

BIRCH HILLS COUNTY
REGULAR COUNCIL MEETING
BIRCH HILLS SERVICE CENTRE

DECEMBER 8, 2010

The Regular Meeting for Birch Hills County Council was called to order by Reeve, Warren Smith, at 9:00 a.m., on Wednesday, December 8, 2010, in the Birch Hills Service Centre.

PRESENT

WARREN SMITH	REEVE
GERALD MANZULENKO	DEPUTY-REEVE
DENNIS SATHER	COUNCILLOR
DALE JANZEN	COUNCILLOR
TODD JONES	COUNCILLOR
MARVIN DORAN	COUNCILLOR
AL FARKASH	COUNCILLOR

IRENE COOPER	C.A.O.
MICHAEL COY	DIR.OF FIELD OPERATIONS
DENISE JOUDREY	RECORDING SECRETARY
WARREN SEKULIC	AGRICULTURAL FIELDMAN
DION HYNES	MANAGER OF PUBLIC WORKS

DANNY ZAHARA	SIGNAL REPORTER
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STACEY PELLAND	DELEGATION-PEACE WAPITI
SHELDON ROWE	DELEGATION-PEACE WAPITI

SIGNAL REPORTER

Danny Zahara, Signal Reporter entered the meeting at 9:00 a.m.

AGENDA

RESOLUTION NO. 01-08(12-10)

Moved by Councillor Jones that the Agenda be adopted with the following additions;

- (C) Treasury
- (3) Accounts Receivable Write off List

CARRIED.

MINUTES

It was noted by Councillor Jones that Deputy Reeve Dennis Sather was absent from the November 10, 2010 meeting.

RESOLUTION NO. 02-08(12-10)

Moved by Councillor Manzulenko that the November 10, 2010, Regular Council Meeting Minutes be adopted as amended.

CARRIED.

**FCSS FUNDING
CLEARIFICATION**

Irene Cooper asked Council for Clarification on where they wanted the FCSS Funding to go. Irene asked Council if it was the intent to increase the allocation by what we could this year and then continue on with \$25 000.00 per year for three years. Councillor Jones confirmed that yes that was the intent.

Councillor Jones asked if we could give the balance of the FCSS Funding to the Grand Spirit Foundation for assistance in their educational/exercise program. Irene Cooper will contact Grande Spirit Foundation for more details on the programs.

NEW BUSINESS

2011 BUDGET

RESOLUTION NO. 03-08(12-10)

Moved by Councillor Manzulenko that a budget meeting be held on December 16, 2010 at 9:00 A.M.

CARRIED.

**POLICIES &
BY-LAWS**

A lengthy discussion was held regarding Policies and By-Laws.

Reeve Smith suggested that at the upcoming G5 Meeting discussion be held regarding a regional training session for Councillors explaining what their jobs are. George Cuff was the suggested facilitator.

**2011 INTERIM
BUDGET**

RESOLUTION NO. 04-08(12-10)

Moved by Deputy Reeve Sather that the 2010 Budget be adopted as the 2011 Interim Operating Budget

CARRIED.

**RICHARD LAURIN
FIRE INVOICE
APPEAL**

Submitted for Council consideration was a letter from Richard and Debbie Laurin appealing the invoice for Fire services received on November 12, 2010.

A lengthy discussion was had regarding the charges and the situation in question.

RESOLUTION NO. 05-08(12-10)

Moved by Councillor Manzulenko that Birch Hills County deny the appeal of fire charges.

CARRIED.

**COST OF
LIVING
INCREASE**

Entered under the agenda for consideration was a recommendation from Irene Cooper to implement a 3% Cost of Living increase for 2011.

RESOLUTION NO. 06-08(12-10)

Moved by Deputy Reeve Sather that Council approve the 3% cost of living increase.

RESOLUTION NO. 07-08(12-10)

Moved by Councillor Farkash that a Cost of Living increase be tabled to the December 16th, 2010 Budget meeting.

CARRIED.

**THE SIGNAL
SUBSCRIPTIONS**

RESOLUTION NO. 08-08(12-10)

Moved by Councillor Doran that Birch Hills County purchase a subscription of The Signal for each resident ratepayer.

CARRIED.

**CONFERENCE
ATTENDANCE
POLICY**

Council reviewed the proposed Conference Attendance Policy and suggested some changes.

**TRAVEL EXPENSE
POLICY**

Council reviewed a proposed Travel/Expense Policy. A lengthy discussion was held and no action was taken at this time.

**DELEGATION
PEACE WAPITI**

Stacey Pelland and Sheldon Rowe of Peace Wapiti School Division entered the meeting at 11:02 a.m.

Stacey and Sheldon thanked us for the increase in Funding for the School councillor.

They explained that they are running a deficit in Transportation. Their goal is to not have any child riding the bus for longer than 2 ½ hours per Day.

They expressed the desperate need for more Provincial funding and are requesting that Birch Hills County Support their request by sponsoring a resolution at the AAMD&C Conference.

Stacey Pelland and Sheldon Rowe of Peace Wapiti School Division exited the meeting at 11:55 a.m.

Danny Zahara, Signal Reporter exited the meeting at 11:55 A.M.

**11:55 P.M. -
1:17 P.M**

Adjournment

PUBLIC WORKS

TRANSPORTATION

Dion Hynes and Michael Coy entered the meeting at 1:17 P.M.

**WATER HAUL
CONTRACT**

Dion Hynes would like Council to help clarify how we should write in the contract how hours be charged.

A lengthy discussion was held and it was suggested by Councillor Jones that we give them ½ hour loading no matter where they are at.

It was also suggested and discussed that it might be best to just have an equipment list and hourly rates to pick from when needed. And give the contractor a ½ hour loading time.

It was also suggested that the equipment contractors have their time sheet signed by a Birch Hills County Supervisor within the week the equipment was working.

The Contract will be awarded to the lowest bidder based on equipment availability.

**WINDY CREEK
CRUSHING**

Entered under the agenda for information.

DUMP TRAILER

Entered under the agenda for consideration was a request to purchase a Dump/Utility trailer. Discussion was held and no action was required at this time.

**PUBLIC TENDER
OF UNIT 130**

RESOLUTION NO. 09-08(12-10)

Moved by Councilor Manzulenکو that Unit No. 130 be tendered for sale.

CARRIED.

**LANDFILL
SALVAGE**

Dion Hynes brought a request to Council from a Salvage company to clean up our landfills.

A lengthy discussion was held and it was decided that Dion will proceed to get insurance documentation. No other action is required.

BRIDGE FILE

Council reviewed a letter from Transportation stating that there is funding for bridge file 77670.

RESOLUTION NO. 10-08(12-10)

Moved by Councillor Jones that Resolution No.06-10(11-10) be rescinded.

CARRIED.

RESOLUTION NO. 11-08(12-10)

Moved by Councillor Jones to proceed with the bridge file 77670 to the engineering design build and engineering process.

CARRIED.

**2011 GRADER
TENDER RESULTS**

Michael Coy outlined the tenders received for a new grader.

Council reviewed and discussed the bids.

RESOLUTION NO. 12-08(12-10)

Moved by Councillor Jones that we accept the Brandt Tractor Ltd. bid for the new grader purchase.

CARRIED.

**ROAD USE
AGREEMENT**

Entered under the agenda for information only was a copy of our current road use agreement.

**BILL MILKOVICH
COMPLAINT**

Entered under the agenda for information and discussion was a complaint from Bill Milkovich. Bill is concerned about a party site located on Birch Hills County land.

RESOLUTION NO. 13-08(12-10)

Moved by Councillor Jones to place cement barriers at the entrances to the party spot located at RR 45 North of 775.5 on the edge of the Burnt River.

CARRIED.

Dale Janzen exited the meeting at 3:10 pm to attend a library meeting.

Doin Hynes and Michael Coy exited the meeting at 3:33 p.m.

Warren Sekulic entered the meeting at 3:34 p.m.

AGRICULTURE

Warren reported on the IST Conference he attended last week. He found the Conference very informative.

Warren requested that Council move brushing, summer staff and town mowing expenditures from transportation to agriculture for grant purposes.

RESOLUTION NO. 14-08(12-10)

Moved by Councillor Manzulenko that we move the funding for brushing, summer staff and town mowing from transportation to agriculture.

CARRIED.

Warren requested that the Birch Hills County Agriculture Department purchase a quad, trailer and town mower from the Transportation Department for \$5 000.00 each for grant purposes.

RESOLUTION NO. 15-08(12-10)

Moved by Councillor Doran that the Transportation Department sell the quad, trailer and front mount mower to the Agriculture Department for \$5 000.00 each.

CARRIED.

WOLF BOUNTY

Councillor Jones inquired about a Wolf Bounty. Warren reported that this spring Fish and Wildlife put out two bait stations in our municipality. And that in the Tangent area there was a problem.

Warren explained to Council that under the act we are not allowed to bait wolves.

Warren Sekulic exited the meeting at 3:50 p.m.

TREASURY

Bank

RECONCILIATIONS

Submitted under the Agenda was the November, 2010, Bank Reconciliation.

RESOLUTION NO. 16-08(12-10)

Moved by Deputy Reeve Sather to accept the November, 2010 Bank Reconciliation as circulated.

CARRIED.

Submitted under the Agenda was Cheque List: 110210 CHEQUES, 110910 CHEQUES, 112310 CHEQUES, 112610 CHEQUES PMPAY00000178, PMPAY00000179, PMPAY00000181- PAY00000184(6)

Reeve Smith informed Council that it is not necessary to have a motion for the cheque list. Reeve Smith suggested that there be a change in how the cheque List is circulated to Council. Warren suggested that the list be circulated by email.

**ACCOUNTS
RECEIVABLE**

RESOLUTION NO. 17-08(12-10)

Moved by Councillor Jones that Birch Hills County write off the accounts receivable as per Schedule "A".

CARRIED.

**COMMITTEE
REPORTS**

VSI

Councillor Jones reported that he attended a VSI meeting. There are 16 municipalities in the VSI program. There are 17 people using the service from our Municipality. There has been a 1.5% increase. Councillor Jones reported he now is the Vice President of VSI.

**GRANDE SPIRIT
FOUNDATION**

Councillor Jones reported on the Grande Spirit Foundation meeting he attended.

They are looking for a new location to build a new lodge in Grande Prairie.

They have purchased a new bus and are waiting on delivery.

**REGIONAL DISASTER
SERVICES**

Gerald reported on a meeting that Councillor Doran and he attended.

There is a training session for new Councillors on January 28, 2010 for anyone interested.

In March there will be a G5 Training Session.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:30 PM.

REEVE SMITH

COUNTY MANAGER