



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
MARCH 23, 2021**

Present:	Reeve	Gerald Manzulenko	Ward 4
	Deputy Reeve	Terry Carbone	Ward 7
	Councillor	Albert Poetker	Ward 1
	Councillor	Deanne Wendland	Ward 2
	Councillor	Paul Reum	Ward 3
	Councillor	Denise Joudrey	Ward 6

CAO	Rick Bastow
Legislative Officer	Shawna Schwerdt

Absent	Councillor	Mel Duvall	Ward 5
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CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:04 a.m.

Meeting was recessed at 9:05 a.m.

Meeting was resumed at 9:15 a.m. no public present.

ADOPTION OF AGENDA

RC21-138 Moved by Councillor Reum that Council adopt the agenda of the March 23, 2021 Regular Council meeting with the following additions 10.a.ii M.D, of Spirit River letter to Minister of Agriculture and Forestry, Devin Dreeshen regarding AFSC office location and 10.a.iv upcoming meeting with Minister of Municipal Affairs Ric McIver.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
March 9, 2021

RC21-139 Moved by Councillor Wendland that Council approve the minutes of the March 9, 2021 Regular Council meeting as presented.

CARRIED

COUNCILLOR REPORTS

Reeve Manzulenko

Reeve Manzulenko provided a verbal update on the virtual 2021 Spring RMA he attended at County Council Chambers on March 16 and 17, 2021, the MNP Phase 2 Water virtual meetings he attended from County Council Chambers on March 18 and 19, 2021 and the virtual Council to Council of County of Grande Prairie meeting he attended from County Council Chambers on March 19, 2021.

INITIALS: Reeve: _____

CAO: _____



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MARCH 23, 2021**

Deputy Reeve Carbone

Deputy Reeve Carbone provided a verbal update to Council on the virtual 2021 Spring RMA he attended on March 16 and 17, 2021, Eaglesham Seed Cleaning Plant meeting on March 16, 2021 and the virtual Council to Council of County of Grande Prairie meeting he attended from County Council Chambers on March 19, 2021.

Lucy Stevenson Tax and Development Clerk entered meeting at 9:26 a.m.

Councillor Poetker

Councillor Poetker provided a verbal update to Council on the virtual 2021 Spring RMA he attended at County Council Chambers on March 16 and 17, 2021, the MNP Phase 2 Water virtual meetings he attended from County Council Chambers on March 18 and 19, 2021 and the virtual Council to Council of County of Grande Prairie meeting he attended from County Council Chambers on March 19, 2021.

PUBLIC HEARING

Land Use Amendment
Bylaw 2021-02

Birch Hills County was required to hold a Public Hearing regarding Land Use Amendment Bylaw 2021-02.

RC21-140 Moved by Deputy Reeve Carbone that Council go into Public Hearing related to Bylaw No. 2021-02, to Amend Bylaw 2019-06 to accommodate the use of Recreational Vehicles as temporary structures on site during the construction of the principal building.

CARRIED

RC21-141 Moved by Councillor Joudrey that Council adjourn the Public Hearing related to Bylaw No. 2021-02, to Amend Bylaw 2019-06 to accommodate the use of Recreational Vehicles as temporary structures on site during the construction of the principal building.

CARRIED

Lucy Stevenson Tax and Development Clerk exited meeting at 9:38 a.m.

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
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IN THE COUNCIL CHAMBERS
MARCH 23, 2021

COUNCILLOR REPORTS
CONTINUED

Councillor Wendland

Councillor Wendland provided a verbal update on the virtual 2021 Spring RMA she attended at County Council Chambers on March 16 and 17, 2021 and the virtual Council to Council of County of Grande Prairie meeting she attended from County Council Chambers on March 19, 2021.

Councillor Reum

Councillor Reum provided a verbal update on the virtual 2021 Spring RMA he attended at County Council Chambers on March 16 and 17, 2021 and the virtual Council to Council of County of Grande Prairie meeting he attended from County Council Chambers on March 19, 2021.

Councillor Duvall

Absent. No Report.

Councillor Joudrey

Councillor Joudrey provided a verbal update on the virtual 2021 Spring RMA she attended at County Council Chambers on March 16 and 17, 2021 and the virtual Council to Council of County of Grande Prairie meeting she attended from County Council Chambers on March 19, 2021.

RC21-142 Moved by Councillor Poetker that Council accept the Councillors' reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Bastow provided Council with a verbal update to the written report that had been distributed.

CAO Action Log

Council reviewed the CAO Action Log updated to March 17, 2021 provided in the Agenda Package.

RC21-143 Moved by Councillor Wendland that Council receive the CAO's written report, CAO Action Log and verbal updates for information.

CARRIED

Meeting was recessed at 10:00 a.m.

Meeting was resumed at 10:08 a.m. no public present.

INITIALS: Reeve: _____

CAO: _____



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MARCH 23, 2021**

UNFINISHED BUSINESS

2021 Birch Hills County Budget

Council was provided with an update on the 2021 Birch Hills County Budget.

RC21-144 Moved by Deputy Reeve Carbone that Council accept this RFD regarding the 2021 Birch Hills County Budget as information and request Administration provide additional analysis as part of a future Regular scheduled Council meeting.

CARRIED

Sergeant Mark Hall
McLennan RCMP detachment entered meeting 10:15 a.m.

DELEGATIONS

Sergeant Mark Hall
McLennan RCMP Detachment Commander

Sergeant Mark Hall, McLennan RCMP Detachment Commander presented a verbal update to the written report on statistics that he provided to Council on policing activity.

Pat O,Brian, Martushev, entered meeting 11:00 a.m.

RC21-145 Moved by Councillor Poetker that Council accept Sergeant Mark Hall, McLennan RCMP Detachment policing activity report for information.

CARRIED

Sergeant Mark Hall
McLennan RCMP detachment exited meeting 11:04 a.m.

Pat O'Brian, Martushev

Pat O'Brian, Martushev gave a verbal update on the contracted work for the Province regarding Watino Bridge repair.

RC21-146 Moved by Councillor Reum that Council accept Pat O'Brian, Martushev's verbal update on the contracted work for the Province regarding Watino Bridge repair for information.

CARRIED

Pat O'Brian, Martushev exited meeting 11:21 a.m.

INITIALS: Reeve: _____

CAO: _____



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IN THE COUNCIL CHAMBERS
MARCH 23, 2021

NAEL Health Survey regarding RC21-130

Council was provided with a copy of the response as submitted to Northern Alberta Elected Leaders (NAEL) in reply to their Health Survey.

RC21-147 Moved by Councillor Joudrey that Council receive the NAEL Health Survey submission as information.

CARRIED

Alberta Police Board Survey

Council was provided with the Interim Alberta Police Advisory Board's request to complete a survey regarding the Board's development of governance structure for the permanent operational Board.

RC21-148 Moved by Councillor Poetker that Council direct Administration to submit to the Alberta Police Board survey responses as outlined in the attachment.

CARRIED

Meeting was recessed at 11:45 a.m.

Meeting was resumed at 11:50 a.m. no public present.

Lucy Stevenson Tax and Development Clerk entered meeting at 11:50 a.m.

BYLAWS

LUB Amendment Bylaw 2021-02

Council was provided with Bylaw 2021-02, a Land Use Bylaw (LUB) Amendment to accommodate the use of Recreational Vehicles as temporary structures on site during the construction of the principal building.

RC21-149 Moved by Deputy Reeve Carbone that Council provide second reading to Land Use Bylaw Amendment Bylaw 2021-02, a bylaw to amend Bylaw 2019-06, the use of Recreational Vehicles as temporary structures on site during the construction of the principal building to section 9.1 of the Land Use Bylaw.

CARRIED

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CAO: _____



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
MARCH 23, 2021

RC21-150 Moved by Councillor Wendland that Council provide third and final reading to Land Use Bylaw Amendment Bylaw 2021-02, a bylaw to amend Bylaw 2019-06, the use of Recreational Vehicles as temporary structures on site during the construction of the principal building to section 9.1 of the Land Use Bylaw.

CARRIED

RC21-151 Moved by Councillor Joudrey that Council direct Administration to publicize the Land Use Bylaw Amendment Bylaw 2021-02 on the Birch Hills County Webpage.

CARRIED

Lucy Stevenson Tax and Development Clerk exited meeting at 12:07 p.m.

Meeting was recessed at 12:07 p.m.

Meeting was resumed at 12:50 p.m. no public present.

NEW BUSINESS

Councillor Absences

Council is being provided with information related to the absences from this meeting, and are requested to authorize the absence of Councillor Mel Duvall.

RC21-152 Moved by Councillor Reum that Council approve the absence of Councillor Mel Duvall from the March 23, 2021 Regular Council meeting due to personal reasons.

CARRIED

AFSC Branch Amalgamations

Council was provided with concerns regarding the Agriculture Financial Services Corporation (AFSC) Branch Amalgamations.

RC21-153 Moved by Councillor Poetker that Council direct Administration to issue a letter to Agriculture Financial Services Corporation (AFSC) outlining why closure of the Spirit River branch is detrimental to the Central Peace.

CARRIED

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MARCH 23, 2021**

2021 V.S.I. Requisition

Council was provided with updated information regarding 2021 V.S.I. Requisition.

RC21-154 Moved by Councillor Wendland that Council direct Administration to remit the \$19,500.00 in payment of 2021 V.S.I. requisition.

CARRIED

Briefing Notes for upcoming meeting with Minister of Municipal Affairs

Council was presented with draft Briefing Notes for upcoming meeting with Minister of Municipal Affairs Ric McIver.

RC21-155 Moved by Councillor Joudrey that Council accept the draft Briefing Notes for upcoming meeting with Minister of Municipal Affairs Ric McIver for information and direct Administration to send a copy of the analysis to the Minister.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following documents that had been received by Administration:

- a. Bank Reconciliation for February 28, 2021;
- b. Email regarding the Spring 2021 Municipal Leaders' Caucus;
- c. Spring RMA recommendations voting results from Council for the Spring RMA March 16, 2021;
- d. Letter from Minister Ric McIver regarding Disaster Recovery Plan (DRP);
- e. DRP Fact Sheet regarding Changes Information;
- f. Letter from Athabasca County regarding proposed changes to AER Directive 067 dated March 11, 2021; and
- g. SHC Letter to Minister McIver regarding unpaid Oil and Gas Taxes dated March 9, 2021.

RC21-156 Moved by Councillor Wendland that Council accept the information items provided for information.

CARRIED

CORRESPONDENCE

Council was provided with copies of the following documents:

- a. Cover Letter to MD Spirit River regarding signed ICF dated March 15, 2021; and
- b. Email to Municipal Affairs regarding ICF MD Spirit River dated March 16, 2021.

INITIALS: Reeve: _____

CAO: _____



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IN THE COUNCIL CHAMBERS
MARCH 23, 2021

RC21-157 Moved by Councillor Joudrey that Council accept the correspondence provided for information.

CARRIED

CLOSED SESSION

RC21-158 Moved by Deputy Reeve Carbone that Council move to closed session to discuss the following three items:

1. Unpaid Oil and Gas Taxes under section 24(1) Freedom of Information and Protection of Privacy Act, (FOIP); and
2. 2021-2024 Strategic Plan under section 24(1) Freedom of Information and Protection of Privacy Act, (FOIP), at 2:03 p.m.

CARRIED

RC21-159 Moved by Deputy Reeve Carbone that Council move out of closed session at 3:59 p.m.

CARRIED

RC21-160 Moved by Councillor Poetker that Council extend the March 23, 2021 Regular Council Meeting past 4:00 p.m. as required by 4.6 of the Procedural Bylaw No. 2019-15.

CARRIED

RC21-161 Moved by Deputy Reeve Carbone that Council move back into closed session to discuss the following three items:

1. Unpaid Oil and Gas Taxes under section 24(1) Freedom of Information and Protection of Privacy Act, (FOIP); and
2. 2021-2024 Strategic Plan under section 24(1) Freedom of Information and Protection of Privacy Act, (FOIP), at 3:59 p.m.

CARRIED

RC21-162 Moved by Deputy Reeve Carbone that Council move out of closed session at 4:30 p.m.

CARRIED

Meeting was recessed at 4:30 p.m.

Meeting was resumed at 4:35 p.m. with no public present.

INITIALS: Reeve: _____

CAO: _____



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MARCH 23, 2021

Unpaid Oil and Gas Taxes

RC21-163 Moved by Councillor Joudrey that Council direct Administration to accept this RFD regarding the Unpaid Oil & Gas Taxes as information and request Administration provide additional analysis as part of a future Regular Council Meeting.

CARRIED

2021-2024 Strategic Plan

RC21-164 Moved by Councillor Poetker that Council direct Administration to accept the draft the 2021-2024 Strategic Plan as information and bring an updated draft back to a future regular scheduled Council Meeting.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Manzulenko adjourned the meeting at 4:35 p.m.

Original to be signed
GERALD MANZULENKO
REEVE

Original to be signed
RICK BASTOW
CAO

INITIALS: Reeve: _____

CAO: _____