



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JANUARY 25th, 2022

COUNCILLOR REPORTS

Reeve Gerald Manzulenko Attended meeting with Central Peace FCSS representatives on January 20th 2022.

Deputy Reeve Poetker Absent

Councillor Wendland Attended PREDA meeting virtually on January 21st 2022.

Councillor Reum No Report

Councillor Duvall Absent

Councillor Joudrey Attended ALTA meeting virtually on January 20th 2022.

Councillor Portelance Attended meeting with Central Peace FCSS on January 20th 2022.

RC22-023 Moved by Councillor Wendland that Council accepts the verbal reports as information.

CARRIED

Break at 10:00a.m.

Assistant Agricultural Fieldman, Kathrin Langlois enters meeting at 10:05a.m.

Meeting Returned at 10:06a.m.

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report CAO Davidson provided Council with a verbal update to the written report that had been distributed.

RC22-024 Moved by Councillor Reum that Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

CARRIED

CAO Action Log Council reviewed the CAO Action Log provided in the Agenda Package.

RC22-025 Moved by Councillor Portelance that Council receives the CAO Action Log for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JANUARY 25th, 2022

**BUSINESS ARISING OUT
OF THE MINUTES**

Louisa Robison - *Peace
Library Systems*

Council discussed the presentation provided by Louisa Robison of the Peace Library System.

RC22-026 Moved by Councillor Joudrey that Council accepts the information as presented and directs administration to draft a thank you letter.

CARRIED

BYLAWS

Bylaw 2022-01

A Bylaw to amend Land Use Bylaw 2019-06 for the purpose to redistrict PL8522196BL 1 from Hamlet General to Agriculture Restricted District.

*Director of Corporate
Services, Shelley Braun enters
meeting at 10:22a.m.*

RC22-027 Moved by Councillor Wendland that Council provide 1st reading to the Land Use Bylaw Amendment Bylaw 2022-01

CARRIED

*Assistant Agricultural
Fieldman, Kathrin Langlois
exits meeting at 10:23a.m.*

RC22-028 Moved by Councillor Reum that Council set March 8, 2022 as the date for the public hearing on Land Use Bylaw Amendment Bylaw 2022-01.

CARRIED

RC22-029 Moved by Councillor Joudrey that Council direct administration to bring back the Land Use Bylaw Amendment Bylaw 2022-01 for 2nd & 3rd reading at the March 8, 2022 meeting.

CARRIED

NEW BUSINESS

Council
*RFD – Growing the North
Conference*

The 2022 Growing the North Conference is scheduled for Feb. 22-24th and will be virtual.

RC22-030 Moved by Councillor Portelance that Council directs Administration to register Councillor Wendland and Deputy Reeve Poetker for the Virtual Growing the North Conference.

CARRIED

RC22-031 Moved by Councillor Joudrey that Council reschedules the Regular Council Meeting on February 22nd till 1:00p.m.

CARRIED

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JANUARY 25th, 2022**

*RFD – Governance / COW
Committee*

Council is being presented with the decision to re-establish a Governance / COW committee.

RC22-032 Moved by Councillor Wendland that Council establishes a Committee of the Whole, and appoint all members of Council, with the Committee meetings to be held the 2nd Tuesday of each month after the Regular Council meeting, With the Deputy Reeve chairing the meeting.

CARRIED

*NAEL – Approval of Hiring of
Executive Director*

Council is being presented with a request for decision from NAEL regarding the hiring of an Executive Director.

RC22-033 Moved by Councillor Joudrey that Council supports the hiring of Mr. Jim Rennie as a consultant to preform administration duties of NAEL for a one-year contract.

CARRIED

RFD – Councillor Absences

Council is being presented with an RFD regarding Councillor absences.

RC22-034 Moved by Councillor Portelance that Council approves the absences of Deputy Reeve Poetker and Councillor Mel Duvall due to the ASB conference.

CARRIED

*Administration
Director of Corporate Services
Report*

Director of Corporate Services provided Council with a verbal update to the written report that had been distributed.

RC22-035 Moved by Councillor Portelance that Council accepts the report as information.

CARRIED

RFD – PERC/DIRC Credit

Administration shared information related to a rebate program which has been applied for, but requires a Council resolution in support of the application. The Provincial Education Requisition Credit (PERC) is a rebate program for uncollectable education property taxes on oil and gas properties and designated Industrial Requisition Credit (DIRC) for uncollectable designated industrial tax requisitions.

RC22-036 Moved by Councillor Joudrey that Council direct administration to apply for a PERC credit of \$14,450.48 and a DIRC credit of \$37.96.

CARRIED

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JANUARY 25th, 2022**

*RFD – Safety Codes Contract
Renewal*

Council is being provided with the decision to renew our Safety Codes Service agreement that expired December 31, 2021.

RC22-037 Moved by Councillor Wendland that Council authorize administration to sign the 2022-2024 safety codes service agreement with Superior Safety Codes.

CARRIED

*RFD – December Bank
Reconciliation*

Council is being provided with the December Bank Reconciliation.

RC22-038 Moved by Councillor Reum that Council accepts the December 31, 2021 Bank Reconciliation and December 31, 2021 Register of Cheques documentation for information.

CARRIED

RFD – CRA Directors

Council is being requested to update Birch Hills County Canada Revenue Agency (CRA) Directors.

RC22-039 Moved by Councillor Portelance that Council updates the list of Birch Hills County Canada Revenue Agency (CRA) Directors by assigning Larry Davidson, CAO to replace Hermann Minderlein and correct Shelley Braun listed as Shirley Braun and instructs staff to draft a letter to the Canada Revenue Agency BNS unit advising of the change.

CARRIED

*Director of Corporate
Services, Shelley Braun exits
meeting at 10:51a.m.*

*Emergency Services
Fire Chief Report*

Council is being provided with a written report summarizing the activities of the Birch Hills County fire departments.

RC22-040 Moved by Councillor Reum that Council accepts the report as information.

CARRIED

*Director of Public Works, Dion
Hynes enters meeting at
10:58a.m.*

*Public Works
Director of Public Works Report*

Council is being provided with a report from the Director of Public Works.

RC22-041 Moved by Councillor Wendland that Council accepts the report as information.

CARRIED

*Director of Public Works, Dion
Hynes exits meeting at
11:24a.m.*

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JANUARY 25th, 2022**

Break at 11:25 a.m.

Meeting Returned at 11:28a.m.

Agriculture
Agricultural Fieldman Report

Council is being provided with a report from the Agricultural Fieldman.

RC22-042 Moved by Councillor Joudrey that Council accepts the report as information.

CARRIED

FOR INFORMATION

Council is being provided with a verbal summary of the information items.

RC22-043 Moved by Councillor Portelance that Council accepts the report as information.

CARRIED

CORRESPONDENCE

Council is being provided with a summary of the correspondence that was sent to Council.

RC22-044 Moved by Councillor Reum that Council accepts the report as information.

CARRIED

CLOSED SESSION

RC22-045 Moved by Councillor Joudrey that Council goes into Closed Session at 11:37 a.m. to discuss the following;

- a. Legal – 17, 23, 24, 25

CARRIED

RC22-046 Moved by Councillor Joudrey that Council returns to open session at 12:30 p.m.

CARRIED

RC22-047 Moved by Councillor Portelance that Council directs Administration to sign the final release from Sedgwick insurance for the damages to bridge 77831.

CARRIED

ADJOURNMENT

Being that there is no further business, Reeve Manzulenko adjourned the meeting at 12:31 p.m.

Original to be Signed

Gerald Manzulenko
Reeve

Original to be Signed

Larry Davidson
CAO

INITIALS: Reeve: _____

CAO: _____