



**MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
FEBRUARY 27, 2020**

<b>Present:</b>	<b>Reeve</b>	Gerald Manzulenko
	<b>Deputy Reeve</b>	Terry Carbone
	<b>Councillor</b>	Albert Poetker
	<b>Councillor</b>	Deanne Wendland
	<b>Councillor</b>	Paul Reum
	<b>Councillor</b>	Mel Duvall
	<b>Councillor</b>	Denise Joudrey
	<b>CAO</b>	Hermann Minderlein
	<b>Legislative Officer</b>	Shawna Schwerdt

Absent

**CALL TO ORDER**

**Reeve Manzulenko** called the meeting to order at 9:02 a.m.

**ADOPTION OF AGENDA**

**RC20-068 Moved by Councillor Reum** that Council adopt the agenda of the February 27, 2020 Regular Council meeting with the following addition:  
12.b Closed Session re Personnel Library FOIP17 (1).

**CARRIED**

**ADOPTION OF MINUTES**

Regular Council Meeting  
February 13, 2020

**RC20-069 Moved by Councillor Poetker** that Council approve the minutes of the February 13, 2020 Regular Council Meeting as presented.

**CARRIED**

**COUNCILLOR REPORTS**

**Reeve Manzulenko**

Reeve Manzulenko provided a verbal report to Council on the Growing the North Conference he attended in Grande Prairie from February 18 to 20, the RMA Northern District Meeting he attended in Grande Prairie on February 21, 2020, and the G5 Central Peace Regional Water Study Project meeting he attended in Spirit River on February 26, 2020.

**Deputy Reeve Carbone**

No Report.

Kevin Chrenek RBC entered meeting at 9:22 a.m.

Shelley Braun Director of Corporate Services entered

**INITIALS:**      **Reeve:**      \_\_\_\_\_

**CAO:**      \_\_\_\_\_



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meeting at 9:27 a.m.

**Councillor Poetker**

Councillor Poetker provided a verbal report to Council on the Growing the North Conference he attended in Grande Prairie from February 18 to 20, the RMA Northern District Meeting he attended in Grande Prairie on February 21, 2020 and the Intermunicipal Economic Development Advisory Committee (IEDAC) he attended in Spirit River on February 26, 2020.

**DELEGATIONS**

Kevin Chrenek RBC

Kevin Chrenek, Chrenek Dion & Associates of RBC Dominion Securities provided Council with an update on the County's investments with his firm.

Meeting was recessed at 10:30 a.m.

Kevin Chrenek and DCS Braun exited meeting at 10:31 a.m.

Meeting was resumed at 10:35 a.m. with no public present.

**RC20-070 Moved by Councillor Duvall** that Council accept the investment presentation by Kevin Chrenek, Chrenek Dion & Associates of RBC Dominion Securities for information.

**CARRIED**

Shawna Schwerdt exited meeting at 10:35 a.m.

**CLOSED SESSION**

Delegation via phone Phil Smith Ravenhill re CAO Recruitment

**RC20-071 Moved by Councillor Joudrey** that Council move to closed session at 10:35 a.m. to discuss CAO Recruitment as per section 24(1)(b)(i) Freedom of Information and Protection of Privacy Act (FOIP).

**CARRIED**

CAO Minderlein exited meeting at 10:40 a.m.

**RC20-072 Moved by Councillor Wendland** that Council move out of closed session at 12:18 p.m.

**CARRIED**

INITIALS: Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_



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Meeting was recessed for lunch at 12:18 p.m.

Meeting was resumed at 12:40 p.m. with no public present.

**COUNCILLOR REPORTS**  
**CONTINUED**

**Councillor Poetker**

Councillor Poetker continued his verbal report to Council.

**Councillor Wendland**

Councillor Wendland provided a verbal report to Council on the Growing the North Conference she attended in Grande Prairie from February 18 to 20 and the RMA Northern District Meeting she attended in Grande Prairie on February 21, 2020.

**Councillor Reum**

No Report.

**Councillor Duvall**

Councillor Duvall provided a verbal report to Council on the Growing the North Conference he attended in Grande Prairie from February 18 to 20 and the RMA Northern District Meeting he attended in Grande Prairie on February 21, 2020.

**Councillor Joudrey**

Councillor Joudrey provided a verbal report to Council on the Growing the North Conference she attended in Grande Prairie from February 18 to 20, the RMA Northern District Zone Meeting she attended in Grande Prairie on February 21, 2020, the Peace Library System meeting she attended in Grande Prairie on February 22, 2020 and the Birch Hills County Library Board Meeting she attended in Eaglesham on February 26, 2020.

**RC20-073 Moved by Councillor Poetker** that Council accept the Councillors' Reports for information.

**CARRIED**

**CHIEF ADMINISTRATIVE**  
**OFFICER'S REPORTS**

CAO Minderlein provided Council with a verbal report on activities and meetings he had attended since the February 13, 2020 Regular Council Meeting.

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**RC20-074 Moved by Councillor Poetker** that Council supports the Peace Regional Water Study Committee plan to proceed with a governance structure study and financial impact analysis, using existing ACP (Alberta Community Partnership) grant funding, for Option 1A of the Central Peace Regional Water Study.

**CARRIED**

**RC20-075 Moved by Councillor Wendland** that Council supports the Peace Regional Water Study Committee plan to proceed with the Climate Lens Assessment and Community Employment Benefits requirements, using existing ACP (Alberta Community Partnership) grant funding, to meet the requirements of the ICIP (Investing in Canada Infrastructure Program) grant application process for the Central Peace Regional Water Project.

**CARRIED**

**RC20-076 Moved by Deputy Reeve Carbone** that Council appoint Reeve Manzulenko as the member, and Councillor Poetker as the alternate, to the G5 Peace Regional Water Study Committee for balance of the 2020 term.

**CARRIED**

**RC20-077 Moved by Deputy Reeve Carbone** that Council authorize both Reeve Manzulenko and Councillor Poetker to attend, with remuneration, future meetings of the G5 Peace Regional Water Study Committee.

**CARRIED**

**RC20-078 Moved by Councillor Poetker** that Council directs Administration to set up Economic Development as a function in the 2020 O&M expense budget with initial allocation of \$1,000.

**CARRIED**

**RC20-079 Moved by Councillor Reum** that Council receive the CAO's verbal report updates for information.

**CARRIED**

Deputy Reeve Carbone  
exited meeting 1:27 p.m.  
and returned 1:30 p.m.

CAO Action Log

Council reviewed the CAO Action Log updated to  
February 26, 2020.

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**RC20-080 Moved by Councillor Joudrey** that Council receive the CAO Action Log for information.

**CARRIED**

**UNFINISHED BUSINESS**

Dion Hynes Director of Public Works entered meeting at 1:30 p.m.

Westvale Well

Council was provided additional information regarding the Westvale Well that had been requested January 9<sup>th</sup>, 2020 by Resolutions RC20-033 and RC20-034.

**RC20-081 Moved by Councillor Duvall** that Council authorize the repurposing of an unused structure, previously used at a grader site, to house the pump and other equipment, at the Westvale Well site at a cost of approximately \$2,500.00.

**CARRIED**

**RC20-082 Moved by Councillor Poetker** that Council authorize Administration to continue to provide raw water at no cost to users of the Westvale Well.

**CARRIED**

**RC20-083 Moved by Deputy Reeve Carbone** that Council direct Administration to include the Westvale Well into future water cost analysis and to bring this information to the 2021 Budget discussions.

**CARRIED**

Snow Removal from Driveways for Medical Reasons

Council was provided with information related to the removal of snow from private driveways that was found subsequent presented to, and discussed by, Council at their meeting on February 13<sup>th</sup>, 2020.

**RC20-084 Moved by Deputy Reeve Carbone** that Council rescind the policy "Use of County Graders on Private Land" and any other associated policies not previously rescinded effective April 30, 2020.

**CARRIED**

**RC20-085 Moved by Councillor Duvall** that Council rescind RC20-054.

**CARRIED**

**BYLAWS**

None.

INITIALS: Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_



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**NEW BUSINESS**

ICF Agreement – MD  
Greenview

Council was presented with the Intermunicipal Collaboration Framework (ICF) Agreement prepared for Birch Hills County and the MD of Greenview No. 16.

**RC20-086 Moved by Councillor Wendland** that Council authorize the Reeve and Chief Administrative Officer to sign the Intermunicipal Collaboration Framework (ICF) Agreement between Birch Hills County and the Municipal District of Greenview No. 16.

**CARRIED**

Central Peace Attraction  
and Retention Committee  
TOR

Council was provided with a letter from the Central Peace Attraction and Retention Committee (CPARC) dated April 23, 2019 requesting approval for changes to their Terms of Reference (TOR).

**RC20-087 Moved by Councillor Reum** that Council approve the updated Terms of Reference provided by the Central Peace Attraction and Retention Committee as presented.

**CARRIED**

2020 Capital Budget –  
Addition of Chlorine  
Analyzer

Council was provided with information regarding an addition to the 2020 Capital Budget for a chlorine analyzer.

**RC20-088 Moved by Councillor Joudrey** that Council direct Administration to add \$6,000 for the purchase of a chlorine analyzer to the 2020 capital budget, with funding to be provided from available grants, or Capital reserves if the item does not qualify for grant funding, and to proceed with the purchase of this equipment.

**CARRIED**

DOPW Hynes exited  
meeting at 2:04 p.m.

**FOR INFORMATION**

None.

**CORRESPONDENCE**

Council was provided with copies of the following documents:

INITIALS: Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_



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- a. Letter received from Rycroft Merry Pioneers dated February 13, 2020;
- b. Letter received from Big Lakes County Charity Golf Tournament dated February 18, 2020; and
- c. Grand Spirit Foundation revised invitation date changed to March 6, 2020.

**RC20-089 Moved by Councillor Poetker** that Council accept the correspondence provided for information.

**CARRIED**

**RC20-090 Moved by Councillor Poetker** that Council recess February 27, 2020 Regular Council meeting at 2:10 p.m. for the ASB meeting.

**CARRIED**

No public present.

**RC20-091 Moved by Councillor Poetker** that Council resume February 27, 2020 Regular Council meeting at 3:35 p.m.

**CARRIED**

**RC20-092 Moved by Deputy Reeve Carbone** that Council add to the agenda of the February 27, 2020 Regular Council meeting:  
7.c Request from the ASB regarding inclusion of Reeve's signature to letter regarding Fusarium graminearum.

**CARRIED UNANIMOUSLY**

**RC20-093 Moved by Councillor Wendland** that Council direct Administration to include Reeve Manzulenko as a co-signer with the ASB Chair on the letter being prepared by the Agriculture Fieldman to Minister Dreeshen in support of keeping Fusarium Graminearum on the Pest and Nuisance Control Regulation of the Agriculture Pests Act, and direct Administration to insure that info copies of the letter are forwarded to all appropriate recipients.

**CARRIED**

**RC20-094 Moved by Councillor Wendland** that Council remove from the agenda of the February 27, 2020 Regular Council meeting 12.b Closed Session re Personnel Library FOIP17 (1).

**CARRIED**

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



