MINUTES OF THE ORGANIZATIONAL MEETING FOR BIRCH HILLS COUNTY HELD IN THE COUNCIL CHAMBERS OCTOBER 25, 2018

Present:

Councillor	Gerald Manzulenko
Councillor	Terry Carbone
Councillor	Albert Poetker
Councillor	Deanne Wendland
Councillor	Paul Reum
Councillor	Mel Duvall
Councillor	Denise Joudrey
CAO	Hermann Minderlein
Legislative Officer	Shawna Schwerdt

Absent:

Rescind RC18-373 with RC19-398

CALL TO ORDER CAO Minderlein called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA **RC18-350 Moved by Councillor Manzulenko** that Council adopt the agenda of the October 25, 2018 Organizational Meeting as presented.

CARRIED

Nominations for Reeve

CAO Minderlein opened the floor for nominations for the position of Reeve, in Birch Hills County, for the 2018-2019 year.

Councillor Terry Carbone nominated Councillor Gerald Manzulenko for the position of Reeve.

Councillor Manzulenko accepted.

Nominations were called for a second time.

Nominations were called for a third and final time.

RC18-351 Moved by Councillor Wendland that nominations for Reeve of Birch Hills County cease.

CARRIED

Councillor Manzulenko was acclaimed as Reeve for Birch Hills County for the period October 25, 2018 to October 2019. Oath of Office was administered for Reeve Manzulenko.

Reeve Manzulenko assumed the Chair.

Nominations for Deputy Reeve

Reeve Manzulenko opened the floor for nominations for the position of Deputy Reeve, in Birch Hills County,

for the 2018-2019 year.

Councillor Wendland nominated Councillor Carbone for the position of Deputy Reeve.

Councillor Carbone accepted.

Nominations were called for a second time.

Nominations were called for a third and final time.

RC18-352 Moved by Councillor Duvall that nominations for Deputy Reeve of Birch Hills County cease.

CARRIED

Councillor Carbone was acclaimed as Deputy Reeve for Birch Hills County for the period October 25, 2018 to October 2019. Oath of Office was administered for Deputy Reeve Carbone.

Rescind RC18-373 with RC19-398

COMMITTEES AND BOARD APPOINTMENTS – Members of Council

Council reviewed the list of appointments to boards and committees that were required to be made at this meeting, and the responsibilities and time commitments that were associated with each of those positions.

Agriculture Service Board

Council was advised of their appointment to the Agriculture Service Board (ASB), and of the requirement to appoint a Chairperson and/or Vice Chairperson.

RC18-353 Moved by Councillor Wendland that Council receive the presentation regarding the Agricultural Service Board (ASB) 2018-2019 appointments for information, and that Council appoint Deputy Reeve Carbone as the chairperson for the ASB as per Bylaw 2016-13 ASB Bylaw.

CARRIED

Central Peace Medical Services Corporation (Part 9 Company)

Council was updated on the four (4) year appointments of Deputy Reeve Carbone as a Director and of Reeve Manzulenko as his alternate that had been previously

made to the Central Peace Medical Services Corporation (Part 9 Company) that oversees the operation of the Central Peace Health Center.

RC18-354 Moved by Councillor Duvall that Council receive the presentation regarding the Central Peace Medical Services Corporation (Part 9 Company) appointments for information.

CARRIED

Central Peace Health Council

Council was updated on the status of the Central Peace Health Council.

RC18-355 Moved by Councillor Reum that Council receive the presentation regarding the Central Peace Health Council for information.

CARRIED

Central Peace Attraction and Retention Committee

Council was requested to appoint a member and an alternate of Council to sit on the Central Peace Attraction and Retention Committee (CPARC).

RC18-356 Moved by Councillor Poetker that Council reappoint Councillor Joudrey, and appoint alternate Councillor Duvall to sit on the Central Peace Attraction and Retention Committee (CPARC) for the 2018-2019 term.

CARRIED

Central Peace Regional Emergency Management Committee

Council was requested to appoint a member and an alternate from Council to sit on the Central Peace Regional Emergency Management Committee, as well as CAO Minderlein, the Director of Emergency Services (DOE), and Director of Public Works Dion Hynes, the Deputy DOE.

RC18-357 Moved by Deputy Reeve Carbone that Council reappoint Councillor Reum, alternate Deputy Reeve Carbone as well as CAO Minderlein, the Director of Emergency Services (DOE), and Director of Public Works Dion Hynes, the Deputy DOE, to sit on the Central Peace Regional Emergency Management Committee for the 2018-2019 term.

CARRIED

Central Peace Regional Waste Management Commission

Council was requested to appoint a member and an alternate of Council to sit on the Central Peace Regional Waste Management Commission.

Rescind RC18-356 with RC19-398

RC18-358 Moved by Councillor Joudrey that Council reappoint Councillors Reum and alternate Councillor Wendland to continue to sit on the Central Peace Waste Management Commission for the 2018-2019 term.

CARRIED

Central Peace Region (G5) Senior Housing Committee

Council was requested to appoint a member and an alternate of Council to sit on the Central Peace Region (G5) Senior Housing Committee.

RC18-359 Moved by Councillor Poetker that Council reappoint Reeve Manzulenko, and alternate Councillor Joudrey to the Central Peace Senior Housing Committee that oversees the Central Peace Region (G5) - Seniors' Housing Study.

CARRIED

Eaglesham Seed Cleaning Co-op Board

Council was requested to appoint a member and an alternate of Council to sit on the Eaglesham Seed Cleaning Co-op Board.

RC18-360 Moved by Councillor Wendland that Council reappoint Deputy Reeve Carbone and appoint alternate Councillor Duvall to sit on the Eaglesham Seed Cleaning Co-op Board for the 2018-2019 term.

CARRIED

Fire Guardians

Council was requested to appoint Fire Guardians for Birch Hills County.

RC18-361 Moved by Deputy Reeve Carbone that Council receive the presentation regarding the Fire Guardians 2018-2019 appointments for information and appoint the Deputy Director of Emergency Management Dion Hynes, all Fire Chiefs and all Deputy Fire Chiefs as Fire Guardians for Birch Hills County.

CARRIED

Grande Spirit Foundation

Council was requested to appoint a member and an alternate of Council to sit on the Grande Spirit Foundation (GSF).

RC18-362 Moved by Councillor Reum that Council reappoint Councillor Joudrey, and appoint alternate Councillor Poetker to sit on the Grande Spirit Foundation Board of Directors for the 2018-2019 term.

CARRIED

Rescind RC18-373 with RC19-398

G5 Peace Regional Water Study Committee	Council was requested to appoint a member and an alternate of Council to sit on the G5 Peace Regional Water Study Committee. **RC18-363 Moved by Councillor Duvall** that Council reappoint Deputy Reeve Carbone and appoint alternate Councillor Poetker to the G5 Peace Regional Water Study Committee for the 2018-2019 term. **CARRIE**
Municipal Library Board	Council was requested to appoint a member of Council to sit on the Municipal Library Board. **RC18-364 Moved by Councillor Wendland** that Council reappoint Councillor Joudrey to sit on the Municipal Library Board for the 2018-2019 term. **CARRIE**
Northern Transportation Advocacy Bureau	Council was requested to appoint a member and an alternate of Council to sit on the Northern Transportation Advocacy Bureau (NTAB). **RC18-365 Moved by Deputy Reeve Carbone** that Council reappoint Councillor Wendland and appoint alternate Councillor Duvall to sit on the Northern Transportation Advocacy Bureau. **CARRIE**
Peace Library System	Council was requested to appoint a member and an alternate of Council to sit on the Peace Library System. **RC18-366 Moved by Councillor Wendland** that Council appoint Councillor Joudrey and alternate Councillor Poetker to sit on the Peace Library System for the 2018-2019 term. **CARRIE**
Peace Valley Conservation Recreation and Tourism Society	Council was requested to appoint a member and an alternate of Council to sit on the Peace Valley Conservation, Recreation and Tourism Society Board of Directors. **RC18-367 Moved by Councillor Joudrey** that Council appoint Councillor Duvall and Councillor Poetker as members, and Councillor Wendland as an alternate member, of the Peace Valley Conservation, Recreation and Tourism Society Board of Directors for the 2018-2019 term.

Rescind RC18-373 with RC19-398

INITIALS: Reeve: _____

CAO: _____

CARRIED

Peace Region Economic Development Alliance

Council was requested to appoint a member and an alternate of Council to sit on the Peace Region Economic Development Alliance (PREDA).

RC18-368 Moved by Councillor Duvall that Council reappoint Councillor Wendland and appoint alternate Reeve Manzulenko to sit on the Peace Region Economic Development Alliance Board of Directors for the 2018-2019 term.

CARRIED

Signing Authority

Council was requested to authorize signatories for agreements and cheques.

RC18-369 Moved by Councillor Poetker that Council**:**

1. authorize electronic access for all ATB Financial, ATB Securities Inc. CIBC and RBC Dominion Securities Inc. accounts to the following members of staff:
   CAO, Hermann Minderlein; and
   Director of Corporate Services, Shelley Braun;
2. authorize CIBC Visa Cards in the limit of $15,000.00 in the names of
   CAO, Hermann Minderlein;
   Director of Corporate Services, Shelley Braun;
   Director of Public Works, Dion Hynes;
   Director of Agriculture, Amanda Ouellet;
   with Dion Hynes being the Visa card coordinator;
3. appoint the signing authority, any two (2) to sign, consisting of one elected official one county employee for all ATB Financial, ATB Securities Inc. ATB Investment Management Inc., CIBC and RBC Dominion Securities to the following members of Council and staff:
   Reeve Gerald Manzulenko;
   Councillor Paul Reum;
   Councillor Deanne Wendland;
   CAO Hermann Minderlein; and
   Director of Corporate Services Shelley Braun.

Rescind RC18-373 with RC19-398

CARRIED

INITIALS: **Reeve:** _____

CAO: _____

Water North Coalition

Council was requested to appoint a member and an alternate of Council to sit on the Water North Coalition (WNC).

RC18-370 Moved by Councillor Wendland that Council reappoint Deputy Reeve Carbone and appoint alternate Councillor Poetker as voting members of the Water North Coalition (WNC) and the Director of Public Works Dion Hynes to be a non-voting member of the WNC.

CARRIED

Veterinary Services Insurance (VSI)

Council was requested to appoint a member and an alternate of Council to sit on the Veterinary Services Insurance (VSI) program.

RC18-371 Moved by Councillor Duvall that Council reappoint Reeve Manzulenko with alternate Councillor Wendland to sit as Directors on the Veterinary Services Insurance (1980) Ltd program for the 2018-2019 term.

CARRIED

Rescind RC18-373 with RC19-398

COMMITTEES AND BOARD APPOINTMENTS – Members at Large

Council reviewed the list of Members at Large appointments to boards and committees that were required to be made at this meeting, and the responsibilities and time commitments that were associated with each of those positions.

Agricultural Appeal Board

Council was requested to appoint members to the Birch Hills County Agricultural Appeal Board.

RC18-372 Moved by Councillor Wendland that Council reappoint Dale Emerson and Gary Sanocki to sit on the Agricultural Appeal Board for the 2018-2019 term and direct Administration to advertise for one (1) additional member for the Board and bring the names of any applicants back to Council for selection and appointment.

CARRIED

Fire Chiefs and Deputy Fire Chiefs

Council was requested to review the list of chiefs and deputy chiefs for the three (3) detachments of the Birch Hills County Fire Department.

RC18-373 Moved by Councillor Duvall that Council accept the presentation regarding the Birch Hills County Fire Department appointments for information and direct Administration to bring the Fire "Term of Fire Department Officers" and "Election Procedure/ Quorum" to Council at a future Governance Meeting.

CARRIED

Municipal Library Board

Council was requested to appoint new Members at Large to the Birch Hills County Municipal Library Board.

RC18-374 Moved by Deputy Reeve Carbone that Council appoint Marnia Gagne, Margret Mesher, and Denise Doran to the Birch Hills County Municipal Library Board for a three (3) year term ending in 2021.

CARRIED

Municipal Planning Commission (MPC)

Council was requested to review appointments of Birch Hills County Municipal Planning Commission members.

Councillor Poetker declared a potential pecuniary interest regarding this matter, and departed the Council Chamber.

RC18-375 Moved by Councillor Reum that Council reappoint Maurice Lemay, Martine Piebiak and Pam Poetker to sit as the Municipal Planning Commission for the 2018-2019 term.

CARRIED

Councillor Poetker returned to the Council Chamber.

Recreation Board

Council was provided with an update regarding the appointment of members at large to the Birch Hills County Recreation Board.

RC18-376 Moved by Councillor Poetker that Council accept the presentation related to the Recreation Board Members for information and direct Administration to continue advertising to find replacements for the vacancies in Wards five (5) and six (6) and bring the names of any applicants back to Council for selection and appointment.

CARRIED

Rescind RC18-373 with RC19-398

Regional Assessment Review Board

Council was requested to review information regarding the members appointed to the Central Peace Regional Assessment Review Board.

RC18-377 Moved by Councillor Wendland that Council appoint Guy Beaudoin to the Central Peace Regional Assessment Review Board for a three (3) year term ending in October of 2021, and that the Guy Beaudoin and Hermann Minderlein appointments are subject to them maintaining up-to-date credentials; and that Council appoint Lucy Stevenson as an Assessment Clerk for Birch Hills County for 2019; and that Council appoint Louise Gostick as the Assessment Clerk for Birch Hills County for 2019, and authorizes Administration to reimburse the M.D. of Spirit River for time and expenses incurred and billed for Louise Gostick to complete the duties of the Assessment Clerk on behalf of Birch Hills County.

CARRIED

Rescind RC18-373 with RC19-398

Subdivision & Development Appeal Board

Council was requested to review appointments of members to the Birch Hills County Subdivision and Development Appeal Board (SDAB).

RC18-378 Moved by Deputy Reeve Carbone that Council receive the presentation related to the Subdivision and Development Appeal Board for information, and direct Administration to keep Council informed regarding the development of a Regional Subdivision and Development Appeal Board.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Manzulenko adjourned the meeting at 9:56 a.m.

GERALD MANZULENKO
REEVE

HERMANN MINDERLEIN
CAO

INITIALS: **Reeve:** _____

CAO: _____