



MINUTES OF THE ORGANIZATION MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
October 20, 2020

Present: Councillor Gerald Manzulenکو
Councillor Terry Carbone
Councillor Albert Poetker
Councillor Deanne Wendland
Councillor Paul Reum
Councillor Mel Duvall
Councillor Denise Joudrey
CAO Rick Bastow
Legislative Officer Shawna Schwerdt

CALL TO ORDER

CAO Bastow called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

OC20-01 Moved by Councillor Poetker that Council adopt the agenda of the October 20, 2020 Organizational Meeting as presented.

CARRIED

Nomination for Reeve

CAO Bastow opened the floor for nominations for the position of Reeve, in Birch Hills County, for the 2020-2021 term.

Councillor Poetker nominated Councillor Manzulenکو for the position of Reeve.

Councillor Manzulenکو accepted.

Nominations were called for a second time.

Nominations were called for a third and final time.

OC20-02 Moved by Councillor Poetker that nominations for Reeve of Birch Hills County cease and that the Reeve is Gerald Manzulenکو for the 2020-2021 term.

CARRIED

Councillor Manzulenکو was appointed as Reeve for Birch Hills County for the period October 20, 2020 to October 2021. Oath of Office was administered for Reeve.

Nomination for Deputy Reeve

Reeve Manzulenکو opened the floor for nominations for the position of Deputy Reeve, in Birch Hills County, for the 2020-2021 term.

INITIALS: Reeve: _____

CAO: _____



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Councillor Reum nominated Councillor Carbone for the position of Deputy Reeve.

Councillor Carbone accepted.

Nominations were called for a second time.

Nominations were called for a third and final time.

OC20-03 Moved by Councillor Wendland that nominations for Deputy Reeve of Birch Hills County cease and that the Deputy Reeve is Terry Carbone for the 2020-2021 term.

CARRIED

Councillor Carbone was appointed as Deputy Reeve for Birch Hills County for the period October 20, 2020 to October 2020. Oath of Office was administered for Deputy Reeve.

**MEMBERS OF COUNCIL
COMMITTEES & BOARDS
APPOINTMENTS**

Council reviewed the list of appointments to boards and committees that were required to be made at this meeting, and the responsibilities and time commitments that were associated with each of those positions.

Agriculture Service Board

Council was advised of their appointment to the Agriculture Service Board (ASB), and of the requirement to appoint an ASB Chairperson at the Organizational Meeting.

Councillor Wendland nominated Councillor Mel Duvall for the position of ASB Chairperson.

Councillor Duvall accepted.

Nominations were called for a second time.

Nominations were called for a third and final time.

OC20-04 Moved by Deputy Reeve Carbone that nominations for ASB Chairperson cease and that Mel Duvall is appointed as the ASB Chairperson for Birch Hills County for the 2020-2021 term.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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BHC Intermunicipal
Committee (IDP's & ICF's)

Council was requested to appoint a member of Council, an alternate member of Council as well as the CAO to sit as a board member of the Intermunicipal Committee.

OC20-05 Moved by Councillor Joudrey that Council reappoint Reeve Manzulenko, alternate Deputy Reeve Carbone as well as, CAO Bastow to sit on the Birch Hills County Intermunicipal Committee for the 2020-2021 term.

CARRIED

Central Peace Attraction
and Retention Committee

Council was requested to appoint a member and an alternate of Council to sit on the Central Peace Attraction and Retention Committee (CPARC).

OC20-06 Moved by Councillor Duvall that Council reappoint Councillor Joudrey, and alternate Councillor Duvall to sit on the Central Peace Attraction and Retention Committee for the 2020-2021 term.

CARRIED

Central Peace Health
Council

Council was requested to determine if Council needs to appoint a member and an alternate of Council to sit on the Central Peace Health Council.

OC20-07 Moved by Councillor Reum that Council accept Central Peace Health Council 2020-2021 appointment as information.

CARRIED

Central Peace Medical
Services Corporation

Council was requested to review appointments of members of Council that sit as Directors of the Central Peace Medical Services Corporation (Part 9 Company) that oversees the operation of the Central Peace Health Center.

OC20-08 Moved by Deputy Reeve Carbone that Council receives the presentation regarding the Central Peace Medical Services Corporation (Part 9 Company) 2020-2021 appointment for information and direct that the Chief Administrative Officer continue to attend

INITIALS: Reeve: _____

CAO: _____



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meetings of the G5 Central Peace Clinic Management Committee, to provide advice and administrative support to the Committee, and to report back to Council on those meetings when the member appointed from Council is unable to attend or report back.

CARRIED

Central Peace Region
(G5) Seniors' Housing
Committee

Council was requested to appoint a member (Reeve or Deputy Reeve) and an alternate of Council to sit on the Central Peace Region (G5) Seniors' Housing Committee.

OC20-09 Moved by Councillor Wendland that Council reappoint Reeve Manzulenko, and alternate Councillor Joudrey to the Central Peace Senior Housing Committee that oversees the Central Peace Region (G5) - Seniors' Housing Study for the 2020-2021 term.

CARRIED

Central Peace Regional
Emergency Management
Services Committee

Council was requested to appoint a member and an alternate of Council to sit on the Central Peace Regional Emergency Management Services Committee.

OC20-10 Moved by Councillor Poetker that Council reappoint Councillor Reum, alternate Deputy Reeve Carbone as well as CAO Bastow, the Director of Emergency Management (DEM), and Director of Public Works Dion Hynes, the Deputy DEM, to sit on the Central Peace Regional Emergency Management Committee for the 2020-2021 term.

CARRIED

Central Peace Regional
Waste Management
Commission

Council was requested to appoint a member and an alternate of Council to sit on the Central Peace Regional Waste Management Commission.

OC20-11 Moved by Councillor Joudrey that Council reappoint Councillor Reum, and alternate Councillor Wendland to continue to sit on the Central Peace Waste Management Commission for the 2020-2021 term.

INITIALS: Reeve: _____

 CAO: _____



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Eaglesham Seed Cleaning
Co-op Board

Council was requested to appoint a member and an alternate of Council to sit on the Eaglesham Seed Cleaning Co-op Board.

CARRIED

OC20-12 Moved by Councillor Duvall that Council reappoint Deputy Reeve Carbone and alternate Councillor Duvall to continue to sit on the Eaglesham Seed Cleaning Co-op Board for the 2020-2021 term.

Fire Guardians

Council was requested to appoint Fire Guardians for Birch Hills County.

CARRIED

OC20-13 Moved by Councillor Reum that Council receives the presentation regarding the Fire Guardians 2020-2021 appointments for information and appoint the Deputy Director of Emergency Management Dion Hynes, all Fire Chiefs, and all Deputy Fire Chiefs as Fire Guardians for Birch Hills County for the 2020-2021 term.

G5 Intermunicipal
Economic Development
Committee

Council was requested to appoint a member and an alternate of Council to sit as a board member of the G5 Intermunicipal Economic Development Committee.

CARRIED

OC20-14 Moved by Deputy Reeve Carbone that Council reappoint Councillor Poetker, and Councillor Wendland to serve as the alternate, on the G5 Intermunicipal Economic Development Committee for the 2020-2021 term.

G5 Peace Regional Water
Study Committee

Council was requested to appoint a member and an alternate of Council to sit as a board member of the G5 Peace Regional Water Study Committee.

CARRIED

OC20-15 Moved by Councillor Wendland that Council reappoint Reeve Manzulenko and alternate Councillor Poetker to the G5 Peace Regional Water Study Committee for the 2020-2021 term.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Grande Spirit Foundation

Council was requested to appoint a member and an alternate of Council to sit as a board member of the Grande Spirit Foundation (GSF).

OC20-16 Moved by Councillor Poetker that Council reappoint Councillor Joudrey, and alternate Councillor Poetker to sit on the Grande Spirit Foundation Board of Directors for the 2020-2021 term.

CARRIED

Municipal Library Board

Council was requested to appoint one or two members (but not an alternate), of Council to sit on the Municipal Library Board.

OC20-17 Moved by Councillor Joudrey that Council reappoint Councillor Joudrey to sit on the Municipal Library Board for the 2020-2021 term.

CARRIED

Northern Transportation
Advocacy Bureau (NTAB)

Council was requested to appoint a member and an alternate of Council to sit on the Northern Transportation Advocacy Bureau (NTAB).

OC20-18 Moved by Councillor Duvall that Council reappoint Councillor Wendland and appoint alternate Councillor Duvall to sit on the Northern Transportation Advocacy Bureau for the 2020-2021 term.

CARRIED

Peace Library System

Council was requested to appoint one member of Council and one alternate member to sit on the Peace Library System.

OC20-20 Moved by Councillor Reum that Council reappoint Councillor Joudrey and alternate Councillor Poetker to sit on the Peace Library System for the 2020-2021 term.

CARRIED

Peace Region Economic
Development Alliance

Council was requested to appoint a member and an alternate of Council to sit on the Peace Region Economic Development Alliance (PREDA).

OC20-20 Moved by Deputy Reeve Carbone that Council reappoint Councillor Wendland and alternate

INITIALS: Reeve: _____

CAO: _____



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Reeve Manzulenko to sit on the Peace Region Economic Development Alliance Board of Directors for the 2020-2021 term.

CARRIED

Peace Valley
Conservation, Recreation
& Tourism Society

Council was requested to appoint a member and an alternate to the Peace Valley Conservation, Recreation & Tourism Society (PVCRTS) Board of Directors.

OC20-21 Moved by Councillor Wendland that Council reappoint Councillor Duvall and alternate Councillor Poetker to sit on the Peace Valley Conservation Recreation and Tourism Society Board of Directors for the 2020-2021 term.

CARRIED

BHC Recreation Board

Council was requested to appointment a member of Council for observation purposes (non-voting) to sit on the Birch Hills County Recreation Board.

OC20-22 Moved by Councillor Poetker that Council reappoint Deputy Reeve Carbone as the observer, and Reeve Manzulenko as the alternate observer, to the Birch Hills County Recreation Board for the 2020-2021 term.

CARRIED

Road Network Committee

OC20-23 Moved by Councillor Wendland that Council appoint Councillor Poetker as the Chair, for the Road Network Committee.

CARRIED

OC20-24 Moved by Councillor Joudrey that Council appoint Councillor Duvall as the Vice-Chair, for the Road Network Committee.

CARRIED

Signing Authority

Council was requested to review the authorize signatories for agreements and cheques.

OC20-25 Moved by Councillor Duvall that Council accept the presentation of the Signing Authority as information.

CARRIED

Veterinary Services
Incorporated

Council was requested to appoint a member and an alternate of Council to sit on the Veterinary Services

INITIALS: Reeve: _____

 CAO: _____



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Incorporated (V.S.I.) program.

OC20-26 Moved by Councillor Reum that Council reappoint Reeve Manzulenko with alternate Councillor Wendland to sit as Directors on the Veterinary Services Incorporated (2080) Ltd. program for the 2020-2021 term, and confirm that Reeve Gerald Manzulenko or Alternate Councillor Deanne Wendland will be attending their V.S.I. Annual General Meeting to be held on November 13, 2020.

CARRIED

Water North Coalition

Council was requested to appoint a member and an alternate member of Council to sit on the Water North Coalition.

OC20-27 Moved by Deputy Reeve Carbone that Council reappoint Deputy Reeve Carbone and Councillor Poetker alternate from Council to sit on the Water North Coalition to be a voting member and Director of Public Works Dion Hynes to be a non-voting member of the WNC for the 2020-2021 term.

CARRIED

MEMBERS-AT-LARGE
COMMITTEES & BOARDS
APPOINTMENTS

Councillor Duvall exited meeting at 9:21 a.m.

Councillor Duvall declared pecuniary interest because of the partnership with a member and exited meeting at 9:21 a.m.

Agricultural Appeal Board

Council was requested to appoint members to the Birch Hills County Agricultural Appeal Board.

OC20-28 Moved by Councillor Poetker that Council reappoint Dale Emerson, Gary Sanocki and Andrea Farrell as members to sit on the Agriculture Appeal Board for the 2020-2021 term.

CARRIED

Councillor Duvall returned to meeting at 9:21 a.m.

Councillor Duvall entered meeting at 9:21 a.m.

Central Peace Regional Assessment Review Board

Council was requested to review the members

INITIALS: Reeve: _____

CAO: _____



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appointed to the Central Peace Regional Assessment Review Board.

OC20-29 Moved by Councillor Wendland that Council receive the Central Peace Regional Assessment Review Board appointments for information and reappoint CAO Rick Bastow and reappoint Lucy Stevenson as an Assessment Clerk for Birch Hills County, to the Central Peace Regional Assessment Review Board for 2020-2021 term.

CARRIED

Central Peace Regional Intermunicipal Subdivision and Development Appeal Board (ISDAB)

Council was requested to review appointments of members to the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board (ISDAB).

OC20-30 Moved by Councillor Reum that Council receive the presentation related to the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board for 2020-2021 term for information.

CARRIED

Fire Department

Council was requested to review the list of chiefs and deputy chiefs for the three (3) detachments of the Birch Hills County Fire Department.

OC20-31 Moved by Councillor Duvall that Council accept the information on Fire Chiefs and Deputy Fire Chiefs as information.

CARRIED

Municipal Library Board

Council was requested to review the appointed Members at Large to the Birch Hills County Municipal Library Board.

OC20-32 Moved by Councillor Poetker that Council accept the presentation on Birch Hills County Municipal Library Board 2020-2021 term appointments as information; and appoint Gale Skogen and Sally Howard as a representative to sit on the Birch Hills County Municipal Library Board for a three (3) year term ending in 2023; and direct Administration to continue to advertise for representatives to sit on the Birch Hills County Municipal Library Board for a three (3) year term and to bring the results back to a future

INITIALS: Reeve: _____

CAO: _____



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Regular Council Meeting.

CARRIED

Councillor Poetker exited meeting at 9:26 a.m.

Councillor Poetker declared pecuniary interest because of the relationship with a member and exited meeting at 9:26 a.m.

Municipal Planning Commission

Council was requested to review appointments of Birch Hills County Municipal Planning Commission members.

OC20-33 Moved by Councillor Wendland that Council reappoint Maurice Lemay, Joy McKay and Pam Poetker to sit on the Municipal Planning Commission for the 2020-2021 term.

CARRIED

Councillor Poetker entered meeting 9:26 a.m.

Councillor Poetker entered meeting 9:26 a.m.

BHC Recreation Board

Council was requested to reaffirm appointments of members to sit on the Birch Hills County Recreation Board.

OC20-34 Moved by Councillor Duvall that Council accept the presentation related to the Recreation Board Members for information and direct Administration to continue advertising for the required 4 weeks per Bylaw 2020-01 for Ward 1 and continue advertising to find a replacement for Ward 2 and bring the names of any applicants back to a future Regular Council meeting for selection and appointment for the remainder of the 2020-2021 term.

CARRIED

Draft Procedure Bylaw

Council was presented with a draft Bylaw No. 2020-xx, the "Procedural Bylaw".

OC20-35 Moved by Councillor Wendland that Council direct Administration to make necessary changes to draft Bylaw No. 2020-xx, the "Procedural Bylaw" to include that the schedule Regular Council meetings to fall 2nd and 4th Tuesday to start January 2021 and to bring the bylaw back at a future Regular Council meeting.

CARRIED

OC20-36 Moved by Councillor Poetker that Council accept the "Procedural Bylaw" with Schedule "A" as

INITIALS: Reeve: _____

CAO: _____



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presented for information.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve
Manzulenko adjourned the meeting at 9:47 a.m.

Original to be signed

GERALD MANZULENKO
REEVE

Original to be signed

RICK BASTOW
CAO

INITIALS: Reeve: _____

CAO: _____