



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
JANUARY 12, 2017**

Present:	Reeve	Marvin Doran
	Deputy Reeve	Gerald Manzulenko
	Councillor	Jack Macauley
	Councillor	Paul Reum
	Councillor	Kathrin Langlois
	Councillor	Terry Carbone

Absent	Councillor	Cheryl Bogdanek
	Chief Administrative Officer	Hermann Minderlein
	Recording Secretary	Denise Joudrey

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:01 a.m.

ADDITIONS TO THE AGENDA

10. FOR INFORMATION

(e) Minutes form the Partners in Protection Meeting held November 13, 2016

11. CORRESPONDENCE

(g) Thank You from Emerik Nuthall
(h) Technical Search and Rescue Association

AGENDA

RC17-001 Moved by Deputy Reeve Manzulenko that Council adopt the agenda as amended.

CARRIED

MINUTES

**Regular Council Meeting
December 8th, 2016**

RC17-002 Moved by Deputy Reeve Manzulenko that Council approve the minutes of the December 8th, 2016 Regular Council meeting as presented.

CARRIED

Councillor Carbone entered the meeting at 9:13 a.m.

DELEGATION

**Central Peace Early
Childhood Coalition**

Deb Reynolds, Chair of the Central Peace Early Childhood Coalition (CPECC) and Rebecca Fitzsimmons, Community Liaison for CPECC gave a presentation and were seeking financial assistance from Birch Hills County.

INITIALS: Reeve: _____

CAO: _____



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RC17-003 Moved by Councillor Langlois that Council receive the presentation by Deb Reynolds, Chair, and Rebecca Fitzsimmons, Community Liaison, for the Central Peace Early Childhood Coalition (CPECC) for information.

CARRIED

RC17-004 Moved by Councillor Langlois that Council direct administration to:

1. take request by the Central Peace Early Childhood Coalition into consideration when determining on how best to allocate 2017 FCSS funding;
2. ensure that there are sufficient funds available for the request while still honoring previous commitments; and
3. to ensure that there is no conflict with existing programs funded under FCSS.

CARRIED

COUNCILLOR REPORTS

Reeve Doran

Reeve Doran reported on a Central Peace Medical Services Corporation meeting and a AAMDC District 4 Reeves and CAO's meeting that he had attended.

**Deputy Reeve
Manzulenko**

Deputy Reeve Manzulenko reported that he attended an Open House Hosted by Dunvegan-Central Peace-Notley, MLA, Marg McCuaig-Boyd in Fairview.

Councillor Macauley

No report.

Councillor Reum

No report.

Councillor Bogdanek

Absent - No report

Councillor Langlois

No Report

Councillor Carbone

No Report

RC17-005 Moved by Councillor Langlois that Councillor Reports be accepted for Information.

CARRIED

CHIEF ADMINISTRATIVE

INITIALS: Reeve: _____

CAO: _____



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OFFICER’S REPORT

CAO Minderlein provided a written report for Council with verbal updates.

RC17-006 Moved by Councillor Carbone that Council cancel the January 26, 2017 Regular Council Meeting and the January 26, 2017 Governance Committee Meeting and reschedule the Governance Committee Meeting for February 9, 2017.
CARRIED

CAO Report

RC17-007 Moved by Deputy Reeve Manzulenko that Council receive the CAO’s written report with verbal updates for information.
CARRIED

CAO Action Log

RC17-008 Moved by Councillor Carbone that Council receive the CAO Action Log for information.
CARRIED

Recess called at 10:11 a.m.
Meeting reconvened at 10:21 a.m.

BYLAWS

Land Use Bylaw
Amendment
Rezoning #2017-01

Council was presented with Bylaw 2017-01, a bylaw to amend Bylaw 02-08, the Land Use Bylaw. Staff requested that Council provide first reading to the Bylaw, and establish a date for a Public Hearing that would be required before the Bylaw can be considered for second reading.

RC17-009 Moved by Councillor Carbone that Council provide 1st reading to Bylaw 2017-01, a bylaw to amend Bylaw 02-08, the Land Use Bylaw, and direct Administration to bring back the bylaw for 2nd and 3rd reading at the February 9, 2017 meeting.
CARRIED

RC17-010 Moved Councillor Carbone That Council set February 9, 2017 as the date for the public hearing regarding Bylaw 2017-01, a bylaw to amend Bylaw 02-08, the Land Use Bylaw.
CARRIED

UNFINISHED BUSINESS

There was no unfinished business.

INITIALS: Reeve: _____

CAO: _____



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NEW BUSINESS

**Birch Hills County Library
Artesian Night**

Council was presented with a request from the Birch Hills County Library Board for the County to provide the Eaglesham Hall for their use for an Artisan Night on March 24, 2017, and to have the Hall cleaned by the County’s caretakers following the event at no cost to their organization.

RC17-011 Moved by Deputy Reeve Manzulenکو table the item Birch Hills County Library Artesian Night to later in the meeting.

CARRIED

**RMRF 2017 Northern
Municipal Law Seminar**

Council was provided with information received from Reynolds, Mirth, Richards & Farmer regarding upcoming seminars that they will be hosting for Alberta Municipalities.

RC17-012 Moved by Deputy Reeve Manzulenکو that Council authorize CAO Minderlein to attend Reynolds Mirth Richards & Farmer’s Central Seminar in Edmonton on Friday, February 17, 2017.

CARRIED

RC17-013 Moved by Deputy Reeve Manzulenکو that Council direct administration to bring back this item RMRF 2017 Northern Municipal Law Seminar for further discussion to the February 9, 2017 meeting.

CARRIED

**AAMDC Board
Governance Review**

Administration presented Council with a request received from AAMDC regarding their Board Governance Review.

RC17-014 Moved by Deputy Reeve Manzulenکو that Council table item 9.c, pertaining to the AAMDC Board Governance Review to the end of the meeting.

CARRIED

Codesa Grader Site

Administration advised Council that the land on which the County’s Codesa grader site is located (SE-1-78-1-6; northwest

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CAO: _____



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of the intersection of Hwy 49 and RR12) has been sold by the current owners, and that the County must come up with another solution.

RC17-015 Moved by Deputy Reeve Manzulenko

that Council direct administration to look at all feasible options for a new grader site location, determine the operational and budgetary implications for each of the options, and to bring back a report to Council with their recommendation(s) as soon as possible.

CARRIED

ATCO Communication Tower

Administration provided Council with a proposed agreement between ATCO Electric and Birch Hills County that would permit the County to continue to use the ATCO property and utilize space on their tower to install an antenna and equipment that would allow the County to maintain radio communications.

RC17-016 Moved by Deputy Reeve Manzulenko that Council authorize Reeve Marvin Doran and Chief Administrative Officer Hermann Minderlein to sign the agreement with ATCO Electric Ltd on behalf of Birch Hills County that will permit the County to continue to use their property and utilize space on their tower to install an antenna and equipment required for the County to maintain radio communications.

CARRIED

RC17-017 Moved by Deputy Reeve Manzulenko that Council direct administration to investigate the possibility of utilizing of the Alberta First Responder Radio Communications System (AFRRAC) for future years, and to include \$6,450 (15% of \$43,000) in the 2017 operating budget if required to join the Saddle Hills area survey for that purpose.

CARRIED

Spare Grader Repair

Administration advised Council that Unit G30, a 2010 John Deere 772GP has had a valve fail and that this has caused extensive engine damage including the piston and cylinder head.

RC17-018 Moved by Councillor Carbone that Council table the item Spare Grader Repair to the end of the meeting.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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**Emergency Management
Training**

Council was provided with information received from the Saddle Hills Director of Community & Protective Services regarding upcoming seminars that they will be hosting for Central Peace Regional Emergency Management Agency members.

RC17-019 Moved by Councillor Carbone that Council authorize CAO Minderlein, Deputy Reeve Manzulenko, Councillors Reum, Langlois and Macauley to attend Emergency Management Orientation for Elected Officials being held on January 18, 2017 at the Rycroft Community Hall.

CARRIED

**Birch Hills County Library
Artesian Night**

RC17-020 Moved by Deputy Reeve Manzulenko to table the request from the Birch Hills County Library Artesian Night to the February 9, 2017 Regular Council Meeting and request Administration to provide additional information regarding liability insurance concerns.

CARRIED

**Central Peace Early
Childhood Coalition**

RC17-021 Moved by Deputy Reeve Manzulenko that Council direct administration to forward the Central Peace Early Childhood Coalition's funding request to the 2017 Budget Deliberations.

CARRIED

FOR INFORMATION

Council was provided with the following documents:

1. Notice of GTF Funding Approval – BF78145
2. Minutes (unapproved) of the Birch Hills County Library Board AGM
3. 2016 FCSS Christmas Food Hampers - Birch Hills County
4. Website Statistics December 1st, 2016 to December 30th, 2016
5. Minutes from the Partners in Protection Meeting held November 13, 2016

RC17-022 Moved by Deputy Reeve Manzulenko that Council direct administration to forward a thank you to Municipal Affairs for the approval of GTF for the BF78145 project.

CARRIED

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RC17-023 Moved by Deputy Reeve Manzulenko that Council accept the documents provided for information.

CARRIED

CORRESPONDENCE

Council was provided with the following documents:

1. Peace Library 2017 Budget
2. TransCanada Reconnect
3. Birch Hills County Heat Volleyball Club, Thank you
4. Letter from Alberta Electoral Boundaries Commission
5. Letter to Teresa Nuthall re Outstanding Presentation
6. Letter from MP Viersen re Carbon Tax

RC17-024 Moved by Deputy Reeve Manzulenko that Council accept the documents provided for information.

CARRIED

**AAMDC Board
Governance Review**

This item had been tabled by Council by Resolution RC17-014 and was brought back to Council with Administration's recommendation that Council complete the survey as a group and direct Administration to prepare a reply to AAMDC with Council's responses.

RC17-025 Moved by Deputy Reeve Manzulenko that Council complete the survey as a group and direct administration to reply to AAMDC with Council's responses.

CARRIED

CAO Minderlein led Council through the survey questions and recorded their collective responses so that they could be forwarded on behalf of Council to AAMDC.

Recess for lunch called at 12:15 p.m.
Meeting reconvened at 12:50 p.m.
Jim Alexy entered the meeting at 12:50 pm.

Spare Grader Repair

RC17-026 Moved by Councillor Macauley that Council authorize the amendment of the 2017 Capital Budget to permit for the replacement of the engine in Unit G30, a 2010 John Deere 772GP with a new drop in engine, preassembled for a cost of \$78,000.00, including a full one year warranty, and direct that the expense to be charged to Capital Expense

INITIALS: Reeve: _____

CAO: _____



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Account 4-32-30-00-630 and that the funding be taken out of the unallocated Capital MSI Funds.

CARRIED

Jim Alexy exited the meeting at 1:06 pm

CORRESPONDENCE

Council was provided with the following documents that had been missed earlier in the meeting:

- 7. Thank You from Emerik Nuthall
- 8. Technical Search and Rescue Association

RC17-027 Moved by Councillor Langlois that Council accept the additional documents provided for information.

CARRIED

IN-CAMERA

RC17-028 Moved by Councillor Carbone that Council move in-camera at 1:06 p.m.

CARRIED

RC17-029 Moved by Councillor Carbone that Council reconvene the regular meeting at 1:28 p.m.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Doran adjourned the meeting at 1:29 p.m.

Original Signed

**REEVE
MARVIN DORAN**

Original Signed

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____