



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JULY 27, 2017**

Present:	Reeve	Marvin Doran
	Deputy Reeve	Gerald Manzulenko
	Councillor	Jack Macauley
	Councillor	Kathrin Langlois
	Councillor	Cheryl Bogdanek
	Acting CAO	Shelley Braun
	Recording Secretary	Beverly Howard

Absent:	Councillor	Terry Carbone
	Councillor	Paul Reum

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:00 a.m.

Larry Smith, Danny Zahara entered the meeting at 9:00 am

ADOPTION OF THE AGENDA

RC17-262 Moved by Councillor Bogdanek that Council adopt the agenda as presented.

CARRIED

ADOPTION OF THE MINUTES

**Regular Council Meeting
June 22, 2017**

RC17-263 Moved by Deputy Reeve Manzulenko that Council approve the minutes of the June 22, 2017 Regular Council Meeting as presented.

CARRIED

**Governance Committee Meeting
June 22, 2017**

RC17-264 Moved by Councillor Bogdanek that Council approve the minutes of the June 22, 2017 Governance Committee Meeting as presented.

CARRIED

DELEGATIONS

Larry Smith – Request for Road

Mr. Smith provided Council with a presentation related to a request he had submitted for Birch Hills County to construct a road on an undeveloped road allowance (in brush) to gain access to the S.W.1/4 Sec.28-77-3-6 for cattle lease operations.

Reeve Doran thanked Mr. Smith for his presentation, and advised him that Council would take the information he provided into consideration when addressing his request later in the Agenda.

INITIALS: Reeve: _____

CAO: _____



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Larry Smith exited the meeting
at 9:10am

COUNCILLOR REPORTS

Reeve Doran

Reeve Doran reported on the AAMDC District 4 Reeves &
CAO's Meeting that he and CAO Minderlein attended in High
Prairie on July 7th, 2017, and the G5 Medical Clinic Committee
Meeting and Central Peace Medical Services Corporation
meeting he attended in Spirit River on July 19th, 2017.

Nick Manzulenکو entered
the meeting at 9:28 am

Gerald Manzulenکو exited
the meeting at 9:32 am

DELEGATIONS (Cont'd)

Nick Manzulenکو- Drainage
Concerns

Mr. Nick Manzulenکو provided Council with a presentation and
clarification related to a request he had submitted to obtain clay
from County sources to fill a low spot on property owned by Mr.
Manzulenکو adjacent to the County's waste transfer station
located north of Wanham.

Reeve Doran thanked Mr. Manzulenکو for his presentation,
and advised him that Council would take the information he
provided into consideration when addressing his request later
in the Agenda.

Nick Manzulenکو exited the
meeting at 9:38 am

Gerald Manzulenکو re-entered
the meeting at 9:39 am

COUNCILLOR REPORTS

(Cont'd)

Deputy Reeve
Manzulenکو

No Report

Councillor Macauley
Councillor Reum

No Report
Absent- No Report

Councillor Bogdanek

No Report

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Councillor Langlois

Councillor Langlois reported on the Peace Valley Conservation, Recreation and Tourism Society Meeting she attended on July 13, 2017. Councillor Langlois also reported that the Tangent library has been unsuccessful in its attempt to fill the librarian vacancy, and will be extending its advertising in order to find a librarian.

Councillor Carbone

Absent – No Report

RC17-265 Moved by Deputy Reeve Manzulenکو that Council accept Councillor Reports for Information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER’S REPORTS**
CAO Report

Acting CAO Braun provided verbal updates to the written report that had been distributed to Council.

RC17-266 Moved by Councillor Bogdanek that Council receive the CAO’s written report and updates for information.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log provided in the Agenda Package which had been updated to July 14, 2017.

RC17-267 Moved by Councillor Langlois that Council receive the CAO Action Log for information.

CARRIED

BYLAWS
**Municipal Development
Plan Bylaw 2017-06**

Council was presented with Bylaw No. 2017-06, The Municipal Development Plan (MDP) Bylaw, prepared for Birch Hills County by Mackenzie Municipal Services Agency, for first reading.

RC17-268 Moved by Deputy Reeve Manzulenکو that Council provide 1st reading to Bylaw No. 2017-06, The Municipal Development Plan (MDP) Bylaw and that Council provide direction to Administration to make the appropriate arrangements for a Public Hearing for Bylaw No. 2017-06, The Municipal Development Plan (MDP) Bylaw, and if appropriate, Second and Third Reading of the MDP Bylaw, on August 24, 2017.

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Council discussed the need for corrections to Bylaw No. 2017-06, and directed Administration to include a recommendation for amendment to the bylaw for the following corrections:

On Page 12, under the heading "DEVELOPMENT CONSTRAINTS" and the sub-heading "Railway", replace the words "A spur line does exist on the east side of the County" with the words "A spur line does exist on the west side of the County";

On the bottom of page 13 under the heading "TRANSPORTATION" and the sub-heading "Railway", amend "a spur line located on the east side of the County" by replacing the word "east" with the word "west"; and

On Page 14, under the heading "UTILITIES" and the sub-heading "Water", replace the words "The hamlets of Peoria and Watino along with rural properties gather water primarily through dugouts and cisterns" with the words "The hamlets of Peoria and Watino, along with rural properties, utilize dugouts, cisterns, and/or wells for their fresh water supply"

Dion Hynes entered the meeting at 10:02 am

UNFINISHED BUSINESS

Road Construction Request from Mr. Larry Smith

Council was provided with a request that had been submitted by Mr. Larry Smith for the construction of a road on an undeveloped road allowance in order to determine its viability and priority in order to provide Administration with direction on how to proceed.

RC17-269 Moved by Deputy Reeve Manzulenکو that Council decline the request submitted by Mr. Smith for construction of a road on an undeveloped road allowance and direct that administration research other options that could provide Mr. Smith with access to his lease, to discuss these options with Mr. Smith, and to bring back the results of their research, along with any input provided by Mr. Smith, to a future Regular Council Meeting.

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Gerald Manzulenko exited
the meeting at 10:16 am

**Wanham Transfer Site
Drainage**

Administration provided Council with information related to water control at the Wanham Waste Transfer Site and the request received from Mr. Nick Manzulenko to permit him to remove clay material from the transfer site to use to address the accumulation of water in a low spot on his property that is directly adjacent to the transfer site.

RC17-270 Moved by Councillor Bogdanek that Council decline the request for Mr. Manzulenko to access clay material from the Wanham Waste Transfer Station to fill in the low spot on his land.

CARRIED

Gerald Manzulenko re-entered
the meeting at 10:43 am

AG for Life

Council was provided with information related to a letter received from AG for Life requesting a donation that had been included in the Council Agenda Package at its June 22, 2017 Regular Council Meeting.

RC17-271 Moved by Councillor Langlois that Council direct Administration to contact AG for Life, provide them with a copy of Birch Hills County General Grants Policy 11-03-17, and advise them that they should submit a completed application for a grant if they wish Council to consider providing their organization with a donation.

CARRIED

**NEW BUSINESS
The Investment Policy
#12-02-17**

Council was provided with Policy No 12/02/17, the Investment Policy, that had been drafted by Administration to simplify the investment process and that could be utilized for future

Requests for Proposals for Investment Services for the County by outside service companies.

RC17- 272 Moved by Councillor Langlois that Council adopt Policy No 12/02/17, the Investment Policy as presented and that the Policy become effective immediately.

CARRIED

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CAO: _____



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**Royal Canadian Legion
Military Service
Recognition Book**

Council was provided with a request received by CAO Minderlein from the Alberta-Northwest Territories Command of The Royal Canadian Legion for Birch Hills County to purchase a 1/10th page full color advertisement in their annual Military Service Recognition Book.

RC17- 273 Moved by Councillor Bogdanek that Council approve Council authorize the expenditure of \$323.00 (excluding GST) from Council Expense Account 2-11-10-00-221, Advertising for the purchase of a 1/10th page (business card size) full color advertisement in the Royal Canadian Legion’s annual Military Service Recognition Book.

CARRIED

**Advance Vote for
Municipal Election**

Council was presented with a request to consider authorizing an advance vote for the Municipal Election set for October 16, 2017, and if authorized, to set a date or dates for the advance vote to be held.

RC17- 274 Moved by Deputy Reeve Manzulenکو that Council approve an Advance Vote for the 2017 Municipal Advance Vote and direct the Returning Officer to hold the Advance Vote on Monday, October 2, 2017 from 10:00 am to 2:00 pm in the Council Chambers located in the Birch Hills County Administration Building.

CARRIED

Upcoming Meetings

Council was requested to confirm attendance and travel arrangements related to several out of County meetings and/or events being attended by Council.

RC17-275 Moved by Councillor Bogdanek that with regards to the AAMDC District 4 meeting being held in Fort Vermillion

on August 10, 2017, Council authorizes that Councillor Macauley travel on his own and receive reimbursement for mileage plus Councillor Macauley and any other member of Council that may wish to travel with him would be eligible to payment of travel costs (1 breakfast and 1 supper) and 1 day of honorarium, and authorizes travel costs for the remainder of the attendees to attend the event in 1 vehicle for which the

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CAO: _____



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driver of that vehicle would be authorized to receive reimbursement for mileage, and for which those travelling in that vehicle would be eligible to be paid for their costs including 2 suppers and 1 night's hotel accommodation plus 2 days honorariums would be payable for each member of Council.

CARRIED

RC17-276 Moved by Councillor Langlois that Council authorize the attendance of Deputy Reeve Manzulenko to the Central Peace Health Centre Grande Opening in Spirit River on August 12, 2017 as the "official" representative from Birch Hills County, and authorize the payment of mileage and honorarium to Deputy Reeve Manzulenko for this event.

CARRIED

MSI Capital Planning

Additional funding is available in the amount of \$581,442 which needs to be allocated to a project and submitted in order for the County to receive 100% of its MSI 2017 funding.

Dion Hynes entered the meeting at 11:07am

Gas Tax Funding

Additional funding is available in the amount of \$103,181 which needs to be allocated to a project and submitted in order for the County to receive its Gas Tax 2017 funding.

RC17-277 Moved by Deputy Reeve Manzulenko that Council direct Administration to advise Municipal Affairs that the balance of the 2017 MSI Capital Funding is to be allocated to the 2018 and 2019 grader purchases and the 2018 gravel crushing and that additional research be completed regarding Gas Tax Funding eligible funding projects and brought back to the August 24, 2017 Regular Council Meeting.

CARRIED

Dion Hynes, Danny Zahara exited the meeting at 11:36 am

Offer to Purchase Land

Council was presented with a request received from Audrey Evenson to purchase Lot 1 Block 2 Plan 2573HW in Belloy.

INITIALS: Reeve: _____

CAO: _____



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RC17-278 Moved by Councillor Langlois that Council accept the Offer to Purchase submitted from Audrey Evenson to purchase Lot 1 Block 2 Plan 2573HW in Belloy for \$500.00.

CARRIED

FOR INFORMATION

Council was provided with the following documents:

1. The Bank Reconciliation for June 30, 2017 and the Cheque Registry for July 18, 2017
2. 2017 YTD Budget Variance
3. Website Statistics – April 1 to June 30

RC17- 279 Moved by Councillor Bogdanek that Council accept the June 30, 2017 Bank Reconciliation and July 18, 2017 Register Report for cheques issued for information.

CARRIED

RC17-280 Moved by Deputy Reeve Manzulenko that Council accept the 2017 YTD Budget Variance and the Website Statistics for information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received by the County:

1. Email from Al Kemmere President AAMDC
2. PVCRTS Notice
3. Stars of Alberta Volunteer Awards
4. Thank You from COCO Plowing Match
5. Connect to Innovate Program - Shaw Communication Thank You
6. Town of Wembley Electoral Boundary Realignment Denial Letter
7. Confined Feeding Operation Letter

RC17- 281 Moved by Councillor Langlois that Council accepts the correspondence provided for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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IN-CAMERA

RC17- 282 Moved by Councillor Bogdanek that Council move in-camera at 11:50 a.m.

CARRIED

RC17-283 Moved by Councillor Bogdanek that Council reconvene the regular meeting at 12:13 p.m.

CARRIED

ADJOURNMENT

Being that there were no other items for discussion, Reeve Doran adjourned the meeting at 12:15 p.m.

Original Signed

REEVE
MARVIN DORAN

Original Signed

ACTING CAO
SHELLEY BRAUN

INITIALS: Reeve: _____

CAO: _____