



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
AUGUST 9, 2018

Present: Reeve Gerald Manzulenko
Deputy Reeve Terry Carbone
Councillor Deanne Wendland
Councillor Paul Reum
Councillor Denise Joudrey
CAO Hermann Minderlein
Legislative Officer Shawna Schwerdt
Absent: Councillor Cheryl Bogdanek (Resigned August 7, 2018)
Councillor Ginette Paradis (Resigned August 7, 2018)

CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:00 a.m.

Denise van Rootselaar from the Signal, Pat Carswell and Errol White from Trace Water Solutions Ltd. entered the meeting at 9:00 a.m.

ADOPTION OF AGENDA

RC18-242 Moved by Councillor Wendland that Council adopt the agenda of the August 9, 2018 Regular Council Meeting as presented.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting July 12, 2018

RC18-243 Moved by Deputy Reeve Carbone that Council approve the minutes of the July 12, 2018 Regular Council Meeting as presented.

CARRIED

RC18-244 Moved by Council Joudrey that Council adjourn the August 9, 2018, Regular Council Meeting.

CARRIED

PUBLIC HEARING

Bylaw 2018-04 re Cannabis

Birch Hills County was required to hold a Public Hearing regarding Bylaw 2018-04, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 re Cannabis.

INITIALS: Reeve: _____
CAO: _____



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RC18-245 Moved by Councillor Wendland that Council open the Public Hearing related to Bylaw No. 2018-04, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 re Cannabis.

CARRIED

Reeve Manzulenko introduced the members of Council and staff.

Reeve Manzulenko outlined the purpose of the Public Hearing, that being the Bylaw No. 2018-04, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 re Cannabis.

CAO Minderlein provided a verbal summary and provided clarification to Council on questions related to the Bylaw No. 2018-04 re Cannabis.

RC18-246 Moved by Deputy Reeve Carbone that Council adjourn the Public Hearing related to Bylaw No. 2018-04 re Cannabis.

CARRIED

Bylaw 2018-05 re
Rezoning Lot 1 Block 1
Plan 8920829

Birch Hills County was required to hold a Public Hearing regarding Bylaw 2018-05, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 by Rezoning Lot 1 Block 1 Plan 8920829.

RC18-247 Moved by Councillor Reum that Council open the Public Hearing related to Bylaw No. 2018-05, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 by Rezoning Lot 1 Block 1 Plan 8920829.

CARRIED

Reeve Manzulenko outlined the purpose of the Public Hearing, that being the Bylaw No. 2018-05, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 by Rezoning Lot 1 Block 1 Plan 8920829.

CAO Minderlein provided a verbal summary and provided clarification to Council on questions related to the Bylaw No. 2018-05 re Rezoning Lot 1 Block 1 Plan 8920829.

INITIALS: Reeve: _____

CAO: _____



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RC18-248 Moved by Councillor Wendland that Council adjourn the Public Hearing related to Bylaw No. 2018-05 re Rezoning Lot 1 Block 1 Plan 8920829.

CARRIED

Bylaw 2018-06 re Waste Management Facilities

Birch Hills County was required to hold a Public Hearing regarding Bylaw 2018-06, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 to include Waste Management Facilities.

RC18-249 Moved by Councillor Joudrey that Council open the Public Hearing related to Bylaw No. 2018-06, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 to include Waste Management Facilities.

CARRIED

Reeve Manzulenko outlined the purpose of the Public Hearing, that being the Bylaw No. 2018-06, a bylaw to amend the Birch Hills County Land Use Bylaw (LUB) 02-08 to include Waste Management Facilities.

CAO Minderlein provided a verbal summary and provided clarification to Council on questions related to the Bylaw No. 2018-06 re Waste Management Facilities.

RC18-250 Moved by Deputy Reeve Carbone that Council adjourn the Public Hearing related to Bylaw No. 2018-06 re Waste Management Facilities.

CARRIED

RC18-251 Moved by Councillor Wendland that Council convene the August 9, 2018, Regular Council Meeting.

CARRIED

COUNCILLOR REPORTS
Reeve Manzulenko

Reeve Manzulenko provided a verbal update to Council that resignations from Ginette Paradis Ward 1 and Cheryl Bogdanek Ward 5 were received on August 7, 2018. He also provided an update to Council on the Northern Alberta Elected Leaders (NAEL) meeting and the Trace Water Solutions Ltd. Open House at Kakut Lake on July 25, 2018 that he attended.

INITIALS: Reeve: _____

CAO: _____



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RC18-252 Moved by Councillor Wendland that Council add the following addition to the August 9, 2018 Agenda:

New Business

10.h Boards and Committees

CARRIED

Deputy Reeve Carbone

Deputy Reeve Carbone provided a verbal update to Council regarding the Water North Coalition Meeting he attended at Cold Lake on July 19, 2018.

Councillor Wendland

Councillor Wendland provided a verbal update to Council regarding the Trace Water Solutions Ltd. Open House she attended at Kakut Lake on July 25, 2018.

Councillor Reum

No Report.

Councillor Joudrey

Councillor Joudrey provided a verbal update to Council regarding the Central Peace Professional Attraction and Retention Committee Meeting she attended on August 8, 2018.

RC18-253 Moved by Councillor Wendland that Council accept the Councillor Reports for information.

CARRIED

Meeting was recessed at 9:25 a.m.

Meeting was resumed at 9:30 a.m.

DELEGATIONS

Pat Carswell -
Trace Water Solutions Ltd.

Mr. Pat Carswell presented to Council an overview of Trace Water Solutions Ltd. proposed facility that would be located at NW 28-76-4 W6 in Birch Hills County.

Reeve Manzulenko thanked Mr. Carswell for his presentation.

Meeting was recessed at 10:26 a.m.

INITIALS: Reeve: _____

CAO: _____



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Meeting was resumed at
10:36 a.m.

No further Delegations.

RC18-254 Moved by Councillor Reum that Council accept Mr. Pat Carswell – Trace Water Solutions Ltd.’s presentation for information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER’S REPORTS**

CAO Report

CAO Minderlein provided Council with a verbal update on events since last Regular Council Meeting July 12, 2018.

RC18-255 Moved by Councillor Joudrey that Council receive the CAO’s verbal report as information.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to August 3, 2018 provided in the Agenda Package.

RC18-256 Moved by Deputy Reeve Carbone that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

Bylaw 2018-04 Amend
LUB re Cannabis

Council was presented with Bylaw 2018-04, a bylaw to amend Land Use Bylaw 02-08.

RC18-257 Moved by Deputy Reeve Carbone that Council provide 2nd reading to Amend LUB re Cannabis Bylaw 2018-04 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

RC18-258 Moved by Councillor Wendland that Council provide 3rd and final reading to Amend LUB re Cannabis Bylaw 2018-04 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

Bylaw 2018-05 Rezone
Lot 1 Block 1 Plan
8920829

Council was presented with Bylaw 2018-05, a bylaw to amend Land Use Bylaw 02-08.

INITIALS: Reeve: _____

CAO: _____



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RC18-259 Moved by Councillor Joudrey that Council provide 2nd reading to Rezone Lot 1 Block 1 Plan 8920829, Bylaw 2018-05 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

RC18-260 Moved by Councillor Reum that Council provide 3rd and final reading to Rezone Lot 1 Block 1 Plan 8920829, Bylaw 2018-05 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

Bylaw 2018-06 Waste Management Facility

Council was presented with Bylaw 2018-06, a bylaw to amend Land Use Bylaw 02-08.

RC18-261 Moved by Deputy Reeve Carbone that Council provide 2nd reading to Amend LUB to include Waste Management Facilities, Bylaw 2018-06 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

RC18-262 Moved by Councillor Wendland that Council provide 3rd and final reading to Amend LUB to include Waste Management Facilities, Bylaw 2018-06 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

UNFINISHED BUSINESS
Request from PVCRTS

Council was provided with the following item which was brought back from the July 12th, 2018 Regular Council Meeting Resolution RC18-230 that read as follows:

“that Council direct Administration to advertise for input from Birch Hills County residents for new access points to the Peace River as well as potential economic development opportunities related to tourism along the Peace River with a deadline for responses of July 31, 2018, and to direct Administration to add this item to the August 9, 2018 Regular Council Meeting for additional discussion and to provide the representative to the PVCRTS and the CAO with input to take to the August 22, 2018 meeting.”

INITIALS: Reeve: _____

CAO: _____



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RC18-263 Moved by Councillor Reum that Council accept the discussion regarding the request from the Peace Valley Conservation and Recreation Tourism Society (PVCRTS) as information.

CARRIED

Request for Reduction of Invoice for Fire Services

This item was brought back to Council from the July 12th, 2018 Regular Council Meeting where Council passed Resolution RC18-235 that read as follows:

“that Council table the request from Mr. Murray Redel regarding Invoice 10332 to the August 9, 2018 Regular Council Meeting and direct Administration to invite Mr. Redel to appear as a delegation to that meeting.”

RC18-264 Moved by Deputy Reeve Carbone that Council remove from the table the request from Mr. Murray Redel regarding Invoice 10332 for Fire Services.

CARRIED

RC18-265 Moved by Councillor Joudrey that Council table the request from Mr. Murray Redel regarding Invoice 10332 for Fire Services to later in the meeting.

CARRIED

Request from Wayne and Stuart Purchase Fence Damages

RC18-266 Moved by Councillor Reum that Council table the information regarding the Purchase fence submission to later in the meeting.

CARRIED

NEW BUSINESS

GSF Fundraiser

Council was provided with a request for support received from the Friends of the Grande Spirit Foundation (GSF) regarding their Harvest Dinner Fundraiser to be held on October 20, 2018.

RC18-267 Moved by Deputy Reeve Carbone that Council spend up to \$200 to be coded to account 2-11-10-00-735 Grants to Individuals or Organizations for silent auction items for the Grande Spirit Foundation Harvest Dinner on October 20, 2018

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Appointment of Weed Inspectors

Council was presented with a request to appoint inspectors for the period of August to October 2018 in accordance with the Agricultural Pests Act.

RC18-268 Moved by Councillor Reum that Council add the appointments of the following Birch Hills County Agricultural Service Staff – Elizabeth Stockford and Courtney Scott – as Weed and Pest inspectors under the Agricultural Pests Act.

CARRIED

Disposal of Assets

Council was presented with information regarding the disposal of several assets that surpassed their useful life with Birch Hills County.

RC18-269 Moved by Councillor Wendland that Council direct administration to sell all the miscellaneous items listed at Weaver Auction at a future auction:

1.	3 V plows, 2 old champion and 1 somewhat newer with lift groups for two of them
2.	Tire Chains
3.	8 Fuel Tanks
4.	1 Used Oil Tank
5.	3 Fuel Stands
6.	Tool Box
7.	Head Ache Rack
8.	Old Pumps from Old Water Plant
9.	Rock/Gravel Screen Cover Off of Old Gravel Truck
10.	Old Grinder
11.	Old Welder
12.	File Cabinet
13.	Old Charger
14.	Step from Old Graders
15.	Lights from Office from Renovation (No market for used lights)
16.	Safety cages from old mowers
17.	Other Misc. Items

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Shelley Braun Director of
Corporate Services
entered meeting at
11:30 am.

Nomination and By-
Election Dates

Council was provided with two resignations one from
Councillor Ginette Paradis Ward 1, and the other from
Councillor Cheryl Bogdanek Ward 5.

RC18-270 Moved by Deputy Reeve Carbone that
Council designate:
September 17, 2018 - Nomination day,
September 26, 2018 - Advance By-election day and
October 15, 2018 - By-election day for Wards 1 and 5.

CARRIED

RC18-271 Moved by Councillor Wendland that if
Council does not receive nominations for one or both of
the Wards until noon on nomination day, September
17, 2018 or no nominations have been received for a
period of 6 days, including nomination day but not
including Saturday, Sunday and holidays, that Council
direct Administration to request from Municipal Affairs
an extension until February/March, 2019.

CARRIED

Appoint a Returning
Officer

Council was presented with a request to appoint a
Returning Officer for the 2018 Municipal By-Election.

RC18-272 Moved by Councillor Joudrey that Council
appoints Shelley Braun, Director of Corporate Services,
as the returning officer for Birch Hills County for the
2018 Municipal By-Election.

CARRIED

Up Coming Council
Meetings

Council was presented with a listing of scheduled
Council Meetings, Statutory Holidays and other events
for the remainder of 2018, and was requested to
provide Administration with direction as to what, if any,
action should be taken to reschedule meetings.

Shelley Braun Director of
Corporate Services exited
meeting at 11:40 a.m.

INITIALS: Reeve: _____

CAO: _____



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RC18-273 Moved by Councillor Joudrey that Council cancel the Governance Meeting scheduled for September 13, 2018 and direct Administration to provide notice of this change in accordance with the requirements of Bylaw 2014-06, the Procedures Bylaw.

CARRIED

RC18-274 Moved by Deputy Reeve Carbone that Council accept the information on upcoming dates as information.

CARRIED

SDAB Clerk Appointment

Council was presented with a request from Administration to appoint Louise Gostick Clerk and Designated Officer from the M.D. of Spirit River No. 133, and Tracy Lapping, Clerk and Designated Officer from Saddle Hills County, as Clerks of the Birch Hills County Subdivision and Development Appeal Board (SDAB).

RC18-275 Moved by Councillor Wendland that Council appoint Louise Gostick and Tracy Lapping as clerks of the Birch Hills County Subdivision (SDAB) and Development Appeal Board and authorizes Administration to reimburse time and expenses incurred to complete the duties of the SDAB Clerk.

CARRIED

Boards and Committees

Reeve Manzulenko reminded Council that two resignations were received from Council members Ginette Paradis Ward 1 and Cheryl Bogdanek Ward 5, and that replacements were required to fill vacancies on the Boards and Committees that they had been appointed to.

RC18-276 Moved by Councillor Wendland that Council appoint Councillor Joudrey to sit on the Municipal Library Board.

CARRIED

Meeting Break for lunch at 12:05 p.m.

Resumed meeting at 12:50 p.m.

INITIALS: Reeve: _____

CAO: _____



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Request for Reduction of Invoice for Fire Services

RC18-277 Moved by Deputy Reeve Carbone that Council remove from the table the request from Mr. Murray Redel regarding Invoice 10332 for Fire Services.

CARRIED

Michael Coy Manager of Infrastructure Projects entered meeting at 12:55 p.m.

RC18-278 Moved by Councillor Wendland that Council reduce Invoice 10332 to reflect Alberta Transportation Rates (*as of August 2018*), for the following two units:
 Eaglesham Command Unit \$50.00/hr; and
 Tangent Tanker Unit \$123.00/hr;
 and direct Administration to provide Mr. Redel with the revised Invoice 10332 that includes these changes and authorize Administration to arrange a schedule with Mr. Redel for the payment of Invoice 10332 in the amount of \$9,217.00 over a period of 24 months with no interest added, provided that Mr. Redel makes monthly payments as per the schedule, and to process the outstanding debt as per Section 8.4(b) of Bylaw 2014-03, the Birch Hills County Regional Fire Services Bylaw, should Mr. Redel fail to arrange for or follow a payment schedule.

CARRIED

RC18-279 Moved by Councillor Wendland that Administration bring back Bylaw No. 2014-03 Birch Hills County Regional Fire Services Bylaw with Schedule of Fees and Charges to Council for review at a future Governance Meeting and/or Regular Council Meeting.

CARRIED

Request from Wayne and Stuart Purcha re Fence Damages

RC18-280 Moved by Councillor Reum that Council remove from the table the matter related to the Purcha fence submission.

CARRIED

Council was provided with information regarding the Purcha fence submission.

INITIALS: Reeve: _____

CAO: _____



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RC18-281 Moved by Councillor Wendland that Council authorize the reimbursement of an amount not to exceed \$1,800.00 (including GST and other fees) for the cost of materials required to repair the half mile of fence located along the east side of property at NE 25-77-25 W5 provided that the work is completed prior to September 1, 2019 and that Administration is able to verify that the materials listed on the paid invoice(s) submitted for reimbursement were used to complete those repairs.

CARRIED

Michael Coy exited meeting at 1:25 p.m.

FOR INFORMATION

Council was provided with a copy of the following information documents from Administration:

- 1. Reconciliation for period ending July 31, 2018
- 2. MPC Minutes from May 16, 2018

RC18-282 Moved by Councillor Reum that Council accept the information items for information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received or sent by the County:

- 1. Letter dated July 16, 2018 re Payphone Removal.
- 2. Letter dated July 25, 2018 from Minister of Municipal Affairs re Extensions and Exemptions for ICF's and IDP's.

RC18-283 Moved by Councillor Joudrey that Council request an extension from Municipal Affairs from 2 to 3 years for Birch Hills County's ICF's and IDP's with the following neighboring municipalities:

- County of Grande Prairie No. 1;
- Municipal District of Fairview No. 136;
- Municipal District of Greenview No. 16;
- Municipal District of Peace No. 135;
- Municipal District of Smoky River No. 130;
- Municipal District of Spirit River No. 133;
- Northern Sunrise County; and
- Saddle Hills County.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RC18-284 Moved by Councillor Wendland that Council accept the correspondence provided for information.

CARRIED

IN-CAMERA

No in-camera items.

ADJOURNMENT

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 1:50 p.m.

Original to be signed
**GERALD MANZULENKO
REEVE**

Original to be signed
**HERMANN MINDERLEIN
CAO**

INITIALS: Reeve: _____
CAO: _____