



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
OCTOBER 13, 2016**

Present:	Reeve Deputy Reeve Councillor Councillor Councillor Councillor	Marvin Doran Gerald Manzulenko Jack Macauley Paul Reum Cheryl Bogdanek Kathrin Langlois Terry Carbone
	Chief Administrative Officer Legislative Administrator	Hermann Minderlein Rochelle Kolosky

Absent:

CALL TO ORDER: **Reeve Doran** called the meeting to order at 10:11 a.m.

AGENDA **RC16-377 Moved by Councillor Bogdanek** that Council adopt the agenda as amended:
 9. h) Upcoming Meetings
 i) Tangent Paving
 j) Grading Update

CARRIED

MINUTES

**Regular Council Meeting
September 22nd, 2016** **RC16-378 Moved by Councillor Bogdanek** that Council approve the minutes of the September 22nd, 2016 regular Council Meeting as presented.

CARRIED

**Governance Committee
Meeting
September 22nd, 2016** **RC16-379 Moved by Councillor Langlois** that Council approve the minutes of the September 22nd, 2016 Governance Committee meeting as presented.

CARRIED

COUNCILLOR REPORTS

Reeve Doran Reeve Doran reported on Clinic meeting from September.

**Deputy Reeve
Manzulenko** No report.

INITIALS: Reeve: _____

CAO: _____



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Councillor Macauley No report.

Councillor Reum No report.

Councillor Bogdanek Wednesday October 5th Councillor Bogdanek attended a Grande Spirit Foundation Building Committee meeting. Bogdanek also attended a Central Peace Attraction and Retention Committee meeting on October 12th.

Councillor Langlois No report.

Councillor Carbone No report.

RC16-380 Moved by Deputy Reeve Manzulenko that Council accept Councillor Reports for Information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORT

CAO Minderlein provided a written report with verbal updates for Council as and where required.

CAO Report

RC16-381 Moved by Councillor Carbone that Council receive the CAO's written report with verbal updates for information.

CARRIED

Kevin Chrenek entered the meeting at 11:01 a.m.

DELEGATIONS
Kevin Chrenek
RBC

Kevin Chrenek left the meeting at 11:46 a.m.

CAO Action Log

RC16-382 Moved by Councillor Carbone that Council receive the CAO Action Log for information.

CARRIED

Dion Hynes entered the meeting at 11:48 a.m.

BYLAWS

Water/Wastewater Bylaw

INITIALS: Reeve: _____

CAO: _____



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#2016-07

The changes and additions proposed in this bylaw clarify some issues that staff has dealt with since the last passing of this bylaw.

RC16-383 Moved by Deputy Reeve Manzulenko that Council gives first reading of the *Water and Wastewater Bylaw #2016-07*.

CARRIED

RC16-384 Moved by Councillor Bogdanek that Council gives second reading of the *Water and Wastewater Bylaw #2016-07*.

CARRIED

RC16-385 Moved by Deputy Reeve Manzulenko that Council gives consent for the third and final reading of the *Water and Wastewater Bylaw #2016-07*.

CARRIED

RC16-386 Moved by Deputy Reeve Manzulenko that Council gives the third and final reading of the *Water and Wastewater Bylaw #2016-07*.

CARRIED

RC16-387 Moved by Councillor Carbone that Council request administration bring the *Water and Wastewater Bylaw #2016-07* to the October 27th, 2016 Governance Committee meeting.

CARRIED

Dion Hynes left the meeting at 12:11 p.m.
Recess for lunch called at 12:11 p.m.
Meeting reconvened at 12:50 p.m.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Write off of Arrears

Council is being presented with a request from Administration to cancel tax arrears accounts on file for Verity Energy Ltd.

INITIALS: Reeve: _____

CAO: _____



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RC16-388 Moved by Councillor Carbone that Council cancel the tax arrears on roll 315752 in the amount of \$31,017.88; roll 315834 in the amount of \$1,205.74; roll 315985 in the amount of \$577.30; roll 315523 in the amount of \$537.31 and roll 316141 in the amount of \$34,165.48 for a total of \$67,503.71.

CARRIED

**Procurement Policy
#12/01/16**

Council is being requested to accept Birch Hills Countys' first Procurement Policy.

RC16-389 Moved by Councillor Langlois that Council accept the Procurement Policy #12/01/16 as presented and that the Policy become effective immediately.

CARRIED

**Septage Dumping
Policy #42/01/16**

Birch Hills County's Septage Dumping Policy has not been updated since 2011. Since then there have been some changes in the way administration manages Septage Dumping.

RC16-390 Moved by Councillor Carbone that Council accept the Septage Dumping Policy #42/01/16 as presented.

CARRIED

V.S.I.

The annual general meeting for VSI will be held in Peace River on November 4th, 2016 at 10:00 a.m. The board will require a motion regarding what type of coverage Birch Hills County is interested in.

RC16-391 Moved by Councillor Bogdanek that Council accept V.S.I. Services documents for information. And that Council advise Birch Hills County's V.S.I. representative to bring forward to the V.S.I. AGM that Birch Hills County will continue with the 50% coverage with no limitation on service with V.S.I. according to the V.S.I. fee schedule plus the recommended (up to) 2.2% COLA. (cost of living allowance) increase.

CARRIED

**Council Workshop
AAMDC Member Visit**

Council is being requested to approve the scheduling of a Council Workshop for October 31, 2016 from 10:00 a.m. to 11:00 a.m..

INITIALS: Reeve: _____

CAO: _____



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RC16-392 Moved by Deputy Reeve Manzulenکو that Council schedule a Council Workshop for the AAMDC Member Visit for October 31, 2016 at 10:00 am, and authorizes the attendance by all council members to this session.

CARRIED

Shelley Braun entered the meeting at 1:12 p.m.

Investments Review

Council is being provided with the YTD Investment Portfolio Summary which includes short and long term investments of Guaranteed Investment Certificates, Coupons and Bonds.

RC16-393 Moved by Deputy Reeve Manzulenکو that Council receive the RBC Investment Portfolio Summary as information; and
that Council provide approval to transfer \$3,800,000 from the Cash Management Account 5-00-00-00-352 to the 60 Day Notice Demand Account 5-00-00-00-354 and setup approval for laddered withdrawals of \$1,000,000 for December, January, February and March for funds access if required; and
that Council provide approval to renew RBC Dominion Securities GIC-5S20056 \$1,162,231 plus interest into the years of 2018, 2019 and 2020 as per Investment Advisor Kevin Chrenek.

CARRIED

RC16-394 Moved by Councillor Carbone that Council request administration arrange for Council to meet with ATB Investment Management Inc. and RBC Dominion Securities; Investment Portfolio Advisors on an annual basis around or between November to February.

CARRIED

Shelley Braun left the meeting at 1:25 p.m.

**Saddle Hills County
Request for Letter of
Support**

Council is being requested to provide a letter of support to Saddle Hills County, regarding their application to the Provincial government for Community and Regional Economic Support.

INITIALS: Reeve: _____

CAO: _____



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RC16-395 Moved by Deputy Reeve Manzulenko that Council direct administration to draft a letter of support to Saddle Hills County showing that Birch Hills County supports Saddle Hills' application of the Community and Regional Economic Support program for \$50,000 to research and develop a proposal for a Rural Venture Cooperative for the encouragement of small, micro agricultural related businesses with a view towards expanding and diversifying the economic base of Saddle Hills County and the Central Peace region, for the Reeves signature.

CARRIED

Upcoming Meetings

RC16-396 Moved by Deputy Reeve Manzulenko that Council schedule a "Budget Workshop" for October 31st, 2016 immediately following the meeting with AAMD&C.

CARRIED

RC16-397 Moved by Councillor Bogdanek that Council cancel the December 22nd, 2016 Regular Council and Governance Committee meetings.

CARRIED

Tangent Paving

Councillor Carbone brought up some problems within Tangent regarding the roads that are due to the street oiling that was done this year.

Grading Update

Deputy Reeve Manzulenko brought up some concerns with the gravel roads.

FOR INFORMATION

Council was provided with the following documents:
a) Website Statistics September 1, 2016 to September 30, 2016; and
b) October 3, 2016 Tax Sale Minutes

RC16-398 Moved by Deputy Reeve Manzulenko that Council accept the documents provided for information.

CARRIED

CORRESPONDENCE

Council was provided with the following documents:
(a) Library Awards;
(b) Mountain View County Invitation;
(c) Minister of Municipal Affairs Invitation; and
(d) Request from CUPW

INITIALS: Reeve: _____

CAO: _____



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RC16-399 Moved by Councillor Bogdanek that Council accept the correspondence provided for information.

CARRIED

IN-CAMERA

There were no In-Camera items.

ADJOURNMENT

Being that there was no further business, Reeve Doran adjourned the meeting at 1:53 p.m.

Original Signed

**REEVE
MARVIN DORAN**

Original Signed

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____