



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

Present:	Reeve	Marvin Doran
	Deputy Reeve	Gerald Manzulenko
	Councillor	Jack Macauley
	Councillor	Terry Carbone
	Councillor	Cheryl Bogdanek

Absent	Councillor	Paul Reum
	Councillor	Kathrin Langlois
	Chief Administrative Officer	Hermann Minderlein
	Recording Secretary	Denise Joudrey

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:02 a.m.

ADDITIONS TO THE AGENDA

9. NEW BUSINESS

(n) Discussion by Reeve Doran with Steve McLaughlin and Dimitri Boychuk re AB Secondary Highway 677

AGENDA

RC17-030 Moved by Councillor Bogdanek that Council adopt the agenda as amended.

CARRIED

Councillor Carbone entered the meeting at 9:04 a.m.

MINUTES

**Regular Council Meeting
January 12, 2017**

RC17-031 Moved by Deputy Reeve Manzulenko that Council approve the minutes of the January 12, 2017 Regular Council meeting as presented.

CARRIED

**February 9, 2017
Bylaw 2017-01**

RC17-032 Moved by Deputy Reeve Manzulenko that Council table the item February 9, 2017 Bylaw 2017-01 until after the Public Hearing and prior to the 2nd reading of Bylaw 2017-01.

CARRIED

DELEGATION

None

COUNCILLOR REPORTS

Reeve Doran

Reeve Doran reported on the ASB Conference he attended in Edmonton from January 24th to 27th, the Central Peace Clinic

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

Corporate Meeting he had attended in Spirit River on February 2nd, and the PREDA meeting that he attended in Peace River on February 3, 2017.

**Deputy Reeve
Manzulenko**

Deputy Reeve Manzulenko reported on the Emergency Management Workshop that he had attended in Rycroft on January 18th.

Councillor Macauley

Councillor Macauley reported on the Emergency Management Workshop that he had attended in Rycroft on January 18th, a Water North Coalition Meeting in Valleyview on January 19th, and a Grande Spirit Foundation Meeting he attended.

Councillor Reum

Absent - No Report

Councillor Bogdanek

Councillor Bogdanek reported on a Grande Spirit Foundation Building Committee Meeting and a Central Peace Attraction Meeting she attended.

Councillor Langlois

Absent - No Report

Lucy Stevenson entered the meeting at 9:20 a.m.

RC17-033 Moved by Deputy Reeve Manzulenko that Council table the remainder of the Councillor Reports until after the Public Hearing.

CARRIED

RC17-034 Moved by Reeve Doran that Council recess from the Regular Council Meeting at 9:31 a.m.

CARRIED

Lucy Stevenson exited the meeting at 9:38 a.m.

RC17-035 Moved by Reeve Doran to reconvene the Regular Council Meeting at 9:38 a.m.

CARRIED

Councillor Carbone

Councillor Carbone reported on the ASB Conference he attended in Edmonton from January 24th to 27th, and two Central Peace Health Clinic meetings he had attended on January 12 and January 25, 2017.

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

RC17-036 Moved by Councillor Bogdanek that Councillor Reports be accepted for Information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORT

CAO Minderlein provided a written report for Council with verbal updates.

CAO Report

RC17-037 Moved by Deputy Reeve Manzulenko that Council receive the CAO's written report with verbal updates for information.

CARRIED

CAO Action Log

RC17-038 Moved by Councillor Carbone that Council receive the CAO Action Log for information.

CARRIED

Council & Governance

Meeting on March 23, 2017

RC17-039 Moved by Deputy Reeve Manzulenko that Council change the scheduled Regular Council Meeting and Governance Meeting on March 23, 2017 to March 30, 2017 and that it be so advertised.

CARRIED

Growing the North Conference

RC17-040 Moved by Deputy Reeve Manzulenko that Council approve Councillor Bogdanek to attend the Growing the North Conference on February 22, 2017 and Amanda Ouellet on February 23, 2017 with a shared registration.

CARRIED

Recess called at 10:11 a.m.
Meeting reconvened at 10:21 a.m.

MINUTES (Continued)

Public Hearing re Bylaw 2017-01

RC17-041 Moved by Deputy Reeve Manzulenko that Council approve the minutes of the February 9, 2017 Public Hearing re Bylaw 2017-01 as presented.

CARRIED

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017

BYLAWS

**Fusarium Bylaw
#2016-09**

Council was presented with Bylaw 2016-09, the “Fusarium Bylaw”, a bylaw to establish an agricultural appeal board and to define the duties, powers and functions of that committee for 1st, 2nd and 3rd reading.

RC17-042 Moved by Councillor Carbone that Council provide First reading to Bylaw 2016-09, the “Fusarium Bylaw”.
CARRIED

RC17-043 Moved by Councillor Bogdanek that Council provide second reading to Bylaw 2016-09, the “Fusarium Bylaw”.
CARRIED

RC17-44 Moved by Councillor Carbone that Council provide unanimous approval to a resolution to present Bylaw 2016-09, the “Fusarium Bylaw” for third reading at this meeting.
CARRIED UNANIMOUSOUSLY

RC17-045 Moved by Deputy Reeve Manzulenko that Council provide the third and final reading to Bylaw 2016-09, the “Fusarium Bylaw”.
CARRIED

**Agricultural Appeal Board
Bylaw #2016-12**

Council was presented with Bylaw 2016-12, the “Agricultural Appeal Board Bylaw”, a bylaw to establish an agricultural appeal board and to define the duties, powers and functions of that committee, for 1st, 2nd and 3rd reading. 1st, 2nd, and 3rd reading.

RC17-046 Moved by Deputy Reeve Manzulenko that Council provide first reading to Bylaw 2016-12, the “Agricultural Appeal Board Bylaw”.
CARRIED

RC17-047 Moved by Councillor Bogdanek that Council provide second reading to Bylaw 2016-12, the “Agricultural Appeal Board Bylaw”.
CARRIED

RC17-48 Moved by Deputy Reeve Manzulenko that Council provide unanimous approval to a resolution to present Bylaw

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

2016-12, the "Agricultural Appeal Board Bylaw" for third reading at this meeting.

CARRIED UNANIMOUSLY

RC17-049 Moved by Councillor Carbone that Council provide the third and final reading to Bylaw 2016-12, the "Agricultural Appeal Board Bylaw".

CARRIED

**Land Use Bylaw
Amendment
Rezoning #2017-001**

Council was presented with Bylaw 2017-01, a bylaw to amend Bylaw 02-08, the Land Use Bylaw for 2nd, and 3rd reading.

RC17-050 Moved by Deputy Reeve Manzulenko that Council provide second reading to the Zoning Change Bylaw # 2017-01 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

RC17-051 Moved by Councillor Carbone that Council provide third and final reading to the Zoning Change Bylaw # 2017-01 a bylaw to amend Bylaw 02-08, the Land Use Bylaw.

CARRIED

UNFINISHED BUSINESS

**Birch Hills County Library
Artesian Night**

Council was presented with a request from the Birch Hills County Library Board for the County to provide the Eaglesham Hall for their use for an Artisan Night on March 24, 2017, and to have the Hall cleaned by the County's caretakers following the event at no cost to their organization.

RC17-052 Moved by Councillor Carbone that Council approve the Birch Hills County Library Board to store and serve alcohol at the Eaglesham Hall for their Artisan Night fundraiser event planned for March 24, 2017 provided that they obtain the proper permits and/or licenses to do so.

CARRIED

RC17-053 Moved by Councillor Bogdanek that Council approve the provision of a Grant of an amount up to \$100.00 to the Birch Hills County Library Board to be utilized to cover

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

Eaglesham Hall rental costs for the Artisan Night fundraiser event planned for March 24, 2017.

CARRIED

**RMRF 2017 Northern
Municipal Law Seminar**

Council was provided with information received from Reynolds, Mirth, Richards & Farmer regarding upcoming seminars that they will be hosting for Alberta Municipalities.

RC17-054 Moved by Deputy Reeve Manzulenکو that Council authorize one staff member to attend Reynolds Mirth Richards & Farmer’s Central Seminar in Grande Prairie on Friday, March 3, 2017 and directs administration to bring back this item to the February 23, 2017 Regular Council Meeting.

CARRIED

Dion Hynes entered the meeting at 11:00 a.m.

Codesa Grader Site

Administration advised Council that the land on which the County’s Codesa grader site is located (SE-1-78-1-6; northwest of the intersection of Hwy 49 and RR12) has been sold by the current owners, and that the County must come up with another solution.

RC17-055 Moved by Councillor Bogdanek that Council authorize the relocation of the Codesa grader site to Lot 1 Block 1 Plan 882 0529 and direct Administration to include this additional project in an updated 2017 Capital Budget under expense code 4-32-10-00-610 with revenues to come from either MSI Capital or Gas Tax Funds if found eligible, or from capital reserves if ineligible.

CARRIED

Dion Hynes exited the meeting at 11:15 a.m.

NEW BUSINESS

**Maria Peterson
Funding Request**

Council was provided with a request submitted by Maria Peterson for funding for her to attend the 2017 Canadian National Arm-wrestling Championships in Halifax, Nova Scotia.

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

RC17-056 Moved by Deputy Reeve Manzulenko that Council approve a grant of \$300.00 plus promotional items to Maria Peterson from Operating Expense Account 2-11-10-00-735 for her to attend the 2017 Canadian National Arm Wrestling Championships in Halifax, Nova Scotia.

CARRIED

Sponsorship & Grants

Council requested that Sponsorship and Grants be added to the CAO Action Log and be brought back to a future meeting.

CAODC Request for Declaration

Council was presented with a request originated by Mark A Scholz, President, Canadian Association of Oilwell Drilling Contractors (CAODC) for Council to declare February 13th as Oil and Gas Awareness Day in Birch Hills County.

RC17-057 Moved by Deputy Reeve Manzulenko that **WHEREAS** municipalities as a whole receive significant property tax dollars because of the existence of the oil and gas industry and the tertiary enterprises that are created to support it enabling municipalities to provide the essential services required by their citizens; and **WHEREAS** the oil and gas industry creates local employment allowing communities to remain vibrant and prosperous; and **WHEREAS** the oil and gas industry support community-building by generously donating to non-profit organizations and municipal capital projects, especially recreational facilities, allowing non-profit organizations to carry out the valuable services they provide and municipalities to carry out the expensive projects that would not otherwise be able to proceed without the generosity of the oil and gas industry; and **WHEREAS** the importance of the oil and gas industry to both the provincial and local economy is clearly demonstrated by the devastating impacts realized during the current downturn; **NOW THEREFORE BE IT RESOLVED THAT** in recognition of the shared prosperity provided to all Albertans because of the oil and gas sector, that Reeve and Council for Birch Hills County honours the industry by officially declaring February 13, 2017 as Oil and Gas Awareness Day in Birch Hills County.

CARRIED

Pink Shirt Day Request for Declaration

Council was presented with a request for Council to declare February 22nd as Pink Shirt Day in honor of anti-bullying. The

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CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

request was sent in by Ms. Janet Collie on behalf of the Grade 5 & 6 students at the Eaglesham School in advance of their visit to the County Office on February 6, 2017.

RC17-058 Moved by Councillor Carbone that
WHEREAS Bullying is defined as “a deliberate and repeated hostile activity marked by an imbalance of power, intent to harm, and/or a threat of aggression”; and
WHEREAS Bullying is a major problem in schools, workplaces, homes, and over the Internet; and
WHEREAS Bullying happens once every seven minutes on the playground and once every 25 minutes in the classroom (Pepler et al., 1997); and
WHEREAS In the workplace, one person in six has been bullied and one in five has witnessed a co-worker being bullied (Canada Safety Council);
NOW THEREFORE BE IT RESOLVED THAT we as a society will not tolerate bullying anywhere, and that Reeve and Council for Birch Hills County officially declares February 22, 2017 as Pink Shirt Day in Birch Hills County and call upon all citizens of Birch Hills County to make a difference by creating a culture of support for those impacted by bullying.

CARRIED UNANIMOUSLY

**Funding Request
Peace Wapiti
Hutterite Schools**

Council was provided with a request submitted by Bob Zahara for funding from the Recreation Board to provide swimming lessons for students of Peace Wapiti Hutterite schools, including Shady Lane, Codesa, and Birch Meadows.

RC17-059 Moved by Deputy Reeve Manzulenko that Council accept the request submitted by Bob Zahara on behalf of the Peace Wapiti Public School Division No. 76 for funding to provide swimming lessons for students of Peace Wapiti Hutterite schools, including Shady Lane, Codesa, and Birch Meadows for information, and directs staff to send a letter to Peace Wapiti School Division No. 76 requesting clarification as to why the Hutterite schools are not participating in organized swimming lessons with public school groups in our area, and/or funded the same as public schools for this activity by Peace Wapiti Public School Division No. 76.

CARRIED

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**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

**Appointment(s) to
Birch Hills County
Recreation Boards**

Council was requested to appoint members to fill vacancies on the Recreation Board.

RC17-060 Moved by Deputy Reeve Manzulenکو that Council appoint the following Birch Hills County residents as members of the Birch Hills County Recreation Board for a four year term from 2017 to 2020: Ward 2 - Kara Wendland;
Ward 6 - JoAnn Martin; and
Ward 7 - Lynne Laurin

CARRIED

**ATB Notice Demand
Account**

Council was requested to approve three \$1,000,000 sixty (60) Day Notice Demand Account withdrawals.

RC17-061 Moved by Councillor Carbone that Council approve ladder withdrawals of \$1,000,000 for April 20, May 20, and June 20, 2017 for funds access if required from ATB NDA Acct 5-00-00-00-354 to ATB Main Acct 5-00-00-00-122.

CARRIED

**Assessment Values
Update**

Council was updated on the current assessment values provided by Municipal Affairs and our Assessors at Northern Sunrise, and how these may affect potential municipal tax revenues in 2017.

RC17-062 Moved by Councillor Carbone that Council receive the presentation related to Current Assessment Values and Municipal Tax Revenue projections for information and direct Administration to factor this information into future 2017 Operating and Maintenance Budget calculations.

CARRIED

**Request to Downgrade
Insurance – Eaglesham
Arena**

Council approval was sought for requests received from the West Smoky Recreation Center (Arena) to reduce the amount of insurance carried on the Arena, and to waive the \$1,151.12 in interest charges assessed by the County due to non-payment by West Smoky Recreation of current invoice for insurance.

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**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

RC17-063 Moved by Deputy Reeve Manzulenko that Council approve the change in coverage for the West Smoky Recreation Center (Arena) from Replacement Cost to Demo & Debris and cancel the \$1,151.12 in penalties.

CARRIED

SCADA Services for the water plant

Administration provided Council with information regarding Supervisory Control and Data Acquisition(SCADA) services utilized in the operation of the County’s potable water system, and seeking direction on how to proceed.

RC17-064 Moved by Councillor Bogdanek that Council direct Administration to look at feasible options for a new Supervisory Control and Data Acquisition (SCADA) provider and bring the results back to a future meeting for review and discussion with recommendations.

CARRIED

Capital Project Agricultural Incinerator

Council was presented with an update on the 2016 capital project for an incinerator for agricultural use.

RC17-065 Moved by Deputy Reeve Manzulenko that Council Authorize the construction of an agricultural incinerator by Hell and Back Welding Ltd. For the quoted cost of \$19,250.00 plus GST and direct Administration to include this project in an updated 2017 Capital Budget under expense code 4-63-10-00-630 with revenues to come from the MSI Capital funding program.

DEFEATED

RC17-066 Moved by Councillor Carbone that Council authorize administration to tender out an Agricultural Incinerator and direct administration to include this project in an updated 2017 Capital Budget under expense code 4-63-10-00-630 with revenues to come from the MSI Capital funding program.

CARRIED

Sidewalk Sweeper/Blade

Council was presented with a request from staff to purchase a unit to help clear snow from sidewalks as per the Traffic Bylaw, and that could also be utilized to clear gravel and or dirt from other areas.

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CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

RC17-067 Moved by Deputy Reeve Manzulenko that Council direct staff to research snow removal in the Hamlets and bring the information back to a future Council Meeting.

CARRIED

Recess for lunch called at 12:10 p.m.
Meeting reconvened at 12:42 p.m.

**Eaglesham Fire
Fighter Society
Barrels & Buckles Event**

Council was presented with a request from the Eaglesham Fire Fighter Society for the County to provide the Eaglesham Hall for their use for their Barrels and Buckles fundraiser event on July 22, 2017.

RC17-068 Moved by Deputy Reeve Manzulenko that Council approve the Eaglesham Fire Fighter Society to store and serve alcohol at the Eaglesham Hall for their Barrels and Buckles fundraiser event for July 22nd, 2017 provided that they obtain the proper insurances, permits and/or licenses to do so.

CARRIED

RC17-069 Moved by Deputy Reeve Manzulenko that Council approve the provision of a Grant of an amount up to \$100.00 to the Eaglesham Fire Fighter Society to be utilized to cover Eaglesham Hall rental for the Barrels and Buckles fundraiser event planned for July 22nd, 2017 provided that the facilities and equipment are returned in good repair and a to standard of cleanliness that will be inspected and approved by the County's representatives.

CARRIED

**Grande Prairie Volunteer
Services Bureau**

Council was provided with a request submitted by Grande Prairie Volunteer Services Bureau (GPVSR) related to the "Leaders of Tomorrow Awards for 2017". They are looking for Nominations for the award, and soliciting sponsorship for one award.

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017**

RC17-070 Moved by Deputy Reeve Manzulenko that Council accept the Grande Prairie Volunteer Services Bureau letter for information.

CARRIED

**Alberta Secondary
Highway 677**

Reeve Doran gave a verbal report on phone discussions he had with Steve McLaughlin and Dimitri Boychuk regarding Alberta Secondary Highway 677.

RC17-071 Moved by Councillor Carbone that Council accept the discussion for information.

CARRIED

Shelley Braun entered the meeting at 12:55 p.m.

FOR INFORMATION

Google Calendar

Council was provided with a brief demonstration on how to use the Google Calendar set up for Council's use.

RC17-072 Moved by Councillor Bogdanek that Council direct administration to table the item Google Calendar to the February 23, 2017 Meeting for more information.

CARRIED

**Bank Reconciliation
Cheque Register**

Council was provided with the November 30, 2016 Bank Reconciliation and the November 9 to 24, 2016 Register Report for cheques issued.

RC17-073 Moved by Councillor Carbone that Council accepts the November 30, 2016 Bank Reconciliation and November 9 to November 24, 2016 Register of Cheques documentation for information.

CARRIED

**Bank Reconciliation
Cheque Register**

Council was provided with the December 31, 2016 Bank Reconciliation and the December 1 to 22, 2016 Register Report for cheques issued.

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 9, 2017

RC17-074 Moved by Councillor Carbone that Council accepts the December 31, 2016 Bank Reconciliation and the December 1 to December 22, 2016 Register of Cheques documentation for information.

CARRIED

**2016 Policing
Statistics Report**

Council was provided with the 2016 Policing Statistic Report.

RC17-075 Moved by Councillor Carbone that Council accepts the 2016 Policing Statistics Report for information.

CARRIED

**2016 Budget Variance
Summary**

Council was provided with the 2016 YTD Budget Variance Summary.

RC17-076 Moved by Deputy Reeve Manzulenko that Council Receive the presentation regarding the 2016 YTD Budget Variance Summary for information.

CARRIED

Shelley Braun exited the meeting at 1:09 p.m.

CORRESPONDENCE

Council was provided with the following documents:

1. Letter to Minister of Municipal Affairs re GTF Project
2. Letter of Congratulations – Dr. Henderson - VSI
3. Letter from MP Viersen re Connect to Innovate Program
- 4.. Email from Glenn Moore re Viersen Letter
5. Email re Potential to Meet with Minister Anderson

RC17-077 Moved by Councillor Bogdanek that Council accept the documents provided for information.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Doran adjourned the meeting at 1:13 p.m.

Original Signed

**REEVE
MARVIN DORAN**

Original Signed

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____