MINUTES
BIRCH HILLS COUNTY
REGULAR COUNCIL MEETING
THURSDAY, NOVEMBER 12, 2015

The Regular Meeting for Birch Hills County Council was called to order by Reeve Marvin Doran, at 9:07 a.m., on Thursday, November 12, 2015, in the Council Chambers of the Birch Hills County Administration Building.

PRESENT	MARVIN DORAN	REEVE
	GERALD MANZULENKO	DEPUTY-REEVE
	TERRY CARBONE	COUNCILLOR
	CHERYL BOGDANEK	COUNCILLOR
	JACK MACAULEY	COUNCILLOR
	KATHRIN LANGLOIS	COUNCILLOR
ABSENT	PAUL REUM	COUNCILLOR
STAFF	HAROLD NORTHCOTT	CHIEF ADMINISTRATIVE OFFICER
	SHELLEY BRAUN	DIRECTOR OF CORPORATE SERVICES
	ROCHELLE KOLOSKY	LEGISLATIVE ADMINISTRATOR/ EXECUTIVE ASSISTANT
MEDIA	DANNY ZAHARA	CENTRAL PEACE SIGNAL

AGENDA

RC15-418 Moved by Councillor Bogdanek

That Council adopt the Agenda as presented with the following amendments:
Additions:
7. G) ASB Peace Region Conference
   H) Grande Spirit Foundation
   I) V.S.I. Services
8. I) Eaglesham Youth Group
   J) Part 9 Company
   K) November 26 Council Meeting
9. M) CROSS
   N) Energy Now - Shell CEO
12. B) Legal

CARRIED.

MINUTES

RC15-419 **Moved by Deputy Reeve Manzulenko**

That Council accept the Regular and Organizational Council Meeting Minutes from October 22, 2015 and that they be adopted as amended.

Remove the word "the"

CARRIED.

RC15-420 **Moved by Councillor Langlois**

That Council accept the Special Council Meeting Minutes from October 29, 2015 and that they be adopted as amended.

Spelling errors

CARRIED.

DELEGATIONS None at this time.

UNFINISHED BUSINESS

STRATEGIC PLAN REVIEW Discussions that took place from reviewing the Strategic Plan are:

- Meeting with Oil Companies to get a better perspective on future budget. (linear income)
- Paying more attention to tracking where the treated water goes.
- Be more involved/ engaged with the public

ECONOMIC DEVELOPMENT PLAN RECOMENDATIONS

REVIEW

Discussion that took place from reviewing the Economic Development Plan Recommendations are:
- Community Engagement
- Tourism
- Economic Development

Thank you and good job to all the staff for the hard work to accomplish the many items that have been completed.

RC15-421 **Moved by Deputy Reeve Manzulenko**

That Council accepts The Strategic Plan review and Economic Development Plan recommendations review, for information.

CARRIED.

2015/ 2016 BOARD AND COMMITTEE APPOINTMENTS

RC15-422 **Moved by Councillor Carbone**

That effective October 1, 2015 Council set a 3 year term to members at large on both the "*Municipal Planning Commission*" as well as the "*Development Appeal Board*"

CARRIED.

RC15-423 **Moved by Councillor Carbone**

That Council accepts the 2015/ 2016 Board and Committee appointments.

CARRIED.

BEAUTIFICATION CAP

RC15-424 **Moved by Councillor Langlois**

That Council set January 1, 2016 as the date for capping Beatification Grants at a maximum of $8000.00.

CARRIED.

RC15-425 **Moved by Deputy Reeve Manzulenko**

That Council bring the Beautification program to the December 17th, 2015 Governance Committee meeting to discuss how the program is expected to run.

CARRIED.

10:21 a.m. to 10:35 a.m. Break

BYLAWS None at this time.

COUNCILLOR REPORTS

G5 Reeve Doran reported on the G5 meeting that Birch Hills County hosted on November 4th 2015. Debbie Normington of the Grande Spirit Foundation presented a history of the Foundation as well as the new project in Clairmont. The G5 discussed with Debbie the needs of our area and briefly touched upon considering housing in Spirit River for the G5.

CAO Harold Northcott briefed the group that the Municipal District of Fairview requested a joint meeting with the Minister of transportation to include Saddle Hills County, Birch Hills County, Municipal District of Spirit River and Clear hills County at the AAMDC conference in Edmonton.

TRANSCANADA ABANDONMENT

CENTRAL PEACE WASTE MANAGEMENT

COMMISSION

Deputy Reeve Manzulenko reported on this meeting. The Commission is updating their Policies and Procedures. The Provincial Government is inquiring into how the members are appointed. Lastly, they will provide information on future waste management practices.

HEALTH CLINIC OPEN HOUSE

Councillor Langlois reported on the Open House that Birch Hills County hosted. It was a good presentation and carried a positive consensus.

HEALTH CLINIC

Reeve Doran reported on the Health clinic meeting that he attended on November 9th 2015. Chris Murray of Saddle Hills County has been helping with IT items, such as internet service and set up a Facebook page. There was discussion that in 2016 it may be required to hire someone to supervise the actual construction of the facility.

PREDA

Reeve Doran reported on the PREDA meeting that he attended on November 6th 2015. There was 2 ladies from Alberta Health Services that looked at statistics to make a profile of what needs are in the Central Peace. PREDA also heard from Lorne Cunner, of the Edmonton Sun, he spoke on how the best Governments don't spend more than 20% Gross Domestic Pproduct; Alberta is at 41%. Provincial Government should not be the forefront of Community events, but they do need to be a part of the background.

ASB PEACE REGION CONFERENCE

Councillor Bogdanek reported on the Conference in Guy on November 5th, 2015. Important programs that Municipalities need to look at are: Bee pollinators, shelter belts, new invasive weeds and the prohibition of genetically modified alfalfa.

GRANDE SPIRIT

FOUNDATION

Councillor Bogdanek also reported on the GSF meeting she attended October 29th 2015. All the facilities had their insurance inspections and passed. As well, the budget is in good standing, there have been no expenditures in excess of the budget.

V.S.I. SERVICES

Councillor Macauley reported on the V.S.I. Services annual general meeting, where he filled in for Deputy Reeve Manzulenko on November 6th 2015. There has been a rise in "Unusual Claims" this year. Birch Hills County will see a 2.2% increase in cost to allow for cost of living increase.

RC15-426 **Moved by Councillor Bogdanek**

That Council accepts Councillor Reports for information.

CARRIED.

NEW BUSINESS

MCLENNAN RCMP REPORT

RC15-427 **Moved by Councillor Carbone**

That Council accepts McLennan RCMP Report for information.

CARRIED.

NOVEMBER 26TH COUNCIL MEETING

RC15-428 **Moved by Councillor Bogdanek**

That Council cancel the November 26th, 2015 Council and Governance Committee meeting.

CARRIED.

RC15-429 Moved by Councillor Bogdanek

That Council call a Special meeting for November 24th, 2015 for the purpose of the Regular Council Meeting.

CARRIED.

RC15-430 Moved by Councillor Bogdanek

That Council send two (2) representatives to the Peace Wapiti School Board meeting on November 26th, 2015.

CARRIED.

FIRE CHIEF
JOB DESCRIPTION
REVIEW

RC15-431 Moved by Deputy Reeve Manzulenko

That Council accepts Fire Chief Job Description Review for Information.

CARRIED.

COMMUNICATION
TOWER LOT 9
BLOCK 1 PLAN
5142HW

RC15-432 Moved by Councillor Carbone

WHEREAS IWantWireless proposes to erect a wireless telecommunication tower on certain lands more particularly described as, Lot 9 Block 1 Plan 5142HW;

AND WHEREAS proponents of telecommunication towers are regulated by Industry Canada on behalf of the Government of Canada and as part of their approval, Industry Canada requires proponents to consult with land use authorities as provided for in CPC-2-0-03;

AND WHEREAS IWantWireless has consulted with Birch Hills County and the Birch Hills County Development Authority have no objections to the proposed telecommunication tower;

AND WHEREAS IWantWireless has consulted with the public by notifying all property owners and occupants within three (3) times the tower height and has provided thirty (30) days for written public comment;

AND WHEREAS there is no significant land use issues identified by the consultant,

NOW THEREFORE BE IT RESOLVED THAT:

1. The Development Officer be instructed to advise IWantWireless that

   A. IWantWireless has satisfactorily completed its consultation with Birch Hills County.
   B. Birch Hills County is satisfied with IWantWireless' public consultation process and does not require further consultation with the public; and
   C. Birch Hills County concurs with IWantWireless' proposal to construct a wireless telecommunication facility comprising of a 150 feet telecommunication tower.

CARRIED.

COMMUNICATION
TOWER LOT 3
PLAN
9523066

RC15-433 Moved by Councillor Carbone

WHEREAS IWantWireless proposes to erect a wireless telecommunication tower on certain lands more particularly described as, Lot 3 Plan 9523066;

AND WHEREAS proponents of telecommunication towers are regulated by Industry Canada on behalf of the Government of Canada and as part of their approval, Industry Canada requires proponents to consult with land use authorities as provided for in CPC-2-0-03;

AND WHEREAS IWantWireless has consulted with Birch Hills County and the Birch Hills County Development Authority have no objections to the proposed telecommunication tower;

AND WHEREAS IWantWireless has consulted with the public by notifying all property owners and occupants within three (3) times the tower height and has provided thirty (30) days for written public comment;

AND WHEREAS there is no significant land use issues identified by the consultant,

NOW THEREFORE BE IT RESOLVED THAT:

1. The Development Officer be instructed to advise IWantWireless that

   A. IWantWireless has satisfactorily completed its consultation with Birch Hills County.
   B. Birch Hills County is satisfied with IWantWireless' public consultation process and does not require further consultation with the public; and
   C. Birch Hills County concurs with IWantWireless' proposal to construct a wireless telecommunication facility comprising of a 150 feet telecommunication tower.

CARRIED.

12:18 p.m. to 12:51 p.m. Lunch

EAGLESHAM PLAYSCHOOL/ TINY TOTS

RC15-434 Moved by Deputy Reeve Manzulenko

That Council budget $6200.00 in 2015 to go towards the Tiny Tots Playschool operating costs and that the funds come from the 2016 FCSS budget.

CARRIED.

ATB NOTICE DEMAND ACCOUNT

RC15-435 Moved by Councillor Carbone

That Council instruct administration to open a Notice Demand Account to realize the .5% interest rate earned increase.

CARRIED.

PERSONNEL HANDBOOK

RC15-436 Moved by Deputy Reeve Manzulenko

That Council accepts the Personnel Handbook as presented.

CARRIED.

COST OF LIVING ADJUSTMENT

RC15-437 Moved by Councillor Carbone

That Council tables Cost of Living Allowance Increase to the November 24th, 2015 Regular Council meeting.

CARRIED.

EAGLESHAM YOUTH GROUP

RC15-438 Moved by Councillor Carbone

That Council instruct administration to send the FCSS funding guidelines to the Eaglesham Youth Group, along with Councils concerns and requests.

CARRIED.

1:38 p.m. Reeve Doran left the meeting. Deputy Reeve Manzulenko took the Chair.

PART 9 COMPANY

RC15-439 Moved by Councillor Macauley

That Council Appoint Reeve Doran as Birch Hills County director for the board of the Part 9 Company, with Councillor Carbone as an alternate.

CARRIED.

RC15-440 Moved by Councillor Bogdanek

That Council approve Saddle Hills County as the registered office for the Part 9 Company.

CARRIED.

FOR INFORMATION

(A) New Harvest – Email Accounts
(B) Alberta Municipal Affairs

(C) Post-Election Information
(D) GP Victim Services – Thank You
(E) I) Alberta 2015 Budget
II) AAMDC – Provincial Budget
(F) Energy Now – Winners and Losers in Alberta Budget
(G) FCSS – Release of Funding
(H) AAMDC – Congratulates Ministers
(I) FCM – Federal Cabinet
(J) AAMDC President Update
(K) How and/ or should a Council Change?
(L) Northern Alberta Water and Wastewater Stakeholders Group Minutes
(M) CROSS
(N) Energy Now – Shell CEO

RC15-441 **Moved by Councillor Bogdanek**

That Council instruct administration to send a "Thank You" letter to Municipal Affairs in regards to the Grant received for the Bulk Water Fill Upgrade.

CARRIED.

RC15-442 **Moved by Councillor Carbone**

That Council send Councillor Langlois to the CROSS meeting in Tangent on November 19th, 2015.

CARRIED.

RC15-443 **Moved by Councillor Bogdanek**

That Council accepts information for information.

CARRIED.

CORRESPONDENCE

(A) Municipal District of Spirit River #133 - FCSS

RC15-444 **Moved by Councillor Langlois**

That Council accepts correspondence for information.

CARRIED.

IN-CAMERA

(A) Personnel
(B) Legal

RC15-445 Moved by Councillor Bogdanek

That Council move in camera at 2:10 p.m.

CARRIED

RC15-446 Moved by Councillor Bogdanek

That Council reconvenes the regular meeting at 2:50 p.m.

CARRIED.

RC15-447 Moved by Councillor Bogdanek

That the Chief Administrative Officer be moved to step 6 on the pay grid retroactive to July 2, 2015.

CARRIED.

BUDGET

2016 OPERATING BUDGET DRAFT 3

Discussion: - Ask Terry Pattison of the Eaglesham School to speak about the "Outdoor Pursuits" Program at the November 24th 2015 Council meeting.
- Safety; too many components that managers cannot possibly know it all, or service all areas.
- 2.5% COLA is factored into 2016 Interim Operating.
- MDP is optional for the 2016 year.

RC15-448 Moved by Councillor Bogdanek

That Council accepts the 2016 Interim Operating Budget dated November 6th, 2015 with a projected surplus of $233.35.

CARRIED.

2016 CAPITAL BUDGET DRAFT 2

Discussion: - Gravel Pup trailer
- Delete #4
- Remove one pickup truck from budget
- Bring back to the 24th, 2015 Council meeting.

RC15-449 Moved by Councillor Carbone

That Council accepts the 2016 Interim Capital Budget for information.

CARRIED.

ADJOURNMENT

RC15-450 Moved by Councillor Bogdanek

That there being no further business the meeting be adjourned at 4:42 p.m.

CARRIED.

REEVE
MARVIN DORAN

CAO
HAROLD NORTHCOTT