# MINUTES OF A REGULAR COUNCIL MEETING FOR BIRCH HILLS COUNTY HELD IN THE COUNCIL CHAMBERS June 11, 2020



RC20-242 Rescinded by RC20-514 on December 10, 2020

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| **Present:** | **Reeve** | Gerald Manzulenko |
| | **Deputy Reeve** | Terry Carbone |
| | **Councillor** | Mel Duvall |
| | **Councillor** | Albert Poetker |
| | **Councillor** | Deanne Wendland |
| | **Councillor** | Paul Reum |
| | **Councillor** | Denise Joudrey |
| | **CAO** | Rick Bastow |
| | **Legislative Officer** | Shawna Schwerdt |

**Absent:**

**CALL TO ORDER**

**Reeve Manzulenko** called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA**

**RC20-232 Moved by Councillor Wendland** that Council adopt the agenda of the June 11, 2020 Regular Council meeting with the additions under Council Reports 5.h Videos about conditions of roads and under New Business 9.a.v Unsightly Property.

**CARRIED**

**ADOPTION OF MINUTES**

Regular Council Meeting May 28, 2020

**RC20-233 Moved by Deputy Reeve Carbone** that Council approve the minutes of the May 28, 2020 Regular Council meeting as presented.

**CARRIED**

**DELEGATIONS**

None.

**COUNCILLOR REPORTS**

**Reeve Manzulenko** — No Report.

**Deputy Reeve Carbone** — Deputy Reeve Carbone provided a verbal update to Council on the Eaglesham Seed Cleaning Plant meeting he attended on June 8, 2020 and provided videos on conditions of roads in the County.

**Councillor Poetker** — No Report.

**Councillor Wendland** — No Report.

**Councillor Reum** — No Report.

**Councillor Duvall** — No Report.

**Councillor Joudrey**

Councillor Joudrey provided a verbal update to Council on the BHC Library Board meeting she attended on June 9, 2020 and the Central Peace Attraction and Retention Committee she attended on June 10, 2020.

Addition to agenda for June 11, 2020 item 9.a.vi Rural Health Care.

**RC20-234 Moved by Councillor Poetker** that Council accept the Councillors' Reports for information.

**CARRIED**

RC20-242 Rescinded by RC20-514 on December 10, 2020

**CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

CAO Bastow provided Council with a verbal update to the written report he provided on events since May 28, 2020.

**RC20-235 Moved by Councillor Reum** that Council receive the CAO's Rick Bastow written report and verbal updates for information.

**CARRIED**

CAO Action Log

Council reviewed the CAO Action Log updated to June 5, 2020.

**RC20-236 Moved by Councillor Wendland** that Council receive the CAO Action Log for information.

**CARRIED**

Meeting was recessed at 10:40 a.m.

Meeting was resumed at 10:50 a.m. with no public present.

**UNFINISHED BUSINESS**

Upcoming Council meeting

Council was requested to review the upcoming Calender as it relates to Council Meetings, Statutory Holidays, and provide Administration with direction as to what, if any action should be taken to reschedule meetings.

**RC20-237 Moved by Councillor Poetker** that Council remove from table item 7.a Upcoming Council meetings.

**CARRIED**

**INITIALS: Reeve:** DM

**CAO:** RB

**RC20-238 Moved by Councillor Duvall** that Council cancel the Regular Council Meetings scheduled for July 23, 2020 and August 27, 2020.

**CARRIED**

CIBC Business Plus Visa Cards

Council was requested to authorize a change from the current CIBC Corporate Classic Visa Card to a CIBC Visa Card Business Plus.

**RC20-239 Moved by Councillor Wendland** that Council authorize CIBC Aerogold Visa Card for Business Plus in the limit of $15,000.00 in the names of CAO, Rick Bastow; Director of Corporate Services, Shelley Braun; Director of Public Works, Dion Hynes; Director of Agriculture, Amanda Ouellet; with Rick Bastow being the Rewards Officer and Shelley Braun being the Visa card coordinator.

**CARRIED**

Attendance at Conferences Policy 11-06-20

Council was presented with a draft Policy 11-06-20 Attendance at Conferences.

**RC20-240 Moved by Councillor Duvall** that Council approve Birch Hills County Policy 11-06-20, the "Attendance at Conferences Policy" as presented and rescind the Birch Hills County Policy Attendance at Conferences (2011).

**CARRIED**

**BYLAWS**

None.

**NEW BUSINESS**

Councillor Absence

Council was provided with information that related to the absences from May 28, 2020 Regular Council meeting and are requested to authorize the absence of Reeve Gerald Manzulenko, Deputy Reeve Terry Carbone and Councillor Mel Duvall.

**RC20-241 Moved by Deputy Reeve Carbone** that Council approve the absence of Reeve Gerald Manzulenko, Deputy Reeve Terry Carbone and Councillor Mel Duvall from the May 28, 2020 Regular Council meeting due to farming reasons.

**CARRIED**

RC20-242 Rescinded by RC20-514 on December 10, 2020

**INITIALS: Reeve:**

**CAO:** RB

Dion Hynes Director of Public Works entered meeting at 11:05 a.m.

Saddle (Burnt) River Crossing

From December 10, 2020 Regular Council meeting RC20-514 moved by Councillor Poetker that Council provide Administration with approval to rescind RC20-242 to conduct paleontological assessment and viable alternatives, as outlined, in support of the Saddle (Burnt) River Crossing.

Council was provided with information regarding the Saddle (Burnt) River Crossing.

**RC20-242 Moved by Councillor Poetker** that Council approve a budget up to and not exceeding $10,000.00 CAD to conduct the paleontological assessment and viable alternatives, as outlined, in support of the Saddle (Burnt) river crossing.

**CARRIED**

GPS Units AVL Policy 32-01-20

Council was provided with information regarding the Birch Hills County's GPS or vehicle tracking units in the County's fleet vehicles.

**RC20-243 Moved by Councillor Joudrey** that Council direct administration to enact the Automatic Vehicle Location (AVL) Policy 32-02-20.

**CARRIED**

Dion Hynes Director of Public Works exited meeting at 11:30 a.m.

Economic Assessment Report

Council was provided with information regarding the Economic Assessment Report prepared by Peace Region Economic Development Alliance (PREDA) for Birch Hills County in June of 2013.

**RC20-244 Moved by Councillor Wendland** that Council direct Administration to proceed with updating the 2013 Economic Assessment and operationalizing assessment findings as outlined by the accompanying actions.

**CARRIED**

Unsightly Property

Council was requested to review an Unsightly Property appeal and direct Administration as required.

**RC20-245 Moved by Deputy Reeve Carbone** that

RC20-242 Rescinded by RC20-514 on December 10, 2020

Council direct Administration to issue a second notice, providing an additional 14 days to remedy the situation, such that the property owner addresses the fence and willow tree concerns and attends to the lawn, outside items and fence post as vowed in their June 5, 2020 correspondence.

**CARRIED**

Rural Health Care

Council was requested to review Rural Health Care.

**RC20-246 Moved by Councillor Joudrey** that Council direct Administration to prepare a letter for the Minister of Health to be signed by Reeve Manzulenko on Council's behalf.

**CARRIED**

Roads Update

**RC20-247 Moved by Deputy Reeve Carbone** that Council direct Administration to investigate roads discussed and advise LaPrairie and Minister of Transportation of concerns.

**CARRIED**

**FOR INFORMATION**

Council was provided with a copy of the following documents that had been received by Administration:

1. Letter from Alberta Emergency Management Agency re DRP application acknowledgement dated May 27, 2020;
2. Letter from Peace Library System re 2019 Financial Statement dated May 29, 2020;
3. Letter from Forest Resource Improvement Association (FRIAA) re Project Approved dated May 25, 2020;
4. Email from Pandemic Response Planning Team (PRPT) re Masks for Albertans dated June 1, 2020;
5. Bank Reconciliation ending May 31, 2020; and
6. Letter from Concrete Pavements in Alberta re Request for Support dated June 3, 2020.

**RC20-248 Moved by Councillor Duvall** that Council accept the items presented for information.

**CARRIED**

**CORRESPONDENCE**

Council was provided with copies of the following documents:

a. Letters that went out to Neighboring Municipalities regarding RC20-224-227 dated May 29, 2020.

**INITIALS: Reeve:** QM

**CAO:** RB

RC20242 Rescinded by RC20514 on December 10, 2020

**RC20-249 Moved by Deputy Reeve Carbone** that Council accept the correspondence provided for information.

**CARRIED**

**ADJOURNMENT**

Being that there was no further business, Reeve Manzulenko adjourned the meeting at 11:57 a.m.

RC20-242 Rescinded by RC20-514 on December 10, 2020

**GERALD MANZULENKO**
**REEVE**

**RICK BASTOW**
**CAO**

**INITIALS: Reeve:**

**CAO:** RB