



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
MAY 25, 2021**

Attending Via “Go to Meeting” virtually “	Deputy Reeve	Terry Carbone	Ward 7
“	Councillor	Albert Poetker	Ward 1
“	Councillor	Deanne Wendland	Ward 2
“	Councillor	Paul Reum	Ward 3
“	Councillor	Mel Duvall	Ward 5
“	Councillor	Denise Joudrey	Ward 6
 Present:	CAO	Rick Bastow	In Council chambers
	Legislative Officer	Shawna Schwerdt	“
 Absent	Reeve	Gerald Manzulenko	Ward 4

CALL TO ORDER

Deputy Reeve Carbone called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

RC21-234 Moved by Councillor Reum that Council adopt the agenda of the May 25, 2021 Regular Council meeting with addition of 9.a.vi Councillor Absence.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
April 27, 2021

RC21-235 Moved by Councillor Duvall that Council approve the minutes of the April 27, 2021 Regular Council meeting as presented.

CARRIED

DELEGATIONS

None.

COUNCILLOR REPORTS

Reeve Manzulenko

No Report. Absent.

Deputy Reeve Carbone

Deputy Reeve Carbone provided a verbal update to Council on the Watino Bridge work by the Province on the Smoky River.

Councillor Poetker
Councillor Wendland

No Report.
Councillor Wendland provided a verbal update to Council on the AGM PREDA upcoming meeting for June 25, 2021.

Councillor Reum

Councillor Reum provided a verbal update to Council on the Central Peace Regional Waste Management Commission meeting he attended virtually on May 19, 2021.

Councillor Duvall

No Report.

INITIALS: Deputy Reeve: _____

CAO: _____



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Councillor Joudrey

Councillor Joudrey provided a verbal update to Council on the following meetings she attended on: April 27, 2021 Birch Hills County Library Board via Zoom; April 29, 2021 Alberta Libraries Trustees Association via Zoom; May 11, 2021 RMA Town Hall via virtual; May 13, 2021 Alberta Libraries Trustees Association via Zoom; May 14, 2021 RMA District 4 via virtual; May 18, 2021 Central Peace Health Center for Ultra Sound Unit in person presentation and May 20, 2021 Friends of Grande Spirit Foundation via Zoom.

Shelley Braun, Director of Corporate Services entered meeting at 9:12 a.m.

RC21-236 Moved by Councillor Wendland that Council accept the Councillors' reports for information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORTS

CAO Report

CAO Bastow provided Council with a verbal update to the written report that had been distributed.

RC21-237 Moved by Councillor Poetker that Council receives the CAO's verbal update to the written report provided to Council.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to May 19, 2021 provided in the Agenda Package.

RC21-238 Moved by Councillor Duvall that Council receives the CAO Action Log for information.

CARRIED

UNFINISHED BUSINESS

Municipal Election Advance Vote for 2021 Municipal Election

Council was provided with information regarding holding an Advance Vote for the 2021 Municipal Election.

RC21-239 Moved by Councillor Joudrey that Council declare an Advance Vote for the 2021 Municipal Election and the Returning Officer will determine the date.

CARRIED

Municipal Election Voting Stations

Council was provided with information regarding voting stations for Wards 1-7 for the Municipal election October 18, 2021.

INITIALS: Deputy Reeve: _____

CAO: _____



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RC21-240 Moved by Councillor Reum that Council receive the information regarding the 2021 Voting Stations and direct the Returning Officer to enter into a rental agreement for October 18, 2021 with any place deemed necessary.

CARRIED

Municipal Election Vote by Special Ballot

Council was provided with information regarding Special Ballots (i.e. mail-in ballot) for the 2021 Municipal Election.

RC21-241 Moved by Councillor Wendland that Council provide approval to vote by Special Ballot according to Local Authority Election Act Section 77 for the 2021 Municipal Election.

CARRIED

Remuneration for Election Officials

Council was provided with a requested to authorize compensation for election officials for the 2021 Municipal Election.

RC21-242 Moved by Councillor Poetker that Council not authorize the payment of mileage to Polling Station personnel, and authorize:

1. the compensation (including training) provided to Polling Station personnel be set at \$120.00 for those working the advance poll, \$380.00 for those working the regular poll; and
2. the provision of a noon meal on the date of the regular poll.

DEFEATED

RC21-243 Moved by Councillor Poetker that Council direct Administration to bring back more information regarding Polling Station personnel compensation (including training) with the hours needed and rates, and research comparable rates/mileage to neighboring municipalities.

Shelley Braun, Director of Corporate Services exited meeting at 9:55 a.m.

INITIALS: Deputy Reeve: _____

CAO: _____



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Regional Water System

Council was provided with an update on Central Peace Regional Water System Collaboration project.

RC21-244 Moved by Councillor Joudrey that Council direct Administration to accept this RFD regarding the Regional Water System Collaboration project for information, and coordinate with G5 partners to collect signatures for the Regional Water System Collaboration Agreement.

CARRIED

BYLAWS

Bylaw Enforcement Officer
Bylaw 2021-06

Council was presented with Birch Hills County Bylaw 2021-06, Bylaw Enforcement Officer Bylaw.

RC21-245 Moved by Councillor Reum that Council provide first reading to Birch Hills County Bylaw 2021-06, Bylaw Enforcement Officer Bylaw.

CARRIED

RC21-246 Moved by Councillor Duvall that Council provide second reading to Birch Hills County Bylaw 2021-06, Bylaw Enforcement Officer Bylaw.

CARRIED

RC21-247 Moved by Councillor Wendland that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2021-06, Bylaw Enforcement Officer Bylaw.

UNANIMOUSLY CARRIED

RC21-248 Moved by Councillor Reum that Council provide third and final reading to Birch Hills County Bylaw 2021-06, Bylaw Enforcement Officer Bylaw.

CARRIED

RC21-249 Moved by Councillor Poetker that Council direct Administration to advertise Bylaw 2021-06, Bylaw Enforcement Officer Bylaw" on Birch Hills County Webpage.

CARRIED

NEW BUSINESS

Application for Community
Enhancement Grant Funds

Council was provided with a request for \$366.66 in funding under the Community Enhancement Program that was submitted by Mrs. Denise Doran on behalf of the residents of Watino.

INITIALS: Deputy Reeve: _____

CAO: _____



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RC21-250 Moved by Councillor Duvall that Council approve funding in the amount of \$366.66 related to the requested submitted by Mrs. Denise Doran on behalf of the residents of Watino as a Community Enhancement Grant for the planting and care of brightly colored annual flowers along the streets of the hamlet of Watino.

CARRIED

Dion Hynes Director of Public Works entered meeting at 10:13 a.m.

Building Renewal

Council was provided with an update concerning condition of Birch Hills County Administration building.

RC21-251 Moved by Councillor Wendland that Council direct Administration to use \$175,500.00 in MSI funding to undertake Building Renewal project, further direct Administration to, as necessary, draft and issue request for proposal(s) for the project.

CARRIED

Meeting was recessed at 10:30 a.m.

Meeting was resumed at 10:40 a.m. with no public present.

Drainage System Network

Council was provided with a request for authorization to enhance the drainage system network.

RC21-252 Moved by Councillor Poetker that Council direct Administration to implement the Drainage System Network enhancement, further direct Administration to, as necessary, draft and issue request for proposal(s) for the project up to a maximum of \$237,667.

CARRIED

Dion Hynes Director of Public Works exited meeting at 10:51 a.m.

Recreation and Parks Month

Council was provided with an update concerning a Recreation and Parks Month Proclamation request.

INITIALS: Deputy Reeve: _____

CAO: _____



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RC21-253 Moved by Councillor Joudrey that Council direct Administration to accept this RFD regarding the Recreation and Parks Month Proclamation as information.

CARRIED

Upcoming Meetings Council

Council was provided with a request to review the upcoming 2021 Calendar as it relates to Council Meetings, Statutory Holidays, and provide Administration with direction as to what, if any action should be taken to reschedule meetings.

RC21-254 Moved by Councillor Joudrey that Council accept the upcoming meetings of Council for information.

CARRIED

Councillor Absences

Council was provided with information related to the absences from this Meeting, and are requested to authorize the absence of Reeve Manzulenko.

RC21-255 Moved by Councillor Duvall that Council approve the absence of Reeve Manzulenko from the May 25, 2021 Regular Council meetings due to personal reasons.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following documents that had been received by Administration:

- a. Government of Alberta re COVID-19 Presentation dated May 12, 2021;
- b. Letter from Municipal Affairs re Birch Hills County 2021 MSI Funding dated May 10, 2021;
- c. Letter from Town of Didsbury to Minister of Justice & Solicitor General, Kaycee Madu re Alberta Provincial Police Service Transition Study dated April 6, 2021;
- d. Letter from Town of Claresholm to Minister of Justice & Solicitor General re Alberta Provincial Police Service dated May 11, 2021;
- e. Letter from County of St. Paul to Minister of Justice & Solicitor General re Alberta Provincial Police Service, Letter of Support dated May 6, 2021;
- f. Letter from Town of Edson to Minister of Justice & Solicitor General re Alberta Provincial Police Service Letter of Support dated May 5, 2021;

INITIALS: Deputy Reeve: _____

CAO: _____



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- g. Letter from Town of Tofield to Minister of Health, Honourable Tyler Shandro re Rural Alberta Vaccine Provision dated May 3, 2021;
- h. Letter from Town of Tofield to Member of Parliament re R Alberta Vaccine Provision dated May 3, 2021;
- i. Letter from VSI Services re first quarter dated May 2, 2021;
- j. Email from Honourable Maryam Monserf, PC MP re UBF dated May 11, 2021;
- k. Letter from Municipality of Crowsnest Pass re Support for Mining on Category 3 & 4 Lands dated May 4, 2021;
- l. Beekeeping Paradis Honey Economusee re Official Open Digital Launching on June 10, 2021;
- m. RMA District Update dated May 2021;
- n. Email from RMA for FCM re Community Connect dated April 14, 2021;
- o. STARS re 2020 Birch Hills County Impact report;
- p. Letter from Town of Peace River re Family Resource Network dated May 10, 2021, FRN information and May FRN Newsletter;
- q. Letter from Town of Magrath to Minister of Justice and Solicitor General re Alberta Provincial Police Service, Letter of Support for RCMP dated April 27, 2021;
- r. Letter from Village of Hill Spring to Minister of Justice and Solicitor General re Alberta Provincial Police Service, Letter of Support for RCMP dated May 10, 2021;
- s. Letter from Municipality of Crowsnest Pass to Minister of Environment and Climate Change, Honourable Jonathon Wilkinson P.C., M.P. re Water Allocation Licenses dated April 19, 2021;
- t. Letter from Town of Raymond to Minister of Justice and Solicitor General re Alberta Provincial Police Service, Letter of Support for RCMP dated May 11, 2021;
- u. Bank Reconciliation for April 30, 2021.

CARRIED

RC21-256 Moved by Councillor Wendland that Council allows Councillor Albert Poetker attend the Beekeeping Paradis Honey Economusee regarding the official Opening Digital Launching on June 10, 2021 with remuneration and expenses.

Councillor Reum exited meeting virtually 11:30 a.m. and returned 11:33 a.m.

RC21-257 Moved by Councillor Duvall that Council accept the information items provided for information.

INITIALS: Deputy Reeve: _____

CAO: _____



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CORRESPONDENCE

Council was provided with copies of the following documents:

- a. Letter to Jana Toews re RC20-223 - Peoria Community Enhancement Grant dated April 28, 2021;
- b. Recreation Survey re RC20-187 was emailed on May 6, 2021 to Applicants requesting feedback by May 31, 2021.

RC21-258 Moved by Councillor Wendland that Council accept the correspondence provided for information.

CARRIED

CLOSED SESSION

RC21-259 Moved by Councillor Duvall that Council move to closed session to discuss the following items: Unpaid Oil and Gas Taxes, FOIP Section 24(1); DRP Appeal FOIP Section 24(1); and 2020 Management Letter FOIP Section 24(1) at 1:06 p.m.

CARRIED

RC21-260 Moved by Councillor Poetker that Council move out of closed session at 1:09 p.m.

CARRIED

Unpaid Oil and Gas Taxes

RC21-261 Moved by Councillor Duvall that Council direct Administration to notify Long Run Exploration that June 15, 2021 will be the deadline for responding to County's proposed Tax Repayment Agreement.

CARRIED

DRP Appeal

RC21-262 Moved by Councillor Wendland that Council direct Administration to submit the 2020 DRP Appeal to Municipal Affairs.

CARRIED

2020 Management Letter

RC21-263 Moved by Councillor Poetker that Council direct Administration to receive the information regarding the 2020 Management Letter as information.

CARRIED

CARRIED

ADJOURNMENT

Being that there was no further business, Deputy Reeve Carbone adjourned the meeting at 1:17 p.m.

INITIALS: Deputy Reeve: _____

CAO: _____



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Original to be signed
TERRY CARBONE
DEPUTY REEVE

Original to be signed
RICK BASTOW
CAO

INITIALS: Deputy Reeve: _____
CAO: _____