

MINUTES  
BIRCH HILLS COUNTY  
SPECIAL COUNCIL MEETING  
THURSDAY, DECEMBER 18, 2015

The Special Meeting for Birch Hills County Council was called to order by Deputy Reeve Gerald Manzulenکو, at 9:01 a.m., on Friday, December 18, 2015, in the Council Chambers of the Birch Hills County Administration Building.

PRESENT	GERALD MANZULENKO	DEPUTY-REEVE
	TERRY CARBONE	COUNCILLOR
	CHERYL BOGDANEK	COUNCILLOR
	KATHRIN LANGLOIS	COUNCILLOR
	PAUL REUM	COUNCILLOR
	JACK MACAULEY	COUNCILLOR
ABSENT	MARVIN DORAN	REEVE
STAFF	SHELLEY BRAUN	INTERIM CHIEF ADMINISTRATIVE OFFICER
	ROCHELLE KOLOSKY	LEGISLATIVE ADMINISTRATOR/ EXECUTIVE ASSISTANT

AGENDA

RC15-501                      Moved by Councillor Bogdanek

That Council adopt the Agenda as presented with the following amendments:

Additions:

7. A) Eaglesham Seed Cleaning
- B) Eaglesham Arena/ Ag Society Joint Meeting
8. C) Spring AAMDC Convention

CARRIED.

MINUTES

RC15-502                      Moved by Councillor Carbone

That Council accept the Regular Council Meeting Minutes from December 10, 2015 and that they be adopted as presented.

CARRIED.

DELEGATIONS None at this time.

UNFINISHED  
BUSINESS

AUDIT DATES  
FOR INFORMATION

RC15-503 Moved by Councillor Carbone  
  
That Council accepts the Audit Dates for information.  
  
CARRIED.

BIRCH HILLS  
COUNTY LIBRARY  
BOARD

Staff to confirm with FCSS regarding Fiscal Year  
Funding, as well if the "Reading Program" qualifies.  
  
RC15-504 Moved by Councillor Carbone  
  
That Council accepts the Birch Hills County Library  
Board meeting for information.  
  
CARRIED.

BYLAWS AND  
POLICIES

CAO BYLAW  
2016-01

RC15-505 Moved by Councillor Bogdanek  
  
That Council gives Chief Administrative Officer Bylaw  
2016-01 first reading.  
  
CARRIED.

CAO CODE OF  
ETHICS POLICY

Staff is to scan and email to Council the portion of the Personnel Handbook regarding Code of Ethics for staff.

**RC15-506**                      **Moved by Councillor Carbone**

**That Council brings the CAO Code of Ethics Policy back to January 14<sup>th</sup> 2016 meeting with requested changes.**

**CARRIED.**

**RECORDS RETENTION  
BYLAW 2016-02**

**RC15-507**                      **Moved by Councillor Bogdanek**

**That Council gives Records Retention Bylaw 2016-02 first reading.**

**CARRIED.**

10:14 a.m. to 10:33 a.m. Break  
10:33 a.m. Dion Hynes entered the meeting

**COUNCILLOR  
REPORTS**

**EAGLESHAM  
SEED CLEANING**

Councillor Carbone attended this meeting on December 16<sup>th</sup> 2015. The plant has replaced a piece of equipment for \$52,000.00.

**EAGLESHAM  
ARENA AND AG  
JOINT MEETING**

Councillor Langlois attended this meeting. There was talk about the Ag Society working with the arena however the Ag Board was concerned about the cost to operate the arena which is \$85,000.00 for 4 months. Councillor Langlois reported that it was a good meeting with good ideas.

RC15-508                      Moved by Councillor Bogdanek

That Council accepts Councillor Reports for information.

CARRIED.

NEW  
BUSINESS

2016 LANDFILL  
ATTENDANT CONTRACT

RC15-509                      Moved by Councillor Langlois

That Council accepts the bid tender from Cotton Trucking for \$30.00 per hour for the Landfill Supervisor Contract for the 2016 Operational year.

CARRIED.

C.O.C.O.  
DEMOLITION  
REQUEST

RC15-510                      Moved by Councillor Bogdanek

That Council tables C.O.C.O. Demolition Request to the January 14, 2016 Meeting.

CARRIED.

SPRING AAMDC  
CONVENTION

RC15-511                      Moved by Councillor Carbone

That Council prepares for 6 Councillors and the Chief Administrative Officer to attend the AAMDC Spring Convention March 14 to 16, 2016.

CARRIED.

FOR  
INFORMATION

- (A) CAO Action Log
- (B) Peace Library System 2016 Budget
- (C) Alberta Emergency Management Agency
- (D) Ministerial Mandate Highlights
- (E) Throne Speech

RC15-512 Moved by Councillor Bogdanek

That Council accepts information for information.

CARRIED.

CORRESPONDENCE None at this time.

IN-CAMERA (A) Update on Land, Legal and Personnel

RC15-513 Moved by Councillor Bogdanek

That Council move in-camera at 11:32 a.m.

CARRIED

RC15-514 Moved by Councillor Bogdanek

That Council reconvenes the regular meeting at 12:20 p.m.

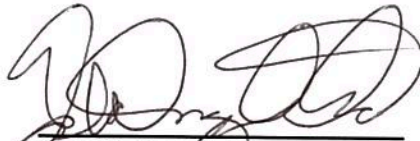
CARRIED.

ADJOURNMENT

RC15-515 Moved by Councillor Macauley

That there being no further business the meeting be adjourned at 12:21 p.m.

CARRIED.



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DEPUTY REEVE  
GERALD MANZULENKO



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INTERIM CAO  
SHELLEY BRAUN