



**MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
June 25, 2020**

<b>Present:</b>	<b>Reeve</b>	Gerald Manzulenko
	<b>Deputy Reeve</b>	Terry Carbone
	<b>Councillor</b>	Mel Duvall
	<b>Councillor</b>	Albert Poetker
	<b>Councillor</b>	Deanne Wendland
	<b>Councillor</b>	Paul Reum
	<b>Councillor</b>	Denise Joudrey
	<b>CAO</b>	Rick Bastow
	<b>Legislative Officer</b>	Shawna Schwerdt

**Absent:**

**CALL TO ORDER**

**Reeve Manzulenko** called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA**

**RC20-250 Moved by Councillor Joudrey** that Council adopt the agenda of the June 25, 2020 Regular Council meeting as presented.

**CARRIED**

**ADOPTION OF MINUTES**

Regular Council Meeting  
June 11, 2020

**RC20-251 Moved by Councillor Wendland** that Council approve the minutes of the June 11, 2020 Regular Council meeting with the following change to Deputy Reeve Carbone’s Report that reads “Seed Cleaning Plant Eaglesham” to read “Eaglesham Seed Cleaning Plant”.

**CARRIED**

**COUNCILLOR REPORTS**

**Reeve Manzulenko**

No Report.

**Deputy Reeve Carbone**

No Report.

**Councillor Poetker**

No Report.

**Councillor Wendland**

Councillor Wendland provided a verbal update to Council on the written report she provided on the Peace Region Economic and Development AGM meeting she attended in Spirit River on June 19, 2020.

**Councillor Reum**

No Report.

**Councillor Duvall**

No Report.

**INITIALS: Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**Councillor Joudrey**

Councillor Joudrey provided a verbal update to Council on the letter she provided from Town of Spirit River to Grande Spirit Foundation dated June 15, 2020.

**RC20-252 Moved by Councillor Poetker** that Council accept the Councillors' Reports for information.

**CARRIED**

Rose and Sanford Sorgen entered meeting 9:15 a.m.

**DELEGATIONS**

Rose and Sanford Sorgen re Invoice for Fire Services

Rose and Sanford Sorgen delivered a follow up verbal presentation to Council regarding Birch Hill's County Invoice number 11074 sent to the Sorgen's for Fire Services.

**RC20-253 Moved by Councillor Reum** that Council accept Rose and Sanford Sorgen verbal presentation to Council regarding Birch Hill's County Invoice number 11074 sent to the Sorgens for Fire Services for information.

**CARRIED**

Rose and Sanford Sorgen exited meeting 9:30 a.m.

**CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

CAO Bastow provided Council with a verbal update to the written report he provided on events since June 11, 2020.

**RC20-254 Moved by Councillor Duvall** that Council receive the CAO's Rick Bastow written report and verbal updates for information.

**CARRIED**

CAO Action Log

Council reviewed the CAO Action Log updated to June 18, 2020.

**RC20-255 Moved by Deputy Reeve Carbone** that Council receive the CAO Action Log for information.

**CARRIED**

**UNFINISHED BUSINESS**

Appointment to Recreation

INITIALS: Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_



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Board re RC19-404  
Vacant Ward 2

Council was requested to review the advertisement to appoint a member-at-large to sit on the Birch Hills County Recreation Board for the vacant position for Ward 2.

**RC20-256 Moved by Councillor Duvall** that Council direct Administration to stop advertising for a representative for the Birch Hills County Recreation Board from Ward 2 until January 1, 2021.

**CARRIED**

Request for Reduction of  
Invoice For Fire Services

Council was requested to review an item from the Regular Council Meeting of March 26, 2020 where Council passed Resolution R20-134 that read as follows:

“that Council direct Administration to request additional information from parties involved including Mrs. Rose Sorgen regarding her Invoice number 11074 for Fire Services and to bring back this information to future a Council meeting.”

**RC20-257 Moved by Councillor Poetker** that Council authorize Administration to arrange a schedule with Mr. Sorgen for the payment of Invoice Number 011074 which Council has reduced from the original \$2000.00 to \$850.00 to align with the Birch Hills County Bylaw No. 2020-03, the "Birch Hills County Regional Fire Services Bylaw" and Birch Hills County Bylaw No. 2020-02, the "Birch Hills County Fees, Rates and Charges Bylaw, Section P. Fire Services Costs for responses by Fire Services to incidents will be calculated utilizing the Rates Schedule contained in the Northwest Alberta Emergency Resource Agreement." which both Bylaws were passed on April 9, 2020 where the changed invoice would reflect:

- o Personnel Volunteer - \$25.00/ Hr. (5 Volunteers at \$25/hr for 2 hours = \$250)
- o Fire Apparatus: Based on 12 Hour Day without staffing Tender w/ Rated Pump - \$300.00 / Hr to a Maximum of \$3600.00/Day (1 Tender w/Rated Pump \$300/hr for 2 hours = \$600.00)
- o and the schedule is over a period of 24 months with

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no interest added, provided that Mr. Sorgen makes payments as per the schedule, and to process the outstanding debt as per Section 8.4 (b) should Mr. Sorgen fail to arrange for or follow a payment schedule.

**CARRIED**

Meeting was recessed at 10:30 a.m.

Meeting was resumed at 10:40 a.m. with no public present.

Lucy Stevenson Tax and Development Clerk entered meeting at 10:40 a.m.

Insolvent Oil & Gas Companies

Council was provided with tax account balances that have been deemed doubtful to recover by Sylvian & Company with the intention of removing the balances from the County subledger.

**RC20-258 Moved by Councillor Wendland** that Council cancel all the monies owed as set out by the trial balances for the 2017 to 2020 tax years totaling \$405,590.83.

**CARRIED**

Lucy Stevenson Tax and Development Clerk exited meeting at 10:47 a.m.

BHC Reopening Overview

Council was provided with information regarding reopening Birch Hills County Administration and other County buildings during COVID 19.

**RC20-259 Moved by Deputy Reeve Carbone** that Council direct Administration to advertise that effective July 10, 2020 public access to the Birch Hills County Administrative Building will be restored; and Direct Administration to advertise that effective July 10, 2020, the County will resume booking and rentals of County-managed facilities and camp grounds and Rescind RC20-202.

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“that Council direct Administration not to open the Wanham Campground until further notice is provided by Council and to advertise that the campground in Wanham will be closed until further notice due to COVID 19.”; and Direct Administration to advertise that Playground(s) will remain closed. Availability of playground (s) will be revisited after the Government of Alberta has announced Stage 3 of its relaunch strategy.”

CARRIED

**BYLAWS**

None.

**NEW BUSINESS**

Application for Community Enhancement Grant Funds

Council was provided with a request for \$678.75 in funding under the Community Enhancement Program that was submitted by Ms. Martine Piebiak on behalf of the Eaglesham & District Agricultural Society.

**RC20-260 Moved by Councillor Joudrey** that Council approve the funding of \$678.75 requested by Ms. Martine Piebiak on behalf of the residents of Eaglesham as a Community Enhancement Grant for the planting and care of brightly colored annual flowers in oak barrels along the streets of the hamlet of Eaglesham plus at the park entrance.

CARRIED

Dion Hynes Director of Public Works entered meeting at 11:00 a.m.

Wash Bay Pressure Washer

Council was provided with information regarding the replacement of the wash bay pressure washer in the County Administration/Public Works building.

**RC20-261 Moved by Councillor Duvall** that Council provide direction to add \$12,000 for the purchase of a wash bay 943N Hotsy pressure washer to the 2020 capital budget, with funding to be provided from available grants, or Capital reserves if the item does not qualify for grant funding, and to proceed with the purchase of this equipment.

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CAO: \_\_\_\_\_



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Culvert Purchase

Administration provided Council with a request to accept a quote for a culvert purchase.

CARRIED

**RC20-262 Moved by Councillor Poetker** that Council direct Administration to accept the quote from Armtec for \$63,846.65.

Wapiti and Road Conditions

Council was presented with information on the Tangent Haul Road Twp. 792-790 Rge. 240.

CARRIED

**RC20-263 Moved by Councillor Wendland** that Council direct Administration, pending the action plan submitted by Alberta Transportation is deemed acceptable to advise the Minister of Transportation of concerns of road conditions on the Tangent Haul Road TWP 792–790 Rge 240.

Dion Hynes Director of Public Works exited meeting at 11:41 a.m.

CARRIED

**FOR INFORMATION**

Council was provided with a copy of the following documents that had been received by Administration:

1. Letter from Water North Coalition re 2019-2020 Progress Report;
2. Letter from Minister of Municipal Affairs re Gas Tax Fund (GTF) dated June 10 2020;
3. Letter from Shock Trauma Air Rescue Service (STARS) re 2020 Receipt dated June 4, 2020; and
4. Letter from AMISK re Hydroelectric Project letter dated June 9, 2020.

**RC20-264 Moved by Councillor Reum** that Council accept the items presented for information.

CARRIED

**CORRESPONDENCE**

Council was provided with copies of the following documents:

- a. Letters to J. Toews - Peoria Community Enhancement Grant dated May 29, 2020;
- b. Letter to Municipal Affairs Program (MAP) re Review dated June 10, 2020;
- c. Letter to Property Owner re Unightly Property

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CAO: \_\_\_\_\_



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- second notice dated June 12, 2020;
- d. Letter to Minister of Health re Rural Doctors; and
- e. Letter to Minister of Transportation re Highway 740.

**RC20-264 Moved by Joudrey** that Council accept the correspondence provided for information.

**CARRIED**

**ADJOURNMENT**

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 11:50 a.m.

Original to be signed  
**GERALD MANZULENKO**  
**REEVE**

Original to be signed  
**RICK BASTOW**  
**CAO**

**INITIALS: Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_