



MINUTES OF A SPECIAL COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
July 6, 2020

**Present:**                      **Reeve**                              Gerald Manzulenko  
   **Deputy Reeve**                      Terry Carbone  
   **Councillor**                              Albert Poetker  
   **Councillor**                              Paul Reum  
   **Councillor**                              Mel Duvall  
   **Councillor**                              Denise Joudrey

**Present**                              **CAO and Recording**              Rick Bastow  
   **Secretary**

**Absent:**                              **Councillor**                              Deanne Wendland

**CALL TO ORDER**

**Reeve Manzulenko** called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA**

**SC21-001 Moved by Councillor Poetker** that Council adopt the agenda of the July 6, 2021 Special Council Meeting as presented.

**CARRIED**

**NEW BUSINESS**

**SC21-002 Moved by Councillor Joudrey** that Council move to closed session to discuss the following items:

- a. Matter related to CAO employment contract, FOIP Section 24(1)(b)(i)
- b. Matter related to interim CAO service contract, FOIP Section 24(1)(b)(i)

at 9:01 am.

**CARRIED**

CAO Bastow exited the meeting at 10:08 am

CAO Bastow rejoined the meeting at 10:43 am

**SC21-003 Moved by Councillor Joudrey** that Council move out of closed session at 11:20 am

**CARRIED**

**INITIALS:**    **Reeve:**    \_\_\_\_\_

**CAO:**    \_\_\_\_\_



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Meeting was recessed at  
11:21 a.m.

Meeting was resumed at  
present 11:31 am with no  
public present.

Matter Related to CAO  
Employment Contract

**SC21-004 Moved by Reeve Manzulenکو** that Council  
accept the resignation of CAO Bastow, with his last  
day in office scheduled for August 30, 2021 with  
remainder of his time allocated to using remaining  
vacation time.

**CARRIED**

Matter Related to Interim  
CAO Service Contract

**SC21-005 Moved by Councillor Reum** that Council  
direct administration to advertise for the hiring of an  
interim CAO for Birch Hills County, with a submission  
deadline of July 26, 2021. Council authorizes  
Administration to spend up to \$1500.00 to promote the  
opportunity, with funds to be provided by reserves.

**CARRIED**

**SC21-006 Moved by Councillor Reum** that Council  
direct administration to release a Request for Proposal  
for the hiring of an Executive Search firm to assist in  
the hiring of a permanent CAO for Birch Hills County,  
with a submission deadline of July 26, 2021.

**CARRIED**

**ADJOURNMENT**

Being that there was no further business, Reeve  
Manzulenکو adjourned the meeting at 11:36 a.m.

Original to be signed by  
**GERALD MANZULENKO**  
**REEVE**

Original to be signed by  
**Rick Bastow**  
**CAO**

**INITIALS: Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**