

BIRCH HILLS COUNTY  
REGULAR COUNCIL MEETING  
BIRCH HILLS SERVICE CENTRE

TUESDAY, DECEMBER 20, 2011

The Regular Meeting for Birch Hills County Council was called to order by Reeve, Warren Smith, at 9:00 a.m., on Tuesday, December 20, 2011, in the Birch Hills Service Centre.

PRESENT	WARREN SMITH GERALD MANZULENKO	REEVE DEPUTY-REEVE
	MARVIN DORAN AL FARKASH DALE JANZEN TODD JONES PAUL REUM	COUNCILLOR COUNCILLOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF	DOUG PLAMPING DENISE JOUDREY	INTERIM C.A.O. RECORDING SECRETARY
MEDIA	DANNY ZAHARA	THE SIGNAL
DELEGATION	DONNA HESSLER & TARRA LAIZORUK	ATB

AGENDA

RESOLUTION NO.  
RM01-20 (12-11) Moved by Councillor Doran that the Agenda be adopted with the following additions;

NEW BUSINESS  
(C) Birch Hills County Library Board  
(D)

COMMITTEE REPORTS  
(A) Eaglesham Seed Cleaning Coop

CARRIED.

MINUTES

RESOLUTION NO.  
RM02-20 (12-11) Moved by Councillor Farkash that the December 6, 2011, Regular Council Meeting Minutes be adopted as presented with Gerald Manzulenکو being absent.

CARRIED.

UNFINISHED  
BUSINESS

PORTELANCE  
WATER ISSUE  
UPDATE

RESOLUTION NO.  
RM03-20 (12-11)

Moved by Councillor Manzulenko

That Council accept this report on the Portelance  
Drainage Issue as information.

CARRIED.

COUNTY SIGNAGE

Dion Hynes gave a power point presentation on the  
signage research he has compiled.

RESOLUTION NO.  
RM04-20 (12-11)

Moved by Councilor Jones

That Council accepts this report as information and  
have staff investigate the cost of a 9ft x 5ft Birch  
Hills County sign manufactured from fiber glass.

Moved by Councilor Janzen to amend the motion to  
include also obtaining the estimated cost of a steel  
sign.

CARRIED.

Vote on motion RM04-20 (12-11) as amended.

CARRIED

EXTENSION TO  
EAGLESHAM FIRE  
HALL

RESOLUTION NO.  
RM05-20 (12-11)

Moved by Councilor Jones

That Council accept the report on the Extension of  
the Eaglesham Fire Hall as information and forward  
the project to the 2012 Budget talks.

CARRIED.

EAGLESHAM  
GRADER  
CONTRACT

RESOLUTION NO.  
RM06-20 (12-11)

Moved by Councilor Manzulenko

That Council accepts the contract format presented  
for tenders on the Birch Hills County Grader  
Contract for Road Maintenance Eaglesham Area.

CARRIED.

COMMUNICATIONS  
SERVICES

RESOLUTION NO.  
RM07-20 (12-11) Moved by Councilor Manzulenko

That Council approve the provisions of services from New Harvest Media Inc. for Ad Design & Web Site Maintenance & Calendar Page at the proposed rate of \$850.00 per month, on a one year contract as per the proposal submitted.

CARRIED.

Moved by Councilor Farkash

RESOLUTION NO.  
RM08-20 (12-11) That Council forward the Interactive Events Calendar System and the Online Paperless Agenda to the discussions on the 2012 Operating Budget.

CARRIED.

GRAVEL HAUL  
PROGRESS  
UPDATE

RESOLUTION NO.  
RM09-20 (12-11) Moved by Councilor Doran

That Council accept the Gravel Haul Progress Report as information.

CARRIED.

2011 BRUSHING  
PROGRAM UPDATE

RESOLUTION NO.  
RM10-20 (12-11) Moved by Councilor Manzulenko

That Council accept the 2011 Brushing Program Update as information.

CARRIED.

2012 INTERM  
BUDGET

RESOLUTION NO.  
RM11-20 (12-11) Moved by Councilor Jones

That Council adopt an Interim Operating Budget for the 2012 calendar year as being the same levels of expenditures as approved in the 2011 Operating Budget.

CARRIED.

CHRISTMAS AND  
NEW YEARS  
OFFICE CLOSURE

RESOLUTION NO.  
RM12-20 (12-11) Moved by Councilor Doran

That Council close the Birch Hills County Office from Wednesday, December 28, 2011 to Monday, January 2, 2012 inclusive, with the Birch Hills County Office reopening for service to the public at 8:30 a.m. on Tuesday, January 3, 2012.

CARRIED.

2012 CENTRAL  
PEACE SIGNAL  
SUBSCRIPTION  
& ADVERTISING

RESOLUTION NO.  
RM013-20 (12-11) Moved by Councilor Manzulenko

That Council approve the purchase of the 2012 Central Peace Signal subscription and advertising service, based on weekly advertising, at a cost of \$10,592.00 plus G.S.T., and direct the Chief Administrative Officer to include advertising priorities in the to be submitted Communication Plan.

CARRIED.

GROWING THE  
NORTH CONFERENCE

RESOLUTION NO.  
RM14-20 (12-11) Moved by Councilor Janzen

That Council authorize Councilors Doran, Manzulenko, Reum and Jones to attend, on behalf of the Birch Hills County, the Growing the North Conference, held February 22, to 23, 2012 in Grande Prairie.

CARRIED.

LEADING THE NORTH  
CONFERENCE

RESOLUTION NO.  
RM15-20 (12-11) Moved by Councillor Manzulenko

That Council authorize Reeve Smith to attend, on behalf of Birch Hills County, the Leading the North Conference, held January 25 to 27, 2012 in Fort McMurray.

CARRIED.

NEW  
BUSINESS

denise 12-1-12 4:39 PM

Deleted: .

MILLING BITS

PURCHASE REQUEST Reeve Smith tabled the item to later in the meeting.

2012 COUNCIL  
AND GOVERNANCE  
COMMITTEE  
MEETINGS

RESOLUTION NO.  
RM16-20 (12-11) Moved by Councillor Doran

That Council in 2012 holds its Regular Council Meetings every second Tuesday commencing January 17<sup>th</sup>, 2012 on the commencing at 9:00 a.m.

CARRIED.

RESOLUTION NO.  
RM17-20 (12-11) Moved by Councilor Manzulenko

That Council in 2012 hold a Governance Committee Meeting on the 4<sup>th</sup> Tuesday of each month immediately following the Regular Council Meeting commencing January 31, 2012.

CARRIED.

RESOLUTION NO.  
RM18-20 (12-11) Moved by Councilor Farkash

The Council hold its Organizational Meeting on October 23, 2012 at 9:00 a.m., with the Regular Council Meeting on that date commencing immediately after the closure of the Organizational Meeting.

CARRIED.

Reeve Smith brought forward from the table the Milling Bit Purchase Item

RESOLUTION NO.  
RM19-20 (12-11)

Moved by Councillor Doran

That Council motion to purchase the entire amount of 16,766 milling bits for the price of \$28,532.00 from Seeley & Arnill Construction.

CARRIED.

RECESS

10:30 a.m. – 10:45 a.m.

BHC Library  
Board Request

Moved by Councilor Manzulenko

RESOLUTION NO.  
RM20-20 (12-11)

The Council authorize a grant of \$3,900.00 from FCSS funding as requested by Pam Poetker, Chairperson for the Birch Hills County Library Board to the Tangent Library Movie Games Night Youth Program.

CARRIED.

AGENDA

RESOLUTION NO.  
RM21-20 (12-11)

Moved by Councillor Manzulenko that the Agenda be amended with the following additions;

NEW BUSINESS

(D) Authorize Shelley Braun to be the Administrator for online banking.

IN CAMERA

(A) Personnel

denise 12-1-12 4:42 PM

Deleted:

ADMINISTRATOR  
OF ONLINE  
BANKING

Moved by Councilor Jones

RESOLUTION NO.  
RM22-20 (12-11)

The Council authorize Shelley Braun as Birch Hills County's Administrator for online Banking.

CARRIED.

FOR INFORMATION

BUDGET VARIANCE

Moved by Councilor Doran

RESOLUTION NO.  
RM23-20 (12-11)  
information

The Council receive the Budget Variance Report for

CARRIED.

CHEQUE LIST                    Moved by Councilor Manzulenko

RESOLUTION NO.  
RM24-20 (12-11)            The Council receive the Cheque Register for  
information.

CARRIED.

BANK  
RECONCILIATION            Moved by Councilor Manzulenko

RESOLUTION NO.  
RM25-20 (12-11)            The Council receive the November 30, 2011 Bank  
Reconciliation for information.

CARRIED.

ALBERTA HEALTH  
SERVICES LETTER           Moved by Councilor Jones

RESOLUTION NO.  
RM26-20 (12-11)            The Council receive the letter from Alberta Health  
Services for information.

CARRIED.

COMMITTEE  
REPORTS

EAGLESHAM  
SEEDCLEANING  
PLANT ANNUAL  
MEETING

Councilor Farkash reported on a recent Eaglesham  
Seed Cleaning Plant Annual Meeting he attended.

The next meeting will be January 18, 2012.

Moved by Councilor Farkash

RESOLUTION NO.  
RM27-20 (12-11)            The Council refer the Eaglesham Seed Cleaning  
Coop Business Plan to the Agricultural Service  
Board for review.

CARRIED.

IN CAMERA                    Moved by Councilor Manzulenko

RESOLUTION NO.  
RM28-20 (12-11)            That Council go in-camera            at 11:25 a.m.

RESOLUTION NO.  
RM29-20 (12-11)            Moved by Councilor Manzulenko  
That Council return to the open meeting at 11:25  
a.m.

CARRIED.

RESOLUTION NO.  
RM30-20(12-11)

Moved by Councilor Manzulenko

BE IT RESOLVED THAT:

1. The appointment and employment of the Chief Administrative Officer, Irene Cooper, with Birch Hills County be terminated effective December 20, 2011, without cause, for a change in leadership.
2. The Chief Administrative Officer, Irene Cooper, be paid severance pay according to her employment contract with Birch Hills County and in accordance with legal advice.

CARRIED.

Moved by Councilor Manzulenko

ADJOURNMENT

RESOLUTION NO.  
RM31-20(12-11)

There being no further business Councilor Doran moved, the meeting be adjourned at 11:44 A.M.

CARRIED.

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REEVE  
WARREN SMITH

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INTERIM CAO  
DOUG PLAMPING