



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
NOVEMBER 10, 2016**

Present:

Reeve	Marvin Doran
Councillor	Jack Macauley
Councillor	Paul Reum
Councillor	Cheryl Bogdanek
Councillor	Kathrin Langlois
Councillor	Terry Carbone

Director of Corporate Services	Shelley Braun
Legislative Administrator	Rochelle Kolosky

Absent:

Deputy Reeve	Gerald Manzulenko
Chief Administrative Officer	Hermann Minderlein

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:00 a.m.

AGENDA **RC16-424 Moved by Councillor Carbone** that Council adopt the agenda as amended:
Additions: In-Camera 12. a) Legal
b) Land

CARRIED

MINUTES

**Regular Council Meeting
October 27th, 2016**

RC16-425 Moved by Councillor Bogdanek that Council approve the minutes of the October 27th, 2016 Regular Council Meeting as presented.

CARRIED

**Governance Committee
Meeting
October 27th, 2016**

RC16-426 Moved by Councillor Langlois that Council approve the minutes of the October 27th, 2016 Governance Committee Meeting as presented.

CARRIED

Arnold Viersen entered the meeting at 9:21 a.m.

DELEGATIONS

**Member of Parliament
Peace River-Westlock
Arnold Viersen**

Mr. Viersen discussed with Council his main concerns coming from the Federal Government, which is on par with the issue of

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DCS: _____



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his constituents. He went on to discuss which issues he plans on spearheading, and how he plans on doing this.

Mark MacDougald entered the meeting at 9:47 a.m.
Arnold Viersen left the meeting at 10:07 a.m.

**Mark MacDougald
McLennan RCMP**

Sgt. MacDougald is attending Council to present the RCMP semi-annual statistics for Birch Hills County, January to September 2016.

Mark MacDougald left the meeting at 10:41 a.m.
Recess called at 10:41 a.m.
Meeting reconvened at 10:53 a.m.

COUNCILLOR REPORTS

Reeve Doran

Reeve Doran attended a tour of senior housing in Grimshaw and Peace River. On November 3rd he attended a G5 meeting at Saddle Hills County. November 4th Reeve Doran was back in Grimshaw for PREDA.

**Deputy Reeve
Manzulenko**

Deputy Reeve Manzulenko reported on the Regional ASB conference held in Dixonville on November 9th.

Councillor Macauley

No report.

Councillor Reum

No report.

Councillor Bogdanek

Councillor Bogdanek was in Spirit River on November 9th to attend a CPARC meeting.

Councillor Langlois

No report.

Councillor Carbone

Councillor Carbone added inserts on the ASB Regional Conference. He also reported on a Health Center meeting that he attended in Spirit River.

RC16-427 Moved by Councillor Bogdanek that Council accept Councillor Reports for Information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORT**

CAO Minderlein provided a written report for Council.

INITIALS: Reeve: _____

DCS: _____



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CAO Report

RC16-428 Moved by Councillor Langlois that Council receive the CAO's written report for information.

CARRIED

CAO Action Log

Council requested that Administration seek direction from Council on the CPS property, and re-open deliberations on the Burnt River Crossing, as well as to contact Theresa Nuthall to inquire of her son (Emerik)s' written report.

RC16-429 Moved by Councillor Bogdanek that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

**Establish and Agricultural Service Board
Bylaw #2016-13**

Council reviewed the Establishment of an Agricultural Service Board Bylaw #2016-13 at the October 27th Governance Committee meeting.

RC16-430 Moved by Councillor Carbone that Council provide first reading to the Establishment of an Agricultural Service Board Bylaw #2016-13.

CARRIED

RC16-431 Moved by Councillor Langlois that Council provide second reading to the Establishment of an Agricultural Service Board Bylaw #2016-13.

CARRIED

RC16-432 Moved by Councillor Bogdanek that Council provide unanimous approval to a resolution to present the Establishment of an Agricultural Service Board Bylaw #2016-13 at this meeting.

CARRIED UNANIMOUSLY

RC16-433 Moved by Councillor Macauley that Council provide the third and final reading to the Establishment of an Agricultural Service Board Bylaw #2016-13.

CARRIED

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**Establish a Recreation
Board Bylaw #2016-10**

Council has reviewed the Establishment of a Recreation Board Bylaw #2016-10 at the October 27th Governance Committee meeting.

RC16-434 Moved by Councillor Carbone that Council provide first reading to the Establishment of a Recreation Board Bylaw #2016-10.

CARRIED

RC16-435 Moved by Councillor Langlois that Council provide second reading to the Establishment of a Recreation Board Bylaw #2016-10.

CARRIED

RC16-436 Moved by Councillor Carbone that Council provide unanimous approval to a resolution to present the Establishment of a Recreation Board Bylaw #2016-10 at this meeting.

CARRIED UNANIMOUSLY

RC16-437 Moved by Councillor Bogdanek that Council provide the third and final reading to the Establishment of a Recreation Board Bylaw #2016-10.

CARRIED

**Establish a Municipal Library
Board Bylaw #2016-11**

Council has reviewed the Establishment of a Municipal Library Board Bylaw #2016-11 at the October 27th Governance Committee meeting.

RC16-438 Moved by Councillor Bogdanek that Council provide first reading to the Establishment of a Municipal Library Board Bylaw #2016-11.

CARRIED

RC16-439 Moved by Councillor Langlois that Council provide second reading to the Establishment of a Municipal Library Board Bylaw #2016-11.

CARRIED

RC16-440 Moved by Councillor Carbone that Council provide unanimous approval to a resolution to present the

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Establishment of a Municipal Library Board Bylaw #2016-11 at this meeting.

CARRIED UNANIMOUSLY

RC16-441 Moved by Councillor Bogdanek that Council provide the third and final reading to the Establishment of a Municipal Library Board Bylaw #2016-11.

CARRIED

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

**Agricultural Service Board
Policy 63/02/16**

Council has reviewed the ASB Policy 63/02/16 at the October 27th Governance Committee meeting.

RC16-442 Moved by Councillor Langlois that Council accept the Agricultural Service Board Policy 63/02/16 as presented and that the policy be approved and made effective immediately.

CARRIED

Councillor Macauley excused himself in the chance of pecuniary interest at 11:50 a.m.

**Contract Trucking Policy
32/01/16**

Council reviewed the Contract Trucking Policy 32/01/16 at the October 27th Governance Committee meeting. Staff has made the requested changes.

RC16-443 Moved by Councillor Carbone that Council accept the Contract Trucking Policy 32/01/16 as presented and that the policy be approved and made effective immediately.

CARRIED

Councillor Macauley returned at 11:51 a.m.

RC16-444 Moved by Councillor Bogdanek that Councillor Carbone chair the next portion of the meeting.

UNANIMOUSLY CARRIED

Reeve Doran excused himself declaring pecuniary interest at 11:52 a.m.

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PREDA Board of Directors

Council is being requested to formalize the preliminary confirmation provided to PREDA for Reeve Doran to stay on as a member of the Peace Region Economic Development Alliance (PREDA) Board of Directors.

RC16-445 Moved by Councillor Bogdanek that Council instruct Administration to provide an email to Mary Joan Aylward from Peace Region Economic Development Alliance informing them of Council's confirmation for Reeve Doran to resume on their Board of Directors.

CARRIED

Reeve Doran returned at 11:53 a.m.

RC16-446 Moved by Councillor Langlois that Reeve Doran resume the chair.

UNANIMOUSLY CARRIED

Appoint 2016 Auditor

Council is being requested to appoint Sylvain & Company of Falher as auditors for Birch Hills County for 2016.

RC16-447 Moved by Councillor Carbone that Council appoint Sylvain & Company PO Box 5 Central Avenue NE Falher, AB T0H 1M0 to complete the December 31st, 2016 audit scheduled for completion in March of 2017.

CARRIED

Early Payroll Cutoff

Council is being advised that the December 2016 payroll will be cutoff early, on December 10th, 2016.

RC16-448 Moved by Councillor Langlois that Council receive the presentation regarding the December 10th, 2016 early payroll cutoff reminder for information.

CARRIED

2017 Interim Operating Budgets

Council is being requested to schedule an additional budget workshop.

RC16-449 Moved by Councillor Carbone that Council receive the presentation regarding the 2017 Interim Operating and Maintenance and Capital Budgets for information

CARRIED

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RC16-450 Moved by Councillor Carbone that Council direct Administration to continue revising the 2017 Interim Operating and Maintenance and Capital Budgets based on Council’s observations and any updated information; and to review these documents with Council during a budget workshop that will be conducted on November 24th, 2016 and on subsequent dates if determined necessary to have interim budgets prepared for adoption at the December 8th, 2016 Regular Council Meeting.

CARRIED

Councillor Langlois left the meeting at 12:04 p.m.

2017 Salary and Pay Increases

Council is being requested to provide Administration with direction regarding 2017 salary and pay increases.

RC16-451 Moved by Councillor Macauley that Council freeze employee salaries and wages at current levels until such time as a final 2017 Operating and Maintenance Budget is adopted, at which time final direction regarding these increases, including possible retroactivity, will be made.

CARRIED

Wild Boar Program

Council is being requested to authorize Reeve Doran and CAO Minderlein to sign an agreement for the implementation of wild boar containment standards under the Agricultural Pests Act on behalf of Birch Hills County with Agriculture and Forestry (AF).

RC16-452 Moved by Councillor Bogdanek that Council table the agreement with Agriculture and Forestry (AF) for the implementation of wild boar containment standards under the Agricultural Pests Act until the November 24th, 2016 Regular Council meeting to have the Director of Agriculture, Amanda Ouellet, collect more information.

CARRIED

FOR INFORMATION

Council was provided with the following documents:

- a) Website Visitor Statistics October 1st to October 31st
- b) AAMDC 2016 Fall Convention Agenda
- c) AAMDC Fall 2016 Resolutions
- d) Jubilee Insurance - Personal & Rental Vehicle Bulletin

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e) Jubilee Insurance - Driver Policies Bulletin

RC16-453 Moved by Councillor Carbone that Council accept the documents provided for information.

CARRIED

CORRESPONDENCE

Council was provided with the following documents:

- a) Letter from Spirit River Regional Academy received October 25th, 2016 requesting support for Fundraiser
- b) Letter from Minister of Municipal Affairs Danielle Larivee received October 25th, 2016 re MSI Operating Grant
- c) Letter from Grande Spirit Foundation received November 3rd, 2016 re Plans for Future Seniors Housing
- d) TransCanada Information Package
- e) M.D of Peace, Grand Opening

RC16-454 Moved by Councillor Bogdanek that Council accept the correspondence letter from Spirit River Regional Academy provided for information.

CARRIED

RC16-455 Moved by Councillor Carbone that Council send a letter to the Minister of Municipal Affairs, Danielle Larivee, thanking the Province for the continued MSI grant funding.

CARRIED

RC16-456 Moved by Councillor Bogdanek that Council accept the correspondence letter from the Grande Spirit Foundation provided for information.

CARRIED

RC16-457 Moved by Councillor Carbone that Council accept the TransCanada Information Package provided for information.

CARRIED

RC16-458 Moved by Councillor Bogdanek that Council approve the attendance as well as payment of mileage and honoraria, of Reeve Doran to attend the MD of Peace #135 Grande Opening in Berwyn on December 1st, 2016.

CARRIED

IN-CAMERA

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DCS: _____



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RC16-459 Moved by Councillor Bogdanek that Council move in-camera at 12:35 p.m.

CARRIED

RC16- 460 Moved by Councillor Bogdanek that Council reconvene the regular meeting at 1:23 p.m.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Doran adjourned the meeting at 1:30 p.m.

Original Signed

**REEVE
MARVIN DORAN**

Original Signed

**DCS
SHELLEY BRAUN**

INITIALS: Reeve: _____

DCS: _____