



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JULY 27, 2021**

Present:	Reeve	Gerald Manzulenko	Ward 4
	Deputy Reeve	Terry Carbone	Ward 7
	Councillor	Deanne Wendland	Ward 2
	Councillor	Paul Reum	Ward 3
	Councillor	Denise Joudrey	Ward 6
	Councillor	Mel Duvall	Ward 5
	Councillor	Albert Poetker	Ward 1

CAO	Rick Bastow
Executive Assistant/Recording Secretary	Bailey Smith

Absent Nil

CALL TO ORDER Reeve Manzulenko called the meeting to order at 9:00 am

ADOPTION OF AGENDA **RC21-302 Moved by Councillor Reum** that Council adopt the agenda of the June 27, 2021 Regular Council meeting with addition of 10(b)(iii) Request to Purchase and 10(b)(iv) May Bank Reconciliation **CARRIED**

ADOPTION OF MINUTES
Regular Council Meeting June 22, 2021 **RC21- 303 Moved by Councillor Wendland** that Council approves the amended minutes of the June 22, 2021 Regular Council meeting. **CARRIED**

Special Council Meeting July 06, 2021 **RC21-304 Moved by Councillor Joudrey** that Council approves the minutes of the July 06, 2021 Special Council Meeting **CARRIED**

DELEGATIONS Nil

COUNCILLOR REPORTS

Reeve Manzulenko Reeve Manzulenko provided an overview of the interim Chief Administrative Officer job competition.

INITIALS: Reeve: _____
CAO: _____



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Deputy Reeve Carbone

No Report

Councillor Poetker

Councillor Poetker provided an update on the Council Advisory Committee – Road Network July 7, 2021 meeting and a proposed pilot project for Township 790.

Councillor Wendland

Councillor Wendland provided an update on the June 8th Agriculture Service Board meeting and the June 25th, 2021 PREDA AGM.

Councillor Reum

No Report

Councillor Duvall

Councillor Duvall provided an update on the Council Advisory Committee – Road Network July 7th, 2021 meeting.

Councillor Joudrey

Councillor Joudrey provided updates on the June 23rd, 2021, Grande Spirit Foundation meeting, the Central Peace Attraction and Retention Committee July 11th, 2021 farewell BBQ for Dr. Spruyt and the July 24th 2021 Personnel Committee for Peace Library System.

RC21-305 Moved by Councillor Duvall

that Council accepts the Councillors’ reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER’S REPORTS

CAO Report

CAO Bastow provided Council with a verbal update to the written report that had been distributed.

RC21-306 Moved by Councillor Wendland

that Council receives and accepts the CAO’s verbal update to the written report provided to Council.

CARRIED

RC21-307 Moved by Deputy Reeve Carbone

that Council authorize the attendance, with remuneration and reimbursement of expenses as

INITIALS: Reeve: _____

CAO: _____



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appropriate for in person attendance of Reeve Manzulenko, Councillors Poetker, Joudrey and Wendland to attend via in-person/virtual for the 2021 RMA District 4 meeting to be held at TARA Centre, Evergreen Park, on August 13, 2021.

CARRIED

RC21-308 Moved by Councillor Reum
that Council directs Administration to reserve accommodations for the 7 Councillors and the Chief Administrative Officer to attend the RMA Fall Convention scheduled to take place November 23 - 26, 2021, at the Edmonton EXPO Centre.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to July 21, 2021 provided in the Agenda Package.

RC21-309 Moved by Councillor Poetker
that Council receives the CAO Action Log for information.

CARRIED

Meeting was recessed at 9:29 a.m.

Meeting was resumed at 9:31 a.m. with the following public in attendance: David Finlayson, Railynn Dane, Theode Kasper, Tom Morgan, Bernadine Morgan, Shirley Ulland and Charles Ulland.

RC21-310 Moved by Deputy Reeve Carbone that council recess the Regular Council meeting of July 27, 2021 to go into Public Hearing.

CARRIED

RC21-311 Moved by Deputy Reeve Carbone that Council open Public Hearing related to Bylaw No. 2021-07, to amend Bylaw 2019-06 to Redistrict PT. NE 34-77-24 W5 from Agriculture Restricted District to Recreational District.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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PUBLIC HEARING

Bylaw 2021-07

Birch Hills County was required to hold a Public Hearing regarding Bylaw 2021-07; a bylaw to amend the Birch Hills County Land Use Bylaw (LUB), the amendment is to Redistrict PT. NE 34-77-24 W5 from Agriculture Restricted District to Recreational District. Bylaw 2021-07 will be presented for second and third reading as part of today’s Regular Council Meeting agenda.

Reeve Manzulenko introduced the members of Council and staff, and outlined the purpose of the Public Hearing, that being the Bylaw No. 2021-07, to amend Bylaw 2019-06 to Redistrict PT. NE 34-77-24 W5 from Agriculture Restricted District to Recreational District.

Kathrin Langlois Birch Hills County acting Development Clerk presented a verbal summary about an application for a LUB amendment that Administration had received. Rick Bastow, CAO, provided a verbal summary and provided clarification to Council on questions related to LUB amendment.

RC21-312 Moved by Councillor Poetker that Council adjourn the Public Hearing related to Bylaw No. 2021-07, to amend Bylaw 2019-06 to Redistrict PT. NE 34-77-24 W5 from Agriculture Restricted District to Recreational District.

CARRIED

Bylaw 2021-08

Birch Hills County was required to hold a Public Hearing regarding Bylaw 2021-08; a bylaw to amend the Birch Hills County Land Use Bylaw (LUB), the amendment is to Redistrict SE 25-79-26 W5 from Agriculture District to Rural Industrial District. Bylaw 2021-08 will be presented for second and third reading as part of today’s Regular Council Meeting agenda.

RC21-313 Moved by Councillor Joudrey that

INITIALS: Reeve: _____

CAO: _____



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Council open Public Hearing related to Bylaw No. 2021-08 the amendment is to Redistrict SE 25-79-26 W5 from Agriculture District to Rural Industrial District

CARRIED

Kathrin Langlois Birch Hills County acting Development Clerk presented a verbal summary about an application for a LUB amendment that Administration had received. Rick Bastow, CAO, provided a verbal summary and provided clarification to Council on questions related to LUB amendment.

David Finlayson and Railynn Dane spoke to the benefits they felt Bylaw No. 2021-08 would bring to Birch Hills County.

Bernadine Morgan spoke to the concerns she felt about the Bylaw No. 2021-08 would bring to the County and is not in favor.

Shirley Ulland spoke to the concerns she felt about the Bylaw No. 2021-08 would bring to the County and is not in favor.

RC21-314 Moved by Councillor Duvall that Council adjourn the Public Hearing related to Bylaw No. 2021-08, to Redistrict PT. SE 25-79-26 W5 from Agriculture Restricted District to Recreational District.

CARRIED

RC21-315 Moved by Councillor Poetker that Council resume Regular Council meeting of July 27, 2021.

CARRIED

Kathrin Langlois, David Finlayson, Railynn Dane, Theode Kasper, Tom Morgan, Bernadine Morgan, Shirley Ulland and Charles Ulland exited the meeting.

INITIALS: Reeve: _____

CAO: _____



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Meeting was recessed at
10:18 a.m.

Meeting was resumed at
10:25 a.m. with no public
present.

**BUSINESS ARISING OUT
OF THE MINUTES**

2022 – 2025 Draft Strategic
Plan

Council was provided with information regarding the
2022-2025 Draft Strategic Plan

RC21-316 Moved by Councillor Duvall that council
directs Administration to receive the Draft Strategic
Plan as information and bring the draft strategic plan
back to a future Regular Council meeting that takes
place after the Fall 2021 Municipal elections.

CARRIED

David Finlayson and Railynn
Dane joined the meeting at
10:40 a.m.

BYLAWS

LUB Amendment 2021-07

Administration presented Council with Bylaw 2021-07
to Redistrict PT. NE 34-77-24 W5 from Agriculture
Restricted District to Recreational District.

RC21-317 Moved by Deputy Reeve Carbone that
Council provide 2nd reading to the Bylaw 2021-07, a
Bylaw to amend Bylaw 2019-06 to redistrict PT. NE 34-
77-24 W5 from Agriculture Restricted District to
Recreational District.

CARRIED

RC21-318 Moved by Councillor Wendland that
Council provide 3rd reading to the Bylaw 2021-07, a
Bylaw to amend Bylaw 2019-06 to redistrict PT. NE 34-
77-24 W5 from Agriculture Restricted District to
Recreational District and direct Administration to
advertise the Land Use Bylaw on the Birch Hills
County Webpage.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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LUB Amendment 2021-08

Administration presented Council with Bylaw 2021-08 to Redistrict SE 25-79-26 W5 from Agriculture District to Rural Industrial District

RC21-319 Moved by Councillor Reum that Council provide 2nd reading to the Bylaw 2021-08, a Bylaw to amend Bylaw 2019-07 to Redistrict SE 25-79-26 W5 from Agriculture District to Rural Industrial District

CARRIED

RC21-320 Moved by Councillor Duvall that Council provide 3rd reading to the Bylaw 2021-08, a Bylaw to amend Bylaw 2019-07 to Redistrict SE 25-79-26 W5 from Agriculture District to Rural Industrial District and direct Administration to advertise the Land Use Bylaw on the Birch Hills County Webpage

CARRIED

David Finlayson and Railynn Dane exit meeting at 10:50 a.m.

Agricultural Fieldman & Safety Supervisor Amanda Ouellet and Assistant Agricultural Fieldman Kathrin Langlois entered the meeting at 10:55 a.m.

NEW BUSINESS

Council

Nil

Administration
Bank Reconciliation

Council is being provided with the June 30, 2021 Bank Reconciliation and May 31, 2021 Register Report for cheques issued.

RC21-321 Moved by Councillor Poetker that Council receives and accepts the June 30, 2021 Bank Reconciliation and June 30, 2021 Register of Cheques documentation for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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State of Agriculture

Administration is providing Council with information on the status of all Agriculture sectors in Birch Hills County area.

RC21-322 Moved by Reeve Manzulenko that Council table the matter related to declaring an agricultural state of emergency in Birch Hills County until later in the meeting.

CARRIED

Agricultural Fieldman & Safety Supervisor Amanda Ouellet and Assistant Agricultural Fieldman Kathrin Langlois exited the meeting at 11:07 a.m.

Request to Purchase

Administration is providing Council with a request received by Birch Hills County from Terry Blake to purchase Lot 4 Block 3 Plan 6394ET for \$1,500.

RC21-323 Moved by Councillor Reum that Council accepts the Offer to Purchase submitted from Terry Blake to purchase Lot 4 Block 3 Plan 6394ET for its assessed property value of \$2,000.00.

CARRIED

May Bank Reconciliation

Council is being provided with the May 31, 2021 Bank Reconciliation and May 31, 2021 Register Report for cheques issued

RC21-324 Moved by Councillor Joudrey that Council receives and accepts the May 31, 2021 Bank Reconciliation and May 31, 2021 Register of Cheques documentation for information

CARRIED

Emergency Services

NIL

Public Works

NIL

INITIALS: Reeve: _____

CAO: _____



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Agricultural Services

NIL

FOR INFORMATION

- a. Proclamation from Village of Caroline re: full and immediate independent public inquiry related to the Residential School Program across Canada. (Page 108);
- b. Resolution from the City of Mississauga re: a path towards Reconciliation with Indigenous Peoples. (Page 109);
- c. Letter from Crowsnest Pass to The Right Honourable Justin Trudeau, Prime Minister of Canada, re Bill C-21 – Changes to the Criminal Code and the Firearms Act dated July 13, 2021 (Page 111);
- d. Letter from Town of Rocky Mountain House to Minister of Environment and Parks re Cancellation of Household Hazardous Waste Funding dated July 8, 2021 (Page 113);
- e. Letter from Town of Rocky Mountain House to Minister of Infrastructure re Cancellation of Household Hazardous Waste Funding dated July 8, 2021 (Page 115);
- f. Letter from Alberta Municipal Affairs to Birch Hills County re Provincial Education Requisition Credit (PERC) program dated June 9, 2021 (Page 117);
- g. Report from Smoky River FCSS re 2020 Annual Report (Page 118);
- h. Letter from Rural Municipalities Alberta re Alberta Police Interim Advisory Board (APIAB) dated June 30, 2021 (Page 128);
- i. Email from Municipal Affairs re Meeting with Minister of Municipal Affairs dated July 8, 2021 (Page 188);
- j. Central Peace Health and Wellness Community Connect Update (Page 189);

INITIALS: Reeve: _____

CAO: _____



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- k. Email from MP Viersen re Available to bring greetings for events and fairs dated July 13, 2021 (Page 191);
- l. Birch Hills County Web Analytics (Page 192);
- m. Letter from STARS re Birch Hills County 2021 Support dated July 8, 2021. (Page 196)
- n. Letter from Orphan Well Association re 2021/21 operations dated July 7, 2021. (Page 197)
- o. Letter from Town of Thorsby re RCMP dated May 31, 2021. (Page 199)
- p. Letter from County of Forty Mile No. 8 re RCMP dated June 23, 2021. (Page 201)
- q. Letter from Town of Beaverlodge re RCMP dated February 25, 2021. (Page 203)
- r. Letter from Turner Valley re RCMP dated June 16, 2021. (Page 204)
- s. Letter from Cypress County re RCMP dated June 16, 2021. (Page 205)
- t. Letter from town of Fairview re RCMP dated June 7, 2021. (Page 206)
- u. Letter from the Village of Standard dated May 9, 2021. (Page 208)
- v. Letter from Lac La Biche County re RCMP dated June 23, 2021. (Page 209)
- w. Letter from Town of Viking re RCMP. (Page 211)
- x. Letter from Village of Holden re RCMP. (Page 213)
- y. Letter from Village of Rockyford dated June 14, 2021 (Page 215)

INITIALS: Reeve: _____

CAO: _____



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- z. Letter from County of Northern Lights re Site C Project dated June 23, 2021 (Page 216)
- aa. Update from Smoky River Interagency (Page 224)
- bb. Letter from town of Ponoka re: COVID 19 dated June 24, 2021. (Page 222)
- cc. 2021 NAEL Health Issues Survey Report. (Page 226)
- dd. RMA Virtual Engagement Sessions – Report. (Page 234)

RC21- 325 Moved by Deputy Reeve Carbone that council receives and accepts the information for information.

CARRIED

Meeting was recessed at 11:30 a.m.

Meeting was resumed at 11:35 a.m. with no public present.

Agricultural Fieldman & Safety Supervisor Amanda Ouellet and Assistant Agricultural Fieldman Kathrin Langlois entered the meeting at 11:37 a.m.

Administration is providing Council with information on the status of all Agriculture sectors in Birch Hills County area.

RC21-326 Moved by Councillor Joudrey that Council bring back from table State of Agriculture request for decision.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RC21-327 Moved by Councillor Joudrey that Council direct Administration to add declaring an Agriculture Disaster in Birch Hills County as part of the Regular Council Meeting scheduled for August 24, 2021.

CARRIED

Agricultural Fieldman & Safety Supervisor Amanda Ouellet and Assistant Agricultural Fieldman Kathrin Langlois exited the meeting at 11:45 a.m.

CORRESPONDENCE

Council was provided with the copies of the following documents

A: Eaglesham Community Enhancement Grant

RC21- 328 Moved by Councillor Poetker that council receives and accepts the correspondence as information.

CARRIED

CLOSED SESSION

Executive Assistant Bailey Smith exited the meeting at 11:46 a.m.

CAO Bastow exited at 1:37 p.m.

CAO Bastow re-entered the meeting at 1:58 p.m.

CAO Bastow exited at 2:03 p.m.

RC21- 329 Moved by Councillor Poetker that Council move to closed session to discuss the following items:

- a) Unpaid Oil and Gas Taxes - FOIP Section 24(1);
- b) CAO Annual Review - FOIP Section 24(1)
- c) CAO Hiring - FOIP Section 24(1)(b)(i)

at 11:46 a.m.

CARRIED

RC21-330 Moved by Councillor Wendland that Council move out of closed session at 3:54 p.m.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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CAO Bastow re-entered the meeting at 3:30 p.m.

Executive Assistant Bailey Smith re-entered the meeting at 3:56 p.m.

Unpaid Oil and Gas Taxes

RC21-331 Moved by Councillor Joudrey that Council direct Administration to inform Long Run Exploration that Birch Hills County will not waive penalties on 2021 taxes and with respect to Long Run Exploration's unpaid 2019 and 2020 taxes Council is prepared to waive the associated penalties, provided, Long Run Exploration agrees to repay the outstanding balance within 30 months. Council further directs Administration to inform Long Run Exploration that a response confirming their acceptance of terms is required no later than end of day on August 4, 2021.

CARRIED

CAO Annual Review

RC21-332 Moved by Councillor Poetker that Council accept CAO - 12 Month Performance Evaluation.

CARRIED

Interim CAO Hiring

RC21-333 Moved by Councillor Reum that Council schedule interviews with the 7 identified candidates for the interim CAO job opportunity and that Council direct Administration to bring back the four (4) Executive Search Firm responses to assist in the hiring of a permanent CAO for Birch Hills County, at a future Council Meeting.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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ADJOURNMENT

Being that there was no further business, Reeve
Manzulenko adjourned the meeting at 4:00pm

Original to be signed
**GERALD MANZULENKO
REEVE**

Original to be signed
**RICK BASTOW
CAO**

**INITIALS: Reeve: _____
CAO: _____**