



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JANUARY 10, 2019**

Present:

Deputy Reeve	Terry Carbone
Councillor	Albert Poetker
Councillor	Deanne Wendland
Councillor	Paul Reum
Councillor	Mel Duvall

CAO	Hermann Minderlein
Recording Secretary	Lucy Stevenson

Absent:

Reeve	Gerald Manzulenko
Councillor	Denise Joudrey

CALL TO ORDER

Deputy Reeve Carbone called the meeting to order at 9:05 a.m.

ADOPTION OF AGENDA

RC19-001 Moved by Councillor Poetker that Council adopt the agenda of the January 10, 2019 Regular Council Meeting with the following additions:

NEW BUSINESS

9.b.ii RMA Asset Management Cohort

FOR INFORMATION

10.b Correspondence from Lori Sigurdson, Minister of Seniors and Housing.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
December 13, 2018

RC19-002 Moved by Councillor Wendland that Council approve the minutes of the December 13, 2018 Regular Council Meeting as presented.

CARRIED

COUNCILLOR REPORTS

Reeve Manzulenko

Absent and no report.

Deputy Reeve Carbone

Councillor Carbone provided a verbal report regarding the Northern Leaders' Summit he attended on December 13, 2018 in Slave Lake.

Councillor Poetker

No report.

Councillor Wendland

Councillor Wendland provided a verbal report.

Councillor Reum

Councillor Reum provided a verbal report regarding the Central Peace Regional Waste Management Commission (CPRWMC) meeting he attended on

INITIALS: Deputy Reeve: _____

CAO: _____



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December 17, 2018 in Rycroft.

Councillor Duvall

Councillor Duvall provided a verbal update to his written report provided to Council regarding the Central Peace Professional Attraction & Retention (CPARC) meeting he attended on January 9, 2019 in Spirit River.

Councillor Joudrey

Absent and no report.

RC19-003 Moved by Councillor Poetker that Council accept the Councillor Reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Minderlein provided Council with a verbal update to the written report that had been distributed.

Delegation Kelly McTaggart
– CAPPentered meeting at
10:15 a.m.

RC19-004 Moved by Councillor Poetker that Council direct Administration to submit a letter to Alberta Municipal Affairs through the Alberta Emergency Management Agency (AEMA) for an update on the status of the appeal related to the Disaster Recovery Program (DRP) filed by the County in November of 2018 and request an anticipated timeline for a decision.

CARRIED

RC19-005 Moved by Councillor Wendland that Council receive the CAO's written report and verbal updates for information.

CARRIED

Recessed meeting 10:24 a.m.
Convened meeting 10:33 a.m

DELEGATIONS

Kelly McTaggart - CAPP

Kelly McTaggart with the Canadian Association of Petroleum Producers (CAPP) delivered a presentation that focused on the continuing challenges faced by Canada's Oil and Natural Gas Industry.

INITIALS: Deputy Reeve: _____

CAO: _____



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RC19-006 Moved by Councillor Reum that Council accept the presentation by Kelly McTaggart with the Canadian Association of Petroleum Producers (CAPP) for information.

CARRIED

Deputy Reeve Carbone thanked Kelly McTaggart for her presentation.

Kelly McTaggart – CAPP
exited meeting at 11:17 a.m.

CAO Action Log

Council reviewed the CAO Action Log updated to January 3, 2019 provided in the Agenda Package.

RC19-007 Moved by Councillor Poetker that Council direct Administration to bring information surrounding the Burnt River Crossing to the next Council meeting.

CARRIED

RC19-008 Moved by Councillor Duvall that Council receive the CAO Action Log for information.

CARRIED

UNFINISHED BUSINESS

Policy 71-01-18 - Recreation
Operating Assistance Grant

Council was provided with information regarding the Policy 71-01-18, the Recreation Operating Assistance Grant policy.

RC19-009 Moved by Councillor Poetker that Council table Policy 71-01-18, the Recreation Operating Assistance Grant policy, and direct Administration to make additional changes as per discussions, to communicate those changes with Council, and to bring back Policy 71-01-18 to the February 14, 2019 Regular Council Meeting.

CARRIED

Intermunicipal Economic
Development Advisory
Committee (IEDAC)

Administration brought back the Intermunicipal Economic Development Advisory Committee (IEDAC) to Council as directed at the December 13, 2018 Regular Council Meeting.

RC19-010 Moved by Councillor Reum that Birch Hills County join the Intermunicipal Economic Development Advisory Committee (IEDAC) and direct Administration to add the IEDAC to the Birch Hills County list of authorized boards and committees.

CARRIED

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CAO: _____



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RC19-011 Moved by Councillor Duvall that Council appoint Albert Poetker as the member, and Deanne Wendland as the alternate member, of the Intermunicipal Economic Development Advisory Committee (IEADC), and authorize the member or alternate and the Chief Administrative Officer to attend any meetings of the IEDAC.

CARRIED

RC19-012 Moved by Councillor Wendland that Council accept the Terms of Reference (TOR) for the (G5) Intermunicipal Economic Development Advisory Committee (IEDAC) committee as presented.

CARRIED

Councillors Absence

Council was provided with information that related to the absences of Councillors from today's Regular Council Meeting.

RC19-013 Moved by Councillor Poetker that Council approve the absences of Reeve Manzulenko and Councillor Joudrey from the January 10, 2019 Regular Council Meeting.

CARRIED

Appointment to Recreation Board

Council was presented with a request to appoint Colleen Notenbomer to sit on the Birch Hills County Recreation Board as the representative for Ward 5.

RC19-014 Moved by Councillor Duvall that Council appoint Colleen Notenbomer as the member representing Ward 5 to the Birch Hills County Recreation Board for the balance of the current three (3) year term that ends in October of 2021.

CARRIED

RC19-015 Moved by Councillor Reum that Council direct Administration to continue advertising to find replacements for the vacancies in Ward and six (6) and bring the names of any applicants back to Council for selection and appointment.

CARRIED

Appointment to Municipal Library Board

Council was provided with a request received from Kylie Sommerville regarding an appointment to Municipal Library Board.

RC19-016 Moved by Councillor Wendland that Council appoint Ms. Kylie Sommerville to the Birch Hills

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CAO: _____



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County Municipal Library for the balance of the current three (3) year term that ends in October of 2021.

CARRIED

Growing the North Conference

Administration provided Council with information regarding the 2019 Growing the North Conference and requested confirmation on attendance and travel arrangements.

RC19-017 Moved by Councillor Duvall that Council authorize the attendance, with remuneration and reimbursement of expenses as appropriate, of Reeve Gerald Manzulenko and Councillors Deanne Wendland and Albert Poetker, to the Growing the North Conference in Grande Prairie on February 20 and 21, 2019, and direct Administration to make reservations for accommodations for them on the evening of February 20, 2019.

CARRIED

RC19-018 Moved by Councillor Reum that Council authorize the attendance, with remuneration and reimbursement of expenses as appropriate, of Reeve Gerald Manzulenko and Councillors Deanne Wendland and Albert Poetker to the “Economic Development for Elected Officials Training Course” on Friday, February 22 at Evergreen Park and direct Administration to make reservations for accommodations for them for the evening of February 21, 2019.

CARRIED

Substance Abuse Policy

Council was presented with a draft of Policy Number 12/03/19, the “Substance Abuse Policy”, for review and approval if deemed appropriate.

RC19-019 Moved by Councillor Wendland that the RFD for Policy Number 12/03/19, the “Substance Abuse Policy” be tabled and direct Administration to bring it back with additional information to the February 14, 2019 Regular Council Meeting.

CARRIED

Asset Management Capacity-building Cohort

Council was provided with a copy of the Request for Expression of Interest regarding the Rural Municipalities of Alberta (RMA), Alberta Urban Municipalities of Alberta (AUMA) and Infrastructure Asset Management Alberta (IAMA) Asset Management Capacity-building Cohort program.

INITIALS: Deputy Reeve: _____

CAO: _____



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RC19-020 Moved by Councillor Poetker that Council approve the commitment of staff and financial resources to participate in the RMA, AUMA, and IAMA led asset management cohort program for which an application had been submitted December 21, 2018.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following documents that had been received by Administration:

- 1. April 11, 2018 Central Peace Regional Waste Management Commission Meeting Minutes.

RC19-021 Moved by Councillor Reum that Council accept the item presented for information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following letters:

- a. 2018 12 17 – AMISK Hydroelectric Project Update
- b. 2018 12 17 – Saddle Hills Request for ICF/IDP Extension
- c. 2019 01 02 – Saddle Hills letter of appreciation (on behalf of G5) to Minister Sigurdson for December 3, 2018 meeting re proposed Spirit River Supportive Living facility
- d. 2019-01-03 – from Minister Sigurdson regarding Senior Service Awards.

RC19-022 Moved by Councillor Duvall that Council accept the correspondence provided for information.

CARRIED

ADJOURNMENT

Being that there was no further business, Deputy Reeve Carbone adjourned the meeting at 1:10 p.m.

Original to be signed

**TERRY CARBONE
DEPUTY REEVE**

Original to be signed

**HERMANN MINDERLEIN
CAO**

INITIALS: Deputy Reeve: _____

CAO: _____