



**MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
JANUARY 11, 2018**

**Present:**

<b>Deputy Reeve</b>	Terry Carbone
<b>Councillor</b>	Ginette Paradis
<b>Councillor</b>	Deanne Wendland
<b>Councillor</b>	Paul Reum
<b>Councillor</b>	Cheryl Bogdanek
<b>Councillor</b>	Denise Joudrey
<b>CAO</b>	Hermann Minderlein
<b>Legislative Officer</b>	Shawna Schwerdt

**Absent:** **Reeve** Gerald Manzulenko

**CALL TO ORDER:** **Deputy Reeve Carbone** called the meeting to order at 9:04 a.m.

Reeve Manzulenko had advised that he would be unavailable to attend because away on a vacation.

**ADOPTION OF AGENDA**

**RC18-001 Moved by Councillor Wendland** that Council adopt the agenda of the January 11, 2018 Regular Council Meeting as presented.

**CARRIED**

**ADOPTION OF MINUTES  
Regular Council Meeting  
December 14, 2017**

**RC18-002 Moved by Councillor Bogdanek** that Council approve the minutes of the December 14, 2017 Regular Council Meeting as presented.

**CARRIED**

**COUNCILLOR REPORTS**

<b>Reeve Manzulenko</b>	No Report and absent.
<b>Deputy Reeve Carbone</b>	No Report.
<b>Councillor Paradis</b>	No Report.
<b>Councillor Wendland</b>	No Report.
<b>Councillor Reum</b>	No Report.
<b>Councillor Bogdanek</b>	No Report.
<b>Councillor Joudrey</b>	Councillor Joudrey provided a written report on the Grande Spirit Foundation event that she had attended

**INITIALS: Deputy Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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on December 20, 2017 in Grande Prairie, and provided a verbal update regarding motion RC17-426.

**RC18-003 Moved by Councillor Joudrey** that Council accept the Councillor Reports for information.

**CARRIED**

**DELEGATIONS**

No Delegation.

**CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

**CAO Report**

CAO Minderlein provided Council with verbal updates to the written report that had been distributed to Council.

**RC18-004 Moved by Councillor Paradis** that Council receive the CAO's written report and updates as information.

**CARRIED**

**CAO Action Log**

Council reviewed the CAO Action Log updated to January 11, 2018 provided in the Agenda Package.

**RC18-005 Moved by Councillor Reum** that Council receive the CAO Action Log for information.

**CARRIED**

**BYLAWS**

None.

**UNFINISHED BUSINESS**

Resolution RC17-430 - Cancellation of Bulk Water Usage

Council was requested to authorize a correction to the expense code quoted in Resolution RC17-430 regarding the write off of a bulk water account.

**RC18-006 Moved by Councillor Bogdanek** that Council rescind Resolution RC17-430.

**CARRIED**

**RC18-007 Moved by Councillor Joudrey** that Council authorize the write-off of outstanding bulk water account in the amount of \$603.68, and direct Administration to charge the expense for this to account 2-41-10-45-990, Regional Water, Other and to send the account to a collection agency for further action.

**CARRIED**

Appointment to Central Peace Medical Services

Council was requested to consider extending the appointment of board members to the Central Peace

**INITIALS: Deputy Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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Corporation

Medical Services Corporation (CPMSC) from a term of one year to a term of four years.

**RC18-008 Moved by Councillor Paradis** that Council extend the appointments of Deputy Reeve Carbone as a board member and appoint Reeve Manzulenko as an alternate board member to the Central Peace Medical Services Corporation, from terms of one year each to terms of four years each.

**CARRIED**

**NEW BUSINESS**

Request for Funding -  
Watino River Boat  
Association

Council was provided with a letter from the Watino River Boat Association dated December 22, 2017 requesting financial assistance from the county for their Boat Launch Project Phase 1.

**RC18-009 Moved by Councillor Wendland** that Council direct administration to contact the Watino River Boat Association, provide them with a copy of Birch Hills County General Grants Policy 11-03-17, and advise them that they should submit a completed application for a grant if they wish Council to consider providing their organization with a donation.

**CARRIED**

Upcoming Meetings

Administration requested Council's decisions regarding upcoming meetings and training sessions.

**RC18-010 Moved by Councillor Paradis** that Council:

1. reschedule the February 8, 2018 Regular Council Meeting to February 15, 2018;
2. reschedule the February 22, 2018 Regular Council Meeting and Governance Meeting to March 1, 2018;
3. cancel the March 8, 2018 Regular Council Meeting;
4. reschedule the March 22, 2018 Regular Council Meeting and Governance Meeting to March 29, 2018; and
5. direct Administration to advertise the changes as per the County's Procedural Bylaw.

**CARRIED**

**INITIALS: Deputy Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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**RC18-011 Moved by Councillor Joudrey** that Council authorize the attendance, with remuneration and reimbursement of expenses as appropriate, of Reeve Manzulenko and Councillors' Joudrey and Wendland to the Growing the North Conference in Grande Prairie on February 21 and 22, 2018, and direct administration to make reservations for them on the evenings of February 20 and 21, 2018.

**CARRIED**

**RC18-012 Moved by Councillor Paradis** that Council authorize Reeve Manzulenko and CAO Minderlein to attend the Municipal Affairs training-ICF session on February 20, 2018 with remuneration and expenses to be paid as appropriate.

**CARRIED**

Request for Letter of Support – County of Grande Prairie No. 1

Council was presented with a request received from the County of Grande Prairie No. 1 for support for their application for grant funding through the Intermunicipal Collaboration (IC) Component of the Alberta Community Partnership Grant program.

**RC18-013 Moved by Councillor Bogdanek** that Council support the County of Grande Prairie's application to the Alberta Community Partnership Grant Program Intermunicipal Collaboration Component for assistance in developing an Intermunicipal Collaboration Framework and Intermunicipal Collaboration Bylaw as required by the Province of Alberta within the modernized Municipal Government Act.

**CARRIED**

Request for Letter of Support – Municipal District of Smokey No. 130

Council was provided with a request received from the Municipal District of Smoky River No. 130 for support for their application for grant funding through the Alberta Community Partnership.

**RC18-014 Moved by Councillor Wendland** that Council confirm the support of, and involvement by, Birch Hills County in the Alberta Community Partnership Grant for the development of both Intermunicipal Collaboration Frameworks (ICFs) and Intermunicipal Development Plans (IDPs) with the

**INITIALS: Deputy Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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Municipal District of Smoky River No. 130, and designates the Municipal District of Smoky River as the managing partner for the project.

**CARRIED**

G5 Peace Regional Water Study

Council was provided with the unapproved minutes of the G5 Peace Regional Water Study Committee Meeting held Friday December 15, 2017. Within those minutes were requests for:

1. Support for Motion 02.12.15.17 for a recommendation that Option 1A (a new raw water intake near the Dunvegan Bridge) be the preferred option for the Committee to pursue; and
2. Support for the Terms of Reference for the G5 Peace Regional Water Study Committee drafted as per Motion 03.12.15.17.

Additionally, Council was advised that a review of past Council minutes confirmed that there had been no appointment to G5 Peace Regional Water Study Committee at the Inaugural meeting, and it was determined that this had been as a result of no Terms of Reference having been presented to those in attendance at the October 2017 G5 meeting. This appointment is required.

**RC18-015 Moved by Councillor Joudrey** that Council appoint Deputy Reeve Carbone as a member and Councillor Bogdanek as an alternate member to the G5 Peace Regional Water Study Committee.

**CARRIED**

**RC18-016 Moved by Councillor Wendland** that Council affirm the Committee's selection of Option 1A (a new raw water intake near the Dunvegan Bridge) as the preferred option for the Committee to pursue.

**CARRIED**

**RC18-017 Moved by Councillor Paradis** that Council support the Terms of Reference for the G5 Peace Regional Water Study Committee drafted as per their Motion 03.12.15.17.

**CARRIED**

**INITIALS: Deputy Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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**FOR INFORMATION**

Council was provided with a copy of the following information documents that had been supplied by administration:

1. Municipal Affairs Information Bulletin #11/17 (2018 Key Municipal Dates).
2. Birch Hills County Website Statistics – Oct. to Dec. 2017.
3. AEMA NW Regional Newsletter – Winter Edition.
4. Municipal Government Act Amendments – Legislative Checklist.

**RC18-018 Moved by Councillor Bogdanek** that Council accept the information items for information.

**CARRIED**

**CORRESPONDENCE**

Council was provided with a copy of the following correspondence that had been received or sent by the County:

1. Letter dated Dec. 13, 2017 re MSI CAP-8644.
2. Letter dated Dec. 20, 2017 re Investing in Canada Infrastructure Plan (ICIP).
3. Letter dated Dec. 19, 2017 re MSI Acceptance.
4. Letter dated Dec. 19, 2017 re Future Highway Maintenance.
5. Letter dated Dec. 19, 2017 re Konowalyk Meeting.
6. Letter dated Dec. 20, 2017 re Peace River Country Land Database.

**RC18-019 Moved by Councillor Wendland** that Council direct Administration to send a thank-you letter to the Minister of Municipal Affairs for the acceptance of the changes to project CAP-8644 Hamlet Fire Hydrant Replacement submitted for funding under the MSI program.

**CARRIED**

**RC18-020 Moved by Councillor Paradis** that Council accept the correspondence provided for information.

**CARRIED**

**INITIALS: Deputy Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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The meeting was  
recessed at 10:30 a.m.  
The meeting was  
reconvened at 10:45 a.m.

**IN-CAMERA**

**RC18-021 Moved by Councillor Paradis** that Council  
move in-camera at 10:45 a.m. for Legal – Related to  
Grande Spirit Foundation Contract with Outside  
organization.

**CARRIED**

**RC18-022 Moved by Councillor Joudrey** that  
Council reconvene the regular meeting at 11:00a.m.

**CARRIED**

**RC18-023 Moved by Councillor Joudrey** that  
Council directs Administration to advise Grande Spirit  
Foundation (GSF) that Birch Hills County is in favor of  
a decision to cancel an agreement between GSF and  
Hythe Pioneer Lodge (HPL) related to HPL requisitions  
being put forward through GSF.

**CARRIED**

**ADJOURNMENT**

Being that there was no further business, Deputy  
Reeve Carbone adjourned the meeting at 11:01 a.m.

**NEXT REGULAR COUNCIL MEETING DATE – January 25, 2018**

*Original to be signed by*  
**TERRY CARBONE**  
**DEPUTY REEVE**

*Original to be signed by*  
**HERMANN MINDERLEIN**  
**CAO**

**INITIALS: Deputy Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**