



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
July 12, 2018**

Present:

Reeve	Gerald Manzulenko
Deputy Reeve	Terry Carbone
Councillor	Ginette Paradis
Councillor	Deanne Wendland
Councillor	Paul Reum
Councillor	Denise Joudrey

CAO	Hermann Minderlein
Recording Secretary	Beverly Howard

Absent: **Councillor** Cheryl Bogdanek

CALL TO ORDER: **Reeve Manzulenko** called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA **RC18-208 Moved by Councillor Paradis** that Council adopt the agenda of the July 12, 2018 Regular Council Meeting as presented.

CARRIED

ADOPTION OF MINUTES
Regular Council Meeting
June 14, 2018

RC18-209 Moved by Councillor Wendland that Council approve the minutes of the June 14, 2018 Regular Council Meeting as presented.

CARRIED

COUNCILLOR REPORTS
Reeve Manzulenko

Reeve Manzulenko provided a verbal update on the Asset Management training he and CAO Minderlein attended in Grande Prairie on June 15, 2018, a meeting he, Councillor Reum, CAO Minderlein, and Lucy Stevenson had with Pat Carswell President of Trace Water Solutions on July 9, 2018, and a meeting he and CAO Minderlein had on July 10, 2018 with Rob Petrone and another representative from Canadian National Resource Limited (CNRL).

Deputy Reeve Carbone

Deputy Reeve Carbone provided a verbal update on the G5 General Meeting he attended on June 25, 2018 and the Health Clinic Corporation and Committee Meeting he attended on June 14, 2018.

Councillor Paradis

Councillor Paradis made mention of the Eaglesham Adventure Race she volunteered at June 21, 2018.

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Councillor Wendland Councillor Wendland provided a verbal update to the written report she provided to Council regarding the Peace Valley Conservation Recreation and Tourism Society (PVCRTS) Meeting on June 20, 2018 and the G5 General Meeting on June 25, 2018 in Spirit River.

Councillor Reum Councillor Reum provided a verbal update on the CPREM Meeting he attended June 28, 2018.

Councillor Bogdanek Absent.

Councillor Joudrey Councillor Joudrey provided a verbal update to the written report she provided to Council regarding the Grande Spirit Foundation Management Committee (GSFMC) Meeting she attended on June 22, 2018 in Beaver Lodge, the G5 General Meeting on June 25, 2018 in Spirit River and the Central Peace Physician Attraction and Retention Committee (CPPARC) Meeting in Spirit River on July 11, 2018.

RC18-210 Moved by Councillor Joudrey that Council accept the Councillor Reports for information.

CARRIED

DELEGATIONS

None.

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Minderlein provided Council with a verbal update to the written report that had been distributed to Council.

RC18-211 Moved by Councillor Wendland that Council receive the CAO's written report and verbal update as information.

CARRIED

RC18-212 Moved by Councillor Paradis that Administration be directed to advertise to fill an anticipated vacancy on the Municipal Planning Commission, and to bring information regarding any applicants to a future Council Meeting.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to June 11, 2018 provided in the Agenda Package.

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RC18-213 Moved by Deputy Reeve Carbone that Council receive the CAO Action Log for information.

CARRIED

Meeting was recessed at 9:51 a.m.

Meeting was resumed at 9:55 a.m.

BYLAWS

Bylaw 2018-04 Amend LUB re Cannabis

Council was presented with Bylaw 2018-04, a bylaw to amend Land Use Bylaw 02-08.

RC18-214 Moved by Councillor Joudrey that Council provide 1st reading to Bylaw 2018-04.

CARRIED

RC18-215 Moved by Councillor Reum that Council direct Administration to bring back Bylaw 2018-04 for 2nd and 3rd reading at the August 9, 2018 Regular Council Meeting.

CARRIED

RC18-216 Moved by Councillor Wendland that Council set August 9, 2018 as the date for the public hearing on Bylaw 2018-04.

CARRIED

Bylaw 2018-05 Rezone Lot 1 Block 1 Plan 8920829

Council was presented with Bylaw 2018-05, a bylaw to amend Land Use Bylaw 02-08.

RC18-217 Moved by Deputy Reeve Carbone that Council provide 1st reading to Bylaw 2018-05.

CARRIED

RC18-218 Moved by Councillor Paradis that Council direct Administration to bring Bylaw 2018-05 for 2nd and 3rd reading at the August 9, 2018 Regular Council Meeting.

CARRIED

RC18-219 Moved by Councillor Wendland that Council set August 9, 2018 as the date for the public hearing on Bylaw 2018-05.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Bylaw 2018-06 Waste Management Facility

Council was presented with Bylaw 2018-06, a bylaw to amend Land Use Bylaw 02-08.

RC18-220 Moved by Councillor Paradis that Council provide 1st reading to Bylaw 2018-06.

CARRIED

RC18-221 Moved by Councillor Wendland that Council direct Administration to bring back Bylaw 2018-06 for 2nd and 3rd reading at the August 9, 2018 Regular Council Meeting.

CARRIED

RC18-222 Moved by Deputy Reeve Carbone that Council set August 9, 2018 as the date for the public hearing on Bylaw 2018-06.

CARRIED

UNFINISHED BUSINESS

Trucks Slated to Go to Auction

Council was requested to amend the list of County trucks slated for disposal by means of auction.

RC18-223 Moved by Councillor Joudrey that Council Rescind motion RC18-84.

CARRIED

RC18-224 Moved by Deputy Reeve Carbone that Council direct Administration to sell the four 4WD pickup trucks with unit numbers 126, 138, 139, and 145 at a future auction.

CARRIED

Appointment(s) to Municipal Library Board

Council was requested to amend the appointments made to the Municipal Library Board.

RC18-225 Moved by Councillor Reum that Council rescind resolution RC17-360.

CARRIED

RC18-226 Moved by Deputy Reeve Carbone that Council appoint Councillor(s) Paradis and (alternate) Joudrey to sit on the Peace Library System (PLS).

CARRIED

RC18-227 Moved by Councillor Wendland that Council appoint Councillor Paradis to sit on the Municipal Library Board.

CARRIED

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NEW BUSINESS

Terms and Conditions

Council was requested to set the terms and conditions that will apply to the sale of parcels of land shown on the County's 2018 Tax Arrears List.

RC18-228 Moved by Councillor Paradis that Council set the Terms and Conditions of the 2018 Tax Sale, scheduled for October 1, 2018, to be a 10% down payment payable on the day of the sale and the remaining balance to be paid within 10 days.

CARRIED

Request for Cash Lease Agreement

Council was requested to authorize a cash lease agreement for Plan 8220700 Block 4 excepting thereout Lots 4MR and 7 in the hamlet of Eaglesham to Barb Chandonnet.

RC18-229 Moved by Councillor Joudrey that Council authorize Administration to enter into a lease agreement (on behalf of Birch Hills County) with Mrs. Barb Chandonnet of Raybar Enterprises Ltd. for the lands located at Plan 8220700 Block 4 excepting thereout Lots 4MR and 7 for the purpose of harvesting hay.

CARRIED

Request from PVCRTS

Council was provided with a letter received from the Peace Valley Conservation Recreation and Tourism Society (PVCRTS) requesting that each of the member municipalities provide input through their appointed representatives as to the direction for the future of the Society.

RC18-230 Moved by Councillor Wendland that Council direct Administration to advertise for input from Birch Hills County residents for new access points to the Peace River as well as potential economic development opportunities related to tourism along the Peace River with a deadline for responses of July 31, 2018, and to direct Administration to add this item to the August 9, 2018 Regular Council Meeting for additional discussion and to provide the representative to the PVCRTS and the CAO with input to take to the August 22, 2018 meeting.

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Royal Canadian Legion
Request for Support

Council was provided with a request received by CAO Minderlein from the Alberta-Northwest Territories Command of The Royal Canadian Legion for Birch Hills County to purchase an advertisement in their annual Military Service Recognition Book.

RC18-231 Moved by Councillor Paradis that Council authorize the expenditure of \$323.81 (excluding GST) from Council Expense Account 2-11-10-00-221, Advertising for the purchase of a 1/10th page (business card size) full color advertisement in the Royal Canadian Legion’s annual Military Service Recognition Book.

CARRIED

Proclamation – National
Drowning Prevention
Week

Council was requested to adopt a resolution proclaiming July 15-21, 2018 as National Drowning Prevention Week in Birch Hills County.

RC18-232 Moved by Councillor Reum that
WHEREAS: the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Alberta is one too many; and
WHEREAS: most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and
WHEREAS: the Lifesaving Society urges Canadians and residents of Birch Hills County in the Province of Alberta to actively supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a lifejacket at all times while boating; and

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WHEREAS: the Lifesaving Society Canada has declared July 15-21, 2018 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

THEREFORE: Reeve and Council for Birch Hills County do hereby proclaim July 15-21, 2018 National Drowning Prevention Week in Birch Hills County in the Province of Alberta and do commend its thoughtful recognition to all citizens of Birch Hills County in the Province of Alberta.

CARRIED

Eaglesham Fire
Department Request for
Support – Barrels &
Buckles

Council was presented with a request from the Eaglesham Fire Fighter Society for the County to provide the Eaglesham Hall for use for their Barrels and Buckles fundraiser event on July 21 and 22, 2018.

RC18-233 Moved by Councillor Paradis that Council approve the provision of a Grant of an amount up to \$125.00 to the Eaglesham Fire Fighter Society to be utilized to cover Eaglesham Hall rental for the Barrels and Buckles fundraiser event planned for July 21 and 22, 2018 provided that the facilities and equipment are returned in good repair and to standard of cleanliness that will be inspected and approved by the County’s representatives.

CARRIED

G5 Application – AB Water
for Life – Regional Water
System

Council was requested to provide a letter of support to Saddle Hills County for an application to Alberta Transportation for a Grant under the Water for Life Program to develop a water source from the Peace River for our Central Peace (G5) municipalities.

RC18-234 Moved by Councillor Joudrey that Council direct Administration to draft a letter for Reeve Manzulenکو’s signature to Saddle Hills County in support of their application for an Alberta

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CAO: _____



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Transportation Water for Life Program Grant to support efforts to develop a water source from the Peace River for the Central Peace (G5) municipalities.

CARRIED

Request for Reduction of Invoice for Fire Services

Council was provided with a letter from Murray Redel that was delivered on July 9, 2018 requesting Council to reduce an invoice prepared for fire services to a structure and grass fire at 252040 Highway 49.

RC18-235 Moved by Councillor Paradis that Council table the request from Mr. Murray Redel regarding Invoice 10332 to the August 9, 2018 Regular Council Meeting and direct Administration to invite Mr. Redel to appear as a delegation to that meeting.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following information documents that had been supplied by Administration:

1. Birch Hills County Library Board Draft Minutes – June 13, 2018
2. Reconciliation for period ending June 30, 2018
3. Website Statistics
4. Minutes of the MPC Meeting held Jun 22, 2016
5. Minutes of the MPC Meeting held Jul 6, 2016
6. Minutes of the MPC Meeting held Dec 7, 2016
7. Minutes of the MPC Meeting held Feb 10, 2017
8. Minutes of the MPC Meeting held Jun 6, 2017
9. Minutes of the MPC Meeting held Jul 6, 2017
10. Minutes of the MPC Meeting held Jul 18, 2017
11. Minutes of the MPC Meeting held Sept 6, 2017
12. Minutes of the MPC Meeting held Nov 7, 2017
13. Minutes of the MPC Meeting held Nov 21, 2017
14. 2018 Capital Budget Update
15. 2018 Operating & Maintenance Budget Update

RC18-236 Moved by Councillor Joudrey that Council accept the information items for information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received or sent by the County:

1. Letter dated June 22, 2018 re ARPA Workshop(s)

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- 2. Letter dated June 25, 2018 Approving MSI Capital Projects
- 3. Letter dated June 28, 2018 re Stars of Alberta Volunteer Awards
- 4. Follow-Up Invitation re Doug Griffiths Presentation

RC18-237 Moved by Councillor Joudrey that Council accept the correspondence provided for information.

CARRIED

Meeting was recessed at 10:34 a.m.

Meeting was resumed at 10:43 a.m.

IN-CAMERA

In-Camera

Administration was to provide Council with information related to a response received to the Request for Proposal for the Eaglesham Airport, and another matter that is legal in nature.

RC18-238 Moved by Councillor Joudrey that Council close the July 12, 2018 Regular Council Meeting to the public for the following Agenda items:
12.a Legal – Eaglesham Airport
12.b Legal – Claim by Landowner
as per Section 27, FOIP Act at 10:45 a.m.

CARRIED

RC18-239 Moved by Councillor Joudrey that Council open the July 12, 2018 Regular Council Meeting to the public at 12:03 p.m.

CARRIED

RC18-240 Moved by Councillor Wendland that Council approve the sale of the Eaglesham airstrip property located at Plan 832 1887 (North Portions SE/SW 27-78-26-W5M) to Mr. David Suter of Delta Tango Aviation Services Ltd. for a total price of \$230,000.00 and direct Administration to contact the County's legal representatives at Reynolds, Mirth, Richards, and Farmer to arrange for the sale of the property with the following conditions (provided that they may be included in the sales agreement):

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- a. The property is being sold on an “as is where is” basis;
- b. The sale of the property will be subject to:
 - i. Mr. Suter (the purchaser) will be responsible to honour the remaining period of any current leases provided that those lease holders are agreeable to the transfer of the lease;
 - ii. The purchaser will be required to take all actions necessary to continue the operation of the airstrip portion of the property and permit the use of the airstrip by the public for that purpose for a period of no less than ten (10) years from the date of transfer;
 - iii. The purchaser will be required to obtain permits to begin the development of those improvements spelled out in their proposal (repair of the airstrip and the construction of a hanger and residence) within two (2) years of obtaining title for the property; and
 - iv. Failure by the purchaser to adhere to any conditions of the sales agreement will result in the sale being declared void, and the sales proceeds (less all of the municipality’s costs related to the sale of the property plus all costs required to reacquire title for the property plus ten percent (10%) of the original purchase price) being returned to the purchaser.

CARRIED

RC18-241 Moved by Councillor Paradis that Council direct Administration to conduct an investigation regarding the claim by Wayne and Stuart Purcha that damages had been sustained to a fence along the east side of their property at NE 25 77 25 W 5 due to the roadside brushing, and report back to Council with photographic evidence at the August 9, 2018 Regular Council Meeting on the following:

- 1. was the damage referred to by the Purchas on their property caused by the roadside brushing;
- 2. were any of the damages preexisting, and if so, is it reasonable to determine what portion of the

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CAO: _____



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- damage was preexisting and what portion resulted from the roadside brushing;
- 3. if some or all of the damages are attributable to the roadside brushing, what are the available options to repair those damages, and what are the costs for each of the options: and
- 4. if some or all of the damages are attributable to the roadside brushing, does the contractor concur with the findings, and what, if any, action is he/she willing to undertake or contribute to rectify the situation.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 12:10 p.m.

Original to be signed
GERALD MANZULENKO
REEVE

Original to be signed
HERMANN MINDERLEIN
CAO

INITIALS: **Reeve:** _____
CAO: _____