



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
MAY 23, 2019

Present: Deputy Reeve Terry Carbone
Councillor Albert Poetker
Councillor Deanne Wendland
Councillor Paul Reum
Councillor Mel Duvall
Councillor Denise Joudrey

CAO Hermann Minderlein
Legislative Officer Shawna Schwerdt

Absent: Reeve Gerald Manzulenko

CALL TO ORDER

Deputy Reeve Carbone called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

RC19-170 Moved by Councillor Poetker that Council adopt the agenda of the May 23, 2019 Regular Council Meeting with the following addition:

New Business

- 10.a.iii Councillor Absence;
10.a.iv Declaration of Seniors' Week;

Correspondence

- 12.g. Letter from Minister McIver re Road Permit Changes;

Closed Session

- 13.a related to Legal per FOIP sec 27.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
April 25, 2019

RC19-171 Moved by Councillor Joudrey that Council approve the minutes of the April 25, 2019 Regular Council as presented.

CARRIED

DELEGATIONS

None.

COUNCILLOR REPORTS

Reeve Manzulenko

Absent and No Report.

Deputy Reeve Carbone

Deputy Reeve Carbone provided a verbal updates on the Central Peace Health Centre G5 Medical Clinic Committee Meeting he attended on April 26 in Spirit River, the Birch Hills County Recreation Board meeting on April 29 and the Water North Coalition Meeting he

INITIALS: Deputy Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_



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attended in Wabasca, AB on May 16, 2019.

**Councillor Poetker**

No Report.

**Councillor Wendland**

Councillor Wendland provided a verbal update about an email received from NTAB regarding choices about their dates and places for future meetings.

**Councillor Reum**

No Report.

**Councillor Duvall**

No Report.

**Councillor Joudrey**

Councillor Joudrey provided a verbal update to the written report presented to Council on the Grande Spirit Foundation Meeting she attended on April 26, in Spirit River, the Birch Hills County Library Board Meeting she attended on April 30 in Eaglesham, the Grande Spirit Foundation Meeting she attended on May 6, in Clairmont, the RhPap Rural Workshop she attended on May 7 in Beaverlodge and the Central Peace Professional Attraction and Retention Meeting she attended on May 8, 2019 in Spirit River and the Grande Spirit Foundation Meeting she attended on May 22, 2019 in Grande Prairie.

**RC19-172 Moved by Councillor Duvall** that Council accept the Councillor Reports for information.

**CARRIED**

**CHIEF ADMINISTRATIVE  
OFFICER'S REPORTS**

CAO Report

CAO Minderlein provided Council with a verbal update to the written report that had been distributed.

**RC19-173 Moved by Councillor Reum** that Council receive the CAO's written report and verbal updates for information.

**CARRIED**

CAO Action Log

Council reviewed the CAO Action Log updated to May 17, 2019 provided in the Agenda Package.

**RC19-174 Moved by Councillor Wendland** that Council receive the CAO Action Log for information.

**CARRIED**

**INITIALS: Deputy Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**BYLAWS**

None.

**UNFINISHED BUSINESS**

Unauthorized Work on  
County Infrastructure

Administration returned the matter of Unauthorized Work on County Infrastructure to Council as previously directed.

**RC19-175 Moved by Councillor Poetker** that Council direct Administration to draft an update to Policy 37-01-16 Drainage Works and Culverts to include the changes discussed including costs for unauthorized work and to bring it back to a future Regular Council Meeting for review and possible approval.

**CARRIED**

Meeting was recessed at  
10:45 a.m.

Meeting was resumed at  
10:50 a.m.

**NEW BUSINESS**

2019 Recreation Grants

Council was provided with the recommendations made at the Birch Hills County Recreation Board Meeting on April 29, 2019, as to the distribution of Recreation Operating Assistance Grant funding for 2019.

**RC19-176 Moved by Councillor Reum** that Council approve the disbursement of the 2019 Recreation Grant funding based on the Recreation Board's recommendation to disburse the funds as follows:

Birch Hills Senior Centre	\$5,000
Community of Co-ordinating Organizations	\$31,000
Eaglesham and District Agricultural Society	\$4,000
Eaglesham Lakeside Golf and Country Club	\$30,000
Kakut Lake Resort	\$7,690
Tangent Community Hall Society	\$7,000
Tangent Park Society	\$8,690
Watino Ladies Community Association	\$1,620
<u>West Smoky Recreation Centre</u>	<u>\$30,000</u>
<b>Total</b>	<b>\$125,000</b>

**CARRIED**

**RC19-177 Moved by Councillor Reum** that Council direct Administration to review Policy Number 71-01-19, the Recreation Operating Assistance Grant Policy

**INITIALS: Deputy Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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and develop methodology to include past financial performance of applicants in developing recommendations for funding allocation and bring the updated policy back to Council for review and comment before the end of September, 2019.

**CARRIED**

Peoria re CEG

Council was provided with a request for \$200.00 in funding under the Community Enhancement Program that was submitted by Ms. Janna Toews on behalf of the residents of Peoria.

**RC19-178 Moved by Councillor Wendland** that Council approve the reimbursement, or the payment of invoices, of an amount not exceeding \$200 based on the request submitted by Ms. Jenna Toews on behalf of the residents of Peoria as a Community Enhancement Grant for the planting and care of brightly colored annual flowers by the sign identifying the Hamlet of Peoria.

**CARRIED**

Councillor Absence

Council was provided with information related to an absence from this Meeting, and are requested to authorize the absence of those Members of Council that had provided prior notice that they would be unable to attend the meeting.

**RC19-179 Moved by Councillor Duvall** that Council approve the absence of Reeve Manzulenko from the May 23, 2019 Regular Council Meeting due to being away from the County for personal reasons.

**CARRIED**

Request from Minister of Seniors and Housing

Council was provided with correspondence from Minister of Seniors and Housing requesting a formal declaration of Seniors Week.

**RC19-180 Moved by Councillor Poetker** that Council declare June 2<sup>nd</sup> to 8<sup>th</sup> Seniors' Week 2019 and authorize Reeve Manzulenko to sign the declaration on behalf of the County.

**CARRIED**

Land Use Bylaw

Council was provided with an update on the status of the re-write of the Birch Hills County Land Use Bylaw.

**INITIALS: Deputy Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**RC19-181 Moved by Councillor Duvall** that Council receive the presentation regarding the Land Use Bylaw for information.

**CARRIED**

Request for Additional Funding – BHC Library Board

Council was presented with a request received by Administration from Birch Hills County Library Board for an additional \$500 for the 2019 Grant from Council.

**RC19-182 Moved by Councillor Joudrey** that Council Authorize an increase of \$500 to the Birch Hills County Library Board (from \$16,600 to \$17,100) based on the \$500 increased rental costs for the Tangent Library and direct Administration to:

- a. to include \$500 in additional funding for the Library Board in the 2020 Operating and Maintenance Budget;
- b. advise the Board of Council’s decision; and
- c. to track the 2019 Budget performance and bring a request for an additional draw from the rate stabilization reserve at year end if required.

**CARRIED**

Road Maintenance

Councillor Poetker had requested that a discussion regarding Road Maintenance be added to the Agenda for this meeting.

**RC19-183 Moved by Councillor Poetker** that Council direct the CAO to coordinate a workshop to be held around the third week of June 2019 for members of Council, the CAO, and Public Works managerial staff regarding the policies applicable to, and the goals for, road maintenance based on the availability of, and inputs from, Council and staff.

**CARRIED**

**FOR INFORMATION**

Council was provided with a copy of the Bank Reconciliation dated April 30, 2019.

**RC19-184 Moved by Councillor Wendland** that Council accept the Bank Reconciliation dated April 30, 2019 for information.

**CARRIED**

**CORRESPONDENCE**

Council was provided with copies of the following documents:

**INITIALS: Deputy Reeve:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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- a. Letter to Dimitri Boychuk re Dust Control dated April 30, 2019;
- b. Letter from Grande Spirit Foundation re Golf Tournament Fundraiser dated May 1, 2019;
- c. Letter from Central Peace Health Complex Auxiliary Club re funding request for an ultrasound machine received May 14, 2019;
- d. Letter from 2019 Spring Scurry re Thank You received May 16, 2019;
- e. Email re Roadata Services Ltd. re URGENT-Road Permit Changes dated May 9, 2019;
- f. Letter re Northern Sunrise County - Reclassification of Service Rigs and Replacing of Rural Road Permits;
- g. Letter from Minister McIver re Road Permit Changes dated May 10, 2019.

**RC19-185 Moved by Councillor Duvall** that Council accept the correspondence provided for information.

**CARRIED**

**RC19-186 Moved by Councillor Joudrey** that Council move into closed session at 12:10 p.m. to discuss Legal per Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure, FOIP, S.27.

**CARRIED**

**RC19-187 Moved by Councillor Wendland** that Council move out of closed session at 12:28 p.m.

**CARRIED**

**ADJOURNMENT**

Being that there was no further business, Deputy Reeve Carbone adjourned the meeting at 12:29 p.m.

*Original to be signed*

**TERRY CARBONE  
DEPUTY REEVE**

*Original to be signed*

**HERMANN MINDERLEIN  
CAO**

**INITIALS: Deputy Reeve: \_\_\_\_\_**

**CAO: \_\_\_\_\_**