



Birch Hills County

Meeting Minutes

March 22, 2022 - Regular Council Meeting - 10:00 AM

PRESENT:	Deputy Reeve: Albert Poetker	Ward 1
	Councillor: Deanne Wendland	Ward 2
	Councillor: Paul Reum	Ward 3
	Councillor: Denise Joudrey	Ward 6
	Councillor: Karen Portelance	Ward 7
ABSENT:	Reeve: Gerald Manzulenko	Ward 4
	Councillor: Mel Duvall	Ward 5
STAFF:	CAO	Larry Davidson
	Executive Assistant / Legislative Coordinator	Bailey Smith

1. Call the Meeting to Order

Deputy Reeve Poetker called the meeting to order at 10:00 a.m.

2. Adoption of the Agenda

Resolution No: RC22-117

Moved By: Paul Reum

That Council adopts the amended agenda of the March 22nd Regular Council Meeting to include 9.2.3 Canada Community Building Fund - BF BF79327 and 9.1.4 Councillor Absence.

CARRIED

3. Adoption of the Minutes

3.1 Adoption of Council Minutes

Resolution No: RC22-118 Deanne Wendland

That Council approves the minutes of the Regular Council Meeting of March 8th, 2022.

CARRIED

3.2 Adoption of Committee of the Whole Minutes

Resolution No: RC22-119 Denise Joudrey

That Council approves the Committee of the Whole minutes of March 8th, 2022.

CARRIED

4. Delegations

5. Councillor Reports

5.1 Reeve Manzulenکو's Report

- Absent

5.2 Deputy Reeve Poetker's Report

- Attended Mayor's & Reeve's meeting during RMA in Edmonton on March 14-17, 2022.

5.3 Councillor Wendland's Report

- Attended an NTab Meeting on March 11, 2022.
- Attended RMA in Edmonton on March 14-17.
- Attended the FCSS meeting in Wanham as a Resident on March 17.

5.4 Councillor Reum's Report

- Attended the Central Peace Emergency Management Meeting, Virtually on March 10.

5.5 Councillor Duvall's Report

- Absent

5.6 Councillor Joudrey's Report

- Attended the Central Peace Attraction and Retention Committee on March 9, 2022.
- Attended the Alberta Seniors & Housing Zoom Consultation on March 11, 2022.
- Attended RMA in Edmonton on March 14-17, 2022.
- Attended the Friends of Grande Spirit Foundation Meeting on March 17, 2022.

5.7 Councillor Portelance's Report

- Attended RMA in Edmonton on March 14-17.
- Attended the FCSS meeting in Wanham as a resident on March 17, 2022.

5.8 Council Reports

Resolution No: RC22-120 Karen Portelance

That Council approve the Councillor's verbal reports as presented.

CARRIED

6. Chief Administrative Officer Report

6.1 CAO Report

Resolution No: RC22-121 Deanne Wendland

That Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

CARRIED

Amanda Ouellet, Director of Agriculture enters meeting at 10:52a.m.

7. Business Arising out of the Minutes (Unfinished Business)

8. Bylaws

9. New Business

9.1 a. Council

9.1.1 Bring Your Own Device Policy

Resolution No: RC22-122

Moved By: Denise Joudrey

That Council adopts the Bring Your Own Device Policy and directs Administration to advertise the policy on the County Website.

CARRIED

9.1.2 Organizational Chart

Resolution No: RC22-123

Moved By: Paul Reum

That Council approve the organizational structure as presented.

CARRIED

9.1.3 2022 Peace Energy Show

Resolution No: RC22-124

That Council directs Administration to request a delegation from NeoLithica Ltd. to meet with Council. Defer registration of all of Council and the administrator to attend the Energy Show May 18-19th pending the proposed meeting with NeoLithica Ltd.

CARRIED

9.1.4 RFD - Council Absence- Duvall

Resolution No: RC22-125

Moved By: Karen Portelance

That Council approve the absence of Councillor Duvall from the March 22nd Regular Council meetings and Ag Service Board meeting of March 22nd due to personal reasons.

CARRIED

9.2.b. Administration

9.2.1 Director Of Corporate Services Report

Resolution No: RC22-126

Moved By: Denise Joudrey

That Council accepts the Director of Corporate Services verbal update to accompany the written report provided to Council as information.

CARRIED

9.2.2 RFD - February Bank Reconciliation

Resolution No: RC22-127

Moved By: Deanne Wendland

That Council accept the February 28, 2022 Bank Reconciliation and February 28, 2022 Register of Cheques documentation for information

CARRIED

9.2.3 RFD - Canada Community Building Fund - BF BF79327

Resolution No: RC22-128

Moved By: Paul Reum

That Council approve the removal of BF79327 in the amount of \$10,493 from CCBF and allocate the same from reserves.

CARRIED

9.2.4 RFD - Electric Vehicle Charging Stations

Resolution No: RC22-129

Moved By: Deanne Wendland

That Council approve the approximate expenditure of \$25,000 to upgrade from a level 2 to a level 3 publicly available electric charger and direct administration to include this project in the Admin Building renewal MSI application, which is being carried forward to 2022.

CARRIED

9.2.5 Safety Policy

Resolution No: RC22-130

Moved By: Karen Portelance

That Council approves the Safety Policy 26-01-22 as presented.

CARRIED

Amanda Ouellet, Director of Agriculture exits meeting at 11:27a.m.

9.3c. Emergency Services

9.3.1 Fire Chief Report

Resolution No: RC22-131

Moved By: Paul Reum

That Council accepts the Fire Chief's written report provided to Council as information.

CARRIED

Dion Hynes, Director of Public Works enters Meeting at 11:30a.m.

9.4 d. Public Works

9.4.1 Water Dept. Project Funding Request

Resolution No: RC22-134

Moved By: Deanne Wendland

Council direct administration to proceed with ordering of the listed items estimated at \$35,100.00 and to apply the expenditures for Municipal Sustainability Initiative (MSI) Capital grant funding.

CARRIED

Dion Hynes, Director of Public Works exits meeting at 12:10 Lunch Called at 12:10p.m.

9.4.2 Director of Public Works Report

Resolution No: RC22-132

Moved By: Denise Joudrey

That Council accepts the Director of Public Works Report provided as information.

CARRIED

9.4.3 Bridge File 77831

Resolution No: RC22-133

Moved By: Paul Reum

Council directs administration to start the tendering process for the repair of bridge file 77831 with the closing date of May 1, 2022 and to bring the results back to the following council meeting.

CARRIED

9.5.e. Agriculture

Meeting Called back 12:39p.m.

10. For Information

10.1 Motion to Accept information

Resolution No: RC22-135 Karen Portelance

That Council accept the information as presented.

CARRIED

11. Correspondence

12. Closed Session

Resolution No: RC22-136

Moved By: Deanne Wendland

That Council goes into Closed Session at 12:41 p.m. to discuss the following;

- Legal – FOIP Exemptions 16, 23, 24
- Legal matter - FOIP 18,23,24,27

Bailey Smith left the meeting at 12:42p.m.

12.1 Legal – FOIP Exemptions 16, 23, 24

12.2 Legal matter - FOIP 18,23,24,27

Bailey Smith entered the meeting at 2:58pm.

13. Open Session

Resolution No: RC22-137

Moved By: Denise Joudrey

That Council reconvene to open session @ 2:59 p.m.

CARRIED

13.1 Legal

Resolution No: RC22-138 Denise Joudrey

That Council directs the Bylaw Officer to authorize that Cliff and Coralee Salo to have four (4) licensed & insured vehicles not exceeding a one-ton chassis & one (1) utility trailer to be located at Lots 1 & 2 Block 11 Plan 5926 HW and further that all other vehicles and equipment be removed as per the October 27 amended order.

CARRIED

14. Adjournment

That the meeting be adjourned at 3:02 p.m. Being that there is no further business.

All meeting minutes appear in draft format till certified by the municipality.