



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
DECEMBER 14, 2021

Eaglesham Ag Society
(9:19a.m.-9:52a.m.)

The Eaglesham Ag Society presents to Council their future projects.

RC21-522 Moved by Councillor Joudrey that Council accepts the delegation as information.

CARRIED

Break at 9:53am to 10:00am

COUNCILLOR REPORTS
Reeve Gerald Manzulenko

Attended the Central Peace Medical Corporation meeting and the Central Peace Water Supply System meeting on December 8th.

Deputy Reeve Poetker

Reported on information related to stabilization and the Free Alberta Strategy.

Councillor Wendland

No Report

Councillor Reum

Attended CPREM on December 2nd and the Regional Waste Commission.

Councillor Duvall

No Report

Councillor Joudrey

Attended the Grande Spirit Foundation Orientation Meeting December 3rd and was nominated to attend the Friends of Grande Spirit Meeting that took place December 13th. Also attended the Central Peace Attraction and Retention Committee on December 8th.

Councillor Portelance

No Report

RC21-523 Moved by Councillor Duvall that Council accepts the verbal reports as information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Davidson provided Council with a verbal update to the written report that had been distributed.

RC21-524 Moved by Councillor Wendland that Council accepts the CAO's verbal update to accompany the written report provided to Council as information and directs administration to apply CNRL's 2019 reassessment adjustment of \$3,953.53 to the Allowance for Doubtful Accounts 12-23-00-00-990 in 2021.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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CAO Action Log

Council reviewed the CAO Action Log provided in the Agenda Package.

RC21-525 Moved by Councillor Reum that Council receives the CAO Action Log for information.

CARRIED

RC21-526 Moved by Deputy Reeve Poetker that Council accepts the response from the government regarding the 2020 DRP appeal decision.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES

Ron Jonzon – *Unsightly Appeal*

Ron Jonzon wishes to extend the deadline to his Unsightly Order to August 15, 2022.

RC21-527 Moved by Councillor Joudrey that Council directs Bylaw Enforcement to enforce the current Unsightly Order against Mr. Ron Jonzon with a compliance date of December 15, 2021.

CARRIED

Eaglesham Ag Society

RC21-528 Moved by Councillor Portelance that Council accepts the delegation as information and direct administration to draft a thank you letter and arrange for a future meeting to discuss the project further.

CARRIED

BYLAWS

NIL

NEW BUSINESS

Council

RFD – Peace Wapiti Public School Board Funding Request

Peace Wapiti Public School Board has requested \$13,000 to support the Eaglesham School Liaison Officer program.

RC21-529 Moved by Councillor Wendland that Council accepts the request as information and directs administration to invite a member of the Peace Wapiti Public School Board as a delegation in a future meeting.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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*RFD- Eaglesham Playschool
Funding Request*

Council is being requested to donate \$7,500 to support the Eaglesham Playschool Club.

RC21-530 Moved by Deputy Reeve Poetker that Council provides \$7,500 to the Eaglesham Playschool Club program for the 2022 fiscal year using GL 2-51-00-00-770 Grants to Individuals & Organizations.

CARRIED

*RFD – Peace Regional Victim
Services Funding Request*

Council is being requested to donate to the Peace Regional Victim Services.

RC21-531 Moved by Councillor Wendland that Council provide administration with approval to fund \$1,553 to the Peace Regional Victim Services for the 2022 fiscal year.

CARRIED

Lunch at 11:59a.m.

Meeting rejoined at 12:30p.m.

*RFD – Unsightly Order – Birch
Hills County*

Council is being presented with an Unsightly Order issued to Birch Hills County for a property in Wanham, AB.

RC21-532 Moved by Councillor Duvall that Council direct administration to remove the structures, register a caveat with Land Titles for the cleanup costs, apply the costs to the tax roll and further direct administration to follow the required procedures defined by the RCMP to remove the vehicles.

CARRIED

*RFD – Regional Water Letter of
Support*

Council is being requested to provide a letter of support for a Regional Water treatment plant (hub).

RC21-533 Moved by Deputy Reeve Poetker that Birch Hills County Council supports an application to Alberta Transportation for Water for Life- New Regional Water System grant program for the design and construction of a new regional water treatment plant (hub) for the Central Peace Regional Water System.

*Administration
RFD – Bank Reconciliation*

Council is being presented with the November Bank Reconciliation.

CARRIED

RC21-534 Moved by Councillor Reum that Council accepts the bank reconciliation as information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RFD – Audit Engagement Letter

Administration has received the audit engagement letter and supporting documents from our auditor JDP Wasserman & Associates.

Director Of Corporate Services, Shelley Braun, enters at 12:40p.m.

RC21-535 Moved by Councillor Joudrey that Council directs the Reeve to sign the audit engagement letter on behalf of Council.

CARRIED

RFD 2022 Capital Budget & 2023-2027 Capital Plan Summary

Council is being presented with the 2022 Capital Budget and the 2023-2027 Capital Plan Summary.

RC21-536 Moved by Deputy Reeve Poetker that Council approves the 2022 Capital Budget and the 2023-2027 Capital Plan Summary as presented.

CARRIED

2022 Operating Budget

Council is being presented with the 2022 Operating Budget.

RC21-537 Moved by Councillor Wendland that Council adopts the 2022 Operating Budget as presented.

CARRIED

2023-2025 Operating Financial Plan

Council is being presented with the 2023-2025 Operating Financial Plan

RC21-538 Moved by Councillor Portelance that Council accepts the 2023-2025 Operating Financial Plan as information.

CARRIED

RFD – Doubtful Accounts

Council is being requested to authorize the write off some aged fire service invoices, a bulk water charge as well as transfers of outstanding utility accounts to the tax roll.

RC21-539 Moved by Deputy Reeve Poetker that Council authorize the write-off of outstanding Fire Services on public land accounts in the amount of \$4,300.92 and direct administration to charge the expenses to account 2-23-00-00-990 - Fire Services Bad Debt Other; and the outstanding Bulk Water debt of \$74.78 to account 2-41-10-45-990 Regional Water – Other; the miscellaneous charges of \$218.90 applied to 2-12-10-00-990 General Admin – Other and direct administration to continue efforts to recover the outstanding amounts.

CARRIED

Director Of Corporate Services, Shelley Braun, exits at 12:58p.m.

INITIALS: Reeve: _____

CAO: _____



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Public Works
RFD – Peoria Landfill Rental

Administration is providing Council with information regarding an alternate proposal to rent the land that was used for the Peoria Landfill within the NW 3-77-2-W6M.

RC21-540 Moved by Councillor Portelance that Council tables the decision till later on in the meeting.

CARRIED

Agriculture
RFD – VSI Agreement

Council received a contract extension for the 2022 calendar year; January 1, 2022 to December 31, 2022 for Veterinary Services Inc. (VSI).

RC21-541 Moved by Councillor Duvall that Council direct administration to sign the one-year V.S.I contract extension at a cost of \$16,000.

CARRIED

ASB Conference Attendance

Council is being requested to determine which members of Council will attend the upcoming ASB conference.

RC21-542 Moved by Councillor Reum that Council sends Councillor Duvall and Deputy Reeve Poetker to the upcoming ASB conference.

CARRIED

FOR INFORMATION

Council is provided with a verbal summary of each item of information.

RC21-543 Moved by Councillor Portelance that Council accepts the documentation provided as information.

CARRIED

CORRESPONDENCE

NIL

CLOSED SESSION

RC21-544 Moved by Councillor Reum that Council goes into Closed Session at 1:13 p.m. to discuss the following;

- a. Land 16,17,24
- b. Performance Review 17,19
- c. Land 16,17,24

CAO Davidson Left the meeting @ 1:47pm. and returned at 2:54pm.

RC21-545 Moved by Councillor Duvall that Council returns to open session at 2:55 p.m.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RC21-546 Moved by Councillor Portelance that Council directs administration to deny the Hutterian Brethren Church of Birch Hills’s proposal for the waiving of the rental fees for the 11.93 acres of land formerly used for landfill purposes and reaffirm the motion of August 24, 2021, with the rates as per the 2021-01 Fees Rates and Charges Bylaw.

CARRIED

RC21-547 Moved by Reeve Manzulenko that the letter of Troy Bouchard requesting an extension of the unsightly order be denied.

CARRIED

RC21-548 Moved by Councillor Wendland that Council approves the probationary period of the CAO, and make him the permanent Chief Administrative Officer.

CARRIED

ADJOURNMENT

Being that there is no further business, Reeve Manzulenko adjourned the meeting at 3:12 p.m.

Original to be Signed

Gerald Manzulenko
Reeve

Original to be Signed

Larry Davidson
CAO

INITIALS: Reeve: _____

CAO: _____