



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JANUARY 12, 2121**

Present:	Reeve	Gerald Manzulenko	Ward 4
	Councillor	Albert Poetker	Ward 1
	Councillor	Paul Reum	Ward 3
	Councillor	Mel Duvall	Ward 5
	CAO	Rick Bastow	
	Legislative Officer	Shawna Schwerdt	

Attended virtually via "Go to Meeting"	Deputy Reeve	Terry Carbone	Ward 7
	Councillor	Deanne Wendland	Ward 2
	Councillor	Denise Joudrey	Ward 6

Tom Morgan, Fire Chief entered meeting 9:00 a.m.

CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

RC21-001 Moved by Councillor Reum that Council adopt the agenda of the January 12, 2021 Regular Council meeting with the following addition: Delegation 4.b Graham Fleet, Xplornet.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
December 10, 2020

RC21-002 Moved by Councillor Poetker that Council approve the minutes of the December 10, 2020 Regular Council meeting as presented.

CARRIED

COUNCILLOR REPORTS

Reeve Manzulenko	No report.
Deputy Reeve Carbone	No report.
Councillor Poetker	No report.
Councillor Wendland	No report.
Councillor Reum	Councillor Reum provided a verbal update report to Council on the Central Peace Regional Waste Management Commission meeting he attended virtually on December 15, 2020.
Councillor Duvall	No report.
Councillor Joudrey	No report.

RC21-003 Moved by Councillor Duvall that Council accept the Councillors' Reports for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS**

CAO Bastow provided Council with a verbal update to the written report that had been distributed and then Tom Morgan, Fire Chief gave his verbal update to his written report that had been distributed.

RC21-004 Moved by Deputy Reeve Carbone that Council receive the CAO's written report and verbal updates as well as Tom Morgan, Fire Chief verbal update for information.

CARRIED

Tom Morgan, Fire Chief
exited meeting 9:23 a.m.

CAO Action Log

Council reviewed the CAO Action Log updated to January 6, 2021 provided in the Agenda Package.

RC21-005 Moved by Councillor Wendland that Council receive the CAO Action Log for information.

CARRIED

DELEGATIONS

Graham Fleet, Senior Manager Xplornet entered meeting virtually 9:30 a.m.

Graham Fleet, Senior Manager Xplornet gave an overview on their national broad band services and their plan to network in Birch Hills County with the Universal Broad Band Fund and requested a letter of support from Council.

Glenn Moore, President, IWantWireless entered the meeting at 9:45 a.m.

Graham Fleet, Senior Manager Xplornet exited meeting virtually 10:09 a.m.

RC21-006 Moved by Councillor Poetker that Council accept the presentation from Graham Fleet, Senior Manager Xplornet on their national broad band services and their plan to network in Birch Hills County with the Universal Broad Band Fund and their request for support for the Fund as information.

CARRIED

Glenn Moore, President, IWantWireless

Glenn Moore, President, IWantWireless gave an overview on their current status of internet in Birch Hills County, their broad band capabilities, their plan to

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network in Birch Hills County with the Universal Broad Band Fund and requested a letter of support from Council.

RC21-007 Moved by Councillor Duvall that Council accept the presentation from Glenn Moore, President, IWantWireless on their national broad band services and their plan to network in Birch Hills County with the Universal Broad Band Fund and their request for support for the Fund as information.

Glenn Moore exited the meeting at 11:05 a.m.

CARRIED

Meeting was recessed at 11:05 a.m.

Meeting was resumed at 11:15 a.m. no public present.

UNFINISHED BUSINESS

Dion Hynes, Director of Public Works joined meeting teleconference at 11:15 a.m.

Dreamers Lake

Council was provided with updated information regarding Dreamers Lake.

RC21-008 Moved by Councillor Reum that Council accept the updated report about Dreamers Lake regarding RC20-519 as information.

CARRIED

Wanham Lagoon

Council was provided with updated information regarding operation of the Wanham Lagoon.

RC21-009 Moved by Deputy Reeve Carbone that Council accept the updated report about the operation of the Wanham Lagoon related to RC20-238 as information.

CARRIED

Contract Tender for Landfill Site

Council was provided with updated information regarding the Contract Tender for Landfill Site.

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CAO: _____



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RC21-010 Moved by Councillor Poetker that Council direct Administration to accept the bid from Steve Semeniuk Consulting for \$30.00/hour for the Landfill Supervisors Contract based on a four-day operating week.

CARRIED

Dion Hynes, DPW exited meeting at 11:35 a.m.

2021 CP FCSS Master Service Agreement

Council was presented with the proposed two-year Master Service Agreement between Central Peace Family and Community Support Services (FCSS) and Birch Hills County.

RC21-011 Moved by Councillor Duvall that Council direct Administration to enter into an agreement on behalf of Birch Hills County with Central Peace Family and Community Support Services (FCSS).

CARRIED

Shelley Braun, Director of Corporate Services entered meeting at 11:48 a.m.

BYLAWS

Bylaw 2021-01 Fees, Rates and Charges Bylaw

Council was presented with a draft 2021-01 Fees, Rates and Charges Bylaw that includes rates attached as "Schedule A".

Lucy Stevenson, Tax and Development Clerk entered meeting at 11:55 a.m.

Deputy Reeve Carbone asked to have Council's vote recorded.

RC21-012 Moved by Councillor Wendland that Council provide first reading to Birch Hills County Bylaw 2021-01 Fees, Rates and Charges Bylaw.

CARRIED

The motion passed in favour was the following six(6) Councillors Reeve Manzulenko, Poetker, Wendland, Reum, Duvall, Joudrey and the following one (1) Deputy Reeve Carbone was opposed.

Deputy Reeve Carbone asked to have Council's vote recorded.

INITIALS: Reeve: _____

CAO: _____



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RC21-013 Moved by Councillor Duvall that Council provide second reading to Birch Hills County Bylaw 2021-01 Fees, Rates and Charges Bylaw.

CARRIED

The motion passed in favour was the following five (5) Councillors Reeve Manzulenko, Poetker, Wendland, Reum, Duvall and the following two (2) Deputy Reeve Carbone and Councillor Joudrey was opposed.

RC21-014 Moved by Deputy Reeve Carbone that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2021-01 Fees, Rates and Charges Bylaw at this meeting.

CARRIED UNANIMOUSLY

Deputy Reeve Carbone asked to have Council's vote recorded.

RC21-015 Moved by Councillor Duvall that Council provide third reading to Birch Hills County Bylaw 2021-01 Fees, Rates and Charges Bylaw and direct Administration to advertise Bylaw 2021-01 Fees, Rates and Charges Bylaw on Birch Hills County Webpage.

CARRIED

The motion passed in favour for the following five (5) Councillors Reeve Manzulenko, Poetker, Wendland, Reum, Duvall and the following two (2) Deputy Reeve Carbone and Councillor Joudrey were opposed.

Shelley Braun and Lucy Stevenson exited meeting at 12:05 p.m.

Meeting was recessed at 12:05 p.m.

Meeting was resumed at 12:30 p.m. no public present.

NEW BUSINESS

Upcoming Meetings Council

Council was provided with the upcoming 2021 Calendar as it relates to Council Meetings, Statutory

INITIALS: Reeve: _____

CAO: _____



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Holidays, and provide Administration with direction as to what, if any action should be taken to reschedule meetings.

RC21-016 Moved by Councillor Poetker that Council cancel the Regular Council Meeting on July 13, August 10 and December 28, 2021 and direct Administration to advertise the changes as per the County's Procedural Bylaw.

CARRIED

2021 Growing the North Conference

Council was provided information regarding the 2021 Growing the North Conference and requesting confirmation on virtual attendance.

From Council January 26, 2021 meeting they passed resolution:

RC21-053 Moved by Deputy Reeve Carbone that Council rescind RC21-017 and authorize the virtual attendance, with remuneration and reimbursement of expenses as appropriate, of the following Councillor(s), Wendland, Duvall, Joudrey, Deputy Reeve Carbone, Reeve Manzulenko, and CAO Bastow to the virtual 3 day Growing the North Conference from February 16-18, 2021, and direct Administration to make reservations.

~~**RC21-017 Moved by Councillor Reum** that Council authorize the virtual attendance, with remuneration and reimbursement of expenses as appropriate, of the following Councillor(s) Wendland, Deputy Reeve Carbone, Reeve Manzulenko, Poetker, Duvall and CAO Bastow to the virtual 3 day Growing the North Conference from February 16-18, 2021, and direct Administration to make reservations.~~

CARRIED

Staff Performance Agreement

Council was provided an update on 2021 outcome monitoring presented as a Staff Performance Agreement.

RC21-018 Moved by Councillor Joudrey that Council accept the RFD regarding the Staff Performance Agreement as information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Shelley Braun, Director of Corporate Services entered meeting at 12:50 p.m.

2021 O&M Budget

Council was provided with the revised 2021 Operating and Maintenance (O&M) Budget for approval.

RC21-019 Moved by Deputy Reeve Carbone that Council rescind resolution RC20-559 “moved by Councillor Poetker and that Council adopt the 2021 Operating Budget”.

CARRIED

RC21-020 Moved by Councillor Wendland that Council adopts the 2021 Operating and Maintenance Budget with

Total Revenues of \$7,903,415.69 comprised of: Operating Revenues (sales, grants, etc.) of \$1,631,431.22;

Revenue Drawn from Operating Reserves of \$527,041.79; and Municipal Property Tax Revenue of \$5,744,942.68; and

Total Expenses of \$10,436,504.40 comprised of Operating Expenses of \$7,903,415.69; plus Amortization Expense of \$2,533,088.71.

CARRIED

2022-2026 Capital Plan

Council was provided with the revised 2022 – 2026 Capital Plan.

RC21-021 Moved by Councillor Poetker that Council rescind resolution RC20-562 moved by Councillor Reum and accept the revised 2022-2026 Capital Plan with:

Total 2022-2026 Revenue of \$5,774,110 comprised of: 2022 Capital Grant Revenue estimate of \$558,000; plus 2023 Capital Grant Revenue estimate of \$558,000; plus 2024 Capital Grant Revenue estimate of \$ 558,000; plus 2025 Capital Grant Revenue estimate of \$ 558,000; plus 2026 Capital Grant Revenue estimate of \$ 558,000; 2022-2026 Capital Grant Revenue estimate total of \$2,790,000 and 2022 Revenue Drawn from Operating Reserves of \$1,772,966; plus 2023 Revenue Drawn from Operating Reserves of \$ 167,969; plus 2024 Revenue Drawn from Operating Reserves of \$1,418,929; minus

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CAO: _____



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2025 Revenue Contributed to Operating Reserves of \$ 162,823; minus 2026 Revenue Contributed to Operating Reserves of \$ 212,931; 2022-2026 Revenue Drawn from Operating Reserves total of \$2,984,110.

Total 2022-2026 Expenses of \$6,173,787 comprised of: 2022 Capital Machinery & Equipment Expenses of \$1,447,826; plus 2023 Capital Machinery & Equipment Expenses of \$ 590,529; plus 2024 Capital Machinery & Equipment Expenses of \$1,060,274; plus 2025 Capital Machinery & Equipment Expenses of \$ 29,534; plus 2026 Capital Machinery & Equipment Expenses of \$ 77,994; 2022-26 Capital Machinery & Equipment Expense total of \$3,206,157 and 2022 Capital Vehicle Expenses of \$ 883,140; plus 2023 Capital Vehicle Expenses of \$ 135,440; plus 2024 Capital Vehicle Expenses of \$ 916,655; plus 2025 Capital Vehicle Expenses of \$ 365,643; plus 2026 Capital Vehicle Expenses of \$ 267,075; 2022-26 Capital Vehicle Expenses total of \$2,567,952.

CARRIED

Shelley Braun, Director of Corporate Services exited meeting at 1:01 p.m.

FOR INFORMATION

Council was provided with a copy of the following documents that had been received by Administration.

RC21-022 Moved by Councillor Duvall that Council accept the item Draft Minutes of CPRWMC Meeting held May 5, 2020 presented for information.

CARRIED

RC21-023 Moved by Councillor Reum that Council accept the item Letter from City of Cold Lake re COVID-19 Alert mobile application dated December 3, 2020 presented for information.

CARRIED

RC21-024 Moved by Deputy Reeve Carbone that Council accept the item November 30, 2020 Bank Reconciliation presented for information.

CARRIED

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CAO: _____



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RC21-025 Moved by Councillor Deputy Reeve Carbone that Council accept the item Website Stats October 1, 2020 to December 31, 2020 presented for information.

CARRIED

RC21-026 Moved by Wendland that Council accept the item Letter from Peace Regional Victim Services regarding the Financial Request dated December 4, 2020 presented for information.

CARRIED

RC21-027 Moved by Councillor Duvall that Council accept the item Letter from Peace Library System regarding the rate for 2021 dated December 15, 2020 presented for information.

CARRIED

RC21-028 Moved by Councillor Reum that Council accept the item Email RMA Spring Convention Virtually March 16 to 17, 2021 presented for information.

CARRIED

RC21-029 Moved by Deputy Reeve Carbone that Council accept the item Email re Spring RMA Meet the Minister presented for information and direct Administration to send a response letter to discuss the following topics in order of Council's importance:
1. Oil and Gas Tax Assessment,
2. Disaster Recovery Program,
3. Viability for Municipalities and if time permits
4. Birch Hills County Infrastructure & Transportation issues.

CARRIED

CORRESPONDENCE

Council was provided with copies of the following documents:

RC21-030 Moved by Poetker that Council accept the correspondence Letter to Dr. Vandekerhove re VSI 2021 signed Agreement dated December 21, 2020 for information.

CARRIED

RC21-031 Moved by Councillor Wendland that Council accept the correspondence Email to MNP regarding the Regional Water Utility email dated December 17, 2020 for information.

CARRIED

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RC21-032 Moved by Councillor Reum that Council accept the correspondence Email regarding representation CPHAWC dated December 23, 2020 for information.

RC21-033 Moved by Deputy Reeve Carbone that Council accept the correspondence Letter from AEMA re DRP Smoky River Flood dated December 17, 2020 for information.

CARRIED

RC21-034 Moved by Councillor Duvall that Council accept the correspondence Letter from Northern HEAT 2021 Cancellation dated December 14, 2020 for information.

CARRIED

RC21-035 Moved by Deputy Reeve Carbone that Council accept the correspondence Email from Minister of Health regarding HEMS 2020 Air Ambulance Review Update dated December 10, 2020 for information.

CARRIED

RC21-036 Moved by Councillor Wendland that Council accept the correspondence Letter to Minister Monsef regarding Broadband dated December 14, 2020 for information.

CARRIED

RC21-037 Moved by Deputy Reeve Carbone that Council accept the correspondence Letter from Canadian Fiber Optics for information.

CARRIED

RC21-038 Moved by Councillor Reum that Council accept the request from Explornet for information and direct Administration to send a support letter of Council's decision.

CARRIED

CLOSED SESSION

2021 Operations under FOIP section 17.

RC21-039 Moved by Councillor Duvall that Council move to closed session to discuss 2021 Operations under section 17 Freedom of Information and Protection of Privacy Act, (FOIP), at 1:56 p.m.

CARRIED

Shawna Schwerdt
L.O./E.A. exited meeting at
1:56 p.m.

INITIALS: Reeve: _____

CAO: _____



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RC21-040 Moved by Councillor Poetker that Council
move out of closed session at 2:40 p.m.

CARRIED

Meeting was recessed at
2:40 p.m.

Meeting was resumed at
2:45 p.m. with no public
present.

RC21-041 Moved by Councillor Poetker that Council
accept the overview of 2021 Operations and temporary
layoff of staff as information.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve
Manzulenko adjourned the meeting at 2:45 p.m.

Original to be signed _____

**GERALD MANZULENKO
REEVE**

Original to be signed _____

**RICK BASTOW
CAO**

RC21-017 rescinded by RC21-053 on January 28, 2021

INITIALS: Reeve: _____

CAO: _____