



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
May 10, 2018**

Present:

| | |
|----------------------------|--------------------|
| Reeve | Gerald Manzulenko |
| Deputy Reeve | Terry Carbone |
| Councillor | Ginette Paradis |
| Councillor | Deanne Wendland |
| Councillor | Paul Reum |
| Councillor | Denise Joudrey |
| | |
| CAO | Hermann Minderlein |
| Legislative Officer | Shawna Schwerdt |

Absent: **Councillor** Cheryl Bogdanek

CALL TO ORDER: **Reeve Manzulenko** called the meeting to order at 9:00 a.m.

Denise van Rootselaar from the Signal and Jerry and Doris Mazurek entered the meeting at 9:00 a.m.

ADOPTION OF AGENDA **RC18-161 Moved by Councillor Wendland** that Council adopt the agenda of the May 10, 2018 Regular Council Meeting as presented.

CARRIED

ADOPTION OF MINUTES
Regular Council Meeting
April 26, 2018

RC18-162 Moved by Deputy Reeve Carbone that Council approve the minutes of the April 26, 2018 Regular Council Meeting as presented.

CARRIED

DELEGATIONS
Jerry Mazurek –re
Eaglesham Airstrip

Jerry and Doris Mazurek presented to Council their concerns surrounding the possible sale of the Eaglesham airstrip and the land leased by Mazurek Farms Ltd from the County that is part of the airstrip property.

Reeve Manzulenko thanked Jerry and Doris Mazurek for their presentation.

Jerry and Doris Mazurek exited the meeting at 9:12 a.m.

INITIALS: **Reeve:** _____
CAO: _____



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RC18-163 Moved by Councillor Joudrey that Council accept Jerry and Doris Mazurek presentation regarding the Eaglesham Airstrip for information.

CARRIED

COUNCILLOR REPORTS

Reeve Manzulenko

No Report.

Deputy Reeve Carbone

Provided a verbal update to Council reminding them that there is no burning allowed in the County right now as there is a fire ban on.

Councillor Paradis

Provided a verbal update to Council that the Spring Scurry on May 5th, in Watino was a success and was well attended.

Councillor Wendland

No Report.

Councillor Reum

No Report.

Councillor Bogdanek

Absent.

Councillor Joudrey

Councillor Joudrey provided a verbal update to the written report she provided to Council regarding the Grande Spirit Foundation Management Committee Meeting she attended in Clairmont on April 27th and the Central Peace Physician Attraction and Retention Committee in Spirit River on May 9th, 2018 where Dr. Phillips had announced that he will be retiring.

RC18-164 Moved by Councillor Paradis that Council accept the Councillor Reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Minderlein provided Council with a verbal update to the written report that had been distributed to Council.

RC18-165 Moved by Deputy Reeve Carbone that Council receive the CAO's written report and updates as information.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to May 8, 2018 provided in the Agenda Package.

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CAO: _____



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RC18-166 Moved by Councillor Wendland that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

None.

UNFINISHED BUSINESS

Funding Request Diane Chiasson re- NAHPI

RC18-167 Moved by Councillor Reum that Council remove from the table the funding request from Diane Chiasson re NAHPI.

CARRIED

Ms. Chiasson provided Council a letter dated May 2nd, 2018 which requested the funding she had referred to during her presentation on April 26th. The request was for a total of \$10,000 (a contribution of \$5,000 in 2018 and again in 2019) that would entitle the County to appointment a County representative to sit as a member of the steering committee.

RC18-168 Moved by Councillor Paradis that Council direct Administration to prepare a letter of support for the Northern Alberta Hemp Processing Initiative (NAHPI) request for funding from PREDA.

CARRIED

RC18-169 Moved by Councillor Paradis that Council approve a one-time donation of \$2,500.00 to NAHPI and direct Administration to send a letter with the cheque advising the group that although Birch Hills County is not prepared to make the full commitment requested for 2018, Council would be willing to look at increasing their commitment in 2019 and becoming a Steering Committee member at that time.

CARRIED

NEW BUSINESS

Application for Community Enhancement Grant Funds

Council was provided with a request for \$490.00 in funding under the Community Enhancement Program that was submitted by Ms. Martine Piebiak on behalf of the Eaglesham and District Agricultural Society.

RC18-170 Moved by Councillor Joudrey that Council approve the funding of \$490.00 requested by Ms.

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Martine Piebiak on behalf of the residents of Eaglesham as a Community Enhancement Grant for the Planting and care of brightly colored annual flowers in oak barrels at various location along the streets of the Hamlet of Eaglesham and at the park entrance.

CARRIED

Request for Endorsement by RMA (trade) re SLWC

Council was provided with information regarding Water and Sewer line warranty available from RMA and SLWC.

RC18-171 Moved by Deputy Reeve Carbone that Council endorse the sewer and water line warranty offered through a partnership between Rural Municipalities of Alberta (RMA) and SLWC (Service Line Warranties of Canada) and direct Administration to advise RMA of Council's decision.

CARRIED

Request from Minister of Seniors and Housing

Council was provided with correspondence from Minister of Seniors and Housing requesting a formal declaration of Seniors Week.

RC18-172 Moved by Councillor Wendland that Council declare June 3rd to 9th Seniors' Week 2018 and authorize Reeve Manzulenko to sign the declaration on behalf of the County.

CARRIED

Linda Duplessis entered the meeting at 9:50 a.m.

Request from Tangent Yaremko Social Club

Council was provided with information regarding the Tangent Yaremko Social Club's request to be added to our insurance policy as an Added Named Insured (ANI). As per Insurance Policy, an ANI cannot obtain coverage without Council approval.

RC18-173 Moved by Deputy Reeve Carbone that Council approve the addition of the Tangent Yaremko Social Club as an Added Named Insured under the Birch Hills County's insurance umbrella.

CARRIED

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Application for Expansion of Confined Feeding Operation

Council was provided with information regarding an application to Natural Resources Conservation Board for the expansion of the confined feeding operation (CFO) located at the north ½ 27-77-1 W6.

RC18-174 Moved by Councillor Reum that Council support application number FA18001 submitted by the Codesa Colony to Natural Resources Conservation Board to expand their confined feeding operation.

CARRIED

Meeting was recessed at 9:55 a.m.

Meeting was resumed at 10:00 a.m.

DELEGATIONS Con't
Linda Duplessis – Peace Library System

Ms. Duplessis presented the annual update from Peace Library System.

Reeve Manzulenko thanked Ms. Duplessis for her presentation.

RC18-175 Moved by Councillor Paradis that Council accept Linda Duplessis – Peace Library System presentation for information.

CARRIED

Linda Duplessis exited the meeting at 10:40 a.m.

Upcoming Council Meetings

Council was presented with a listing of scheduled Council Meetings, Statutory Holidays and other events for the balance of 2018, and was requested to provide Administration with direction as to what, if any, action should be taken to reschedule meetings.

RC18-176 Moved by Deputy Reeve Carbone that Council cancel the Regular Council Meetings and Governance Meetings scheduled for May 24, June 28, July 26, August 23, September 27, November 22 and December 27 and add Governance Meeting to September 13 and November 8; and direct

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Administration to provide notice of these changes in accordance with the requirements of Bylaw 2014-06, the Procedures Bylaw.

CARRIED

Appointment of Assistant Agricultural Fieldman

Council was presented with a request to appoint Assistant Agricultural Fieldman Kathrin Langlois as an inspector under the Alberta Weed Control Act, the Soil Conservation Act and the Pests Control Act for the duration of her employment.

RC18-177 Moved by Councillor Paradis that Council appoint Assistant Agricultural Fieldman Kathrin Langlois as an inspector under the Alberta Weed Control Act, the Soil Conservation Act and the Pests Control Act for the duration of her employment.

CARRIED

Appointment of Weed and Pest Inspectors

Council was presented with a request to appoint Weed and Pest Inspectors for Birch Hills County.

RC18-178 Moved by Councillor Wendland that Council appoint the following Birch Hills County, Agricultural Service Staff: Amanda Ouellet, Kathrin Langlois, Teneille Jarvis, JD Archer, Kennedy Langlois, Sophia Janzen, Mallory Zesko, Moriah Emerson and Danielle Laurin as Weed and Pest Inspectors under the Agricultural Pests Act.

CARRIED

Gravel Purchase

Council was presented with a request to authorize the procurement of 1.5 inch gravel required to complete the repairs to local roads caused by this year's overland flooding.

RC18-179 Moved by Councillor Wendland that Council authorize staff to purchase the additional 2,000 tonne of 1 inch and a half gravel required to complete repairs to local roads caused by overland flooding at a cost of \$11.75/tonne with funding from GL code 2-32-70-38-534 and the funding for the trucking of the gravel from GL code 2-32-70-38-249.

CARRIED

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CAO: _____



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National Health and
Fitness Day

Council was presented with a request to adopt a resolution proclaiming June 2, 2018 as National Health and Fitness Day in Birch Hills County.

RC18-180 Moved by Councillor Paradis that

WHEREAS: the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities; and

WHEREAS: it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system; and

WHEREAS: many local governments in Canada have public facilities to promote the health and fitness of their citizens; and

WHEREAS: the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities; and

WHEREAS: the Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities; and

WHEREAS: Canada's mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities; and

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WHEREAS: Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness; and

WHEREAS: declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

THEREFORE: Reeve and Council for Birch Hills County proclaim June 2, 2018 as National Health & Fitness Day in Birch Hills County.

CARRIED

Asset Management Workshop

Council was provided with information regarding an Asset Management Workshop held June 15th, 2018 in Grande Prairie.

RC18-181 Moved by Councillor Wendland that Council authorize Reeve Manzulenko or alternate to attend the Asset Management Workshop on June 15th, 2018 in Grande Prairie with remuneration.

CARRIED

FOR INFORMATION

None.

CORRESPONDENCE

None.

Meeting was recessed at 11:00 a.m.

Denise van Rootselaar from the Signal exited the meeting at 11:50 a.m.

Shawna exited meeting 11:50 a.m.

INITIALS: Reeve: _____

CAO: _____



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IN-CAMERA

RC18-182 Moved by Councillor Joudrey that Council close the May 10, 2018 Regular Council Meeting to the public for the following Agenda items:

- 12.a Matter Related to Land – Eaglesham Airport; and
 - 12.b Matter Related to Personnel
- as per Section 27, FOIP at 11:45 a.m.

CARRIED

RC18-183 Moved by Councillor Wendland that Council open the May 10, 2018 Regular Council Meeting to the public at 1:00 p.m.

CARRIED

RC18-184 Moved by Deputy Reeve Carbone that Council direct Administration to:

1. Follow the advice that has been provided by Reynolds, Mirth, Richards, and Farmer;
2. Contact both David Suter and Mazurek Farms Ltd. and advise them that Birch Hills County has declined their current proposals and/or offers to purchase all or part of the Eaglesham airstrip property, and advise them that a Request for Proposal (RFP) for the property will be issued and invite them to submit a proposal in response to that request;
3. Issue an RFP for a minimum period of 30 days from the date issued for the Eaglesham airstrip property located at Plan 832 1887 (North Portions SE/SW 27-78-26-W5M) from interested parties, that stresses that:
 - a. The property is being sold on an “as is where is” basis;
 - b. The RFP implies no obligation on the Municipality to accept any proposal, or a portion of a proposal;
 - c. The Municipality reserves the right to cancel or reschedule the RFP at any time;
 - d. Any sale(s) of the property will be subject to:
 - i. The successful purchaser will be responsible to honour the remaining period of any current leases provided that those lease holders are

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CAO: _____



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- agreeable to the transfer of the lease;
 - ii. The successful purchaser will be required to take all actions necessary to continue the operation of the airstrip portion of the property and permit use of the airstrip for that purpose;
 - iii. The successful purchaser will be required to obtain permits to begin the development of those improvements spelled out in their proposal within two (2) years of obtaining title for the property; and
 - iv. Failure by the successful applicant to follow up on any conditions of a sales agreement will result in the sale being declared void, and the sales proceeds (less all of the municipality's costs related to the sale of the property plus 10% of the purchase price) being returned to the purchaser; and
4. Evaluate the responses to the RFP and bring the results back to Council at a future Council Meeting.

CARRIED

RC18-185 Moved by Councillor Wendland that Council authorize an increase from Step 5 to Step 6 of the Birch Hills County 2018 pay grid for the Chief Administrative Officer position to be effective on his employment anniversary date, that being April 11, 2018.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 12:25 p.m.

Original to be Signed by

**GERALD MANZULENKO
REEVE**

Original to be Signed by

**HERMANN MINDERLEIN
CAO**

INITIALS: Reeve: _____
CAO: _____