



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
FEBRUARY 15, 2018

Present: Reeve Gerald Manzulenko
Deputy Reeve Terry Carbone
Councillor Ginette Paradis
Councillor Deanne Wendland
Councillor Paul Reum
Councillor Cheryl Bogdanek
Councillor Denise Joudrey
CAO Hermann Minderlein
Legislative Officer Shawna Schwerdt

Absent:

CALL TO ORDER: Reeve Manzulenko called the meeting to order at 9:00 a.m.

Danny Zahara from The Signal entered the meeting at 9:00 a.m.

ADOPTION OF AGENDA RC18-044 Moved by Councillor Bogdanek that Council adopt the agenda of the February 15, 2018 Regular Council Meeting with the following addition:

- 9. NEW BUSINESS
i. Appointment to Recreation Board

CARRIED

ADOPTION OF MINUTES
Regular Council Meeting
January 25, 2018

RC18-045 Moved by Councillor Paradis that Council approve the minutes of the January 25, 2018 Regular Council Meeting as presented.

CARRIED

Terry Carbone arrived at 9:02 a.m.

DELEGATIONS

None.

COUNCILLOR REPORTS
Councillor Paradis

No Report.

Councillor Wendland

Councillor Wendland provided a verbal update on the Alberta Association of Municipal Districts and Counties (AAMDC) District 4 Meeting she attended in Valleyview on February 9, 2018.

INITIALS: Reeve: _____

CAO: _____



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Councillor Reum

No Report.

Councillor Bogdanek

Councillor Bogdanek provided a verbal update on the AAMDC District 4 Meeting she attended in Valleyview on February 9, 2018.

Councillor Joudrey

Councillor Joudrey provided a verbal update to the written report that she had provided to Council regarding the Grande Spirit Foundation Meeting she had attended on January 26, 2018 in Clairmont and the AAMDC District 4 Meeting she attended in Valleyview on February 9, 2018.

Deputy Reeve Carbone

Deputy Reeve Carbone provided a verbal update on the AAMDC District 4 Meeting he attended in Valleyview on February 9, 2018.

Reeve Manzulenko

Reeve Manzulenko provided a verbal update on the AAMDC District 4 Meeting he attended in Valleyview on February 9, 2018.

RC18-046 Moved by Councillor Bogdanek that Council accept the Councillor Reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Minderlein provided Council with a verbal update to the written report that had been distributed to Council.

RC18-047 Moved by Councillor Paradis that Council receive the CAO's verbal report for information.

CARRIED

RC18-048 Moved by Councillor Wendland that Council set March 7, 2018 at 11:00 a.m. as the date and time for a Council budget workshop to be held in the Wanham Senior Centre.

CARRIED

RC18-049 Moved by Deputy Reeve Carbone that Council direct Administration to work with Council on changes required to the three ASB policies (Clubroot in

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Canola, Fusarium Graminearum and Virulent Blackleg) approved at the January 11, 2018 ASB Meeting and bring those policies back to the Regular Council Meeting on March 1, 2018.

CARRIED

RC18-050 Moved by Councillor Bogdanek that Council approve any Councillors required to attend the March 8, 2018 Alberta Emergency Management Agency (AEMA) Municipal Elected Officials Emergency Management Course to be held at the Rycroft Community Hall be authorized to attend with remuneration and expenses to be paid as appropriate.

CARRIED

RC18-051 Moved by Councillor Joudrey that Council direct Administration to draft a letter for the Reeve’s signature confirming Birch Hill County’s support for the Tangent Hall Society’s application to host Approved Farmer’s Markets.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to February 15, 2018 provided in the Agenda Package.

RC18-052 Moved by Deputy Reeve Carbone that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

None.

UNFINISHED BUSINESS

Watino River Boat Association General Grant Application

Council was provided with a General Grant Application for \$10,000.00 submitted by the Watino River Boat Association dated February 1, 2018, for the construction of a “boat launch along the Smoky River”.

RC18-053 Moved by Councillor Paradis that Council table RFD Watino River Boat Association General Grant Application until later in the meeting.

CARRIED

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RC18-031 Recreation
Operating Assistance
Grant Policy

Council was provided with Policy Number 71-01-18, the Recreation Operating Assistance Grant Policy, that was prepared as per the direction provided in Resolution RC18-031.

RC18-054 Moved by Councillor Wendland that Council approve Policy Number 71-01-18, the Recreation Operating Assistance Grant Policy including Schedules A and B as presented and direct Administration to seek feedback from the Recreation Board at the end of their 2018 meeting.

CARRIED

RC18-055 Moved by Councillor Bogdanek that Council Repeal Policy #4, the Recreation Policy, and any other policies that had not been previously repealed and that pertain to the Recreation Grant or the Recreation Board.

CARRIED

RC18-035 G5 Medical
Clinic

Council was provided with an RFD regarding the G5 Medical Clinic that had been tabled at the January 25, 2018 Regular Council Meeting.

RC18-056 Moved by Councillor Reum that Council remove from the table the RFD regarding the G5 Medical Clinic.

CARRIED

The meeting was
recessed at 10:10 a.m.

The meeting was
reconvened at 10:18 a.m.

RC18-057 Moved by Councillor Paradis that Council support the G5 Medical Clinic Committee working with Saddle Hills County to draft the agreements requested by Saddle Hills County at the January 22nd, 2018 meeting of the G5 Medical Clinic Committee, but defer any agreement to the final documents until such time as they can be reviewed by Birch Hills County Council.

CARRIED

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Watino River Boat
Association General Grant
Application Continued

RC18-058 Moved by Councillor Bogdanek that Council remove from the table the RFD regarding the Watino River Boat Association General Grant Application.

CARRIED

RC18-059 Moved by Councillor Paradis that Council approve the provision of a grant in the amount of \$3000.00 to the Watino River Boat Association for their Watino Boat Launch project upon confirmation that work on the project has been initiated, with \$1,500.00 to be disbursed from account number 2-11-10-00-735, Council Grants to Individuals & Organizations (*General Grants*) and \$1500.00 to be disbursed from account numbered 2-69-10-00-735, the Tourism Grants to Individuals & Organization (*Boat Launch*).

CARRIED

NEW BUSINESS

Roadside Mowing
Contract Tender

Council was provided with information regarding the contract mowing tender.

RC18-060 Moved by Deputy Reeve Carbone that Council direct staff to post a tender for a 3-year period for roadside mowing to cover the entire County.

CARRIED

Additional Mower Operator

Council was provided with information regarding a proposed addition to the seasonal mowing crew.

RC18-061 Moved by Councillor Wendland that Council direct staff to amend the Interim Operating and Maintenance budget to accommodate the addition of one more mower operator by adding \$18,000.00 to account 2-63-70-20-112, \$5,000.00 to account 2-63-70-22-521, and \$2,000.00 to account 2-63-70-22-523.

CARRIED

New County Vehicle

Council was provided with information regarding transportation options for the purchase of a vehicle that then would be utilized for the transportation of members of Council (and by staff when available) to conferences, conventions, and meetings.

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RC18-062 Moved by Deputy Reeve Carbone that Council direct Administration not to proceed with the purchase of a County Vehicle and to conduct a review of County’s policies and bring back recommendations to Council at a future Governance Meeting as to changes that would encourage or require participants to conferences and meetings to travel together.

CARRIED

Hamlet Recycling

Council was provided with information regarding recycling services in the Hamlets.

RC18-063 Moved by Councillor Bogdanek that Council direct staff to include the recycling program (expense account 2-43-10-00-249) as presented in the 2018 Operating and Maintenance budget.

CARRIED

Request for Cancellation of Tax Penalties

Council was provided with a letter from Janice Hewstan requesting the cancellation of \$19.72 in tax penalties that had accumulated since 2012.

RC18-064 Moved by Councillor Wendland that Council decline the request from Ms. Hewstan to reimburse any of the late payment penalties that have accumulated since 2012 for roll 060436, and direct Administration to prepare a letter for Reeve Manzulenko’s signature advising Ms. Hewstan of Council’s decision.

CARRIED

Recreation Operating Assistance Grant Funding

Council was provided with a request from Administration to make a decision regarding the 2018 Recreation Operating Assistance Grant Funding program.

RC18-065 Moved by Councillor Wendland that Council postpone a decision about the allocation amount to Rec. Board – Grant General Account number 2-71-10-00-735 for 2018, and direct Administration to take no further action until after the 2018 Operating and Maintenance Budget has been approved.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Danny Zahara from the
Signal left at 11:58 p.m.

Upcoming Training
Opportunities

Council was provided with information related to
upcoming training opportunities received at the
County, and for which some interest in attendance had
been expressed.

RC18-066 Moved by Councillor Paradis that Council
receive the information regarding training opportunities
for information.

CARRIED

Petition re Sunken Culvert
on Highway 739 in
Eaglesham

Council was provided with information related to a
petition regarding a sunken culvert on Highway 739 in
the Hamlet of Eaglesham dated January 24, 2018 that
had been delivered to the office.

RC18-067 Moved by Councillor Wendland that
Council receive the information regarding the sunken
culvert on Hwy 739 in the Hamlet of Eaglesham for
information.

CARRIED

Appointment to Recreation
Board

Council was provided with a request from Rhonda Fry
expressing her interest in being appointed to the Birch
Hills County Recreation Board to represent Ward 2.

RC18-068 Moved by Councillor Bogdanek that
Council appoint Rhonda Fry as the member
representing Ward 2 of the Recreation Board for a
three (3) year term on the Birch Hills County Recreation
Board.

CARRIED

Break for Lunch
12:10 p.m.

Resumed Meeting
12:42 p.m.

INITIALS: Reeve: _____

CAO: _____



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FOR INFORMATION

Council was provided with a copy of the following information documents that had been supplied by Administration:

- 1. Bank Reconciliation for the Period ended January 31, 2018; and
- 2. Canada Summer Jobs – Mandatory Employment Related Costs

RC18-069 Moved by Councillor Joudrey that Council accept the information items for information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received or sent by the County:

- 1. Letter dated January 15, 2018 from Alberta Minister of Transportation Mason
- 2. Request for Submissions – Minister’s Award
- 3. Letter dated Jan. 28, 2018 from AAMDC President regarding Municipal Affairs decision to freeze AYM’s for Linear Assessment in 2018.

RC18-070 Moved by Councillor Bogdanek that Council accept the correspondence provided for information.

CARRIED

IN-CAMERA

None.

ADJOURNMENT

Being that there was no further business, Reeve Manzulenko adjourned the meeting at 12:47 p.m.

NEXT REGULAR COUNCIL MEETING DATE – March 1, 2018

Original to be signed by _____
**GERALD MANZULENKO
REEVE**

Original to be signed by _____
**HERMANN MINDERLEIN
CAO**

INITIALS: Reeve: _____

CAO: _____