 2020 Tax Arrears List.

RC21-349 Moved by Councillor Wendland that Council sets the Terms and Conditions of the 2021 Tax Sale, scheduled for October 4, 2021, to be a payment of 10% down, payable on the day of the sale and the remaining balance to be paid within 10 days.

Neil Verg, Finance and
Development Coordinator,
Exits Meeting at 11:15 a.m.

CARRIED

RFD - CAO Appointment

Council is being presented with a request to appoint the Chief Administrative Officer (CAO).

RC21-350 Moved by Councillor Joudrey that Council appoints Larry Davidson to be the Chief Administrative Officer (CAO) effective August 23, 2021 and directs administration to implement the salary, pension, and benefits as indicated in the employment agreement signed August 20, 2021.

CARRIED

RC21-351 Moved by Councilor Poetker that Council directs Administration to inform the executive search firms that Birch Hills County will not be proceeding with the RFP to conduct a permanent CAO search.

CARRIED

Recess called at 11:21 a.m.

Shelley Braun, Director of
Corporate Services enters
at 11:24 a.m.

Meeting reconvenes at
11:26 a.m.

INITIALS: Reeve: _____

CAO: _____



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Signing of Municipal Documents

Council reviews the request to change signing authorities.

RC21-352 Moved by Councilor Wendland that Council authorizes electronic access for all ATB Financial, ATB Securities Inc. CIBC and RBC Dominion Securities Inc. accounts to the following members of staff: CAO, Larry Davidson; and Director of Corporate Services, Shelley Braun and further remove former CAO Rick Bastow.

CARRIED

RC21-353 Moved by Councilor Poetker that Council authorizes CIBC Aerogold Visa Card for Business Plus in the limit of \$15, 000.00 in the names of CAO, Larry Davidson; Director of Corporate Services, Shelley Braun; Director of Public Works, Dion Hynes; Director of Agriculture, Amanda Ouellet; with Larry Davidson being the Rewards Officer and Shelley Braun being the Visa card coordinator.

CARRIED

RC21-354 Moved by Councilor Joudrey that Council appoints the signing authority, any two (2) to sign, consisting of one elected official and one county employee for all ATB Financial, ATB Securities Inc. ATB Investment Management Inc., CIBC and RBC Dominion Securities to the following members of Council and staff:
Reeve Gerald Manzulenko; Councilor; Reum Councilor; Wendland, CAO Larry Davidson and Director of Corporate Services Shelley Braun.

CARRIED

Shelley Braun, Director of Corporate Services exits meeting at 11:28 a.m.

RFD - CAO Appointment to Boards and Committees BHC Intermunicipal Committee.

Council is being requested to appoint the new Chief Administrator Officer (CAO) Larry Davidson, to sit as a board member of the Birch Hills County Intermunicipal Committee.

INITIALS: Reeve: _____

CAO: _____



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RC21-355 Moved by Councilor Reum that Council receives the Birch Hills County Intermunicipal Committee as information and appoints Larry Davidson to sit on the Birch Hills County Intermunicipal Committee for the remainder of the 2021 term and direct administration to mail a letter updating the Intermunicipal Committee of this information.

CARRIED

RFD – Appointment to the CPMSC

Council is being requested to appoint the new Chief Administrator Officer (CAO) Larry Davidson, to the Boards and Committees that being the Central Peace Medical Services Corporation (Part 9 Company) that oversees the operation of the Central Peace Health Centre.

CARRIED

RC21-356 Moved by Councilor Duvall that Council receives the presentation regarding the Central Peace Medical Services Corporation (CPMSC) (Part 9 Company) for information and directs that Chief Administrative Officer Larry Davidson attend meetings of the G5 Central Peace Clinic Management Committee, to provide advice and administrative support to the Committee, and to report back to Council on those meetings when the member appointed from Council is unable to attend or report back and direct administration to mail a letter updating CPMSC of this information.

CARRIED

RFD – Appointment to CPRARB

Council is being requested to appoint Chief Administrative Officer Larry Davidson to the Boards and Committees that being the Central Peace Regional Assessment Review Board.

RC21-357 Moved by Councilor Wendland that Council receives the Central Peace Regional Assessment Review Board (CPRARB) appointments for information, and appoints Chief Administrative Officer Larry Davidson to the Central Peace Regional Assessment Review Board for the remaining term, until October 2021 and that his appointment is subject to him maintaining up-to-date credentials; and direct administration to mail a letter updating CPRARB of this information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RFD – Appointment to
CPREMSC

Council is being requested to appoint Chief
Administrative Officer Larry Davidson to the Central
Peace Regional Emergency Management Services
Committee.

RC21-358 Moved by Deputy Reeve Carbone that
Council receives the Central Peace Regional
Emergency Management Services Committee
(CPREMSC) appointments for information and
appoints Chief Administrative Officer Larry Davidson
as the Director of Emergency Management (DEM) to
CPREM for the remaining term, until October 2021 and
directs administration to mail a letter updating CPREM
of this information.

CARRIED

RFD – Appointment to
NAEL

Council is being requested to appoint the Chief
Administrator Officer Larry Davidson to the Northern
Alberta Elected Leaders (NAEL) Committee.

RC21-359 Moved by Deputy Reeve Carbone that
Council receives the Northern Alberta Elected Leaders
(NAEL) appointments for information, and appoints
Chief Administrative Officer, Larry Davidson to NAEL
for the remaining term ending October 2021 and
directs administration to mail a letter updating NAEL of
this information.

CARRIED

Mel Duvall Exited Meeting at
11:40 a.m.

Emergency Services

NIL

Dion Hynes, Director of
Public Works, Enters
Meeting at 11:31 a.m.

RFD - Public Works
Peoria Landfill Rental

Administration is providing Council with information
regarding a proposal to rent the land that was used for
the Peoria Landfill within the NW 3-77-2-W6M.

INITIALS: Reeve: _____

CAO: _____



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RC21-360 Moved by Councillor Wendland that Council directs administration to accept this proposal in principle from Hutterian Brethren Church of Birch Hills for the rental of 11.93 acres of land formerly used for landfill purposes, with no land rental fees for the remainder of 2021 however, standard land rental fees will apply thereafter.

CARRIED

Tangent Ditch

Council received a verbal presentation from Deputy Reeve Carbone, regarding the ditch in Tangent.

RC21-361 Moved by Deputy Reeve Carbone that Council accepts the verbal presentation regarding the Tangent Ditch as information.

CARRIED

Mel Duvall Re-Enters Meeting at 11:53 a.m.

Dion Hynes, Director of Public Works, Exits Meeting at 11:56 a.m.

Agricultural Services

NIL

Meeting Recessed for Lunch at 12:00 p.m.

Meeting reconvened at 12:22 p.m.

FOR INFORMATION

Council reviewed the documents that had been received by Administration.

RC21-362 Moved by Councilor Joudrey that Council accepts the documents presented as information.

CARRIED

CORRESPONDENCE

Birch Hills County Map Response Report

Council has been given the first three (3) pages of the Birch Hills County Map Response Report.

Birch Hills County Municipal Senate Election and Referendum Proclamation

Council has been given a copy of the Birch Hills County Municipal Senate Election and Referendum Proclamation.

INITIALS: Reeve: _____

CAO: _____



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RC21-363 Moved by Councillor Duvall that Council receives the correspondence as information.

CARRIED

CLOSED SESSION

Bailey Smith, Executive Assistant & Legislative Coordinator exits meeting at 12:37 p.m.

RC21-364 Moved by Councillor Duvall that Council moves into closed session under FOIP section 18 (1) At 12:37 p.m. with regards to discussing the Medical Clinic.

CARRIED

Open Session

RC21-365 Moved by Councillor Poetker that Council reconvenes to regular session at 1:42 p.m.

CARRIED

Bailey Smith, Executive Assistant & Legislative Coordinator re-enters meeting at 1:42 p.m.

RC21-366 Moved by Deputy Reeve Carbone that Council accepts the discussion about the Medical Centre as information.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 1:44 p.m.

Original to be signed
**GERALD MANZULENKO
REEVE**

Original to be signed
**LARRY DAVIDSON
CAO**

INITIALS: Reeve: _____

CAO: _____