



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
November 26, 2020**

Present:	Reeve	Gerald Manzulenko
	Councillor	Albert Poetker
	Councillor	Paul Reum
	Councillor	Mel Duvall
	CAO	Rick Bastow
	Recording Secretary	Lucy Stevenson

Attended virtually via “Go to Meeting”	Deputy Reeve	Terry Carbone
	Councillor	Deanne Wendland
	Councillor	Denise Joudrey
	Director of	Shelley Braun
	Corporate Services	

CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:12 a.m.

ADOPTION OF AGENDA

RC20-476 Moved by Councillor Duvall that Council adopt the agenda of the November 26, 2020 Regular Council meeting.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
November 12, 2020

RC20-477 Moved by Deputy Reeve Carbone that Council approve the minutes of the November 12, 2020 Regular Council meeting as presented.

CARRIED

Davan Russell, Delegation entered the meeting virtually at 9:26 a.m.

DELEGATIONS

RC20-478 Moved by Councillor Reum that Council accept the presentation by Davan Russell, Geoenvironmental Engineer, Omni-McCann Geoscience for information.

CARRIED

Davan Russell Delegation exited the meeting virtually at 9:58 a.m.

INITIALS: Reeve: _____

CAO: _____



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**COUNCILLORS
REPORTS**

Reeve Manzulenko Reeve Manzulenko provided a verbal update to Council on the VSI meeting he attended on November 13, 2020.

Deputy Reeve Carbone Deputy Reeve Carbone provided a verbal update to Council on the Health Clinic.

Councillor Poetker Councillor Poetker provided a verbal update to Council on the Regional Water Utility meeting he attended on November 26, 2020.

Councillor Wendland Councillor Wendland provided a verbal update to Council on the NTAB meeting she attended on November 13, 2020.

Councillor Reum No Report.

Councillor Duvall No Report.

Councillor Joudrey Councillor Joudrey provided a verbal update to Council on the Grande Spirit Foundation Strategic Plan she attended on November 19 & 20, 2020. Future meeting will be postponed until at least January when the committee can meet in person.

RC20-479 Moved by Councillor Poetker that Council receive the Councilors' Reports for information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS**

RC20-480 Moved by Councillor Joudrey that Council receive the CAO's Rick Bastow written and verbal update for information.

CARRIED

CAO Action Log

RC20-481 Moved by Councillor Reum that Council receive the CAO Action Log for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Meeting was recessed at
10:14 a.m.

Meeting was resumed at
10:23 a.m. with no public
present.

UNFINISHED BUSINESS

Deputy Reeve Carbone
exits at 10:37 a.m. due to
pecuniary interest
(personal)

Old Rail Line

RC20-482 Moved by Councillor Poetker that Council direct Administration to contact the owner of the NW 22-78-24 W5 and answer any follow-up questions, and assist with information surrounding registering an easement caveat upon the rail line Land Titles Certificate that is held by the County and that passes through said lands.

Deputy Reeve Carbone
returns to the meeting
10:45 a.m.

CARRIED

Saddle (Burnt) River
Crossing

RC20-483 Moved by Councillor Poetker that Council directs Administration to rescind RC20-399 Saddle (Burnt) River crossing and revisit at a later time issuing a request for proposal (RFP) outlining deliverables and timeline for successful completion of river crossing options.

CARRIED

COVID Operational
Continuity

RC20-484 Moved by Councillor Wendland that Council accept the update on COVID operational continuity preparedness for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Economic Development
Plan

RC20-485 Moved by Deputy Reeve Carbone that Council direct Administration refrain from incurring expenses until after 2021 budget deliberations are complete.

CARRIED

Assessment Model
Review

RC20-486 Moved by Councillor Duvall that Council directs Administration to monitor Assessment Model Review developments and provide Council with an updated situation report as part of the December 10, 2020 regularly scheduled Council Meeting and direct Administration to continue participating in the RMA led response.

CARRIED

BYLAWS

LUB Amendment

RC20-487 Moved by Councillor Wendland that Council directs Administration to initiate the LUB amendment to accommodate the use of a Recreational Vehicles as temporary structures on site during the construction of the principal building to section 9.1 of the Land Use Bylaw.

CARRIED

NEW BUSINESS

Councillor(s) Absence

RC20-488 Moved by Councillor Poetker that Council accepts the presentation related to authorization for Council absences for information.

CARRIED

Councillor Wendland exits
due to pecuniary interest
(personal)
10:52 a.m.

Board Appointments

INITIALS: Reeve: _____

CAO: _____



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RC20-489 Moved by Councillor Reum that Council appoint Ms. Kara Walter to sit on the Recreation Board (Ward 2 rep) for 2020 - 2023 term and Municipal Library Board for Birch Hills County for 2020 - 2023 term.

Councillor Wendland returned to the meeting at 10:56 a.m.

CARRIED

RC20-490 Moved by Councillor Poetker that Council appoint Ms. Leah Boreen to sit on Municipal Library Board for Birch Hills County for 2020 - 2023 term.

CARRIED

Reserve Bid for 2020 Tax Sale

RC20-491 Moved by Councillor Duvall that Council accept the update on Reserve Bid for 2020 Tax Sale for information.

CARRIED

INFORMATION

Grande Prairie & District Victim Services

RC20-492 Moved by Councillor Wendland that Council fund the Grande Prairie & District Victim Services request for \$1,553.00.

CARRIED

ABTraceTogether

RC20-493 Moved by Councillor Poetker that Council direct Administration to advertise ABTraceTogether on the Birch Hills County web page and in the Signal.

CARRIED

RMA Member Bulletin

RC20-494 Moved by Councillor Duvall that Council accept the correspondence provided for information.

CARRIED

FCSS Central Peace

INITIALS: Reeve: _____

CAO: _____



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RC20-495 Moved by Councillor Joudrey that Council direct Administration to provide the requested funding of \$500.00 for Christmas hampers, that the County continue with the Spirit River office of FCSS and to set up a meeting with both the Spirit River and Falher offices with Council.

CARRIED

Universal Broadband Fund

RC20-496 Moved by Councillor Poetker that Council advise Administration to contact the Service Providers in the area to determine if there is a need to access the Universal Broadband fund.

CARRIED

Royal Canadian Legion -
Military Service
Recognition Book

Royal Canadian Legion - Military Service Recognition Book

RC20-497 Moved by Councillor Joudrey that Council direct Administration to forego funding the Alberta-Northwest Territory Command - Royal Canadian Legion - Military Service Recognition Book in 2021.

CARRIED

Minister McIver, AB
Transportation

RC20-498 Moved by Councillor Reum that Council accept the correspondence provided for information.

CARRIED

Lettre commandites pour
émissions

RC20-499 Moved by Councillor Poetker that Council accept the Lettre commandites pour émissions correspondence provided for information.

CARRIED

Office of Minister
Municipal Affairs

RC20-500 Moved by Councillor Poetker that Council accept the Office of Minister Municipal Affairs correspondence provided for information.

CARRIED

Municipal Stimulus
Program (MSP) Approval

INITIALS: Reeve: _____

CAO: _____



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Notification

RC20-501 Moved by Deputy Reeve Carbone that Council accept the Office of Minister Municipal Affairs, Tracy Allard email correspondence provided for information.

CARRIED

CORRESPONDENCE

RC20-502 Moved by Councillor Duvall that Council accept the correspondence provided for information.

CARRIED

Meeting was recessed at 12:15 p.m.

Meeting was resumed at 1:17 p.m. with no public present.

CLOSED SESSION

RC20-503 Moved by Councillor Wendland that Council close the November 26, 2020 Regular Council Meeting for item 12.a 2021 Operations, as per Section 17, FOIP Act at 1:17 p.m.

CARRIED

Lucy Stevenson Meeting secretary exited the meeting at 1:17 p.m.

RC20-504 Moved by Councillor Reum that Council open the November 26, 2020 Regular Council Meeting for item 12.a 2021 Operations as per Section 17, FOIP Act at 2:39 p.m.

CARRIED

Meeting was recessed at 2:39 p.m.

Meeting was resumed at 3:05 p.m. with no public present.

INITIALS: Reeve: _____

CAO: _____



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RC20-505 Moved by Councillor Poetker that Council direct Administration to revise Section 4.2 of the Personnel Handbook and enact a compensation freeze effective January 1, 2021 - December 31, 2021. Administration is further instructed to review 2021 levels of service and to bring that plan back to a future Regular Council Meeting.

CARRIED

ADJOURNMENT

Reeve Manzulenko adjourned the meeting at 3:07 p.m.

**GERALD MANZULENKO
REEVE**

**RICK BASTOW
CAO**

INITIALS: Reeve: _____

CAO: _____