

**BIRCH HILLS COUNTY
ORGANIZATIONAL COUNCIL MEETING/
REGULAR COUNCIL MEETING
BIRCH HILLS SENIOR CENTRE
WANHAM ALBERTA**

WEDNESDAY, November 9, 2011

The Organizational Meeting for Birch Hills County Council was called to order by Irene Cooper, County Manager, at 8:53 a.m., on Wednesday, November 9, 2011, in the Birch Hills County Service Centre.

PRESENT	WARREN SMITH	COUNCILLOR
	GERALD MANZULENKO	COUNCILLOR
	DALE JANZEN	COUNCILLOR
	TODD JONES	COUNCILLOR
	MARVIN DORAN	COUNCILLOR
	PAUL REUM	COUNCILLOR
ABSENT	AL FARKASH	COUNCILLOR
STAFF	IRENE COOPER	C.A.O.
	DENISE JOUDREY	RECORDING SECRETARY
MEDIA	DANNY ZAHARA	THE SIGNAL REPORTER

Danny Zahara of the Signal entered the meeting at 8:55 a.m.

**SWEARING OF
COUNCIL**

Irene Cooper called the organizational meeting to order at 8:53 a.m. and Councillor Paul Reum took the Oath of office.

NOMINATIONS FOR REEVE

Irene Cooper opened the floor for nominations for the position of Reeve, Birch Hills County.

Councillor Doran nominated Councillor Smith.

Nominations were called for a second and third time.

RESOLUTION NO. 01-09(11-11)

Moved by Councillor Manzulenکو that Nominations cease.

CARRIED.

Warren Smith was appointed Reeve by acclamation and took the Chair.

NOMINATIONS FOR DEPUTY REEVE

Reeve Smith opened the floor for nominations for the position of Deputy Reeve for Birch Hills County.

Councillor Jones nominated Councillor Manzulenکو for the position of Deputy Reeve.

Reeve Smith called for nominations for a second and third time.

Councillor Manzulenکو was appointed to the position of Deputy Reeve.

2011-2012 BOARD AND COMMITTEE APPOINTMENTS

The list of Boards and Committees was reviewed and discussed.

RESOLUTION NO. 02-09(11-11)

Moved by Councillor Doran the appointments as listed on the Schedule "A" attached to the Minutes, for the 2011-2012 term be approved as listed.

CARRIED.

RESOLUTION NO. 03-09(11-11)

Moved by Reeve Smith to adjourn the Organizational Meeting at 9:14 a.m.

CARRIED.

The Regular Meeting for Birch Hills County Council was called to order by Reeve, Warren Smith, at 9:14 a.m., on the Wednesday, November 9, 2011, in the Birch Hills Service Centre.

PRESENT	WARREN SMITH	REEVE
	GERALD MANZULENKO	DEPUTY REEVE
	DALE JANZEN	COUNCILLOR
	TODD JONES	COUNCILLOR
	MARVIN DORAN	COUNCILLOR
	PAUL REUM	COUNCILLOR
ABSENT	AL FARKASH	COUNCILLOR
STAFF	IRENE COOPER	C.A.O.
	DENISE JOUDREY	RECORDING SECRETARY
MEDIA	DANNY ZAHARA	THE SIGNAL REPORTER

AGENDA

RESOLUTION NO. 04-09(11-11)

Moved by Councillor Manzulenko that the Agenda be adopted with the following additions;

6. BUSINESS ARISING

(I) Emerson Fence Dispute

7. NEW BUSINESS

(K) Staff Christmas Break
(L) Gift for Dennis Sather
(M) Brushing
(N) Pecuniary Interest

9. COMMITTEE REPORTS

(C) Rural Alberta - October 26, 2011 Meeting

CARRIED.

MINUTES

RESOLUTION NO. 05-09(11-11)

Moved by Councillor Doran that the October 12, 2011 Regular Council Meeting Minutes be adopted as presented.

CARRIED.

BUSINESS
ARISING

SNOW REMOVAL
ON SIDE WALKS

Council discussed the options of snow removal on sidewalks on secondary highways and at Eaglesham School.

RESOLUTION NO. 06-09(11-11)

Councillor Manzulenko made a motion to develop a property owner sidewalk snow removal by-law.

CARRIED.

CODE OF ETHICS
POLICY

RESOLUTION NO. 07-09(11-11)

Moved by Councillor Manzulenko that the Ethics Policy be adopted as presented.

CARRIED.

HIGH PRAIRIE
EXPO 2012

RESOLUTION NO. 08-09(11-11)

Moved by Councillor Manzulenکو that Birch Hills County develop a professional display and participate in the EXPO 2012 in High Prairie.

DEFEATED.

LAND USE
FRAMEWORK

RESOLUTION NO. 09-09(11-11)

Moved by Councillor Manzulenکو that Council receive this item for information.

CARRIED.

EAGLESHAM
GRADER
CONTRACT

RESOLUTION NO. 10-09(11-11)

Moved by Councillor Manzulenکو that Birch Hills County purchase a grader to be used on the Eaglesham Route and we will tender out for a grader. The purchase would occur in the 2012 budget year.

DEFEATED.

RESOLUTION NO. 11-09(11-11)

Moved by Councillor Jones to develop a new Eaglesham Grader Contract outlining 1500 guaranteed hours to put out to tender.

CARRIED.

KALLBOM SAND
& GRAVEL

RESOLUTION NO. 12-09(11-11)

Moved by Councillor Doran that Council accept this report as information.

CARRIED.

MEETING WITH
ALBERTA
ENVIRONMENT

RESOLUTION NO. 13-09(11-11)

Moved by Councillor Jones that this item be accepted for information and that the items listed be the agenda for the upcoming meeting with Environment at the AAMDC Conference.

CARRIED.

MEETING WITH
TRANSPORTATION
AAMDC CONFERENCE

RESOLUTION NO. 14-09(11-11)

Moved by Councillor Manzulenکو that this item be accepted for information.

CARRIED.

RESOLUTION NO. 15-09(11-11)

Moved by Councillor Doran to add the abandoned Smokey River Bridge, and paving of 677 to the agenda for the meeting with transportation at the upcoming AAMDC Conference.

CARRIED.

RAY EMERSON
FENCE ISSUE

Discussion was held regarding a phone call Reeve Smith received.

NEW BUSINESS

TAX SALE RESULTS RESOLUTION NO. 16-09(11-11)

Moved by Councillor Doran that the County acquire title to the 2011 tax sale property being; Lots 4,5 & 6, Block 1, Plan 2937HW and Lot 12, Block 1, Plan 2937HW and that they be advertised for sale once title is obtained.

CARRIED.

RESOLUTION NO. 17-09(11-11)

Moved by Councillor Manzulenکو that we accept the information regarding Lots 7, and 8, Block 1, Plan 2973 for information. Council requested, C.A.O. Irene Cooper research the cost of cleanup of this property.

CARRIED.

GRANDE SPIRIT
FOUNDATION
FUND RAISING

RESOLUTION NO. 18-09(11-11)

Moved by Councillor Doran that Council receive this item for information and provide a silent auction item in 2012.

CARRIED.

EASEMENT WITH
EAGLE 99 PARTS
& SERVICE

RESOLUTION NO. 19-09(11-11)

Moved by Councillor Manzulenکو that Utility Right of Way and Caveat on Lot 3, Block 9, Plan 062 1583 be approved and processed accordingly.

CARRIED.

F.C.S.S.
FUNDING
AGREEMENT

RESOLUTION NO. 20-09(11-11)

Moved by Councillor Doran that the 2012 FCSS Funding Agreement be approved.

CARRIED.

NORTH TANGENT
DRAINAGE DITCH

RESOLUTION NO. 21-09(11-11)

Moved by Councillor Manzulenko that Council accept the information presented on the North Tangent Drainage Ditch and that Alberta Environment be invited to the December Council Meeting.

CARRIED.

5TH ANNIVERSARY
OF STARS

RESOLUTION NO. 22-09(11-11)

Moved by Councillor Manzulenko that Reeve Smith be authorized to attend the 5th Anniversary of STARS on December 1, 2011.

CARRIED.

EMERGING TRENDS
WORKSHOP

RESOLUTION NO. 23-09(11-11)

Moved by Councillor Manzulenko that Council receive this item for information.

CARRIED.

LETTER OF
SUPPORT
CENTRAL PEACE
SENIORS HOUSING
COMMITTEE

RESOLUTION NO. 24-09(11-11)

Moved by Councillor Doran that Council send a letter to the Central Peace Seniors Housing Committee impressing upon the government that additional DSL beds are required.

CARRIED.

FCSS FUNDING

RESOLUTION NO. 25-09(11-11)

Moved by Councillor Doran that Council provide FCSS Funding to the Wanham Tiny Tots in the amount of \$5,200.00 and the Eaglesham Youth Group in the amount of \$5,000.00 from the 2011 FCSS budget.

CARRIED.

HEALTH CARE
FUTURE
CENTRAL PEACE

RESOLUTION NO. 26-09(11-11)

Moved by Councillor Doran that Council actively participate in the Community Health Council and the Clinic Management Committee to ensure that the future of the health care in the Central Peace is secure.

CARRIED.

CHRISTMAS OFFICE
CLOSURE

RESOLUTION NO. 27-09(11-11)

Moved by Councillor Manzulenko that the Birch Hills County Office be closed from December 28th, 2011 - January 4, 2012.

CARRIED.

DENNIS SATHER
GIFT OF
APPRECIATION

RESOLUTION NO. 28-09(11-11)

Moved by Councillor Reum to give Dennis Sather a Vest and place an ad in the Signal in appreciation of his years of service.

CARRIED.

BRUSHING

RESOLUTION NO. 29-09(11-11)

Moved by Councillor Janzen to bring the Brushing Policy back to the next meeting to review.

CARRIED.

PECUNIARY
INTEREST

Irene Cooper handed out information regarding pecuniary interest and how it applies to Paul Reum's employment with G.M. Sallis and his new position on Council.

RESOLUTION NO. 30-09(11-11)

Moved by Councillor Jones to accept for information.

CARRIED.

Danny Zahara of the Signal exited the meeting at 11:45 a.m.

FOR INFORMATION

VSI THIRD
QUARTER
REPORT

RESOLUTION NO. 31-09(11-11)

Moved by Councillor Manzulenko that the VSI 3rd
quarter report be adopted as presented.

CARRIED.

LOW LEVEL
CROSSING
BURNT RIVER

RESOLUTION NO. 32-09(11-11)

Moved by Councillor Jones to accept this item as
information and that signage be placed on both sides
of the crossing.

CARRIED.

OCTOBER CHEQUE
LIST

RESOLUTION NO. 33-09(11-11)

Moved by Councillor Manzulenko to accept the list
for information.

CARRIED.

SEPTEMBER BANK
RECONCILIATION

RESOLUTION NO. 34-09(11-11)

Moved by Councillor Manzulenko to accept the list
for information.

CARRIED.

OCTOBER BANK
RECONCILLIATION

RESOLUTION NO. 35-09(11-11)

Moved by Councillor Manzulenko to accept the list
for information.

CARRIED.

OCTOBER 31, 2011
BUDGET VARIANCE

RESOLUTION NO. 36-09(11-11)

Moved by Councillor Doran to accept the item for
information.

CARRIED.

REQUISITION
INCREASE -
GRANDE SPIRIT
FOUNDATION

RESOLUTION NO. 37-09(11-11)

Moved by Councillor Jones that Council accept the
Grand Spirit Requisition increase as information and
that the increase is budgeted for in the 2012
budget.

CARRIED.

ASSESSMENT
DECREASES

RESOLUTION NO. 38-09(11-11)

Moved by Councillor Doran that this item be accepted for information and taken into consideration in the 2012 budget.

CARRIED.

WATER ISSUE
PORTELANCE

RESOLUTION NO. 39-09(11-11)

Moved by Councillor Manzulenko that this item be accepted for information.

CARRIED.

Lunch adjourned from 12:00 pm - 12:35

COMMITTEE
REPORTS

PEACE COUNTRY
HEALTH ADVISORY
COUNCIL HEALTH
CARE FORUM

Councillor Doran reported on the meeting he attended on October 18, 2011.

RURAL ALBERTA
PHYSICIAN
ATTRACTION

Councillor Doran reported on a Rural Alberta Physician Attraction Seminar he attended on October 26, 2011 in Edmonton.

ECONOMIC
DEVELOPMENT
WORKSHOP

Councillor Doran reported on the workshop he attended on November 2, 2011 in Grande Prairie.

COUNCIL
MEETINGS

RESOLUTION NO. 40-09(11-11)

Moved by Councillor Doran that Council increase their Regular Council Meeting system by scheduling meetings by-weekly on Tuesdays. Meetings to commence at 9:00 a.m. Commencing December 6, 2012. Unless otherwise advertised.

CARRIED.

GENERAL RULES

Council recommended that CAO, Irene Cooper draft a Procedure Bylaw for review by Council and subsequent recommendation to council.

SMART PHONES

Council discussed updating their personal cell phones. Council will look into the increased cost.

**POLITICAL
SUPPORT - USE
OF PUBLIC FUNDS**

RESOLUTION NO. 41-09(11-11)

Moved by Councillor Manzulenko that the Use of Public Funds - Political Support Policy be adopted as presented.

CARRIED.

**PREFORMANCE
APPRAISAL
PROCESS -
CAO POLICY**

RESOLUTION NO. 42-09(11-11)

Moved by Councillor Jones that the Performance Appraisal Process - CAO Policy be adopted as presented.

CARRIED.

**SENIOR
MANAGEMENT
RECRUITMENT
POLICY**

RESOLUTION NO. 43-09(11-11)

Moved by Councillor Manzulenko that the Recruitment of Senior Staff Policy be adopted as presented.

CARRIED.

**BOARD AND
COMMITTEE
PAY DIFFERENTIAL**

RESOLUTION NO. 44-09(11-11)

Moved by Councillor Jones that the Board and Committee Pay Differential Policy be adopted as presented.

CARRIED.

**COMMITTEE
MEMBER
ALTERNATES**

RESOLUTION NO. 45-09(11-11)

Moved by Councillor Manzulenko that the Committee Member Alternate Policy be adopted as presented.

CARRIED.

LANDFILL/
TRANSFER
STATION COLD
WEATHER POLICY

RESOLUTION NO. 46-09(11-11)

Moved by Councillor Manzulenko that the
Landfill/Transfer Station Cold Weather Policy be
adopted as presented.

CARRIED.

COMPENSATION
POLICY

RESOLUTION NO. 47-09(11-11)

Moved by Councillor Jones that the Compensation
Policy be adopted as presented.

CARRIED.

AFTER HOURS
MEETINGS AT
THE COUNTY
OFFICE

RESOLUTION NO. 48-09(11-11)

Moved by Councillor Doran that the After Hours
Meeting Policy be adopted as presented.

CARRIED.

UNBUDGETED
EMERGENCY
EXPENDITURES

RESOLUTION NO. 49-09(11-11)

Moved by Councillor Manzulenko that the Unbudgeted
Emergency Expenditures Policy be adopted as
presented.

CARRIED.

TERM OF
FIRE DEPT.
OFFICERS

RESOLUTION NO. 50-09(11-11)

Moved by Councillor Manzulenko that Council approve
the Term of Fire Department Officers Policy as
presented.

CARRIED.

ADJOURNMENT

There being no further business Councillor Jones
adjourned the meeting at 4:00 p.m.

REEVE
WARREN SMITH

CAO
IRENE Cooper