



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
JUNE 22, 2017

Present:	Reeve	Marvin Doran
	Deputy Reeve	Gerald Manzulenko
	Councillor	Jack Macauley
	Councillor	Paul Reum
	Councillor	Kathrin Langlois
	Councillor	Terry Carbone
	Councillor	Cheryl Bogdanek
	Chief Administrative Officer	Hermann Minderlein
	Legislative Administrator	Denise Joudrey

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:00 a.m.

Danny Zahara, Brian Ballard, Denise Skoworodko,
Dee Deveau & Alan Georget entered
the meeting at 9:00 am

**ADOPTION OF
THE AGENDA**

RC17-240 Moved by Deputy Reeve Manzulenko that Council
adopt the agenda as presented.

CARRIED

ADOPTION OF THE MINUTES

**Regular Council Meeting
May 25, 2017**

RC17-241 Moved by Councillor Bogdanek that Council
approve the minutes of the May 25, 2017 Regular Council
Meeting as presented.

CARRIED

**Governance Committee
Meeting
May 25, 2017**

RC17-242 Moved by Deputy Reeve Manzulenko that Council
approve the minutes of the May 25, 2017 Governance
Committee Meeting as presented.

CARRIED

DELEGATIONS

**Brian Ballard, Saddle Hills
County, Regional Emergency
Plan Review**

Council was presented with a Regional Emergency Plan
Review by Brian Ballard, Director of Community & Protective
Services.

INITIALS: Reeve: _____

CAO: _____



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Brian Ballard, Denise Skoworodko,
Dee Deveau & Alan Georget exited
the meeting at 9:55 am

RC17-243 Moved by Councillor Bogdanek that Council accept the Regional Emergency Plan Review by Brian Ballard, Director of Community & Protective Services as information.

CARRIED

Recess 9:55 am – 10:05 am

COUNCILLOR REPORTS

Reeve Doran

Reeve Doran reported on the Building the Future Meeting he attended in Grande Prairie on May 26, 2017, the FCM Convention he attended in Ottawa from June 1 – June 5, 2017, and the Seniors Housing Study Meeting on June 20, 2017 in Grande Prairie.

Michelle Heihnrichs and Ryan
Wirsz entered the meeting at
10:40 am

DELEGATIONS Cont'd

**Associated Engineering
G5 Regional Water Study
Background Review**

Council was presented with a G5 Peace Regional Water Study Background Review by Michelle Heinrichs and Ryan Wirsz from Associated Engineering.

Michelle Heihnrichs and Ryan
Wirsz exited the meeting at
11:30 am

RC17-244 Moved by Councillor Carbone that Council accept the G5 Peace Regional Water Study Background Review as information.

CARRIED

COUNCILLOR REPORTS

(Cont'd)

**Deputy Reeve
Manzulenko**

Deputy Reeve Manzulenko reported on a Waste Commission Meeting he attended on June 15, 2017.

Councillor Macauley

No Report

Councillor Reum

Councillor Reum reported on the FCM Convention he attended in Ottawa from June 1-5, 2017 and the Central Peace Regional

INITIALS: Reeve: _____

CAO: _____



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Emergency Management Meeting at the Birch Hills County Office that he attended on June 15, 2017.

Councillor Bogdanek

No Report

Councillor Langlois

Councillor Langlois reported on the Birch Hills County Library Board Meeting she attended on June 5, 2017 in Eaglesham, and on the Peace Valley Conservation, Recreation, and Tourism Association Meeting she attended in Rycroft on June 15, 2017.

Councillor Carbone

Councillor Carbone reported on the online Medical Clinic Meeting he participated in.

RC17-245 Moved by Councillor Langlois that Council accept Councillor Reports for Information.

CARRIED

RC17-246 Moved by Councillor Carbone that Council approve the appointment by the Birch Hills County Library Board of Gale Skogen, Box 6, Eaglesham Ab. T0H 1H0 to complete the Birch Hills county Library Board audit.

CARRIED

RC17-247 Moved by Councillor Langlois that Council approve a onetime increase in funding in the amount of up to \$1,500.00 required to cover unforeseen maintenance costs incurred by the Peace Valley Conservation, Recreation, and Tourism Society, and authorizes this funding to be charged to expense account 2-69-10-00 735 with funding to come from the unspent portion of the allocation of \$5,000.00 funding budgeted for Community Beautification, and direct Administration to advise Council prior to yearend if this unallocated funding is no longer available.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS**

CAO Report

CAO Minderlein provided verbal updates on the written report he had provided to Council.

RC17-248 Moved by Deputy Reeve Manzulenko that Council receive the CAO's written report with verbal updates for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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CAO Action Log

Council reviewed the CAO Action Log that had been provided with updates to May 5, 2017.

RC17-249 Moved by Councillor Bogdanek that Council receive the CAO Action Log for information.

CARRIED

Bylaws

No Bylaws

UNFINISHED BUSINESS

No Unfinished Business

Danny Zahara exited the meeting at 12:07 pm
Lunch Recess
12:07 pm – 12:42 pm

NEW BUSINESS

Sponsorship Policy

Council was presented with Policy 11-02-17, the “Sponsorship Policy”, a policy to provide guidance to staff and the general public on how to process requests to the County to provide monetary sponsorship to events.

RC17-250 Moved by Councillor Bogdanek that Council approve policy 11-02-17, the “Sponsorship Policy” as presented and direct Administration to make it available on the County Website, and place a notice of decision in the Central Peace Signal, and on the County’s Website, Facebook, and Twitter pages.

CARRIED

General Grant Policy

Council was presented with Policy 11-03-17, the “General Grant Policy”, a policy to provide guidance to staff and the general public on how to process requests to the County to provide monetary support to events.

RC17-251 Moved by Deputy Reeve Manzulenko that Council approve policy 11-03-17, the “General Grant Policy” as presented and direct Administration to make it available on the County Website, and place a notice of decision in the Central Peace Signal, and on the County’s Website, Facebook, and Twitter pages.

CARRIED

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Request for Road

Council was presented with a request for the construction of a road on an undeveloped road allowance from Mr. Larry Smith to determine its viability and priority, and to provide direction on how to proceed.

RC17-252 Moved by Deputy Reeve Manzulenko that Council table the Road Request from Mr. Larry Smith to the July 27, 2017 Regular Council Meeting and direct Administration to request Mr. Smith appear on that date as a delegation to provide Council with additional information regarding his request to assist Council in reaching a decision.

CARRIED

Request for Enhancement Grant

Council was provided with a request for \$595.00 in funding under the Community Enhancement Program that was submitted by Mrs. Martine Piebiak on behalf of the residents of Eaglesham.

RC17-253 Moved by Councillor Langlois that Council approve the reimbursement, or the payment of invoices, of an amount not exceeding \$595.00 based on the request submitted by Mrs. Martine Piebiak on behalf of the residents of Eaglesham as a Community Enhancement Grant for the planting and care of brightly colored annual flowers along the main street of the hamlet of Eaglesham, plus at the post office and Eaglesham Parts & Service.

CARRIED

Request for Tax Reduction

Council was presented with a request to authorize a one-time concession to reduce or write off a debt related to taxes held by Birch Hills County for Coastal Resources Limited.

RC17-254 Moved by Deputy Reeve Manzulenko that Council decline the request from Coastal Resources Limited to reduce or eliminate their taxes for their properties in Birch Hills County, and direct Administration to provide the budgetary reasoning behind Council's decision when advising Coastal Resources Limited of Council's decision and to advise them of the option to enter into a tax installment payment plan going forward.

CARRIED

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CAO: _____



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Dion Hynes, Jim Alexy &
Michael Coy entered the meeting
at 1:20 pm

Road Maintenance

Council was presented with information pertaining to the "Road Maintenance" program in Birch Hills County as requested by Council.

RC17-255 Moved by Councillor Langlois that Council accept the presentation regarding Road Maintenance for information as presented and direct staff to keep Council updated on changes in Road Maintenance through their reports to the CAO.

CARRIED

Dion Hynes, Jim Alexy &
Michael Coy exited the meeting
at 1:55 pm

**Central Peace Emergency
Management Partnership
Agreement**

Council was presented with a copy of the current Central Peace Emergency Management Partnership Agreement. It is a five-year agreement, set to expire on October 10, 2017, and being presented to Council at this time to determine if Birch Hills County should sign the renewal agreement, or if there are portions of the agreement that require amendment.

RC17-256 Moved by Councillor Carbone that Council receive the discussion regarding the Central Peace Emergency Management Partnership Agreement renewal for information, and direct Administration to bring this item back to Council at a future meeting once the renewal terms have been announced.

CARRIED

FOR INFORMATION

Council was provided with the following documents:

1. The May 31, 2017 Bank Reconciliation
2. The June 16, 2017 Register Report for cheques issued.

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RC17-257 Moved by Councillor Bogdanek that Council accept the May 31, 2017 Bank Reconciliation and June 16, 2017 Register Report for cheques issued for information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received by the County:

1. Invitation from Rycroft Ag. Society and the Village of Rycroft
2. Invitation from AG for Life
3. Letter of Support re: Peace River Air Ambulance
RC17-258

RC17-258 Moved by Councillor Carbone that Council accepts the correspondence provided for information.

CARRIED

RC17-259 Moved by Councillor Bogdanek that Council direct Administration to bring an RFD for AG for Life to the July 27, 2017 Regular Council Meeting.

CARRIED

IN-CAMERA

RC17-260 Moved by Councillor Bogdanek that Council move in-camera at 2:00 p.m.

CARRIED

RC17-261 Moved by Deputy Reeve Manzulenko that Council reconvene the regular meeting at 2:50 p.m.

CARRIED

ADJOURNMENT

Being that there were no other items for discussion, Reeve Doran adjourned the meeting at 2:50 p.m.

Original Signed
REEVE
MARVIN DORAN

Original Signed
CAO
HERMANN MINDERLEIN

INITIALS: Reeve: _____

CAO: _____