



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
DECEMBER 8, 2016

Present:	Reeve	Marvin Doran
	Deputy Reeve	Gerald Manzulenko
	Councillor	Jack Macauley
	Councillor	Paul Reum
	Councillor	Cheryl Bogdanek
	Councillor	Kathrin Langlois
	Councillor	Terry Carbone
	Chief Administrative Officer	Hermann Minderlein
	Legislative Administrator	Rochelle Kolosky

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:00 a.m.

AGENDA **RC16-479 Moved by Councillor Bogdanek** that Council adopt the agenda as amended:
Addition: 9. f) Watino River Lots
CARRIED

MINUTES
Regular Council Meeting
November 24th, 2016 **RC16-480 Moved by Deputy Reeve Manzulenko** that Council approve the minutes of the November 24th, 2016 Regular Council meeting as presented.
CARRIED

DELEGATIONS Council was advised that the scheduled delegate had cancelled.

Councillor Carbone entered the meeting at 9:02 a.m.

COUNCILLOR REPORTS

Reeve Doran Reeve Doran reported that he had attended a Central Peace Medical Services Corporation meeting in Spirit River on November 25th, 2016.

Deputy Reeve Manzulenko No report.

Councillor Macauley Councillor Macauley reported that he had attended the G5 meeting in Rycroft on November 30th, 2016, and commented on the regional water study that was discussed at the meeting.

INITIALS: Reeve: _____

CAO: _____



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Councillor Reum

Councillor Reum reported that he had also attended the G5 meeting in Rycroft on November 30th, 2016, and provided additional comments on the regional water study.

Councillor Bogdanek

Councillor Bogdanek reported that she had attended a Grande Spirit Foundation meeting in Grande Prairie on November 25, 2016.

Councillor Langlois

Councillor Langlois reported on the Peace Library System meeting she attended on November 26th, 2016 as well as the Birch Hills County Library Board Annual General meeting where the members discussed the 2017 budget. She also attended the G5 meeting in Rycroft and added a report on the emergency communications discussion that took place at that meeting.

Councillor Carbone

Councillor Carbone attended the Eaglesham Seed Cleaning Plant Annual General meeting on November 30th, 2016.

RC16-481 Moved by Deputy Reeve Manzulenko that Council accept Councillor Reports for Information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER’S REPORT**

CAO Minderlein provided a written report for Council with verbal updates.

CAO Report

RC16-482 Moved by Deputy Reeve Manzulenko that Council receive the CAO’s written report with verbal updates for information.

CARRIED

RC16-483 Moved by Deputy Reeve Manzulenko that CAO Minderlein be authorized to:

1. Utilize the Birch Hills County credit card to pay for 2 nights’ accommodation by a Birch Hills County employee at the Kingsway Ramada Inn in Edmonton at a cost of \$69 per night plus taxes for compassionate purposes for a Birch Hills County employee;
2. Code the costs for these accommodations to expense account 2-12-10-00-211, Travel & Subsistence; and
3. Approve a three day leave of absence with pay for that same employee.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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CAO Action Log

RC16-484 Moved by Councillor Bogdanek that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

There were no Bylaws.

UNFINISHED BUSINESS

2017 Interim Operating Budget

Council was requested to approve the Interim Operating and Maintenance (O&M) Budget for 2017.

RC16-485 Moved by Deputy Reeve Manzulenko that Council adopt the 2017 Interim Operating Budget with:

Total Revenues of \$7,242,938.18 comprised of:

Operating Revenues (sales, grants, etc.) of \$1,588,178.97 and;

Municipal property tax revenue of \$5,654,759.21;

Total Expenses of \$10,218,469.40 comprised of:

Operating Expenses of \$7,585,869.40; plus

Estimated Amortization Expense of \$2,632,600.00; and

A budgeted deficit of \$342,931.22 before the amortization expense of \$2,632,600.00.

CARRIED

2017 Capital Budget

Council is being requested to approve a Capital Budget for 2017 that reflects those capital purchases and projects planned to be undertaken, continued or completed in 2017.

RC16-486 Moved by Councillor Carbone that Council adopt the 2017 Capital Budget with:

Total Revenues of \$983,400.00 comprised of:

Funding from Reserves totaling \$400,000.00;

Grant funding totaling \$548,400.00; and

Funding from disposal of Fixed Assets totaling \$15,000.00; and

Total Expenses of \$983,400.00 comprised of departmental purchases and projects totaling:

\$25,000.00 in Administration;

\$400,000.00 in Public Health & Welfare;

\$213,500.00 in Public Works;

\$251,900.00 Regional Water Supply & Distribution; and

\$93,000.00 in Agricultural Services.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Recess called at 9:43 a.m.
Meeting reconvened at 9:55 a.m.
Dion Hynes entered the meeting at 9:55 a.m.

NEW BUSINESS

Landfill Tender Results

Public Works reported on the results of tenders received for the landfill supervisor contract due to expire on December 31st, 2016, and requested that Council provide direction on as how to proceed.

RC16-487 Moved by Councillor Bogdanek that Council accept the tender bid from Steven Semeniuk Consulting for \$30.00 per hour for the two-year Landfill Supervisor contract.

CARRIED

Amended 2016 Capital Budget

Council was requested to approve an updated/amended Capital Budget for 2016 that reflects those purchases and projects listed in the original budget, one project that had since been added by Council and one project that is slated for 2017, but for which engineering work was required to be done in 2016.

RC16-488 Moved by Councillor Carbone that Council adopt the 2016 Amended Capital Budget with:

Total Revenues of \$1,339,200.00 comprised of:
Funding from Reserves totaling \$420,000.00;
Funding from Grants totaling \$751,200.00; and
Funding from disposal of Fixed Assets totaling \$168,000.00;
and

Total Expenses of \$1,339,200.00 comprised of departmental purchases and projects totaling:

\$400,000.00 in Public Health & Welfare;
\$782,200.00 in Public Works;
\$132,000.00 Regional Water Supply & Distribution;
\$10,000.00 in Wastewater Services; and
\$15,000.00 in Agricultural Services.

CARRIED

Rename Watino Railway Avenue

Council was presented with a letter prepared by Betty Pucci on behalf of "The residents of Watino" requesting to have the name "Railway" Avenue changed to "Maple Wood" Avenue.

INITIALS: Reeve: _____

CAO: _____



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RC16-489 Moved by Councillor Carbone that Council direct administration to communicate the historical significance of the name "Railway" Avenue with the residents of Watino while also consulting the public on the name change.

WITHDRAWN

RC16-490 Moved by Deputy Reeve Manzulenko that Council direct Administration to;

1. communicate with the residents of Watino by means of public meetings and survey to confirm that it is the wish of the majority of Watino residents to rename "Railway" Avenue in Watino, and that their preference for a new name is "Maple Wood" Avenue;
2. determine the budgetary impacts of a name change; and
3. provide Council with a report at a future Council meeting on their findings.

CARRIED

Road Allowance Lease Fees

Administration brought back the fees for Road Allowance Leases to Council based on a request made by Council in the spring of 2015.

RC16-491 Moved by Deputy Reeve Manzulenko that Council direct administration to bring Road Allowance Lease Fees to a future Governance Meeting for discussion and additional direction.

CARRIED

College of Paramedics Insurance

Council was updated on a requirement by the Alberta College of Paramedics for its members to carry their own professional liability insurance, and was requested to provide direction on how to proceed.

RC16-492 Moved by Councillor Langlois that Council cover the cost of each of the Medical Co-Responders in the amount of \$59.00 each.

CARRIED

RC16-493 Moved by Councillor Langlois that Council rescind motion RC16-492.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RC16-494 Moved by Councillor Langlois that Council authorize the expenditure of funds to provide Birch Hills County Medical First Responders with professional liability insurance coverage on an annual basis, and direct that the expenditures be coded to the Medical Services expense budget to account number 2-25-10-00-275.

CARRIED

Watino River Lots

Council was provided with information by Reeve Doran regarding River lots in Watino that are currently owned by the Province, and of a request received from the Province requesting if Birch Hills County is interested in taking title to those properties.

RC16-495 Moved by Deputy Reeve Manzulenko that Council direct administration to Contact Alberta Culture and Tourism to initiate action to have Birch Hills County take title of Lots 16, 17, 18, 19, 20 and 21 Plan 1309KS, NW 35-77-24 W5 in Watino and to research liability implications and flood zone setbacks, and bring the matter back to a future Council meeting.

CARRIED

FOR INFORMATION

Council was provided with the following documents:

- a) YTD Budget Variance Summary; and
- b) Website Visitor Statistics November 1st, 2016 to November 30th, 2016

RC16-496 Moved by Deputy Reeve Manzulenko that Council accept the YTD Budget Variance Summary provided for information.

CARRIED

RC16-497 Moved by Councillor Carbone that Council accept the Website Visitor Statistics, November 1st, 2016 to November 30th, 2016 provided for information.

CARRIED

CORRESPONDENCE

Council was provided with the following documents:

- a) Media Release - Mighty Peace Tourism Association
- b) Invitation - Constituency Open Houses - Honorable Margaret McCuaig-Boyd

INITIALS: Reeve: _____

CAO: _____



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RC16-498 Moved by Councillor Bogdanek that Council approve the attendance of Deputy Reeve Manzulenko and CAO Minderlein to the Constituency Open House scheduled from 2:00 p.m. to 5:00 p.m. in Fairview on December 16th, 2016 and that they use a Birch Hills County vehicle if available.

CARRIED

RC16-499 Moved by Councillor Langlois that Council accept the Media Release-Mighty Peace Tourism Association provided for information.

CARRIED

IN-CAMERA

RC16-500 Moved by Councillor Carbone that Council move in-camera at 10:42 a.m.

CARRIED

RC16- 501 Moved by Councillor Carbone that Council reconvene the regular meeting at 11:50 a.m.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Doran adjourned the meeting at 11:51 a.m.

**REEVE
MARVIN DORAN**

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____