



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

Present:	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor	Marvin Doran Gerald Manzulenko Jack Macauley Terry Carbone Cheryl Bogdanek Paul Reum Kathrin Langlois
	Chief Administrative Officer Recording Secretary	Hermann Minderlein Denise Joudrey

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:00 a.m.

ADDITIONS TO THE AGENDA

CORRESPONDENCE

(d) Support for sale of the Eaglesham Airport.

AGENDA

RC17-078 Moved by Councillor Bogdanek that Council adopt the agenda as amended.

CARRIED

MINUTES

**Regular Council Meeting
February 9, 2017**

RC17-079 Moved by Deputy Reeve Manzulenko that Council approve the minutes of the February 9, 2017 Regular Council meeting as presented.

CARRIED

DELEGATION

**Sgt. Ryan Frost
Spirit River RCMP
Detachment**

RC17-080 Moved by Deputy Reeve Manzulenko that Council accept the verbal activity update provided by Sgt. Ryan Frost from the Spirit River RCMP Detachment report for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

COUNCILLOR REPORTS

Reeve Doran Reeve Doran reported on a February 9th meeting he attended in Rycroft with Deputy Premier Sarah Hoffman, Honourable Margaret McCuaig-Boyd, MLA for Dunvegan-Central Peace-Notley, and other regional elected officials as well as the AAMDC District 4 meeting in Girouxville on February 10th,

**Deputy Reeve
Manzulenko** Deputy Reeve Manzulenko reported on the AAMDC District 4 meeting he attended in Girouxville on February 10th, 2017, a meeting he attended in Spirit River to award the G5 Seniors' Housing Study tender on February 13th, and he attended a book delivery to the Shady Lane Hutterite School on February 17th, 2017 by the Central Peace Early Childhood Coalition (CPECC).

Councillor Macauley Councillor Macauley reported on the Emergency Management Orientation for Elected Officials Meeting he attended in Spirit River on January 18th, that and he attended a book delivery to the Codesa Hutterite school on February 16th, 2017 by the Central Peace Early Childhood Coalition (CPECC).

Councillor Reum No Report

Councillor Bogdanek Councillor Bogdanek reported on a Grande Spirit Foundation (GSF) Meeting she attended on February 22nd, and the Growing the North Conference she attended that same date following the GSF meeting.

Councillor Langlois No Report

Councillor Carbone No Report

RC17-081 Moved by Councillor Bogdanek that Councillor Reports be accepted for Information.

CARRIED

Recess called at 10:16 a.m.
Meeting reconvened at 10:27 a.m.

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

DELEGATION

**Maria Peterson
Donation Presentation**

Reeve Doran presented Maria Peterson with a donation from Birch Hills County in the amount of \$300.00 to assist her with her expenses to attend the Canadian Arm Wrestling Competition in Halifax, Nova Scotia from June 30, 2017 to July 2, 2017 as a member of Team Alberta where she will be defending her 2016 titles.

**CHIEF ADMINISTRATIVE
OFFICER'S REPORT**

CAO Minderlein provided a written report for Council with verbal updates.

CAO Report

RC17-082 Moved by Councillor Carbone that Council receive the CAO's written report with verbal updates for information.

CARRIED

CAO Action Log

RC17-083 Moved by Councillor Langlois that Council receive the CAO Action Log for information.

CARRIED

UNFINISHED BUSINESS

**RMRF 2017 Northern
Municipal Law Seminar**

Council was provided with information received from Reynolds, Mirth, Richards & Farmer regarding upcoming seminars that they will be hosting for Alberta Municipalities.

RC17-084 Moved by Deputy Reeve Manzulenko that Council receive the presentation regarding the Reynolds Mirth Richards & Farmer's 2017 Municipal Law Seminar for Information.

CARRIED

Dion Hynes entered the meeting at 10:37 a.m.

**Rename Watino Railway
Avenue**

Administration brought back the request to rename Railway Avenue in the Hamlet of Watino to Council as previously directed.

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

RC17-085 Moved by Councillor Carbone that Council authorize the name change of Railway Avenue in the Hamlet of Watino to Maplewood Avenue.

CARRIED

West Alberta Emergency Resource Agreement

Council was presented with the revised Northwest Alberta Emergency Resources Agreement that Council had agreed to in principle on March 24th, 2016 by resolution RC16-141.

RC17-086 Moved by Councillor Carbone that Council approve of Birch Hills County becoming a partner of the Northwest Alberta Emergency Resource Agreement and authorizes a representative of Birch Hills County to sign the agreement on behalf of Birch Hills County.

CARRIED

Dion Hynes exited the meeting at 10:55 a.m.

Shelley Braun entered the meeting at 11:00 a.m.

NEW BUSINESS

2016 YTD Budget Variance Summary

Council was provided with the 2016 YTD Budget Variance Summary.

RC17-087 Moved by Councillor Langlois that Council receive the presentation regarding the 2016 YTD Budget Variance Summary for information.

CARRIED

2016 Amended Capital Budget

Council was requested to approve an updated/amended Capital Budget for 2016 that reflects those purchases and projects listed in the amended budget dated December 8, 2016.

RC17-088 Moved by Deputy Reeve Manzulenko that Council adopt the 2016 Amended Capital Budget with:
Total Revenues of \$1,345,500 comprised of:
Funding from Reserves totaling \$415,000;
Funding from Grants totaling \$785,475; and

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

Funding received from the disposal of Fixed Assets totaling \$145,025; and

Total Expenses of \$1,345,500 comprised of Departmental purchases and projects totaling:

- \$784,200 in Public Works;
- \$131,300 in Regional Water Supply & Distribution
- \$ 10,000 in Wastewater Services;
- \$400,000 in Public Health & Welfare; and
- \$ 20,000 in Agricultural Services

CARRIED

RC17-089 Moved by Councillor Carbone that Council approve a transfer to reserves for the proceeds of \$13,663 in regards to the Administrative Council vehicle to account number 6-11-00-00-760.

CARRIED

RC17-090 Moved by Councillor Bogdanek that Council approve a transfer to reserves for the proceeds of \$4,425.67 in regards to the Agriculture Services vehicle to 6-63-00-00-760.

CARRIED

**2016 Transfers to
Operating Reserves**

Council was presented with a request from Administration to expense funds identified as having been unspent from the 2016 operating and maintenance expense budget to the Rate Stabilization Reserve, in order that they could potentially be utilized as revenues for the 2017 Operating and Maintenance Budget.

RC17- 091 Moved by Deputy Reeve Manzulenko that Council direct Administration to action the following transfer of funds for 2016:

From		
Administration	2-12-10-00-764	\$ 19,500
Building Maintenance	2-12-35-00-764	\$ 20,000
Fire	2-23-00-00-764	\$ 64,500
Disaster Services	2-24-10-00-764	\$ 10,000

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

Medical Services	2-25-00-00-764	\$ 4,000
Safety	2-26-10-00-764	\$ 75,000
Public Works - Gen Maint	2-32-30-00-764	\$ 85,000
Grader Services	2-32-00-01-764	\$ 29,000
Projects	2-32-10-00-764	\$ 40,000
Drainage Ditches	2-37-10-00-764	\$ 10,000
Planning & Development	2-61-40-00-764	\$ 23,000
ASB Board	2-63-10-01-764	\$ 10,000
ASB Roadside Spraying	2-63-70-21-764	\$ 25,000
ASB Roadside Mowing	2-63-70-22-764	\$ 10,000
To		
Rate Stabilization Reserve	6-00-00-00-711	\$425,000

CARRIED

Shelley Braun exited the meeting at 11:53 a.m.

Recess for lunch called at 11:53 a.m.

Meeting reconvened at 12:30 p.m.

FOR INFORMATION

**Bank Reconciliation
Cheque Register**

Council was provided with the January 31, 2017 Bank Reconciliation and the December 23, 2016 to January 31, 2017 Register Report for cheques issued.

RC17-092 Moved by Deputy Reeve Manzulenko that Council accepts the January 31, 2017 Bank Reconciliation and December 23, 2016 to January 31, 2017 Register of Cheques documentation for information.

CARRIED

MFR Naloxone Update

Council was provided with information that was sent to first responders across Alberta regarding Naloxone.

RC17-093 Moved by Councillor Carbone that accept the MFR Naloxone Update presentation as information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

Website Statistics

Council was provided with website statistics from the Birch Hills County Website.

RC17-094 Moved by Deputy Reeve Manzulenکو that Council accept the website statistics presented as information and direct administration for forward these statistics quarterly in the future.

CARRIED

Google Calendar

Council was provided with a brief demonstration on how to use the Google Calendar set up for Council's use.

RC17-095 Moved by Councillor Bogdanek that Council accept the item Google Calendar for information.

CARRIED

SkillsCanada Alberta

RC17-096 Moved by Deputy Reeve Manzulenکو that Council accept the letter from SkillsCanada Alberta for information.

CARRIED

CORRESPONDENCE

Council was provided with the following documents:

1. Letter from Minister of Municipal Affairs Shaye Anderson;
2. Letter from Minister of Municipal Affairs re Minister's Awards for Municipal Excellence;
3. TransCanada 2016 Pipeline Decommissioning Program; and
4. Letter of support for the sale of the Eaglesham Airport.

RC17-097 Moved by Councillor Bogdanek that Council accept the documents provided for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 23, 2017**

ADJOURNMENT

Being that there was no further business, Reeve Doran adjourned the meeting at 1:10 p.m.

Original Signed

**REEVE
MARVIN DORAN**

Original Signed

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____