



**MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
JUNE 22, 2021**

**Attending Via “Go to Meeting” virtually**

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<b>Reeve</b>	Gerald Manzulenko	Ward 4
<b>Deputy Reeve</b>	Terry Carbone	Ward 7
<b>Councillor</b>	Deanne Wendland	Ward 2
<b>Councillor</b>	Paul Reum	Ward 3
<b>Councillor</b>	Denise Joudrey	Ward 6

**Present:**

<b>CAO</b>	Rick Bastow	In Council chambers
<b>Recording Secretary</b>	Michael Coy	“

**Absent**

<b>Councillor</b>	Albert Poetker	Ward 1
<b>Councillor</b>	Mel Duvall	Ward 5

**CALL TO ORDER**

Reeve Manzulenko called the meeting to order at 9:00am

**ADOPTION OF AGENDA**

**RC21-282 Moved by Deputy Reeve Carbone** that Council adopt the agenda of the June 22, 2021 Regular Council meeting with addition of items 9.a.ii Councillor Absence and 12.c 2021 Operations.

**CARRIED**

**ADOPTION OF MINUTES**

Regular Council Meeting  
June 08, 2021

**RC21-283 Moved by Councillor Joudrey** that Council approve the minutes of the June 08, 2021 Regular Council meeting with amendments to page 1 to reflect addition of item 12.d 2021 Operations and page 3 addition of LUB-04-21-19 to left hand column.

**CARRIED**

**COUNCILLOR REPORTS**

**Reeve Manzulenko** No Report.

**Deputy Reeve Carbone** No Report.

**Councillor Wendland** Councillor Wendland provided a verbal update to Council on the June 18, 2021 G5 meeting.

**Councillor Reum** No Report.

**INITIALS: Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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**Councillor Joudrey**

Councillor Joudrey provided a verbal update to Council on retirement recognition celebration for Dr Spryte and provided a verbal update to Council on the June 18, 2021 G5 meeting.

Karen Gulick entered meeting at 9:48 am

**RC21-284 Moved by Councillor Reum** that Council accept the Councillors' reports for information.

**CARRIED**

**DELEGATIONS**

Karen Gulick delivered a verbal presentation to Council regarding concerns about damage to her property.

**RC20- 285 Moved by Councillor Reum** that Council accept Karen Gulick's verbal presentation to Council regarding property damage for information.

Karen Gulick exited meeting at 10:25 am

**CARRIED**

**CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

CAO Report

CAO Bastow provided Council with a verbal update to the written report that had been distributed.

Meeting was recessed at 9:15 a.m.

Meeting was resumed at 9:20 a.m. with no public present

DPW Dion Hynes joined meeting at 9:21 am

**RC21-286 Moved by Deputy Reeve Carbone** that Council accepts the CAO's verbal update to accompany the written report provided to Council.

**CARRIED**

CAO Action Log

Council reviewed the CAO Action Log updated to June 16, 2021 provided in the Agenda Package.

DCS Shelley Braun joined meeting at 9:30 am

**RC21-287 Moved by Deputy Reeve Carbone** that Council receives the CAO Action Log for information.

**CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES**

INITIALS: Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_



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Building Renewal - Roof

Council was provided with an update on 2021 Building Renewal - Roof project.

DCS Shelley Braun exited meeting at 10:08 am

**RC21-288 Moved by Councillor Wendland** that Council direct Administration to accept the bid from Standard Roofing and Exteriors Ltd. for \$61,240.00, to be paid for by MSI grant funding.

**CARRIED**

Building Renewal - HVAC

Council was provided with an update on Building Renewal - HVAC.

**RC21-289 Moved by Councillor Joudrey** that Council receives the Building Renewal - HVAC update, to be paid for by MSI funding, for information.

**CARRIED**

Renumeration for Election Officials

Council was provided with an update on Renumeration for Election Officials.

**RC21-290 Moved by Councillor Joudrey** that Council direct Administration to not authorize the payment of mileage to Polling Station personal, and authorize the compensation (including training) provided to Polling Station personnel be set at \$120.00 for those working the advance poll, \$380.00 for those working the regular poll; and the provision of a noon meal on the date of the regular poll.

**CARRIED**

**NEW BUSINESS**

Community Enhancement Grant

Council was provided with a request for \$500.00 in funding under the Community Enhancement Program that was submitted by Ms. Martine Piebiak on behalf of the residents of Eaglesham.

**RC21-291 Moved by Councillor Joudrey** that Council approve funding in the amount of \$500.00 related to the requested submitted by Ms. Martine Piebiak on behalf of the residents of Eaglesham as a Community Enhancement Grant for the planting and care of brightly colored annual flowers along the streets of the hamlet of Eaglesham.

**CARRIED**

**INITIALS: Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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Councillor Absences

Council was provided with information related to the absences from this Meeting, and are requested to authorize the absence of Councillor Poetker and Councillor Duvall due to personal reasons.

DCS Shelley Braun joined meeting at 10:31 am

**RC21-292 Moved by Councillor Wendland** that Council approve the absence of Councillor Poetker from the June 22, 2021 Regular Council meetings due to personal reasons.

**CARRIED**

2021 O&M Budget Variance

Council was provided with information regarding the O&M Income Statement Budget Variance.

DCS Shelley Braun exited meeting at 10:33 am

**RC21-293 Moved by Deputy Reeve Carbone** that Council receives the presentation regarding the 2021 O&M Income Statement Budget Variance for information.

**CARRIED**

Gulick Fence

Council was provided with information regarding 2020 damage to the Gulick Fence.

**RC21-294 Moved by Councillor Wendland** that Council direct Administration to award up to \$720 (estimated at \$520.00 for barbed wire, \$100.00 for posts and \$50.00 for staples) to pay for the cost of materials required to fix damaged sections along the 600m of fence, with repairs to be done by the landowner. Cost of materials to be reimbursed upon receipt of approval, no labor costs to be paid.

**CARRIED**

Smoky River Road Replacement

Council was provided with an overview of the proposed Smoky River Road Replacement Project.

DPW Dion Hynes exited meeting at 11:18 am

**RC21-295 Moved by Deputy Reeve Carbone** that Council direct Administration to proceed with the Federal Gas Tax Fund application of \$250,000.00, and further grant Administration authorization to draw upon reserves, not to exceed \$15,000.00, for legal and other project costs that are not eligible Federal Gas tax Fund expenses.

**FOR INFORMATION**

**INITIALS: Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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Council was provided with a copy of the following documents that had been received by Administration:

- a. Letter from Smoky Lake County re Alberta Provincial Police Service May 31, 2021;
- b. Letter from Village of Milo to Minister of Justice & Solicitor General, Kaycee Madu re Alberta Provincial Police Service Transition Study dated May 25, 2021;
- c. Letter from City of Fort Saskatchewan to Minister of Justice & Solicitor General re Alberta Provincial Police Service dated May 11, 2021;
- d. Letter from Village of Caroline to Minister of Justice & Solicitor General re Alberta Provincial Police Service, Letter of Support dated May 4, 2021;
- e. Letter from Town of Nanton to Minister of Justice & Solicitor General re Alberta Provincial Police Service Letter of Support dated June 9, 2021;
- f. Letter from village of Lougheed to premier Kenney re Alberta Provincial Police Service Letter of Support dated May 22, 2021;
- g. Letter from Red Deer County to Minister of Justice and Solicitor General re Alberta Provincial Police Service, Letter of Support for RCMP dated June 4, 2021;
- h. Disaster Recovery Program Appeal Update;
- i. Letter from TELUS re Canada's transition to Next Generation 9-1-1 Service dated June 8, 2021;
- j. Email from Alberta Environment and Parks re Peace River Flood dated June 8, 2021;
- k. Letter from Deputy Fire Chief – Northern sunrise County re Trek 2021 Sponsorship Letter;
- l. Letter from Town of Claresholm re dated June 7, 2021;
- m. Email received from Government of Alberta re COVID\_Shots\_Plain\_Language\_FAQ (Page 70);
- n. Email received from Government of Alberta re Immunization\_Engagement\_06-09-2021\_Slide\_Deck;
- o. Email received from Government of Alberta re Second\_Dose\_AZ\_Recipients\_Fact sheet.

**INITIALS: Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**RC21-296 Moved by Councillor Reum**  
that Council accept the items provided for information.

**CARRIED**

**CORRESPONDENCE**

Nil

**CLOSED SESSION**

**RC21-297 Moved by Councillor Joudrey** that Council move to closed session to discuss the following items:

- a. Unpaid Oil and Gas Taxes, FOIP Section 24(1);
- b. CAO Annual Review - FOIP Section 24(1)
- c. 2021 Operations - FOIP Section 24(1)

at 11:29am.

**CARRIED**

**RC21-298 Moved by Councillor Wendland**  
that Council move out of closed session at 12:19 pm.

**CARRIED**

Unpaid Oil and Gas Taxes

**RC21-299 Moved by Deputy Reeve Carbone**  
that Council direct Administration to accept the update regarding unpaid oil and gas taxes as information and request Administration provide additional analysis as part of a future Regular Council Meeting.

**CARRIED**

CAO Annual Review

**RC21-300 Moved by Councillor Joudrey**  
that Council defer the CAO Annual Review until the July 27, 2021 Regular Council Meeting.

**CARRIED**

2021 Operations

**RC21-301 Moved by Councillor Reum** that Council direct Administration to update the Birch Hills County Personal Handbook, with a budget \$15,000 sourced from reserves.

**CARRIED**

**ADJOURNMENT**

Being that there was no further business, Reeve Manzulenko adjourned the meeting at 12:24 pm

**INITIALS: Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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Original to be signed  
GERALD MANZULENKO  
REEVE

Original to be signed  
RICK BASTOW  
CAO

INITIALS: Reeve: \_\_\_\_\_  
CAO: \_\_\_\_\_