





MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
JANUARY 11<sup>th</sup>, 2022

**DELEGATIONS**

Heather Putio - PWPSD  
(9:17 a.m. – 10:23 a.m.)

Heather Putio from PWPSD presents a funding request regarding hiring a School Liaison Officer.

**RC22-003 Moved by Deputy Reeve Poetker** that Council accepts the delegation as information.

**CARRIED**

*Recess called at 10:24*

*Meeting rejoined at 10:30*

Andrew Christopher – Asset Management  
(10:30 a.m.- 12:06a.m.)

Andrew Christopher from Associated Engineering, gives Council a presentation regarding grant funding, bridge file management and asset management.

**RC22-004 Moved by Councillor Portelance** that Council accepts the delegation as information.

**CARRIED**

*Lunch called at 12:06*

*Meeting rejoined at 12:45*

**COUNCILLOR REPORTS**

**Reeve Gerald Manzulenko**

Attended RMA Policing Zoom Seminar.

**Deputy Reeve Poetker**

Attended RMA Policing Zoom Seminar and Emergency Management Training on January 7<sup>th</sup> 2022.

**Councillor Wendland**

No Report

**Councillor Reum**

No Report

**Councillor Duvall**

Attended Emergency Management Training on January 7<sup>th</sup> 2022.

**Councillor Joudrey**

Attended the Birch Hills County Library Committee Meeting on January 4<sup>th</sup> 2022.

**Councillor Portelance**

Attended Emergency Management Training on January 7<sup>th</sup> 2022 and a ABMA meeting on December 16<sup>th</sup> 2022.

**RC22-005 Moved by Councillor Wendland** that Council accepts the verbal reports as information.

**CARRIED**

**INITIALS: Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
JANUARY 11<sup>th</sup>, 2022

**CHIEF ADMINISTRATIVE  
OFFICER'S REPORTS**

CAO Report

CAO Davidson provided Council with a verbal update to the written report that had been distributed.

**RC22-006 Moved by Councillor Reum** that Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

**CARRIED**

CAO Action Log

Council reviewed the CAO Action Log provided in the Agenda Package.

**RC22-007 Moved by Deputy Reeve Poetker** that Council receives the CAO Action Log for information.

**CARRIED**

Call Log

Council reviewed the Call Log provided in the Agenda Package.

**RC22-008 Moved by Councillor Portelance** that Council receives the Call Log for information.

**CARRIED**

**BUSINESS ARISING OUT  
OF THE MINUTES**

Heather Putio - PWPSD

PWPSD is requesting funding for a School Liaison Officer

**RC22-009 Moved by Councillor Duvall** that Council tables the decision until PWPSD can provide further details regarding use of funding.

**CARRIED**

Andrew Christopher – *Asset Management*

Andrew Christopher from Associated Engineering, gives Council a presentation regarding grant applications and asset management.

**RC22-010 Moved by Councillor Wendland** that Council accepts the information as presented and directs administration to draft a thank you letter.

**CARRIED**

**BYLAWS**

NIL

**NEW BUSINESS**

Council  
*RFD – Public Participation Policy*

Council is being presented with an updated Public Participation Policy #01-11-22.

**RC22-011 Moved by Councillor Joudrey** that Council rescind policy #11-04-18 and approve policy #01-11-22 known as the Public Participation Policy.

**CARRIED**

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
JANUARY 11<sup>th</sup>, 2022

*RFD- Councillor Electronic Policy*

Council is being presented with a Councillor Electronic Policy.

*Recess called at 1:54*

**RC22-012 Moved by Councillor Portelance** that Council approve the Councillor Electronic Device policy as presented.

**CARRIED**

*Meeting rejoined at 1:59  
Administration  
RFD – Transfer to Tax Roll*

Council is being requested to authorize the transfer of outstanding fire services and wastewater/solid waste charges to the tax roll.

**RC22-013 Moved by Deputy Reeve Poetker** that Council authorize administration to apply \$682 and \$1,612 for fire services and \$673.16 for wastewater/solid waste for a total of \$3,041.66 to the corresponding tax roll accounts.

**CARRIED**

*RFD – FCSS Services*

Council is reviewing the Smokey River FCSS proposal.

**RC22-014 Moved by Deputy Reeve Poetker** that Council holds off on accepting the Smokey River FCSS proposal and directs Administration to draft a letter to the MD of Spirit River Council requesting to revisit the current agreement, which expires Dec. 31, 2022, with the goal of enhancing services.

**CARRIED**

*Agriculture  
Ag Service Board Conference  
Update / Resolutions*

Director of Agriculture provides no update, due to waiting for resolutions.

**RC22-015 Moved by Councillor Duvall** that Council accepts the report as information.

**CARRIED**

**FOR INFORMATION**

Council is being provided with a verbal summary of the information items in the package.

**RC22-016 Moved by Councillor Reum** that Council accepts the report as information.

**CARRIED**

**CORRESPONDENCE**

NIL

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
JANUARY 11<sup>th</sup>, 2022

**CLOSED SESSION**

**RC22-017 Moved by Councillor Portelance** that Council goes into Closed Session at 2:19 p.m. to discuss the following;

- a. Legal – 17, 23, 24
- b. Personnel – 17, 23, 24
- c. Legal – 17, 23, 24

**CARRIED**

**RC22-018 Moved by Councillor Joudrey** that Council returns to open session at 3:55 p.m.

**CARRIED**

**RC22-019 Moved by Deputy Reeve Poetker** that Council direct administration to send letters to property owners who are non-compliant for unsightly orders advising them that Council is proceeding with legal enforcement.

**CARRIED**

**ADJOURNMENT**

Being that there is no further business, Reeve Manzulenکو adjourned the meeting at 3:58 p.m.

**Original to be Signed**

Gerald Manzulenکو  
Reeve

**Original to be Signed**

Larry Davidson  
CAO

**INITIALS:**      Reeve:      \_\_\_\_\_

   CAO:      \_\_\_\_\_