





MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
NOVEMBER 30, 2021

FCSS – Julie Temple

Julie Temple joins virtually to discuss the programs that FCSS offers to the people of Birch Hills County.

Julie Temple finished her delegation at 10:09am

**RC21-495 Moved by Councillor Portelance** that Council accepts the delegation as information.

**CARRIED**

**COUNCILLOR REPORTS**

**Reeve Gerald Manzulenko**

Attended RMA and ASB virtual meeting.

**Deputy Reeve Poetker**

Absent

**Councillor Wendland**

Attended RMA and NTab November 12<sup>th</sup>.

**Councillor Reum**

Attended RMA

**Councillor Duvall**

Attended RMA and ASB virtual meeting. Mentioned Tourism ideas for the County.

**Councillor Joudrey**

Attended RMA, Rural Health and Peace Library Meeting.

**Councillor Portelance**

Attended RMA

**RC21-496 Moved by Councillor Wendland** that Council accepts the verbal reports as information.

**CARRIED**

**CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

CAO Report

CAO Davidson provided Council with a verbal update to the written report that had been distributed.

**RC21-497 Moved by Councillor Duvall** that Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

**CARRIED**

CAO Action Log

Council reviewed the CAO Action Log provided in the Agenda Package.

**RC21-498 Moved by Councillor Portelance** that Council receives the CAO Action Log for information.

**CARRIED**

INITIALS: Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_



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Call Log

Council is being provided with a copy of the office call log.

**RC21-499 Moved by Councillor Reum** that Council accepts the call log as information.

**CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES**

RCMP – *Allan Paterson*

**RC21-500 Moved by Councillor Wendland** that Council accepts the RCMP delegation by Allan Paterson as information and directs administration to send letter of thanks.

**CARRIED**

FCSS – *Julie Temple*

**RC21-501 Moved by Councillor Portelance** that Council accepts the FCSS delegation by Julie Temple as information and directs administration to send letter of thanks.

**CARRIED**

Strategic Plan

Council is being provided with the 2022-2025 Strategic Plan, with amended photos as requested.

**RC21-502 Moved by Councillor Wendland** that Council approves the 2022-2025 Strategic plan and directs administration to upload to the County website.

**CARRIED**

**BYLAWS**

Bylaw 2021-11

Council is being provided with Road Closure & Lease Bylaw 2021-11 to consider 1<sup>st</sup> reading.

**RC21-503 Moved by Councillor Joudrey** that Council provides 1<sup>st</sup> reading of Bylaw 2021-11.

**CARRIED**

Bylaw 2021-13

Council is being provided with Road Closure & Lease Bylaw 2021-13 to consider 1<sup>st</sup> reading.

**RC21-504 Moved by Councillor Joudrey** that Council provides 1<sup>st</sup> reading to the Bylaw 2021-13.

**CARRIED**

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**NEW BUSINESS**

Council  
*RFD – Grand Prairie &  
District Victim Services  
Funding Request.*

Council is being requested to provide funding to Grand Prairie & District Victim Services

**RC21-505 Moved by Councillor Wendland** that Council Provide \$1,553 to Grande Prairie & District Victim Services for the 2022 fiscal year using GL 2-51-00-00-770 Grants to Individuals & Organizations.

**CARRIED**

*RFD- Central Peace Health  
Complex Auxiliary Club- Funding  
Request*

Council is being requested to donate to the Central Peace Health Complex Auxiliary Club.

**RC21-506 Moved by Councillor Reum** that Council accepts the presentation as information and directs administration to draft a letter inform the Central Peace Health Complex Auxiliary Club informing them of the decision.

**CARRIED**

*RFD – Councillor Absences*

Council is being asked to approve Deputy Reeve Poetker’s absence.

**RC21-507 Moved by Councillor Wendland** that Council approves the absence of Deputy Reeve Poetker from the November 30th, 2021 Regular Council meetings due to personal reasons.

**CARRIED**

*Delegation Request – Ron Jonzon*

Council is being requested to accept an in-person delegation for the December 14<sup>th</sup> Regular Council Meeting.

**RC21-508 Moved by Councillor Duvall** that Council directs administration to inform Mr. Jonzon that all delegations must be virtual or call-in due to COVID-19.

**CARRIED**

*Recess at 11:34a.m. to 11:36a.m.*

*Director of Corporate Services,  
Shelley Braun, enters meeting at  
11:36a.m.*

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



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Administration  
*Director of Corporate Services  
Report*

The Director of Corporate services gives a verbal presentation to go with her report.

**RC21-509 Moved by Joudrey** that Council accepts the presentation as information

**CARRIED**

*Bank Reconciliation*

Council is being provided with the October 31, 2021 Bank Reconciliation and October 31, 2021 Register Report for cheques issued.

**RC21-510 Moved by Councillor Wendland** that Council accepts the October 31, 2021 Bank Reconciliation and October 31, 2021 Register of Cheques documentation for information.

**CARRIED**

*Early Payroll Cutoff*

Council is being advised that there will be an early payroll cutoff date used for December, 2021 to accommodate the Christmas schedule.

**RC21-511 Moved by Councillor Reum** that Council accepts the presentation regarding the December, 2021 early payroll cutoff for information.

**CARRIED**

*2021 O&M Budget Variance*

Administration is providing Council with information regarding the Projected Consolidated Statement of Operations for the Period Ending November 15, 2021.

**RC21-512 Moved by Councillor Duvall** that Council receives the presentation regarding the Projected Consolidated Statement of Operations for the Period Ended September 7, 2021 for information.

**CARRIED**

Public Works  
*Director of Public Works  
Report*

The CAO spoke to the Director of Public Works report.

**RC21-513 Moved by Councillor Wendland** that Council accepts the presentation as information.

**CARRIED**

**INITIALS:** Reeve: \_\_\_\_\_

**CAO:** \_\_\_\_\_



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Agriculture  
*Agricultural Fieldman Report*

The Agricultural Fieldman gives a verbal presentation to go with her report.

**RC21-514 Moved by Portelance** that Council accepts the presentation as information.

**CARRIED**

*Break for lunch at 12:05 p.m. to 12:36p.m.*

**CORRESPONDENCE**

NIL

**FOR INFORMATION**

Council is provided with a verbal summary of each item of information.

**RC21-515 Moved by Councillor Portelance** that Council accepts the documentation provided as information.

**CARRIED**

**CLOSED SESSION**

**RC21-516 Moved by Councillor Duvall** that Council goes into Closed Session at 12:44 p.m. to discuss the following;

- a. Legal Matter Lot R Block 2 Plan 4323NY – FOIP Exemption 16 & 24
- b. Legal/HR Matter– FOIP Exemption 17, 23, 24

**RC21-517 Moved by Councillor Wendland** that Council returns to open session at 1:42 p.m.

**CARRIED**

**RC21-518 Moved by Reeve Manzulenکو** that Council direct administration to apply to the Court of Queen’s Bench to enforce an unsightly order issued to Lots 1 & 2 Block 11 Plan 5926HW.

**UNANIMOUS**

**ADJOURNMENT**

Being that there is no further business, Reeve Manzulenکو adjourned the meeting at 1:44 p.m.

**Original to be Signed**

Gerald Manzulenکو  
Reeve

**Original to be Signed**

Larry Davidson  
CAO

INITIALS: Reeve: \_\_\_\_\_

CAO: \_\_\_\_\_