



MINUTES OF A SPECIAL COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 12, 2018

Present:

Reeve	Gerald Manzulenko
Deputy Reeve	Terry Carbone
Councillor	Deanne Wendland
Councillor	Paul Reum
Councillor	Mel Duvall
Councillor	Denise Joudrey

CAO	Hermann Minderlein
Recording Secretary	Lucy Stevenson

Absent:

Beverly Lomosad from the Signal entered the meeting at 8:58 a.m.

CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:02 a.m.

Deputy Reeve Carbone entered the meeting at 9:03 a.m.

ADOPTION OF AGENDA

RC18-329 Moved by Councillor Joudrey that Council adopt the agenda of the October 12, 2018 Special Council Meeting as amended by the removal of item 4.a Sergeant Ryan Frost, Detachment Commander, RCMP Spirit River Detachment.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
September 13, 2018

RC18-330 Moved by Deputy Reeve Carbone that Council approve the minutes of the September 13, 2018 Regular Council Meeting as corrected by replacing:

“RC18-318 Moved by Councillor that Council open” with:

“RC18-318 Moved by Councillor Reum that Council open”.

CARRIED

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A SPECIAL COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 12, 2018

Special Council Meeting
September 20, 2018

RC18-331 Moved by Councillor Wendland that Council approve the minutes of the September 20, 2018 Special Council Meeting as presented.

CARRIED

Special Council Meeting
September 21, 2018

RC18-332 Moved by Councillor Reum that Council approve the minutes of the September 21, 2018 Special Council Meeting as presented.

CARRIED

DELEGATIONS

None.

COUNCILLOR REPORTS

Reeve Manzulenko

No report.

Deputy Reeve Carbone

No report.

Councillor Wendland

Councillor Wendland provided a verbal update to the written report she provided to Council regarding the Peace Region Economic Development Alliance meeting she attended on September 20 & 21, 2018 in Fox Creek.

Councillor Reum

No report.

Councillor Joudrey

Councillor Joudrey provided a verbal update to the written report she provided Council regarding the Peace Library System she attended on September 15 in Grande Prairie and the Central Peace Professional Attraction and Retention meeting she attended on October 10, 2018 in Spirit River.

RC18-333 Moved by Councillor Duvall that Council accept the Councillors' Reports for information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS**

CAO Report

CAO Minderlein provided Council with a verbal update to his written report that included correspondence and events since the last Regular Council Meeting of September 13, 2018.

INITIALS: Reeve: _____

CAO: _____



MINUTES OF A SPECIAL COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 12, 2018

RC18-334 Moved by Councillor Duvall that Council receive the CAO's written report and verbal update for information.

CARRIED

RC18-335 Moved by Councillor Wendland that Council authorize the closure of the Birch Hills County Office on the afternoon of November 14, 2018 for a Team Building event and direct that Administration advertise the closure.

CARRIED

RC18-336 Moved by Councillor Joudrey that Council authorize a donation of \$200 to the Grande Spirit Foundation in memory of Claude Lagace, Mayor of the Town of Sexsmith and Chairman of the Grande Spirit Foundation.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log updated to October 5, 2018 provided in the Agenda Package.

RC18-337 Moved by Deputy Reeve Carbone that Council receive the CAO Action Log for information.

CARRIED

Meeting was recessed at 10:10 a.m.

Meeting was resumed at 10:18 a.m.

BYLAWS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Dispatch Services Agreement

Council was presented with a request received from the City of Grande Prairie Fire Department for the renewal of Birch Hills County Dispatch Service Agreement.

RC18-338 Moved by Councillor Duvall that Council authorize Birch Hills County to enter into an agreement for the City of Grande Prairie to provide the County with Emergency Fire Dispatch Services for a five-year term beginning in 2019 through to, and including 2023.

CARRIED

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A SPECIAL COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 12, 2018**

ATB Investment Policy Statements

Council was presented with a copy of the Current ATB Investment Policy Statement (IPS) agreement for accounts 0504 and 0508.

RC18-339 Moved by Councillor Joudrey that Council authorize Administration to sign the new three-year ATB Investment Policy Statements dated September 11, 2018 for accounts 0504 and 0508.

CARRIED

Request for Letter of Support – Saddle Hills County re- ICF

Council was presented with a request received from the Saddle Hills County for support for their application for grant funding through the Intermunicipal Collaboration (IC) Component of the Alberta Community Partnership Grant program.

RC18-340 Moved by Councillor Wendland that Council support the Saddle Hills County’s application to the Alberta Community Partnership Grant Program Intermunicipal Collaboration Component for assistance in developing an Intermunicipal Collaboration Framework and Intermunicipal Collaboration Bylaw as required by the Province of Alberta within the modernized Municipal Government Act.

CARRIED

2018 Peace Region ASB Conference

Council was provided with information regarding the 2018 Peace Region Agriculture Service Board Conference and requesting confirmation on attendance and travel arrangements.

RC18-341 Moved by Deputy Reeve Carbone that Council authorize Reeve Manzulenko, Deputy Reeve Carbone, and Councillors Wendland, Duvall, and Joudrey to attend the Peace Region ASB Conference on October 30, 2018 in Clear Hills County with one day honorarium payable to each member attending and approved travel arrangements to be in a Birch Hills County vehicle driven by either Agricultural Fieldman or Assistant Agricultural Fieldman with the voting members to initially be listed as Reeve Manzulenko and Deputy Reeve Carbone, subject to attendance.

CARRIED

Municipal Library Board Resignations

Council was presented with two resignations from members of the Birch Hills County Municipal Library Board.

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A SPECIAL COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 12, 2018**

RC18-342 Moved by Councillor Duvall that Council direct Administration to advertise for replacements that may be required for members at large to Birch Hills County Boards and Committees, including two (2) representatives to sit on the Birch Hills County Municipal Library Board for a three (3) year term and to bring the results back to the October 2018 Organizational Meeting.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following information documents from Administration:

1. Bank Reconciliation for period ending September 30, 2018;
2. Website Statistics re July 1 to September 30, 2018
3. Subdivision and Development Appeal Board; Minutes from September 13, 2018.

RC18-343 Moved by Councillor Wendland that Council accept the information items for information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received or sent by the County:

1. Letter dated May 29, 2018 re Minister of Municipal Affairs announcing 2018 MSI and GTF Allocations for Birch Hills County;
2. Letter dated July 24, 2018 from Minister of Municipal Affairs accepting amended 2017 Gravel Haul Project under MSI Program;
3. Letter dated September 11, 2018 from Clear Hills County to Minister of Agriculture and Agri-Food supporting County of Northern Lights Position and Concerns Regarding Genetically Modified Alfalfa;
4. Letter dated September 14, 2018 from Minister of Municipal Affairs Calling for Nominations- Minister's Awards for Excellence in Public Library Service;
5. Alberta Capital Finance Authority (ACFA) Request for Estimated 2019-2023 Capital Requirements;
6. Letter dated October 1, 2018 from Manager, VSI Services re AGM and response;

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A SPECIAL COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 12, 2018**

RC18-344 Moved by Councillor Joudrey that Council accept the correspondence provided for information.

CARRIED

RC18-345 Moved by Deputy Reeve Carbone that Council direct Administration to prepare a letter, for the Reeve’s signature, to the Minister of Municipal Affairs to thank the Province for provision of the County’s 2018 Municipal Sustainability Initiative (MSI) and Gas Tax Fund (GTF) allocations and acceptance of the amended 2017 Gravel Haul Project under MSI Program.

CARRIED

Meeting was recessed at 11:06 a.m.

Meeting was resumed at 11:18 a.m.

RC18-346 moved by Councillor Wendland that Reeve Manzulenko be authorized to reschedule the commencement of the Organizational and Regular Council Meetings from 9:00 a.m. on October 25, 2018 to 7:00 a.m. on October 25, 2018 if it is deemed appropriate to do so and that at least twenty-four-hour notice can be provided.

CARRIED

RC18-347 Moved by Councillor Joudrey that RC18-346 be rescinded.

CARRIED

RC18-348 Moved by Deputy Reeve Carbone to add to the agenda the amendment of the commencement time for the October 25, 2018 Council Meetings.

CARRIED

RC18-349 moved by Councillor Wendland that Reeve Manzulenko be authorized to reschedule the commencement of the Organizational and Regular Council Meetings from 9:00 a.m. on October 25, 2018 to 7:00 a.m. on October 25, 2018 if it is deemed appropriate to do so and that at least twenty-four-hour notice can be provided.

CARRIED

INITIALS: Reeve: _____

CAO: _____



**MINUTES OF A SPECIAL COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 12, 2018**

IN-CAMERA

None.

ADJOURNMENT

Being that there was no further business, Reeve
Manzulenko adjourned the meeting at 11:27 a.m.

Original to be signed
**GERALD MANZULENKO
REEVE**

Original to be signed
**HERMANN MINDERLEIN
CAO**

INITIALS: Reeve: _____

CAO: _____